

Limestone District School Board

Agenda

Regular Board Meeting

Wednesday, September 14, 2016

Limestone Education Centre

220 Portsmouth Avenue, Kingston

Private Session - 5:30 p.m. *

* In accordance with the Education Act, Section 207.(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- (a) The security of the property of the board;
- (b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) The acquisition or disposal of a school site;
- (d) Decisions in respect of negotiations with employees of the board; or
- (e) Litigation affecting the board.

Declaration of Conflict of Interest

Chair's Update

Director's Update

Action Items

- (a) Board Minutes – June 15, 2015

For Information

- (a) Personnel Update
 - i) HR update
 - ii) Director's Performance Appraisal
- (b) Safe Schools Update
- (c) Property Update
- (d) OPSBA Update
- (e) Labour Update
- (f) Legal Matter

Report to Public Session

Regular Meeting - 6:00 p.m.

School Presentation

Adoption of Agenda

Declaration of Conflict of Interest

Chair's Update

Director's Update

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

- (a) Expressions of Condolences and/or Congratulatory
- (b) Board Minutes – June 15, 2015 (Pages 5-21)
- (c) Business Arising out of the Minutes
- (d) Reports from All Committees: Standing, Statutory, Ad Hoc and Special
 - (i) Committee of the Whole (Education, Policy & Operations) – August 30, 2016 (Pages 22-33)
- (e) OPSBA Report – Trustee Mahoney
- (f) Report from Student Trustee(s)

2. Reports Requiring Decision (Roll Call Vote)

3. Reports for Information

- (a) Presentation of recent School Capital/Retrofit Projects – P. Babin
- (b) Ministry release of School Facility Condition Data – P. Babin (Pages 34-38)
- (c) Community Planning & Partnership Meeting Notes – September 8, 2016 (Pages 39-43)

4. Notice of Motion

Section B - Information

1. Internal Reports and Other Communications

2. External Reports and Other Communications

- a) Letter from Waterloo Region District School Board to Honourable Mitzie Hunter re Proposed Changes to Autism Services
- b) Letter from Waterloo Region District School Board to OFSAA re Transfer Policy
- c) Letter from Waterloo Region District School Board to Honourable Mitzie Hunter re Adding coding to the curriculum

d) Letter from Waterloo Region District School Board to Honourable Michael Coteau re Proposed Changes to Autism Services

3. **Communications Referred to Committee**
4. **Requests for Reports and/or Information**
5. **Other Business**
6. **Future Meetings**

Audit Committee

- September 19, 2016 6:00 p.m.
- November 7, 2016 6:00 p.m.
- May 8, 2017 6:00 p.m.

Board Meetings

- October 19, 2016 6:00 p.m.
- November 9, 2016 6:00 p.m.
- November 28, 2016 6:00 p.m.
- January 11, 2017 6:00 p.m.
- February 8, 2017 6:00 p.m.
- March 8, 2017 6:00 p.m.
- April 12, 2017 6:00 p.m.
- May 17, 2017 6:00 p.m.
- June 21, 2017 6:00 p.m.

*Caucus & Initial Meeting

Committee of the Whole (Education, Policy & Operations)

- September 28, 2016 5:30 p.m.
- October 26, 2016 5:30 p.m.
- December 14, 2016 5:30 p.m.
- February 22, 2017 5:30 p.m.
- March 22, 2017 5:30 p.m.
- May 31, 2017 5:30 p.m.

Special Education Advisory Committee

- September 21, 2016 6:30 p.m.
- October 12, 2016 6:30 p.m.
- November 16, 2016 6:30 p.m.
- December 21, 2016 6:30 p.m.
- January 18, 2017 6:30 p.m.
- February 15, 2017 6:30 p.m.
- March 29, 2017 6:30 p.m.
- April 26, 2017 6:30 p.m.
- May 24, 2017 6:30 p.m.
- June 14, 2017 6:30 p.m.

Environmental Sustainability Advisory Committee

- October 11, 2016 6:00 p.m.
- January 17, 2017 6:00 p.m.
- March 21, 2017 6:00 p.m.
- May 16, 2017 6:00 p.m.

Budget Committee

- April 26, 2017 4:30 p.m.
- May 17, 2017 4:30 p.m.
- May 31, 2017 4:30 p.m.
- June 5, 2017 (Tentative) 4:30 p.m.
- June 14, 2017 4:30 p.m.

School Enrolment/School Capacity Committee

- September 28, 2016 4:30 p.m.
- April 24, 2017 (Tentative) 6:00 p.m.
- May 9, 2017 6:00 p.m.

7. Other Special Meetings/Events

Ontario Public School Boards' Association

- January 19-21, 2017 Public Education Symposium
- March 25-27, 2017 National School Boards Association Annual Conference
- April 6-7, 2017 Education, Labour Relations & Human Resources Symposium
- June 8-10, 2017 OPSBA Annual General Meeting

**Regular Board Meeting Minutes
Limestone District School Board**

June 15, 2016

A regular meeting (Business) of the Limestone District School Board was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, June 15, 2016, at 5:45 p.m.

Present:

Members/: D. Jackson (Chair)

Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness - regrets
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education
D. Rantz, Director of Education
J. Silver, Supervising Principal of Safe & Caring Schools

Recorder: L. Strange, Records Management Coordinator

MOTION: To move into Private Session

MOVED BY: Trustee Mahoney, seconded by Trustee Garrod. Carried.

Approval of Agenda

MOVED BY: Trustee French, seconded by Trustee Murray, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod advised that if there were any Labour updates he would be declaring a conflict of interest as his son is an employee of the Board.

Chair's Update

No update at this time.

Director's Update

No update at this time.

Action Items

(a) Board Minutes – May 18, 2016

MOTION: That Trustees French and Garrod lead the inquiry as a sub-committee and report their findings back to the Board of Trustees on March 24, 2016.

