

Limestone District School Board

Agenda

Regular Board Meeting

Wednesday, March 9, 2016

**Limestone Education Centre
220 Portsmouth Avenue, Kingston**

6:00 p.m.

Adoption of Agenda

MOTION: To approve the agenda of March 9, 2016, as presented.

OSSTF Delegation

Declaration of Conflict of Interest

Chair's Update

Director's Update

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

- (a) Expressions of Condolences and/or Congratulations
- (b) Board Minutes – February 10, 2016 (Pages 5-23)
- (c) Business Arising out of the Minutes
- (d) Reports from All Committees: Standing, Statutory, Ad Hoc and Special
 - i) Special Education Advisory Committee –February 17, 2016 (Pages 24-25)
- (e) OPSBA Report – Trustee Ruttan
- (f) Report from Student Trustee(s)

2. Reports Requiring Decision

- (a) Accounts –February 2016- Trustee Garrod (Page 26)
- (b) Integration Committee – Central Kingston ARC - K. Burra (Page 27)

3. Reports for Information

- (a) Molly Brant/Central PS – Optional North Catchment area –P. Babin
(Pages 28-30)
- (b) Indigenous Meeting Greeting – K. Burra (Pages 31-32)

4. Notice of Motion**Section B - Information****1. Internal Reports and Other Communications****2. External Reports and Other Communications****3. Communications Referred to Committee****4. Requests for Reports and/or Information****5. Other Business****6. Future Meetings**

- March 8, 2016 ESAC 6:00 p.m.
- March 23, 2016 SEAC 6:30 p.m.
- April 20, 2016 SEAC 6:30 p.m.
- May 4, 2016 ESAC 6:00 p.m.
- May 25, 2016 SEAC 6:30 p.m.
- June 8, 2016 SEAC 6:30 p.m.

Committee of the Whole Board (Budget)

- April 25, 2016 5:30 p.m.
- May 16, 2016 5:30 p.m.
- May 30, 2016 5:30 p.m.
- June 6, 2016 5:30 p.m.
- June 13, 2016 5:30 p.m.

Committee of the Whole Board (Education, Policy & Operations)

- March 22, 2016 5:30 p.m.
- April 27, 2016 5:30 p.m.
- May 24, 2016 5:30 p.m.

7. Other Special Meetings/Events**Parent Involvement Committee (PIC)**

- April 14, 2016 School Council Forum 7:00 p.m.
- May 19, 2016 PIC Meeting 7:00 p.m.

Ontario Public School Boards' Association Board of Directors and Regional Meeting Dates, and Conferences

- March 30, 2016 Executive Council - OPSBA Boardroom
- March 31-April 1, 2016 Education Labour Relations & Human Resources Conference
- April 7-8, 2016 Children & Youth Mental Health Summit
- April 9-11, 2016 NSBA Annual Conference, in Boston, MA
- April 9, 2016 Regional Meetings with common agenda/priorities
- April 29, 2016 Executive Council - OPSBA Boardroom
- April 29-30, 2016 Board of Directors
- May 13, 2016 Joint Policy Development and Education Program
- May 15, 2016 CSBA Board of Directors, Calgary
- May 27, 2016 Executive Council - OPSBA Boardroom
- June 9-12, 2016 OPSBA AGM

Limestone Learning Foundation

- March 15, 2016 Board Meeting

Silver & Gold

- June 14, 2016 Lancaster Drive P. S.

8. Section C – Recess to Private Session

MOTION: To move into Private Session.

8. Section D – Motion to Private Session

In accordance with the Education Act, Section 207.(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- (a) The security of the property of the board;
- (b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) The acquisition or disposal of a school site;
- (d) Decisions in respect of negotiations with employees of the board; or
- (e) Litigation affecting the board.

Approval of Agenda

MOTION: To approve the agenda of March 9, 2016, Private Session, as presented.

Declaration of Conflict of Interest

Chair's Update

Director's Update

Action Items

- (a) Board Minutes – February 10, 2016
- (b) Reports – Committees of the Board

For Information

- (a) Personnel Update (Item (b) above)
- (b) Safe Schools Update (Item (b) above)
- (c) Property Update (Items (a) and (c) above)
- (d) OPSBA Update (Item (d) above)
- (e) Labour Update (Item (d) above)
- (f) Legal Matter (Item (e) above)

9. Report to Public Session

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

10. Adjournment

MOTION: That the meeting adjourn.

**Regular Board Meeting Minutes
Limestone District School Board**

February 10, 2016

A regular meeting (Business) of the Limestone District School Board was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, February 10, 2016, at 6:00 p.m.

Present:

Members/: D. Jackson (Chair)

Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)-via Videoconferencing
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education
D. Rantz, Director of Education
J. Silver, Supervising Principal of Safe & Caring Schools
K. Smith, Communications Officer – regrets
M. Baumann, Manager of Financial Services

Guests: C. Wilson, Teacher at Glenburnie Public School
A. Loyst, Student at Glenburnie Public School
T. Good, Student at Glenburnie Public School

Recorder: L. Strange, Records Management Coordinator

Approval of Agenda

MOVED BY: Trustee Crawford, seconded by Trustee Garrod, that the agenda, as distributed, be approved. Carried.

Private Session

MOTION: To move into Private Session.

MOVED BY: Trustee Mahoney, seconded by Trustee Ruttan. Carried.

Feedback on School Boards Collective Bargaining Act

The Trustees discussed Feedback on School Boards Collective Bargaining Act.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Ross, seconded by Trustee Crawford. Carried.

Presentation: Grizzly Growl

Christy Wilson, a grade 6/7 teacher at Glenburnie Public School and her students Ashley Loyst, who is in grade 7, and Teagan Good who is in grade 6, attended the meeting to share information about Glenburnie's "Grizzly Growl" videos. The Grizzly Growl is a weekly production that showcases student learning and school activities. This program involves 25 junior and intermediate aged students and engages the entire school.

The program began 2 years ago as a way to showcase what was happening in the school. It was funded through a Limestone Learning Foundation grant and a Speak Up grant, which allowed the school to purchase 6 iPad minis that are used in the production of the videos.

Chair Jackson thanked C. Wilson, A, Loyst and T. good for their presentation.

Declaration of Conflict of Interest

No conflicts of Interest were declared.

Chair's Update

Chair Jackson offered the following remarks:

"Trustees continued to develop and deepen our engagement and collaboration with our municipalities and the Ministry of Education. We've had two meetings with the Kingston Algonquin Limestone Partnership Table, real benefits in meeting formally like this with our municipal counterparts and co-terminous school board where we can discuss local issues and shared interests. We continue to reach out to both Lennox and Addington and Frontenac counties to establish similar partnership tables in those municipal jurisdictions as well.

