



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

June 14, 2023

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	Present: S. Henderson-Todd, Lennox and Addington Resources for Children H. Simson, Learning Disabilities Association of Kingston A. Martin, Member-at-Large (Queen's University) Regrets: Z. Rogers, Community Living Kingston L. Clouthier, Easter Seals Ontario
	Staff:
	Present: M. Blackburn, Principal of Educational Services J. Lalonde, Special Education Program Coordinator S. Gillam, Superintendent, Learning for All N. Dillard, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator Regrets: L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator
Guests:	Recorder:
Director of Education Krishna Burra	J. Senior, Administrative Assistant

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee of Lloyd that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes May 31, 2023

MOVED BY: Trustee Lloyd that the May 31, 2023, SEAC Minutes be approved. Carried.

5. BUSINESS ARISING FROM MINUTES

Superintendent Scot Gillam shared that the two vacant Member-at-Large positions have been selected and will be confirmed at the upcoming board meeting on June 21, 2023. The new members will attend our September 13, 2023, SEAC Meeting.

6. LIMESTONE DISTRICT SCHOOL BOARD STRATEGIC PLAN

6.1 Presentation: LDSB Strategic Planning Process 2023-2028 – Director Krishna Burra shared an in-depth presentation on the LDSB Strategic Planning Process for 2023-2028.

Chair McGregor called on SEAC Members for questions.

7. EDUCATION SERVICES UPDATE

7.1 Presentation: Building Our Vision for the Future, Enhancing Special Education Services in Our District, June 2023 Monitoring Document – Principal Michael Blackburn and Vice Principal Nicola Dillard presented a report illustrating the indicators of success in key areas of focus under the four Big Ideas of the Special Education Services Monitoring Document.

1. **Reallocation of Resources:** Restructuring supports, services, teams, and programs to meet the changing needs of students and schools and to equitably distribute resources.
 - **Key area of focus:** Enhancing – Provide timely, responsive, and ongoing support to school teams in alignment with tiers of support.
 - **Indicators of Success:**
 - Tri-Team referral form – ongoing team collaboration and data collection.
 - Intensive Support Schools – Transition to Kindergarten (T2K), Intensive Support Schools (ISS).
 - Tiers of Support – Consultation, Intervention, Follow-up, and Team Support.
 - Board Certified Behaviour Analyst (BCBA) role – exploration and expansion.
 - School Profiles.
 - Intervention Assistant role reallocation across all District teams.
2. **Professional Learning:** Provide ongoing and relevant professional learning to a variety of staff in order to build capacity to meet the needs of diverse learners in an inclusive learning environment.
 - **Key area of focus:** Continuing – Enhance online resources and professional learning via Minds Online.
 - **Indicators of Success:**
 - Educational Assistant (EA) professional learning.
 - Ongoing development – team and role resources.
 - Ensuring access and user experience.
 - Sharepoint UDL – linked to multiple program areas.
 - Addressing Human Rights incidents – Special Education resource.
 - In development – Kindergarten transition and programming support.
3. **Strengthening Partnerships and Leveraging Supports:** Strengthen and enhance partnerships with families and community partners to leverage supports and maximize student learning and well-being.
 - **Key area of focus:** Continuing – Develop supportive resources for students and parents (Individual Education Plan (IEP) and Identification, Placement and Review Committee (IPRC)).

- **Indicators of Success:**
 - Kid-Friendly Exceptionalities.
 - Parent information - modifications.
 - K-12 Accessibility Standards – IEP and IPRC.
 - Family friendly guide to IPRCs and IEPs.
 - Student guide to IEPs – in development – student input.
- 4. **Learning for All:** Support the implementation of differentiated, precise and research-based instructional strategies to support the learning and well-being of all students.
 - **Key area of focus:** Continuing – Support the development and implementation of precise and personalized plans for students (IEP, Student Safety Plan (SSP), and Medical Plans).
 - **Indicators of Success:**
 - Team and school-based support for SSP development, review, and revision.
 - Modification flow chart and guidance.
 - Plans of Care – Minds Online.
 - Student Centered Personal Care Guidelines.
 - Return to school guidelines – community partner input.
 - Checklist for administrators for reading/reviewing IEPs.
 - Ongoing collaboration with Community Partners – Medical Safety planning.