MOVED BY: Trustee Garrod, seconded by Trustee Ross, that the Board Meeting Minutes of May 18, 2016, Private Session, as distributed, be approved. Carried.

(b) Reports – Committees of the Board

i) Committee of the Whole Board (Education, Policy & Education) – May 24, 2016

MOVED BY: Trustee Murray, seconded by Trustee Garrod, that in accordance with Policy 5, Trustee Code of Conduct, Section 21.0, a Trustee be censured.

MOVED BY: Trustee French, seconded by Trustee Garrod, that Committee of the Whole Board (Education, Policy & Education) minutes of May 24, 2016, as presented, be approved. Carried.

ii) Committee of the Whole Board Budget – May 30, 2016 and June 13, 2016

MOTION: That the issue be tabled until the Private Session portion of the June 13th Budget meeting, wherein Chair Jackson will provide a full chronological account of the communication resulting from the May 19 email from a constituent and a proposed remedy.

MOVED BY: Trustee Murray, seconded by Trustee Ross, that Committee of the Whole Board (Budget) minutes of May 30, 2016, as presented, be approved. Carried.

MOTION: That the Limestone District School Board censure Trustee David Jackson for breaching Policy 5 (Section 21): Code of Conduct, resulting from a breach in communication practice in May 2016.

MOTION: That the Board censure Trustee Jackson.

MOVED BY: Trustee Murray, seconded by Trustee Ruttan, that Committee of the Whole Board (Budget) minutes of June 13, 2016, as presented, be approved. Carried.

For Information

- (a) Safe Schools Update (Item (b) on Agenda)
Supervising Principal Silver provided a Safe Schools update.
- (b) Property Update (Items (a) and (c) on Agenda)
No update at this time.
- (c) OPSBA Update (Item (d) on Agenda)
No update at this time.
- (d) Labour Update (Item (d) on Agenda)
 - i) Human Resources Report
Superintendent Labrie provided a Labour update.
- (e) Legal Matter (Item (e) on Agenda)
None at this time.
- (f) Personnel Update (Item (b) on Agenda)
No update at this time.

Report to Public Session

Chair Jackson called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Murray, seconded by Trustee Crawford. Carried.

The Board moved into Public Session at 5:55 p.m.

There was a short recess of 5 minutes.

Members/: D. Jackson (Chair)
Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer
D. Fowler, Manager of Facility Services
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness - regrets
D. Rantz, Director of Education
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education
J. Silver, Supervising Principal of Safe & Caring Schools
W. Toms, Manager of IT & Planning

Guests: R. Andrews, R. G. Sinclair
A. Cotton, Central Public School
R. Judd, Amherstview Public School
A. LaRochelle, Southview Public School
M. McCrady, Loughborough Public School
L. Paterson, Physical Education Specialist
R. Switzer, L.C.V.I.
A. Wilkinson, Queen's University

Presentations

Amherstview Public School: Swamped

Chair Jackson stated:

"We start our meeting off tonight with a mini performance from Kindergarten students of Amherstview Public School, under the direction of teacher Ruth Judd."

R. Judd introduced the choir, comprised of Kindergarten to Grade 2 students from Amherstview Public School.

The students performed two songs from the musical Swamped.

Wess Garrod HEAL Award

Chair Jackson offered the following:

"Employees of the Limestone District School Board also serve as mentors to each other as well as their students on a daily basis. Tonight, we are honoured to recognize the contribution made in the promotion and improvement of Healthy Living for All.

The Wess Garrod HEAL Award, recognizes the personal and professional dedication of a Limestone employee in the area of student and staff wellness.

The *Healthy Living for All Award* was established on the retirement of Trustee Garrod from the Limestone District School Board where he served in a number of teaching and supervisory positions, and always with a deep commitment to healthy active living for all.

I would ask Trustee Wess Garrod, and Lara Paterson, Limestone's Physical Education Specialist with KFL&A Public Health to come forward to facilitate the presentation of this year's award and to introduce our co-recipients Aline La Rochelle and Mark McCrady."

Tracey Bridgen, teacher from Southview Public School, read the citation for Southview Public School 2016 recipient Aline La Rochelle.

Parent Council member Kim Deline read the citation for Loughborough Public School 2016 recipient Mark McCrady.

Queen's Associate Teachers of the Year

Chair Jackson offered the following:

"Our next presentation recognizes three Limestone teachers and the role they play in mentoring teacher candidates attending Queen's University Faculty of Education. I would like to welcome Alan Wilkinson (Assistant to the Associate Dean) to come forward. It is always such a pleasure to welcome you to our Board meeting in June to present these awards to our deserving staff.

Tonight I am pleased to announce that Rob Switzer a teacher from LCVI, Andrew Cotton, a teacher at Central Public School, and Rebecca Andrew from RG Sinclair Public School will be receiving the honour of Associate Teachers of the Year. Mr. Wilkinson, I would welcome you to come forward and present the award."

Mr. Wilkinson presented the recipients with their Queen's Associate Teacher of the Year awards.

Outgoing Student Trustee Recognition

Chair Jackson stated:

"Student Trustees van Herpt and McAuley are truly exceptional student leaders, as evidenced by their continued efforts to further develop student representation across the district, as well as the provincial level, bringing their leadership and insightful voices to the

provincial Student Trustee Association. Your respectful and passionate voices for Limestone students set you both apart as role models and leaders of tomorrow.

Next year, both Polly and Liz will be attending Queen's University. Polly will be studying Commerce and Liz in the accelerated medicine program.

On behalf of your fellow trustees and the senior staff of the Limestone District School Board, it is my honor to present to you both plaques honouring your term of office, and a cheque in the amount of \$2,500 for each of you, to help further your studies."