Supporting our Educational Goals through leadership and professional development is a commitment we as a Board pledge to our staff, and it is also important for us as a Board as well, that is why I am so pleased that Limestone Trustees were able to attend the Ontario Public School Boards' Public Education Symposium.

Key sessions on topics such as the First Nations Education Strategy, Collective Bargaining Act, and the Ministry's mathematics action plan, to highlight a few, provided Trustees an opportunity to better understand our role and the broader environment within which school boards operate.

Vice-Chair Murray, Director Rantz and myself are just back from an Ontario Education Services training session on Governance.

Good governance is essential for the Board, so that we may continue to improve our practices, build capacity throughout the system, and our communities, in order to provide our students with a quality public education that prepares them for a successful future.

Trustees will face some tough decisions as we get ready to begin budget deliberations. Finding innovative ways and efficiencies in the way we do business will be very important. Limestone had fine representation at a recent pre-budget consultation session. Supervising Principal Lehman and Vice-Chair Murray participated in the consultation session for the 2016 Ontario Budget, hosted by MPP Sophie Kiwala, here in Kingston, with Mitzie Hunter, Associate Minister of Finance.

Part of our planning for the coming year, includes gathering information and input on Limestone's delivery of special education services across the district. Trustees look forward to receiving that feedback.

And finally, I would like to extend condolences to the family of retired Director of Education John Bates, who served as Director of the Frontenac Board from 1989-1995. It was under Director Bates' tenure that our Focus Programs were developed. Five unique programs, each allowing students to focus on one subject for a semester in one school. Now, we have over 40 such programs in all of our secondary schools. The Building Construction Internship Program, Creative Arts and Theatre Complete, three of the original five still operating today."

Director's Update

Director Rantz offered the following statement:

"Good evening Trustees. Our schools have been busy places these last few weeks.

In late January many of our elementary schools participated in Literacy Day and Literacy Week events. I had the pleasure of visiting Central Public School and Fairfield Elementary School to read with the children. Every time I read with students I am reminded of the delight that the written word brings to them and of the importance of reading for sheer enjoyment. Love of learning is evident in our students' enthusiastic smiles! It also reminds me that children come to school with natural curiosity, eager and ready to learn. As educators, it is our duty to harness that love of learning and engage our students throughout their school careers by making school engaging and relevant.

The Board's Expanded Opportunities team held their second, successful 'Focus with the Fronts' outreach program this past Friday at the K-Rock Centre. This is another way our students and staff showcase these unique specialized programs. Limestone Focus teachers and program grads were on hand at the KRC with program displays, and were able to share their learning experiences with those in attendance. A wonderful opportunity to help spread awareness about our programs. Congratulations to all those involved.

Many of our schools will be celebrating the 100th Day of School this month; it's a milestone worth noting, and will be incorporated into learning activities across the district. It is also the perfect time for me to report and reflect on my first 100 days since I assumed the role of Director of Education with the Limestone District School Board. My video report is now live and available on the Limestone web site.

February is also Kindergarten registration across the district. We welcome Junior and Senior Kindergarten students to our schools year-round, but we encourage parents and guardians to pre-register children in February for the upcoming school year -- an investment we make to ensure children are registered at Limestone schools in either English or French Immersion. Once pre-registered now, our youngest learners will be able to enjoy school open houses, and parents will receive supports for their new student, well before they arrival in September.

And finally, I would like to congratulate John MacDonald a graduating student at QECVI on being selected as one of 85 high school students from across Canada to receive the Horatio Alger Association Scholarship. John will receive \$5,000 towards his post-secondary education. I would like to congratulate him on his hard work and magnificent achievements.

KCVI sailer Saimaniq Temela has been honoured with the "Professional Sail Trainer of the Year" award at the Sail-Training International conference in Quebec City January 30th. This award is the pinnacle of recognition within the international community, and singles out the one individual from tens of thousands who most completely represent the spirit of sail-training.

This is a major achievement for Saimaniq, and representative of the quality of work he has been undertaking through Brigantine Incorporated and the St. Lawrence II program, in preparation for a major international Tall Ships event as part of Canada's 150 anniversary of Confederation in 2017.

Many of our students will be selected for prestigious scholarships and we will do our best sharing this good news in education.

That concludes my report, Mr. Chair."

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

(a) Expressions of Condolences and/or Congratulations

Trustee Murray extended condolences to Sandra Swan Pressnell, Vice Principal at Sydenham and Central Public School, on the passing of her mother-in-law.

Trustee Murray extended condolences to Bruce Emmerton, a teacher at Sydenham Public School, on the passing of his father.

Trustee Garrod extended congratulations to Andrew Rutledge, Caretaker at Ernestown Secondary School, on birth of his son.

Trustee Garrod extended congratulations to Trent Parker, an EA at Fairfield Elementary School, on the birth of his daughter.

Trustee Jackson extended congratulations to Brent Funnell, a Buyer at the LDSB Education Centre, on the birth of his daughter.

(b) Board Minutes – January 13, 2016

MOVED BY: Trustee Ross, seconded by Trustee Crawford, that the Board Meeting Minutes of January 13, 2016, as presented, be approved. Carried.

(c) Business Arising out of the Minutes

There was no business arising from the minutes.

(d) Reports from All Committees: Standing, Statute and Special

(i) ESAC- January 6, 2015

Trustee Ross shared the report of the Environmental Sustainability Advisory Committee of January 6, 2016.

MOVED BY: Trustee Ross, seconded by Trustee Mahoney, that the report of the Environmental Sustainability Advisory Committee of January 6, 2016, as presented, be received. Carried.

(ii) Committee of the Whole (Education, Policy & Operations) – January 19, 2016

Trustee Jackson shared the report of the Committee of the Whole (Education, Policy & Operations) of January 19, 2016.

MOVED BY: Trustee Mahoney, that the Education Policy & Operations Committee recommend approval of the following policies:

- *Community Planning and Partnerships - Policy #15; and*
- *Pupil Accommodation Review - Policy #20.*

Carried.

MOVED BY: Trustee Ross, seconded by Trustee Mahoney, that the report of the Committee of the Whole (Education, Policy & Operations) of January 19, 2016, as presented, be received. Carried.

Trustee Ruttan raised that the Chair of a committee is the one who normally presents the report, which for the January meeting was Trustee Garrod. It was agreed that at future Board meetings the Chair of the Committee of the Whole should present the report.

Trustee Ross read the following statement on behalf of Trustee Murray:

"I am reluctant to approve the minutes from CoW EPOC because the *level* of detail in *action minutes* has muted specific trustee questions and comments. This has not been raised before these minutes because this Board has not considered policy implications that are so comprehensive as these are.

During a session at the OPSBA AGM June 2015 by Shibley Righton: Lessons Learned from School Closing it was particularly highlighted "minutes are the evidence of our decisions". In order to meaningfully participate in the public consultation process community members have the right to reasonable disclosure and documentation of our decision making.