Chair McGregor called upon SEAC Members for questions regarding the June 2023 Monitoring Document.

7.2 Special Education Review – Principal Michael Blackburn and Vice Principal Nicola Dillard shared the exchange summary and feedback received from the Special Education Review.

Chair McGregor called upon SEAC Members for questions regarding the Special Education Review Exchange Summary and feedback.

8. CORRESPONDENCE

None at this time.

9. ASSOCIATION UPDATES

None at this time.

10. OTHER BUSINESS – Administrative Report: Superintendent’s Report

A. Ministry Updates:

None at this time.

B. Educational Services Update:

Summer Mental Health and Special Education Supports

As previously reported, Limestone District School Board (LDSB) received Priority and Partnership Funding (PPF) to support Mental Health and Special Education initiatives throughout the summer. Supports will be provided to both summer school, the elementary literacy camps and to support transitions back to school for students with special education needs. A Student Support Counselor/Adolescent Care worker and Learning Program Support teacher will be provided to summer school for 6 weeks. In addition, 8 Educational Assistants will be provided to the elementary literacy programs for the duration of the camps. Finally, Educational Assistant time will be provided to support transition meetings for students with special education needs in late August, early September. The PPF funding will also be used to support Professional Learning and Training. The following courses will be offered to staff over the summer: Applied Suicide Intervention Skills Training (ASIST) Training, Y Training, Behaviour Management Systems (BMS) Training, Community Resilience Initiative (CRI) Training, and Mental Health LIT. In addition to these initiatives, we are also supporting the creation of a pathway of care that will see the potential to have 1-2 days of psychiatry support per week between July 10 – September 30, 2023, provided by Burr 4 Child & Adolescent Psychiatrists.

Special Equipment Amount (SEA) Update

We were able to process more claims than in any prior year to provide students with the physical, sensory, and computer equipment they require to be successful at school. That includes processing approximately 200 equipment recommendations for physical, hearing, vision, personal care, physical assist, or sensory products. Additionally, we provided or refreshed 280 technology devices to students.

Math/Spec Ed Project

Through Ministry PPF funding our team, in collaboration with the Curriculum Department, was able to provide professional learning and resources to all district program staff and elementary School to Community (SCS) teachers. The professional learning focused on foundational skills in early numeracy development, diagnostic assessment, program planning, and available resources. Teachers were also given math manipulatives and games to take back to their classes!

Dual Diagnosis Program

In September 2023 we will be piloting a new program at Polson Park Public School which will provide supports and services to students with complex needs and dual diagnosis of Intellectual Disability and Autism. Nine students were referred to the program through our SCS team and program planning is well underway.

Program Description:

This specialized program will provide students with individualized support in the key areas of communication, self-regulation, and life skills. In addition, students will benefit from an integrated approach to curriculum instruction with opportunities for purposeful and appropriate inclusion in mainstream classroom settings based on student interests, skills, and goals. The classroom will support a community of diverse learners who require an alternative approach to learning that is tailored to their unique abilities and gifts.

Education and Community Partnership Program (ECP) Ministry Monitoring

On May 24, 2023, the Ministry of Education visited our ECP: Nexus Program at Truedell Public School for a monitoring visit. The purpose of the monitoring visit is to ensure the implementation of Ministry Policy as set out in the *Guidelines for Approval and Provision of Education and Community Partnership Program (ECP)* and the monitoring report. We received our final report which indicated effective implementation of Ministry Guidelines as well as exemplary collaboration, communication, and partnership.

Chair McGregor called on SEAC Members for questions.

11. NEXT MEETING DATE

Wednesday, September 13, 2023

12. ADJOURNMENT

MOVED BY: Trustee Lloyd that the meeting adjourn. Carried.

The meeting was adjourned at 6:47 pm.