Student Trustees van Herpt and McAuley were presented with their plaques and cheques.

Introduction of Incoming Student Trustees

Student Trustees van Herpt and McAuley introduced the incoming student trustees for the 2016-2017 school year: Josiah Ascough (LCVI) and William Sanderson (Sydenham High School).

There was a five-minute recess.

Approval of Agenda

Addition to the Agenda:

Under Reports- Statement of David Jackson

Under Reports Requiring Decision – Election of Chair and Vice-Chair

MOVED BY: Trustee Ross, seconded by Trustee Mahoney, that the agenda, as amended, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod declared a conflict of interest for Secondary staffing or contract negotiations as his son is an employee of the Board.

Trustee French will abstain from voting on the approval of the budget.

Chair's Update

Chair Jackson offered the following remarks:

"As the school year ends, I would like to recognize the support we receive from our school communities. By working together, we have a first-class public education system we can all be proud of.

It has indeed been a very busy year: a District survey of our Special Education services; partnership roundtables, design consultation and integration activities for our new schools, with our newest Kingston elementary school, Molly Brant opening this fall, continued advancement of our Board's graduation rate and improvement in provincial assessments. These are just a few of our many accomplishments this school year.

Monday, Premier Wynne shuffled personnel in her cabinet, MPP Mitzie Hunter has been appointed to the position of Minister of Education. The Ontario Public School Boards' Association will be reaching out to the new Minister of Education and her staff on our behalf, and we look forward to working with the Minister in creating a public education that supports success for all students.

As we arrive at the end of a school year, another important task is to honour our retirees. On behalf of all trustees, I extend sincere appreciation to staff who have contributed so greatly to the advancement of our students and our Board, I would like to acknowledge the retirements of two members of Senior Staff: Supervising Principal Tammy Giles and Manager Wayne Toms. Thank you for the years of public service and for making a difference in the lives of so many children. We congratulate you both on your wonderful careers and wish you all the best in your retirement. As well, I would like to wish Supervising Principal Shawn Lehman much success in his new role at the Ottawa-Carleton School Board. We wish you well, and thank you for your service to our students and staff here at Limestone.

Trustees, thank you all for your diligence in your governance role and commitment to our students and staff. I would also like to take this opportunity, on behalf of all trustees and senior staff, to congratulate Trustee Laurie French on her acclamation to the position of President of the Ontario Public School Boards' Association, where you will continue to advocate for a strong public education system.

In closing, I would like to wish our students and staff a safe and happy summer vacation. I hope you are able to combine some well-needed rest with fun-filled activities."

Director's Update

Director Rantz offered the following statement:

"What outstanding examples of the wonderful teaching and learning taking place across Limestone.

Earlier today I had the opportunity to thank our principals and vice-principals for their diligent work over the year leading our schools to support student achievement and well-being. And over the next two weeks, as the school year winds down, it's important to thank all of our teaching and support staff, our school councils, trustees and volunteers for their dedication to our students.

Congratulations to all our secondary graduates who are moving on to their chosen destinations. We know that as Limestone graduates they have been well-prepared for their futures, and we wish them much success and happiness as they face new challenges and opportunities.

My personal thanks and congratulations to retiring Supervising Principal Giles and Manager Toms, as well as best wishes to Supervising Principal Lehman. You will be missed.

My congratulations also to the volunteers and Managing Director of the Limestone Learning Foundation Leslie Myles on the success of the Sandra Davison Golf Tournament last week. One hundred and eighteen golfers had a wonderful day at Loyalist Golf Club raising more than \$40,000 for the Foundation. It was also great to have projects funded by the LLF on site, including the Fairfield Elementary Brain Bikes.

As I've mentioned before, public education is about improving student achievement, creating good citizens and using resources wisely. We must continually adapt to meet the changing needs of students in a complex and evolving world.

I am so proud of Limestone - staff, students, parents, and communities – and our achievements over the past year including: supporting conditions for learning, such as mental health and addictions, equity and inclusion, technology for learning, Aboriginal education, and healthy active living; and foremost, of course, our focus on raising achievement for all students. Thank you to all for your commitment to excellence in education.

I am honoured to serve as your Director of Education.

That concludes my remarks."

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

(a) Expressions of Condolences and/or Congratulations

Trustee Mahoney extended congratulations to Lisa Sinclair, teacher at Collins Bay Public School, on the birth of her daughter.

Trustee Jackson extended condolences to John Pollock, Educational Assistant at LCVI, on the passing of his sister.

(b) Board Minutes – May 18, 2016

MOVED BY: Trustee Murray, seconded by Trustee Ross, that the Board Meeting Minutes of May 18, 2016, as presented, be approved. Carried.

(c) Business Arising out of the Minutes

There was no business arising from the minutes.

(d) Reports from All Committees: Standing, Statute and Special

(i) Committee of the Whole (Education, Policy & Operations)

Trustee Jackson shared the report of the Committee of the Whole (Education, Policy & Operations) of May 24, 2016.

MOVED BY: Trustee French, seconded by Trustee Ruttan, that the report of the Committee of the Whole (Education, Policy & Operations) of May 24, 2016, as presented, be received. Carried.

(ii) Special Education Advisory Committee – May 19 and June 8, 2016

Trustee McGregor shared the report of the Special Education Advisory Committee of May 19, 2016.

MOVED BY: Trustee McGregor, seconded by Trustee Mahoney, that the report of the Special Education Advisory Committee of May 19, 2016, as presented, be received. Carried.

Trustee McGregor shared the report of the Special Education Advisory Committee of June 8, 2016.

MOVED BY: Trustee Ross, that the letter be approved and submitted to the Ministry of Education on behalf of the LDSB SEAC. Carried.