I have no objection to the PARG Guidelines, my concern is that the minutes do not reflect the "discussions" that occurred.

The question and concerns I had were expressed at the EPOC meeting and I am not suggesting further discussion tonight but I do request that how we record our discussions during policy discussions be added to the next EPOC/Policy agenda."

There was discussion of the proposed move to a consent agenda format for approving standard items, such as committee minutes. Trustee Jackson stated that it would be the Trustees' responsibility to have read the minutes before the meeting, so that any items/motions could be requested to be removed from the consent agenda section for individual discussion and/or consideration.

(iii) Special Education Advisory Committee – January 20, 2016

Trustee McGregor shared the report of the Special Education Advisory Committee of January 20, 2016.

Trustee McGregor informed the members that the January meeting did not have quorum. A decision was made to circulate two motions electronically, so that business of the committee could move forward, specifically the move to a Chair and Vice-Chair format for the committee, and the approval of the revised SEAC Handbook.

Supervising Principal McDonnell shared that the February SEAC meeting would be dedicated to seeking input from the committee members and invited community members on the ongoing SEAC Program Review. Trustee Ross inquired about how the public may provide input on the review, and Supervising Principal McDonnell stated that that the item would be raised at individual Parent Councils and the Parent Involvement Committee.

*MOVED BY: Trustee McGregor, seconded by Trustee Garrod, that the report of the Special Education Advisory Committee of January 20, 2016, as presented, be received.
Carried.*

(e) OPSBA Report – Trustee Ruttan

Trustee Ruttan reported that:

- There hadn't been a meeting since the last Board meeting
- March 1 is the Labour Relations Symposium
- April 7 is the Children & Youth Mental Health Summit
- The OPSBA AGM will take place on June 9-12

Trustee French reminded the Trustees that the OPSBA Priority Process had started, and asked that Trustees consider what the priorities for OPSBA should be so that input could be provided on behalf of the LDSB.

The next Regional Meeting is on April 9, 2016.

(f) Report from Student Trustee(s)

Student Trustee McAuley stated:

"Thank you Chair Jackson. Polly and I were both thrilled to attend OPSBA's Public Education Symposium. Particularly, Natalie Panek's Keynote Speech and the Student Trustee Workshop were some highlights to our weekend.

To start semester two, the Limestone Interschool Council met yesterday morning (Tuesday February 9th). We were pleased to have Supervising Principal McDonnell attend our meeting to get input from the student senate about the strengths and next steps for special education across the Board. After much student discussion, it can be seen that while Limestone has a multitude of strong programs and strategies to adapt to special education needs, there is a delicate balance between being inclusive and meeting the needs of individual students."

Student Trustee Van Herpt stated:

"Guest speakers from both the KFL&A United Way and the Canadian Cancer Society also attended the Interschool Council meeting to share their upcoming initiatives involving students.

Next Thursday is the Ontario Public Students' Wellness Summit, taking place in Ottawa. We will be discussing mental health and education, and sharing the student perspective through the form of a report, to be completed several weeks afterwards.

We are looking forward to OSTA-AECO's Board Council Conferences in Ottawa next week. We will be focusing on writing a position paper regarding LGBTQ inclusion, which will focus on the development of facilities, training, and extracurricular inclusion.

This is a rather full report, therefore Liz and I are happy to answer any questions on the various initiatives we have spoken about.

That is all for this evening, thank you Chair Jackson."

Trustee Mahoney inquired if Trustees could attend the upcoming the Ontario Public Students' Wellness Summit. Student Trustee Van Herpt stated that members of the public could attend that she could provide Trustee Mahoney with the registration information.

2. Reports Requiring Decision

(a) Accounts

Trustee Jackson asked Trustee Crawford to take the chair while he presented the Accounts report.

Trustee Jackson presented the Accounts – Finance report for the month of January 2016 and highlighted that total disbursements of \$ 19,319,354.18 CDN and \$ 42,759.75 US were processed in various SDS batches.

MOTION: That, subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the month of January 2016 (SDS disbursement Batches 36785-36970) totaling \$19,319,354.18 CDN and (SDS disbursement Batches 36809 & 36898) totaling \$42,759.75 US as certified by the Superintendent of Business Services in accordance with Policy 3, sub-section 3.1, be approved.

MOVED BY: Trustee Jackson, seconded by Trustee Ross. Carried.

Trustee Jackson thanked Patrick Fisher for answering his questions.

Trustee Crawford returned the Cahir to Trustee Jackson.

(b) School year Calendar

Supervising Principal Silver stated that Provincial Regulation 304 School Year Calendar, Professional Activity Days requires that the school year shall start on or after September 1 and end on or before June 30. Every school year shall include a minimum of 194 school days.

In LDSB, the 194 school days are made up of 7 PA days and 187 instructional days. Exam days for secondary schools fall under instructional days.

- Reg. 304 requires the following school holidays:
- Every Saturday and Sunday
- Labour Day,
- Thanksgiving Day,
- 14 consecutive days for Christmas vacation
- Family Day on the third Monday of February
- 5 consecutive days for March Break
- Good Friday
- Easter Monday
- Victoria Day

The Board shall submit an approved school year calendar to the Ministry of Education for approval by May 1 unless the Board is submitting a calendar outside of the parameters established above or deviates from the Ministry Template for the winter or March Breaks, in which case the Board must submit a calendar for approval to the Ministry by March 1.

Usually school starts in Ontario the day after Labour Day. For 2016-17 Calendar, Labour Day falls on September 5th, providing 194 school days from Sept 6 to June 30 inclusive. As noted, if days are scheduled before September 1 or after June 30, or the December and/or March Breaks deviate from the Ministry template, approval from the Board for a modified calendar must be submitted to the MOE prior to March 1.

The three Boards in the Tri-Board Consortium (LDSB, HPEDSB and ALCDSB) have traditionally agreed upon a common calendar in order to share transportation costs. The Consortium agreement and practice is that should a Board decide not to conform to the common calendar that board must continue to pay for the transportation as arranged in the common calendar and is also required to assume 100% of the transportation costs for any additional days of transport. In LDSB each day of independent transportation costs approximately \$100,000.

The two small, geographically dispersed French Boards traditionally start near the end of August, and pay independently for their transportation.

For the 2016-2017 school year calendar, the same process was used as in the previous 5 years. This included consultation with internal stakeholders, community partners, and a parent

survey. The parent survey was conducted using an electronic medium with the opportunity for people to request a paper version of the survey as an alternative.