MOVED BY: E. Sheldon, that following extensive and qualitative consultation with various stakeholders, the Special Education Advisory Committee endorses the recommendations outlined in the recent Special Education Review conducted by the Board's Educational Services Team. The renewed vision and direction for special education programming in Limestone will best serve students requiring such supports. As such, the Special Education Review, "Building Our Vision for the Future: Enhancing Special Education Services in Our District," as presented, be approved. Carried.

MOVED BY: Trustee McGregor, seconded by Trustee Mahoney, that the report of the Special Education Advisory Committee of June 8, 2016, as presented, be received. Carried.

It was noted that due to the recent change in Minister of Education, the letter would be revised to be directed to the correct recipient.

(iii) Committee of the Whole (Budget)

Trustee Murray presented the reports of the Committee of the Whole Board (Budget) of May 16 and May 30, 2016.

MOVED BY: Trustee Mahoney, seconded by Trustee Ross, that the reports of the Committee of the Whole Board (Budget) of May 16, 2016 and May 30, 2016, as presented, be received. Carried.

Trustee Murray asked that the other motions from the June 13, 2016 Budget Minutes be separated from the motion to approve the 2016-17 budget.

MOVED BY: Trustee Mahoney, seconded by Trustee Ross that the other motions from the June 13, 2016 Budget Minutes be separated from the motion to approve the 2016-17 budget. Carried.

MOTION:

Whereas, on May 11, 2016 the Canadian School Boards Association sent a letter to Prime Minister Trudeau in support of Bill C-241, An Act to Amend the Excise Tax Act (School Authorities); and

Whereas, this is a Private Member's bill introduced by PC Kevin Waugh that seeks to allow school boards to receive the full 100 percent GST rebate; and

Whereas, charging the GST on school board purchases means that the federal government is, in effect, adding a layer of taxation; and

Whereas, this form of double taxation costs school boards millions of dollars, makes no sense, and takes money away from the classrooms where it belongs; and

Whereas, the Ontario Public School Boards' Association joined as a signatory in the Canadian School Boards Association letter that states:

The Canadian School Boards Association unanimously supports BILL C-241, An Act to Amend the Excise Tax Act (School Authorities). This proposed bill would amend the Excise Tax Act so as to increase the goods and services tax rebate rate for school authorities from 68% to 100%.

Whereas, the Bill has begun Second Reading but does not have the support of the Liberal government; and Therefore, be it resolved:

(a) That the Board unanimously support Bill C-241, An Act to Amend the Excise Tax Act (School Authorities);

(b) That the Chair write a letter to all local Members of Parliament and the Minister of National Revenue in support of the proposed Bill C-241, An Act to Amend the Excise Tax Act (School Authorities) so as to increase the goods and services tax rebate rate for school authorities from 68 percent to 100 percent, as charging the GST on school board purchases means that the federal government is, in effect, adding a layer of taxation. This form of double taxation costs school boards millions of dollars, makes no sense, and takes money away from the classrooms where it belongs.

MOVED BY: Trustee Murray, seconded by Trustee Mahoney.

Roll Call vote:

YEAS: Trustee Crawford, Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan (9)

NAYS: (0)

The original motion was called and Carried (9:0).

Trustee Murray made the following comments:

"I would like to preface the recommendations from the Committee of the Whole Board (Budget) meeting of June 13th with a few comments about the challenges of declining enrolment and reduced provincial funding. Limestone, like many other school boards in Ontario, continues to face declining enrolment and as funding is tied to students, we receive less money, even though some costs continue to rise. That has meant looking for opportunities to do things differently, reviewing our delivery of services in some areas.

Despite these challenges the Board has put together a balanced budget that directs resources in a manner that support the priorities, values and objectives of this Board, as outlined in our Success for All – Strategic Directions Plan.

I would like to publicly thank Trustees for their time and thorough review of staff reports, presentations from external groups, and for always keeping students at the forefront of all budget deliberations.

The 2016-2017 consolidated budget with total expenses of \$254,702,392 was prepared in keeping with Public Sector Accounting Board (PSAB) Standards and includes:

- A \$410,000 investment in classroom technology and professional development to support student achievement.
- Over \$730,000 to support student achievement in mathematics as part of Ontario's renewed math strategy. This investment will support professional development, improved planning and effective instructional strategies.
- A partnership commitment with the City of Kingston for the Bus Pass program for all secondary students for another three years, 2016-2017 to 2018-2019 with an investment of \$40,000 per year.
- In addition, the Board is moving forward in 2016-2017 with capital projects, including: \$36.4 million, to construct the new composite school to consolidate secondary students from Kingston Collegiate & Vocational Institute (KCVI), Queen Elizabeth Collegiate & Vocational Institute (QECVI) and Grades 7 and 8 Intermediate French Immersion / Extended French students from Module Vanier. This new school will be built on the 16 acre QECVI property and is expected to be open in the 2018-2019 school year.
- \$7 million for School Condition Improvement capital projects to maintain safe learning environments.

We are very grateful to Trustees and staff who managed to work within a very challenging provincial funding framework to prepare a balanced budget, while maintaining services and supports for student achievement and well being.

And with that, I am pleased to present a balanced budget in compliance with Ministry requirements, and ask that the Committee of the Whole (Budget) Minutes of June 13, 2016 including the following motion, in accordance with Policy 9, Section 8.1.0, be adopted."

MOTION: That the Board approve the 2016-2017 Budget prepared on a PSAB basis with total revenues of \$256,241,093 and total expenses of \$254,702,392.

MOVED BY: Trustee Mahoney, Seconded by Trustee Ross.

Trustee Mahoney read a statement regarding concerns from his constituents about the cuts to the LDSB Operating Budget.

Trustee Ross stated that he had had real reservations about being able to pass the budget in good conscience, but that after speaking with many staff, administration, and parents he was pleased to support it.

Roll Call vote:

YEAS: Trustee Crawford, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan (8)

NAYS: (0)

ABSTAINED: Trustee French (1)

The original motion was called and Carried (8:0).

MOVED BY: Trustee Murray, seconded by Trustee Ross, that the report of the Committee of the Whole (Budget) of June 13, 2016, as presented, be received. Carried.

Trustee Jackson made the following statement:

"It has been a privilege to serve as both Chair and Vice-Chair of the Limestone District School Board. As I leave the position of Chair of the Board, I am deeply indebted to my colleagues over the years and the staff of the Board for this challenge and opportunity. It has been my great honour to serve the cause of public education at our school board.

My best wishes go to our new executive officers, Chair and Vice-Chair, to be confirmed this evening. I know that we are all committed to making our Board stronger as we pursue improvements to public education.

Please welcome our new Chair of the Board, Trustee Paula Murray – Congratulations."

Trustee Murray assumed the Chair.

(e) OPSBA Report – Trustee Mahoney

Trustee Mahoney reported that:

- He attended the OPSBA AGM for the first time, and found it to be a great learning experience
- In future Trustee Mahoney's reports will be submitted in writing to be included in the meeting package
- Trustee Mahoney wished Trustee French good luck in her new role as President of OPSBA
- Trustee Mahoney was appointed as an Alternate for the OPSBA Policy Committee for the eastern region

(f) Report from Student Trustee(s)

Student Trustee McAuley stated:

"We are proud to say that this year's Limestone Interschool Council has been an excellent platform for student voice, allowing students from across the Board to meet and share their ideas, concerns, and expertise. The Interschool Council's initiatives for the year included a board-wide holiday food drive, sales and advertisement for the Crystal Ball Concert and United Way Starlight Film Festival, launching a social media project called Students of Limestone, and creating a Constitution to ensure best practice.

Provincially, OSTA-AECO implemented the Ontario Student, Parent, and Educator Survey, and the Public Board Council held the Ontario Public Students' Wellness Summit in Ottawa in February. This conference promoted discussion among secondary students about what mental health education is, can be, and should be, and is being documented in a report to stakeholders. The Council also released a position paper on LGBTQ+ student rights and inclusion, focusing on staff training, facilities like gender neutral washrooms, and inclusive extracurricular activities. Once again, we would like to say how grateful we are for the opportunities, resources, and support that Limestone has shown us."

Student Trustee van Herpt stated:

"Thank you Chair Jackson. At the end of May, along with Will and Josiah, we attended the Ontario Student Trustees' Association Annual General Meeting in Toronto, and were privileged to hear from former Lieutenant Governor David Onley about accessible education, and now former Minister of Education Liz Sandals. We also attended breakout sessions within our respective Board Councils and committees, as well as the Ontario Student Trustees' Association Alumni Gala to celebrate the organization's 15th anniversary. The conference was an important time to reflect on our past term, both locally and provincially within OSTA-AECO. It was also a time to transition new student trustees into their roles and prepare them for the year ahead with workshops and brainstorming sessions."

2. Reports Requiring Decision

(a) Election of Vice-Chair

Chair Murray called for nominations for the position of Vice-Chair of the Board.

MOVED BY: Trustee Mahoney, seconded by Trustee French, that Trustee Ruttan be appointed Vice-Chair of the Limestone District School Board for the remainder of the 2016 term.

Chair Murray asked Trustee Ruttan if she would accept the nomination. Trustee Ruttan indicated that she would.

The Chair called for further nominations two additional times. Hearing none, she called for a motion that nominations be closed.

MOVED BY Trustee Garrod, seconded by Trustee Mahoney, that nominations be closed. Carried.

Trustee Ruttan was acclaimed as Vice-Chair of the Board for the remainder of the 2016 term.

Trustee Ruttan thanked her fellow Trustees for the nomination.

(b) Accounts

Trustee Ross presented the Accounts – Finance report for the month of May 2016 and highlighted that total disbursements of 2016 (SDS disbursement Batches 37817-37976) totaling \$ 6,140,072.36 CDN and \$13,648.88 US were processed in various SDS batches.

MOTION: That, subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the month of May 2016 (SDS disbursement Batches 37817-37976) totaling \$6,140,072.36 and (SDS disbursement Batches 37876 & 37912) totaling \$13,648.88 US as certified by the Superintendent of Business Services in accordance with Policy 3, sub-section 3.1, be approved.

MOVED BY: Trustee Ross, seconded by Trustee McGregor. Carried.

Trustee Ross thanked Patrick Fisher for answering his questions.

(c) Committee of the Whole (Education, Policy & Operations) 2016-17

Director Rantz reiterated that the purpose of the Committee of the Whole (Education, Policy & Operations), in replacement of the former Education HR Committee and the Property Operations Committee, was to have a standing committee with all Trustees present when reviewing important work. The Trustees had agreed to revisit the format and function before moving into the next school year.

Trustee Ruttan stated that she felt the Committee would work more efficiently with one Committee Chair.

The current Policy 10 states the Chair of Committee of the Whole would normally be the Vice-Chair of the Board. Director Rantz stated that in her opinion, it should be a consistent Chair, and that the Vice-Chair of the Board would make the logical choice.

Trustee French inquired about the work load level with a rotating chair.

Director Rantz answered that rotating chairs did increase the workload and made planning time difficult, having to work around several different schedules. The work load would be less and run more smoothly with a consistent Chair.

Trustee Jackson stated that he had noted inconsistencies along the way this year.

Trustee Garrod stated he would support the policy the way it stands.

Trustee McGregor stated she would like to have a consistent Chair. She also asked about the timing and volume of meetings.

Director Rantz stated she would speak to calendar issues after settling the matter of Chair.

Chair Murray suggested having the Policy stand as is, with proposed changes to be dealt with at an upcoming Policy meeting.