OBSERVATIONS

- The Ministry template for the 2016-2017 calendar was received by LDSB at the beginning of January 2016.
- In February 2016, LDSB parents and community partners (day cares, municipalities, Public Health, Business Associations, etc.) were invited to provide survey input to the Assistant to the Director.
- This year we received over 1350 survey responses. The vast majority of survey respondents provided feedback for the 2015-2016 calendar, identifying the Thursday PA day at the end of January as a concern. Survey respondents also identified a clear preference for Friday or Monday PA days. Many respondents expressed that they liked the May PA Day on the Friday of the May long weekend. This PA day is an Assessment and Reporting Day for elementary teachers, who would prefer the day be later in the month, but that would conflict with EQAO testing for Grade 3 and Grade 6.
- Facilitated by the Assistant to the Director, Limestone stakeholders met on January 8, 2016, to provide input. Stakeholders represent Trustees (Trustee Murray), parents (PIC chair, unions, federations, non-union groups, Human Resources, and administrators. The LDSB stakeholder input from the January 8th meeting and the feedback from survey responses was shared with our TriBoard partners on February 1, 2016.
- It should be noted that the proposed December/January and March Breaks coincide with the proposed draft calendar for UCDSB alleviating the issue of different holidays for staff, students, and community partners impacted by both boards. PA days may continue to be different between the Tri-Board group and UCDSB.
- At this point, it appears the calendar decision will go to the ALCDSB and HPEDSB trustees by February 23, 2016.

Notable details of the proposed 2016-2017 School Year Calendar are:

- The school year starts on Sept 6th for students and staff.
- There are 7 PA days in total (Sept. 30th, Oct. 28th, Nov. 25th, Feb 3rd, Mar 3rd, May 19th, and June 30th).
- Two PA days are required for Elementary reporting: Feb 3rd and May 19th.
- Semester 1 runs from Sept 6th to Feb 2nd inclusive. Semester 2 runs from Feb 3rd to June 30th inclusive.
- Each semester consists of 97 school days.

In response to a question Supervising Principal Silver confirmed that a majority of school boards will have the same proposed timeframe for the Christmas holiday as the LDSB.

MOTION:

1. *That the Trustees of the Limestone District School Board receive and approve this calendar as presented with Appendix A.*

2. *That the calendar be submitted to the Ministry by March 1, 2016 as required by regulation.*

MOVED BY: Trustee Garrod, seconded by Trustee Mahoney. Carried.

3. Reports for Information

- (a) Budget Planning Cycle

Superintendent Babin stated that the Ministry has yet to announce details of the 2016-2017 Grants for Student Needs (GSN), however the understanding is that they are working towards an announcement by the end of March 2016.

Last year, the GSN was announced on March 26, 2015 with specific details and grant calculation forms being made available to school boards until mid-April 2015.

Although not yet announced, it is expected, based upon prior year reporting timelines that school boards will be required to submit their 2016-2017 Estimates by June 30, 2016.

Observations/Analysis:

In 2014-2015 the Ministry introduced policy and funding changes to Special Education concerning the High Needs Amount (HNA); HNA Measures of Variability (MOV) and the Statistical Prediction Model (SESPM). These changes will have redistributive impacts on school boards. To somewhat mitigate these redistributive impacts the funding changes will be transitioned over a four-year period.

As a result of the above, the Board received about \$1.1M less in Special Education funding in both 2014-2015 and 2015-2016. We are anticipating a similar decline in Special Education funding in 2016-2017.

Multi-year enrolment trends prepared last winter by our consultant (Baragar Systems) continue to predict a further enrolment decline for 2016-2017. It is our practice to have our consultant review current enrolment and demographic data each year and update enrolment projections accordingly. Updated enrolment projections should be available for 2016-2017 in February/March 2016 for review by School Principals and Board staff, such that the school staffing processes can begin.

Senior staff are preparing plans to deal with Special Education funding reductions, declining enrolment and other budgetary pressures and challenges.

The following budget development schedule has been established to ensure that the Board will be able to submit the 2016-2017 Estimates to the Ministry by the June 30, 2016 timeline.

Committee of the Whole - Budget Meetings
Meetings begin at 5:30 P.M.
Held in the Barry C. O'Connor Boardroom at
220 Portsmouth Ave, Kingston, Ontario

| | |
|----------------------------|---|
| Monday April 25, 2016 | Review of 2016-2017 GSN & Enrolment Trends |
| Monday May 16, 2016 | Budget Deputations - invited from the Community & Employee Groups |
| Monday May 30, 2016 | Presentation of the 2016-2017 <i>Draft</i> Budget & budget deliberations |
| <i>Monday June 6, 2016</i> | <i>Date held if meeting required</i> |
| Monday June 13, 2016 | 2016-2017 <i>Draft</i> Budget deliberations & recommendation to the Board |
| Wednesday June 15, 2016 | Board Meeting – approval of 2016-2017 Budget |

As per previous years, the budget development schedule will be provided to all committees of the Board, such that budget issues can be identified and discussed (where applicable).

In addition, the Superintendent of Business Services and/or the Manager of Financial Services will make themselves available to attend the April 20, 2016 Special Education Advisory Committee (SEAC) meeting to share details of the GSN.

Trustee Ross inquired how input from front-line workers will be incorporated into budget considerations, especially in the area of special education. Superintendent Babin stated that employees and employee groups/unions have the opportunity to make budget deputations to the board. The date for these deputations will be advertised on the LDSB website and through local media. Interested parties can register to present in person or provide a written submission.

Comments from all consultations are shared with Trustees, and all budget meetings are conducted as a Committee of the Whole to provide an open and transparent process.

Director Rantz stated that the Special Education review will involve, not only suggestions of how/where to implement financial changes, but also a recultering and revisioning of how special education is delivered in LDSB.

Communications will be key in sharing information with the public on a timely basis. Once the budget is completed there will be a comprehensive communication plan to make sure all parties are not blindsided and to provide the information needed for an understanding of the rationale for the final budget decisions.

This report was received for information.

(b) Interim Financial Report

Superintendent Babin provided an overview of the 2015-2016 Revised Estimates.

The Ministry requires school boards to submit revised estimates by December 15th of each year reflecting updated enrolment, revenue and expenditures.

This information presented provides an update on enrolment and staffing changes since the budget (estimates) was approved by the Board on June 17, 2015. Also, included are updated operating sections of the budget, reflecting revenue and expenditure information at the revised estimates.

Enrolment:

Average daily enrolment (ADE) is the basis on which most Ministry grants are calculated and is based upon the average of enrolment at two established counts in the school year.

The revised estimates include updated enrolment projections based upon actual enrolment levels at the October 31st count date and projected enrolments for the upcoming March 31st count date.

Overall enrolment is expected to be 37 ADE lower in the 2015-2016 school year than originally forecast in the budget, with the elementary panel increasing by 9 students and the secondary panel declining by 46 students.

Staffing:

There was no change in total FTE. A reduction of 2.56 (FTE) teaching staff as a result of decreased enrolment in the secondary panel was offset by an additional 1.5 (FTE) educational assistants, .5 (FTE) school secretarial and .5 (FTE) caretaker. No other staffing changes were made.