Trustees were in agreement to allow the Policy to stand as is, as it relates to the Chair of the Committee of the Whole.

Trustee Jackson suggested Tuesdays might be an easier day of the week to hold Committee of the Whole meetings for next year.

Director Rantz stated that senior staff have been working on the calendar for Committee meetings for the next year, reviewing against other commitments to avoid conflicts.

As per the Policy, Director Rantz has scheduled Committee of the Whole (Education, Policy & Operations) to occur seven times over the 2016-17 school year. Due to other commitments some meetings will have to be on Tuesday evenings.

The timing of Budget meetings in 2016 was exactly the same as last year. Director Rantz is suggesting combining one of the 2017 Budget meetings with a Committee of the Whole (Education, Policy & Operations) meeting to help streamline the number of meetings for Trustees.

It is suggested that the schedule for 2016-17 have the Caucus and Initial meetings occurring on the same night.

Trustee Ruttan inquired if the August Committee of the Whole (Education, Policy & Operations) meeting could happen during the day.

Director Rantz stated that dates/times for all Board and Committee meetings will:

- be posted on the LDSB website.
- be circulated as a document with list of dates/times.
- be populated in Trustees' Outlook calendar.

Trustee McGregor stated that she will have to Skype in more often if meetings are starting at 5:30 p.m.

Director Rantz reminded Trustees that they had passed a motion at the last Policy meeting that Private Sessions would start no earlier than 5:30 p.m.

It was confirmed that electronic attendance at meetings is acceptable. As per legislation in the Education Act a Trustee cannot miss physical attendance at 3 meetings in a row.

Trustee Ross suggested having one meeting a year in a rural area so students and staff in these areas can attend.

Trustee French suggested having a conversation about the calendar is difficult without having meeting dates/times to refer to.

Trustee McGregor thanked Trustee Ross for the offer of coming to a rural area, but noted that logistics would make the suggestion unfeasible.

MOTION: To have the August 31, 2016 EPOC meeting at 5:30 p.m.

MOVED BY: Trustee Ross, seconded by Trustee Jackson.

After discussion by Trustees it was decided that an alternate day, other than the Tuesday, during the same week be selected for the August EPOC meeting.

Student Trustee van Herpt stated she felt it was of great value to have a meeting prior to the start of the school year as a Student Trustee.

Trustee McGregor offered the date of August 30, 2016 as a friendly amendment to Trustee Ross's motion. Trustee Ross accepted the amendment.

MOTION: To have the August 30, 2016 EPOC meeting at 5:30 p.m.

MOVED BY: Trustee Ross, seconded by Trustee Jackson. Carried.

Trustee Garrod called the question.

The motion was Called and Carried.

(d) Kingston-Algonquin-Limestone Partnership Table – May 25, 2016

Trustee Ross provided an overview of the three meetings that have happened over the 2015-16 school year, noting he found the experience of participating on the committee very worthwhile.

MOTION: That the LDSB approve the revisions to the Terms of Reference for the Kingston Algonquin Limestone Partnership Table (KALPT).

MOTION: That the LDSB approve the continuation of the KALPT for the 2016-2017 school year.

MOVED BY: Trustee Ross, seconded by Trustee Mahoney. Carried.

3. Reports for Information

(a) Molly Brant Elementary School Update

Manager Fowler shared a Powerpoint presentation, and a video clip of a piece from CKWS News, showing the progress of the exterior and interior at the new Molly Brant Elementary School. The construction is on schedule for the school to open in September 2016.

Trustee Jackson inquired about a tour for Trustees prior to the school opening. Director Rantz stated she would work with Manager Fowler to see if a time could be arranged to coincide with the August 30 Committee of the Whole (Education, Policy & Operations) meeting.

(b) French Review Update

The report was prepared and circulated to inform Trustees that the obligations of the review had been fulfilled.

4. Notice of Motion

There were none at this time.

Section B - Information

1. Internal Reports and Other Communications

i) RFQ – Roof Replacements (Block 1)

This report was shared for information.

2. External Reports and Other Communications

(i) Petition e-389 re: Support for Bill C-241, An Act to Amend the Excise Tax Act (School Authorities)

(ii) Letter from Anthony B. Miller re Adverse Effects of Radiofrequency fields

These items were received for information.

3. **Communications Referred to Committee**

None at this time.

4. **Requests for Reports and/or Information**

There were no requests at this time.

5. **Other Business**

None at this time.

6. **Future Meetings**

The next meeting of the Limestone District School Board of Trustees will take place on September 14, 2016.

7. **Other Special Meetings/Events**

See agenda listing.

8. **Adjournment**

Chair Murray called for a motion to adjourn the meeting.

*MOVED BY: Trustee Ross, seconded by Trustee Jackson, that the meeting adjourn.
Carried.*

The meeting adjourned at 8:30 p.m.

Members/:

Trustees J. Ascough (Student Trustee)
E. Crawford - regrets
L. French
W. Garrod
D. Jackson
T. Mahoney
K. McGregor
P. Murray
A. Ross
S. Ruttan (Chair)
W. Sanderson (Student Trustee)

Officials: M. Babcock, Supervising Principal
P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Education
B. Fraser-Stiff, Superintendent of Education
D. Fowler, Manager of Facility Services
S. Gillam, Supervising Principal
A. Labrie, Superintendent of Human Resources
A. McDonnell, Supervising Principal
A. MacLeod, Manager of IT & Planning
J. Silver, Supervising Principal
D. Rantz, Director of Education

Recorder: L. Strange, Records Management Coordinator

Director Rantz introduced new senior staff members Michele Babcock, Scot Gillam and Alistair MacLeod, and an updated staff organizational chart was shared with Trustees.

Approval of Agenda

MOVED BY: Trustee Jackson, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

No declarations were made.

Running Effective Meetings

Trustee Murray assumed the Chair.

Trustee Murray made the following statement:

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"Welcome back and a special welcome to our newest members on senior staff and our student trustees. I look forward to the role of Chair of Limestone and will comment further in the Chair's report at September's Board meeting.

The item "running effective meetings" was placed on tonight's agenda to address the concerns of trustees and act on the consultant's advice given to the Board from our trustee work session in January.

You have been provided with a quick reference sheet of Roberts Rules of order, the Good Governance document from OPSBA and a copy of Board operations Policy 9 to help us all keep on track with our own policies, procedures and responsibilities.

Over the summer the Director, Vice Chair and myself have met to discuss how we can help the Board manage our meetings most effectively and efficiently. It was evident during our last session and our consultant's suggestion that we all want to use our meeting time more efficiently. The approach I will outline for our meetings will require a collaborative approach to following our own policies and practices.

There are former chairs, committee chairs and presidents of provincial organizations at this table - we welcome your input. We would rather someone correct us than to lead a discussion astray.

With the assistance of the Director and Secretary, the Vice Chair and I will be managing two rounds of a speakers list when an item is open to the table for discussion. Each trustee will have an opportunity to speak (2 ½-minute limit) once. Then a second round of speakers (2 ½-minute limit), noting that members who have not spoken will be given priority over those who have. Trustees may choose to speak once for 5 minutes but we would remind Trustees our policy has a 5-minute limit.

When speaking you may speak to the topic immediately at hand, anything off topic will be ruled out of order by the Chair.

After two rounds of a speakers list a resolution will be called - that may be a motion, a referral or deferral.

In regards to making a motion and rules of order on speaking our policy allows the mover of a motion two minutes to introduce the motion and the mover of a motion also given the opportunity to speak last for up to an additional two minutes.

As a courtesy please do not seek recognition from the Chair while others are speaking. It is very distracting for everyone to have numerous hands up while someone is speaking. At the end of each speaker there will be an opportunity to raise your hand and be placed on the speakers list. The chair will acknowledge your placement on the speakers list.

If compliance issues are not immediately acknowledged by myself or the Vice Chair - please raise your hand on a point of order.

These are not new policies and I do believe we will all be able to implement these practices and achieve the efficiencies we desire.

I look forward to your input.

Thank you.”

Trustee Jackson asked for Trustee Murray’s statement to be circulated for Trustees to review in writing.

Trustee Mahoney asked if clarification questions will be included in the 5-minute limit, and it was confirmed that they would be.

Trustee Mahoney stated that he wanted to be able to offer comments/feedback. Trustee Murray confirmed that she would be open to questions and comments, and asked that Trustees direct this to her through email.

Trustee Ruttan assumed the Chair.

Section A – Matters Requiring Action at the Meeting

Trustee Mahoney expressed concerns about having the reports presented due to wanting to expedite the meeting. It was noted that the reports would not be read but rather, important facts and context brought to Trustees’ attention for consideration.

1. Reports Requiring Decision

a) Short-term Borrowing Resolutions

Superintendent Babin presented a report to recommend short-term borrowing resolutions for the 2016-2017 year to meet cash flow requirements. The resolutions would provide interim financing until revenues are received from Municipalities and the Province for operating expenses and short-term bridge financing during the construction of major capital projects, capital additions/retrofits and for School Condition Improvement projects.

The Royal Bank of Canada (RBC) is the Board’s primary banker, a relationship that dates back to 1966. The banking services agreement with RBC will be up for renewal in 2017.

MOTION: That the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:

- 1. The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2016-2017 fiscal year.*
- 2. Interim capital financing of up to \$68,072,244 for school construction projects for Molly Brant Elementary School and the New Intermediate/Secondary School as well as for School Condition Improvement projects for 2015-2016 and 2016-2017.*

MOVED BY: Trustee Garrod.

Trustee Ross inquired about the relationship with the Royal Bank and whether there is a possibility of changing banks for a better rate when the contract comes up for renewal.

Superintendent Babin stated that rates on capital financing are set by the province and would be identical across all lending institutions. The line of credit is at .75 above prime, which is an excellent rate. The LDSB incurs no costs with this line of credit as the money is not being accessed.

Roll Call vote:

The non-binding recorded vote was as follows:

YEAS: Trustee Ascough, Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, Trustee Sanderson (10)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The binding recorded vote was as follows:

YEAS: Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, (8)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The original motion was called and Carried (8:0).

b) Strategic Plan Overview/Timelines

Director Rantz provided a presentation to augment the report circulated with the meeting package.

Ontario school boards are required by legislation to develop multi-year plans for three or more years. The plan is to address:

1. Promoting student achievement/well-being.
2. Ensuring effective stewardship of Board resources
3. Delivering effective and appropriate education programs to its pupils.

The role of the Trustee is a complex, multi-layered role grounded in LDSB goals: improving student achievement, ensuring equity, inclusion and well-being, and enhancing engagement, accountability and sustainability.

An effective multi-year plan is a tool for helping boards to reach the goals of achieving excellence, fostering public confidence in education, creating coherence and cohesion for the system, ensuring equity of access and opportunity for all students, and providing opportunities for shared leadership and encouraging a collective growth mindset.

Phase 1 can be completed in September/October 2016, and will include:

- Provide high-level review to Board (including August 30 presentation)

- Deliver Board report on process
- Review mission, vision and values statements
- Conduct environmental scan (an objective review of the current and anticipated factors that impact LDSB)

MOTION: That the Board approve the plan to enter into Phase 1 of a new Multi-Year Strategic Planning process.

MOVED BY: Trustee French. Carried.