Operating Budget Revenue:

Grant for Student Needs (GSN) - operating allocation increased by \$166K reflecting updated teacher and ECE staffing, qualifications and experience information, and the elimination of the 97th day grid movement provisions from the recent provincially negotiated central labour agreements.

Other Government Grants - increased by \$1.0M as a result of new or revised Educational Programs Other (EPO) grant announcements. It is important to note that EPO grants are for specific government initiatives and are supported by detailed agreements, accountability and reporting criteria. These agreements normally indicate that any underspending is to be returned.

Other Revenues – include the use of \$849K of accumulated surplus internally appropriated funds from retirement benefits and technology infrastructure to offset matching expenditures to occur in the fiscal period. Tuition fees projection decreased by \$133K to reflect lower international student enrolment.

Grant Funding Assumption – the 2015-2016 Ministry GSN have not been updated to reflect the provincially negotiated central agreements, however, boards were requested to include in their revised estimates compensation expenses for employee groups covered under the central agreements (ETFO, OSSTF and CUPE). The Board has complied with the Ministry request and has included a revenue funding assumption of \$1.6M to offset these additional compensation expenses not yet funded in the GSN calculations.

Over-all operating revenues at the 2015-2016 Revised Estimates has increased from \$231,364,500 to \$234,978,485 or a net increase of \$3,613,985.

Operating Budget Expenditures:

Over-all operating expenditures have increased by \$3,613,985 to \$234,978,485 which aligns with the total operating revenues.

The additional \$3.6M in expenditures is comprised of \$1.0M in new or revised EPO grants received from the Ministry, planned use of the \$525K accumulated surplus technology infrastructure funds and the remaining \$2.1M in additional expenditures due to increased salary grid movement and compensation expenses for employee groups covered under the provincially negotiated central agreements.

Capital Budget Revenue and Capital Budget Expenditures:

In November 2015, the 10-year Capital School Renewal Project Plan was presented to the Property/Operations Committee and the report has been posted on the Board website. For the 2015-2016 Estimates the School Condition Improvement funding allocation and School Renewal funding allocation totalled \$10,583,021 and projects totaling \$10,583,021 were identified.

At the 2015-2016 Revised Estimates, School Condition Improvement funding and School Renewal Funding and corresponding projects have remained essentially unchanged.

Major Capital funding for the Molly Brant Elementary School of \$10,465,066 and the New Intermediate/Secondary School of \$35,978,762 has remained unchanged from the 2015-2016 Estimates to the 2015-2016 Revised Estimates.

No new capital funding has been approved at this time, however staff have been in contact with Ministry officials to pursue capital funding to purchase the Kingscourt Library property and to secure funding for the demolition of QECVI to support the construction of the New Intermediate/Secondary School.

Interim Financial - Operating Expenditures for the period November 30, 2015 (Quarter 1):

Interim financial operating expenditures for the period ending November 30, 2015 (Quarter 1) are being presented in a similar format as the 2015-2016 operating budget, indicating the amount spent by expenditure category and the associated percentage.

As at Quarter 1, \$55,531,348 of the \$234,978,485 operating budget or 24% has been spent. This is very comparable to the 23% results from the same quarter last year.

It is important to note, that expenditures are based upon items paid within the stated

period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period. An example would be computers in which 43% of the operating budget was spent in Quarter 1.

In response to a question Superintendent Babin confirmed that the capital figures were not included as nothing has changed on the various projects currently in progress.

Trustee Mahoney inquired about the 1.6 million attributed to the MOE-Labour Agreements Funding Assumptions, stating he thought the agreement had been a net 0 increase. Superintendent Babin stated that the provincial agreements were at a cost of net 0 at a provincial level only. The way the GSN functions is to include all centrally bargained union salaries. The 97-day delay of grid movements has also been changed back to the first day, and a lump sum provisions of 1% was agreed to for each group. This left a gap between the Board's funding source and its expenditures. There is an expectation that the Board will receive monies from the province to cover this gap.

The Current GSNs do not reflect the changes from the recent bargaining action, but should be updated by next month.

Under Other Revenues- Funded from School Budget Balance, Retirement Benefits, Technology Infrastructure, the \$525,000 had been set aside to cover ongoing school expenses, future retirement benefits owed, and to upgrade the LDSB's IT infrastructure. The plan for the infrastructure upgrade is still being developed, and no monies allocated to this have yet been spent.

Trustee Ross inquired about how the LSDB is being marketed to international students. Superintendent Burra stated that there is a Manager for International Education, who undertakes recruiting trips to other countries. Supporting international students requires that an infrastructure be in place for their needs. The decline in international students at the elementary level is due to reluctance from homestay parents to take in younger children.

The Board is currently working on quantifying 'Work to Rule' costs. The Ministry had advised all school boards to track these expenses during the labour negotiation process. There will be a process for submission for reimbursement from the Ministry in the near future.

Trustee Mahoney inquired about how costs can be recovered from a salaried person who undertook extra duties during the Work to Rule situation. Superintendent Babin explained that although the LDSB did not engage contract workers, there were additional resources supplied to schools for lunch time supervisors, yard duty, etc (i.e. retired administrators). Legal costs incurred will also be submitted for reimbursement.

This report was received for information.

4. Notice of Motion

None at this time.

Section B - Information

1. Internal Reports and Other Communications

No reports or other communications at this time.

2. External Reports and Other Communications

- a) Memo from Deputy Minister George Zegarac re Student Transportation Competitive Procurement Review Report

Trustee McGregor inquired about how the LDSB would be responding to the 29 recommendations in the review. It was agreed that the issues would be referred to Committee of the Whole (Education, Policy & Operations) for further review.

- b) Letter to Honourable Liz Sandals & Honourable Glen R. Murray re New LDSB Central Kingston Secondary School

Trustee Mahoney inquired if the Board is considering what can be done in regards to the suggestions for environmentally-friendly improvements outlined in the letter. It was reiterated that unless outside funding can be raised many of the proposed improvements, such as geothermal flooring, cannot be undertaken.

Superintendent Babin stated that the new Kingston Intermediate/Secondary school is being built to a 'Lead Silver' standard, and that many items in letter would be addressed in this type of build.

Superintendent Babin stated that the funding envelope for the new school build is fixed, although the Board could decide to spend monies within this envelop for improvements, such as geothermal flooring or solar panels. Use of the money on such items would take away from other areas like the overall space in the building, and programming.

Trustees discussed whether the new school build is an opportunity to lobby to OPSBA and/or the Ministry of Education for better standards for new school builds. Cost savings in energy could be translated to increased funds for direct learning support, i.e. special education.

At present Boards cannot make cases to the Ministry for improvements that would require large upfront costs, but would make significant savings in energy costs over the life of the building.

Trustees were in agreement that a positive message about the environmentally-friendly components that will be included in the new build should be shared with the public.

Trustees suggested that communications about topics like the ones covered in the letter should be referred to the School Design Committee of ESAC for further discussion/review.

An inquiry was made about how responses are made to external communications to the Board. The policy states that the Chair would respond to direct communications as appropriate. As this letter was actually a cc'd communication, Trustees felt that the process for responding to such communications should be discussed further.

Director Rantz stated that she could direct Communications to prepare a document that could be shared about the environmentally-friendly components that will be included in the new build. First the design must go to costing for approval, and then out to tender. Once the costing is finalized this communication will be shared.

MOTION: That the process to respond to external communications (direct and indirect) to the Board be referred to the Committee of the Whole (Education, Policy & Operations) for further review.

MOVED BY: Trustee French, seconded by Trustee Garrod. Carried.

c) Memo from Gabriel F. Sekaly re Guide to Pupil Accommodation Reviews

Communications Referred to Committee

None at this time.

3. Requests for Reports and/or Information

There were no requests at this time.

4. Other Business

None at this time.

6. Future Meetings

The next meeting of the LDSB Board of Trustees will take place Wednesday, March 9, 2016.

7. Other Special Meetings/Events

See agenda listing.

8. Section C – Recess to Private Session

MOTION: To move into Private Session.

MOVED BY: Trustee Mahoney, seconded by Trustee McGregor. Carried.

The meeting recessed to Private Session at 8:10 pm.

8. Section D – Private Session

Members/: D. Jackson (Chair)

Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
B. Fraser-Stiff, Superintendent of Education - regrets
T. Giles, Supervising Principal, School Effectiveness - regrets
D. Rantz, Director of Education
A. Labrie, Superintendent of Human Resources - regrets
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education - regrets
J. Silver, Supervising Principal of Safe & Caring Schools

Approval of Agenda

MOVED BY: Trustee Ross, seconded by Trustee Mahoney, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod advised that if there were any Labour updates he would be declaring a conflict of interest as his son is an employee of the Board.

Chair's Update

No update at this time.

Director's Update

Director Rantz provided an update.

Action Items

- (a) Board Minutes – January 13, 2016

MOVED BY: Trustee Crawford, seconded by Trustee Mahoney, that the Board Meeting Minutes of January 13, 2016, Private Session, as distributed, be approved. Carried.

- (b) Reports – Committees of the Board

None at this time.

For Information

- (a) Personnel Update (Item (b) above)

Director Labrie provided a personnel update.

- (b) Safe Schools Update (Item (b) above)

No update at this time.

- (c) Property Update (Items (a) and (c) above)

No update at this time.

- (d) OPSBA Update (Item (d) above)

No update at this time.

- (e) Labour Update (Item (d) above)

None at this time.

- (f) Legal Matter (Item (e) above)

None at this time.

9. Report to Public Session

Chair Jackson called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Mahoney, seconded by Trustee Ross. Carried.

The Board moved into Public Session at 8:25 p.m.

10. **Adjournment**

Chair Jackson called for a motion to adjourn the meeting.

*MOVED BY: Trustee Mahoney, seconded by Trustee French that the meeting adjourn.
Carried.*

The meeting adjourned at 8:25 p.m.

**Special Education Advisory Committee
Meeting Minutes
Limestone District School Board**

February 17, 2016

A meeting of the Special Education Advisory Committee was held in Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, February 17, 2016, at 6:30 p.m.

Present:

Trustees: K. McGregor, Co-Chair
A. Ross
W. Garrod (Alternate)

Members: B. Shoniker, Member-at-Large, (Ongwanada)
K. Jeffrey, Lennox and Addington Resources for Children
A. Martin, Member-at-Large (Queen's University)
T. Suart, Autism Ontario
M. Bryan, Down Syndrome Association of Kingston

Staff: H. Box, Special Education Program Coordinator
J. Murphy, Special Education Program Coordinator
S. Burnett, Special Education Program Coordinator
J. Davidson-Harden, Chief Psychologist & Mental Health Lead
S. Gillam-Principal of Educational Services

Guest: J. Barry, Community Living Kingston
T. Brett-Kish, CCAC
J. Beatty, Youth Diversion
M. Murray, Pathways for Children & Youth
L. Jarrell, CCAC-MHAN
C. O'Reilly, Child Development Centre
J. Fitzgerald, Pathways for Children & Youth
R. Hutcheon, PIC
J. Monahan, KFLA Public Health
W. Vuyk, KCHC- Pathways to Education
S. Sartor, LDSB
D. Rantz, LDSB

Regrets: C. Herron, Educational Services and Safe Schools Coordinator
E. Sheldon, Community Living Kingston, Co-Chair
N. Carson, Epilepsy Kingston
J. Castell, Family & Children's Services, Frontenac, Lennox & Addington
D. Williams, Learning Disabilities Association of Kingston
A. Collins, Easter Seals

Recorder: Liz Strange, Records Management Coordinator

1. Welcome

Trustee McGregor called the meeting to order, welcoming all those in attendance to the meeting.

2. Approval of Agenda

MOVED BY: Trustee Ross, that the agenda of February 17, 2016, as presented, be approved.

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

4. Business Arising From the Minutes

i) Results of Electronic Vote

Supervising Principal McDonnell stated that both Motions circulated for electronic vote were passed:

1. That SEAC change to a Chair and Vice Chair model from the current Co-Chair model
2. That SEAC approve the LDSB SEAC Handbook

The committee will proceed with an election for Chair and Vice-Chair at the March 23, 2016 meeting.

5. Enhancing Special Education Services in our District

Supervising Principal McDonnell and S. Sartor facilitated the discussion and recorded feedback from the SEAC members and Community Partner representatives in attendance at the meeting.

6. Next Meeting Date

Wednesday, March 23, 2016 at 6:30 pm at the Education Centre.

7. Adjournment

The meeting adjourned at 7:50 p.m.

**LIMESTONE DISTRICT SCHOOL BOARD
ACCOUNTS – FINANCE**

Recommendation

That, subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the month of **February 2016** (SDS disbursement **Batches 36980-37132**) totaling **\$ 10,990,153.27** and (SDS disbursement **Batch 37133**) totaling **\$ 1,764.11 US** as certified by the Superintendent of Business Services in accordance with Policy 3, sub-section 3.1, be approved.

Background Information

We are tabling for scrutiny by the Trustees until the date of the next regular meeting of the Board, Finance Accounts as follows:

SDS ACCOUNTING SYSTEM – February 2016

| <u>Batch #</u> | <u>Date</u> | <u>Total Amount of Batch</u> |
|----------------|---------------------|------------------------------|
| 36980 | February 2, 2016 | 108,339.71 |
| 36995 | February 4, 2016 | 543,953.97 |
| 37060 | February 11, 2016 | 737,829.38 |
| 37078 | February 16, 2016 | 1,201.36 |
| 37092 | February 18, 2016 | 168,664.58 |
| 37094 | February 18, 2016 | 109,375.87 |
| 37097 | February 18, 2016 | 196,108.78 |
| 37098 | February 23, 2016 | 266,152.76 |
| 37095 | February 24, 2016 | 3,706,732.68 |
| 37128 | February 25, 2016 | 3,461,669.28 |
| 37130 | February 25, 2016 | 720.00 |
| 37132 | February 26, 2016 | 1,689,404.90 |
| Total CDN | | <u>10,990,153.27</u> |
| <u>Batch #</u> | <u>Posting Date</u> | <u>Total Amount of Batch</u> |
| 37133 | February 26, 2016 | 1,764.11 |
| Total USD | | <u>1,764.11</u> |

Submitted to the Board on March 9, 2016

Prepared By:



Paul Babin
Superintendent of Business Services

Approved By:



Debra Rantz
Director of Education



Limestone District School Board

Executive Committee Report

Objectives • History • Observations • Alternatives/Implications • Recommendations

REPORT TO: LDSB Trustees

FROM: Debra Rantz, Director
Krishna Burra, Superintendent of Education

SUBJECT: Integration Committee

DATE: March 2016

OBJECTIVE

To update trustees as outlined in Policy 15 (Pupil Accommodation Review) regarding the creation of the Integration Committee for the Central Kingston Accommodation Review.

HISTORY

Based on the approval of the draft design concept in December 2015, and the need to for a transition plan for students and staff at QECVI, an Integration Committee will be necessary to plan for and implement the positive integration of students and staff affected by consolidation, closure, and program relocation. Considerable consultation occurred in the fall of 2015 and was reported to the Trustees at the November 2015 Education/Human Resources Committee.

OBSERVATIONS

The consolidation and integration planning required for the Central Kingston Secondary Schools is multifaceted and will require several phases: (i) the integration of QECVI students into LCVI and the closure of QECVI; (ii) the integration process for QECVI and KCVI in preparing for the New Intermediate Secondary School; and (iii) the closure of KCVI.

Given the multi-phased nature of the Integration Committee, membership of the committee and the focus will be based on the work at any given point of time.

As outlined in Policy 15, the Integration Committee, at different times, will consist of the following persons: Krishna Burra, Superintendent of Education, the Principals of the four schools (LCVI, KCVI, QECVI, and Module Vanier) impacted by the consolidation plan, the school council chair or designate from the four schools, and a Trustee of the board as appointed by the Chair. It should be noted that the Integration Committee has the authority to appoint additional members.

RECOMMENDATION(S)

1. Trustees receive this report for information.
2. The Chair of the Board appoint one Trustee as the Chair of the Integration Committee.
3. The Committee and appointed Trustee provide further updates to the Committee of the Whole as needed or requested.



Limestone District School Board Administrative Report

Report To: Board of Trustees

From: Wayne Toms,
Manager of ITS & Planning

Paul Babin,
Superintendent of Business Services

Subject: **Molly Brant Elementary School Catchment Area**

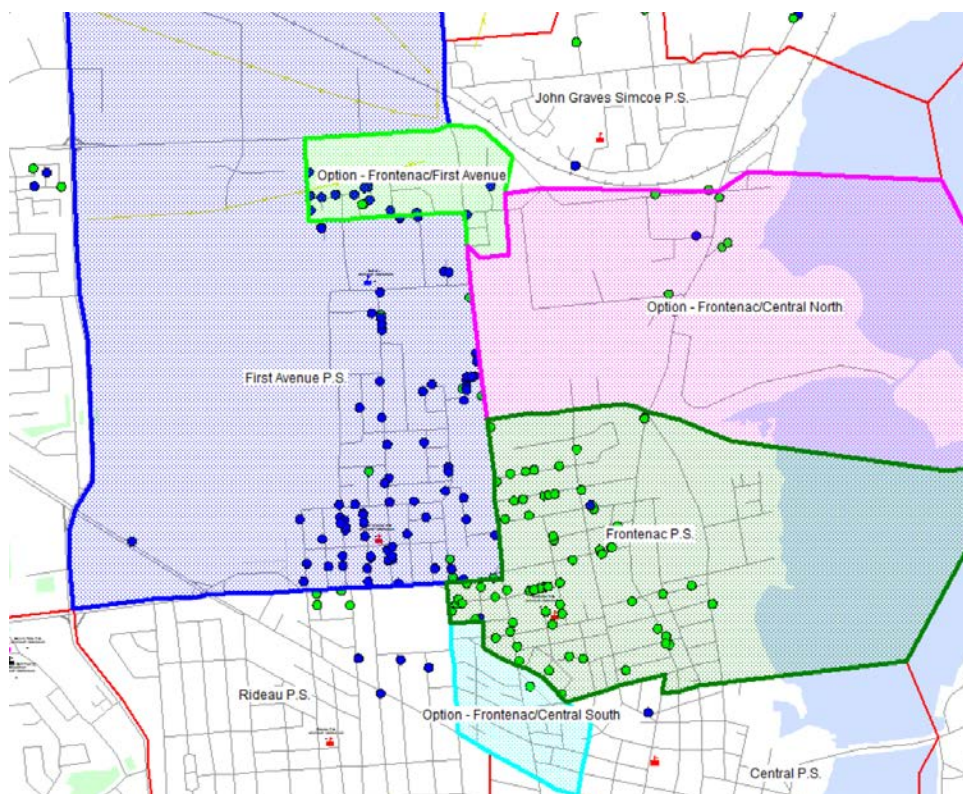
Date: March 9, 2016

Objectives:

To apprise Trustees of the catchment area plans for the new Molly Brant Elementary School.

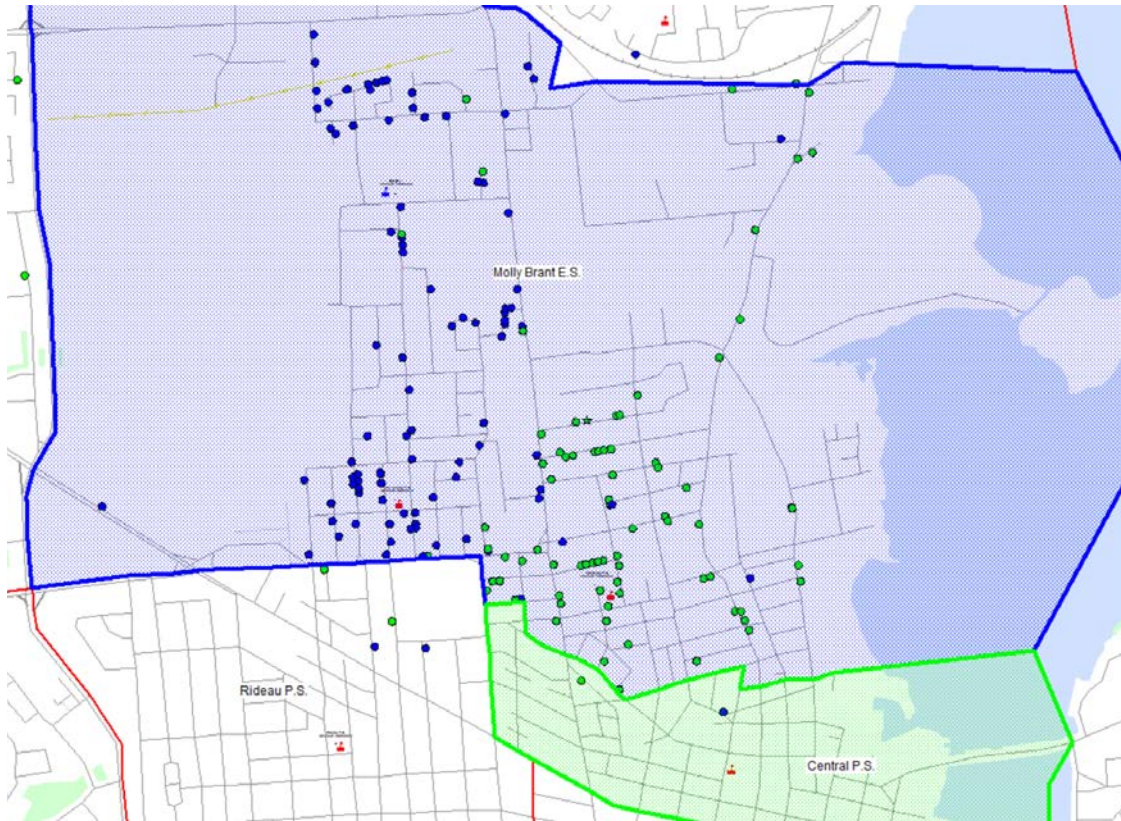
History:

- Prior to the closure and consolidation of Frontenac PS and First Avenue PS, there were 3 optional catchments as well as the catchments for these 2 schools. The optional catchments were Frontenac/First Avenue (light green), Frontenac/Central North (pink) and Frontenac/Central South (light blue). See map below:



- The Board decision at the conclusion of the PARC for Kingston North was that the optional areas known as Frontenac/First Avenue and Frontenac/Central North would be directed to Molly Brant ES.

The optional area known as Frontenac/Central South would be directed to Central PS. This will provide for the following catchment zones:



- There are currently 21 students living in the area that was the former Frontenac/Central North catchment area who attend Central PS. These students are currently being bussed and will continue to be offered transportation on a "Grandfathering basis". Any siblings of these students would be offered transportation to Central PS as a "Courtesy rider", that is, if there are available bus seats and there is no additional cost to the Board.
- There is a new subdivision in the northeast corner of the catchment area (see map below) that has 6 students currently who attend Central PS. In keeping with the intent of the Board decision, this area would be included in the Molly Brant ES catchment area. This would clarify that the areas to the north of the railroad is the J.G. Simcoe PS catchment, and the areas to the south of the railroad is the Molly Brant ES catchment.



Area east of Division, north of John Counter will be part of Molly Brant ES. Boundary will follow the blue line (railroad tracks).

The 6 students in this area that are currently being bussed to Central PS will continue to be offered transportation on a "Grandfathering basis". Any siblings of these students would be offered transportation to Central PS as a "Courtesy rider", that is, if there are available bus seats and there is no additional cost to the Board.

- In discussions with the Principal at Central PS, the parents of the affected students will be made aware of the catchment areas and school transportation.

Recommendations:

- 1) That this report be received for information.



Paul Babin
Superintendent of Business Services



Debra Rantz
Director of Education



Limestone District School Board

Executive Committee Report

Objectives • History • Observations • Alternatives/Implications • Recommendations

REPORT TO: Board of Trustees

FROM: Deb Rantz, Director and Krishna Burra, Superintendent

SUBJECT: Formal Indigenous Acknowledgement for Board Meetings

DATE: March 2016

OBJECTIVE

To begin the process of adopting an Indigenous greeting for formal Board meetings and committee meetings.

HISTORY

In the past few years many governments at various levels have adopted formal greetings and/or acknowledgements to recognize our Indigenous communities. In 2015, the City of Kingston adopted the following acknowledgement:

“Say go, A knee, Boo ju, Wa chay ya, Kway Kway, As [the Mayor; Deputy Mayor], of the City of Kingston, I offer these words in the spirit of this gathering. Let us bring our good minds and hearts together as one, to honour and celebrate these traditional lands as a gathering place of the Original Peoples and their Ancestors who were entrusted to care for Mother Earth since time immemorial. It is with deep humility, that we acknowledge and offer our gratitude for their contributions to this community, having respect for all as we share this space now and walk side-by-side into the future.”

In September and October Education/Human Resources Committee meetings, an overview was provided for the Ministry First Nations, Metis, and Inuit (FNMI) strategy and the self-identification process. In discussions related to these topics, trustees requested staff to bring back for consideration possible formal acknowledgements for meetings.

OBSERVATIONS

Given the diversity of our Indigenous communities and that a number of different communities exist within the Limestone DSB jurisdiction, any formal acknowledgement must be inclusive and subject to potential recommendations for edits or addendums. Topics related to LDSB FNMI initiatives are discussed with our Aboriginal Advisory Committee.

Trustees could choose to adopt an acknowledgement similar to the City of Kingston or adopt a unique one. Below are several variations that our Aboriginal Consultant, Kevin Reed compiled based on acknowledgements or greetings used by a variety of organizations or governments:



Limestone District School Board

Executive Committee Report

Objectives • History • Observations • Alternatives/Implications • Recommendations

1. The Limestone DSB would like to bring our hearts and minds together as one, to honour and celebrate these traditional lands as a gathering place of the Anishinaabe and Haudenosaunee Peoples and their Ancestors.
2. The Limestone DSB is proud to share the traditional territories of the Haudenosaunee and the Anishinaabe who have lived here since time immemorial. We honour their cultures and celebrate their commitment to this land.
3. The LDSB acknowledges the traditional territories of the Haudenosaunee and Anishinaabe on whose territory we work, live, learn and play.
4. The LDSB would like to acknowledge and thank Haudenosaunee and Anishinaabe, on whose traditional territory we live and learn.

RECOMMENDATION(S)

1. Trustees receive this report for information.
2. Trustees request input from the Aboriginal Advisory Committee regarding acceptability or amendments of any potential acknowledgement.
3. Feedback from the Aboriginal Advisory Committee be shared with the Board later this spring or in the fall.
4. If an acknowledgement is chosen, it is subject to a one-year trial period to assess its wording and appropriateness with our Indigenous communities for possible edits or addendums.
5. If an acknowledgement is chosen, it is utilized at formal Board meetings and Committee meetings during the trial period.