Roll Call vote:

The non-binding recorded vote was as follows:

YEAS: Trustee Ascough, Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, Trustee Sanderson (10)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The binding recorded vote was as follows:

YEAS: Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, (8)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The original motion was called and Carried (8:0).

c) Disposal of Surplus Site – First Avenue Public School

Superintendent Babin reviewed the report on the disposal of First Avenue Public School. As a result of the Board's decision related to the QECVI Family of Schools Program and Accommodation Review, First Avenue Public School was closed in June 2016, and the student enrolment was transferred to the new Molly Brant Elementary School. As a result of this decision, the Board no longer has a requirement for the First Avenue Public School site.

MOTION: That the Committee recommends to the Board approval of the following motions:

- a) that the Limestone District School Board hereby confirms that the First Avenue Public School site is not required for the purposes of the Board; and*
- b) that the Board approve the sale of the First Avenue Public School site in accordance with Ministry of Education regulations including but not limited to Ontario Regulation 444/98 - Disposition of Surplus Real Property.*

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MOVED BY: Trustee Jackson.

Trustee Murray inquired if separate appraisals had been made with or without the building on the site. Superintendent Babin stated that the appraisal being used by the LDSB is the 'best use of the facility'. School boards do not receive funds to demolish a building, meaning to do so would be at the financial burden of the LDSB. Potential buyers may also want to use the building as is, or renovate for their needs.

Trustee Ross inquired whether long-term leasing was an option. Superintendent Babin stated that Regulation 444/98 does allow for the option to lease. For this to be a viable option a lease agreement would need to cover capital costs.

Trustee French inquired about the status of Frontenac Public School. Superintendent Babin stated that this site will be used as an alternative education site, housing both the Second Chance and Streetsmart programs for the short term (up to three years). The school was also part of the contingency plan, should Molly Brant not be ready for opening in September 2016.

Trustee Jackson inquired if the First Avenue site was intended for storage for items removed from QECVI. Superintendent Babin stated that the LDSB has undertaken a short-term lease for warehouse space for these items.

Roll Call vote:

The non-binding recorded vote was as follows:

YEAS: Trustee Ascough, Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, Trustee Sanderson (10)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The binding recorded vote was as follows:

YEAS: Trustee French, Trustee Garrod, Trustee Jackson, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan, (8)

NAYS: (0)

ABSENT: Trustee Crawford (1)

The original motion was called and Carried (8:0).

1. Reports For Information

a) School Renewal Funding Announcement

On June 27, 2016 the Ministry of Education announced a \$1.1 billion investment to repair and renew schools across the province. LDSB is expecting to receive approximately \$14,848,310 from the \$1.1 billion investment in school renewal over 2015-2016 and 2016-2017.

As part of this announcement, the Ministry also announced that it will publicly post, for the first time, detailed information in late August 2016, regarding the facility condition and renewal needs of each of Ontario's 4,900 public schools.

This is the first time the Ministry is releasing this type of data on a province-wide basis and there is concern amongst school boards that the information may not align with data released by boards to their communities, such as part of a capital plan or during a school accommodation review process.

For example, the FCI (facility condition index) is a snap shot in time of the five-year renewal needs of a school facility, it is possible that boards and the Ministry may release similar data on a school facility but captured at different points in time – thus leading to two different FCI figures released for the same school facility.

LDSB facility staff are currently reviewing the draft facility data and the facility condition index provided by the Ministry and will alert the Ministry of any errors and omissions uncovered.

Trustee Ross inquired why all LDSB schools are not the list. Superintendent Babin stated it is because some of LDSB sites include schools within a school and schools built within the last five years.

Trustee French inquired if the LDSB would be posting information on local interpretations of the assessments on the Board's website. Superintendent Babin stated the report that will come to the Board in September will include this information. The Planning section on the LDSB website will also include the information.

Trustee Jackson stated it would be beneficial to see an analysis between the Ministry evaluations and the Ameresco report.

Trustee Mahoney inquired if the report would be problematic in budget planning. Superintendent Babin clarified that the information is statistical, not financial.

This report was received for information.

b) New Schools Update

Manager Fowler provided an update on the two new school projects:

Molly Brant Elementary School

- Has received partial occupancy due to a few minor deficiencies. Full occupancy is expected by end of day August 31, 2016.
- The gym floor will not be completed until mid-September.
- New sod has been laid and will be fenced off to allow for proper establishment. The play structures will be able to be accessed and the adjacent field is available for use for recess, etc

QECVI Demolition/New Secondary School Build

- QECVI was emptied in July. All items in good repair were redistributed to other secondary schools (KCVI, LCVI, Ernestown) or stored for use in the new secondary school.
- The demolition contractor is on site. The bricks and mortar will be crushed and used for fill in new school.
- The design tender is in process.

Student Trustee Ascough inquired if the demolition had been planned so as not to be distracting to the students at Molly Brant Elementary School. Manager Fowler stated that precautions will be taken to limit noise, dust, etc. If any issues arise the demolition will be shut down immediately.

There will be an Open House for parents and students at Molly Brant 4-6 on Thursday, September 1, 2016.

Director Rantz stated that a guided tour of Molly Brant Elementary School will be organized for Trustees, and that the grand opening will occur in the fall.

c) Board Meeting/EPOC 2016-17 Draft Schedule/Calendar

A copy of the Board Meeting/EPOC 2016-17 Draft Schedule/Calendar was shared with Trustees. Director Rantz stated that the schedule is fluid, and will change as needs/issues arise.

Board meetings will be used as an opportunity to present highlights of items/processes/projects happening in schools, while EPOC meetings will focus on governance and related strategic plan items that Trustees are responsible for monitoring.

Trustee French inquired about School Accommodation reports, and when they would be presented to Trustees. Director Rantz stated that consultation and planning meetings are not listed as the dates have not yet been set, but that two School Enrolment/School Capacity Committee meetings have been set for September 28, 2016 and May 9, 2017.

Trustee French requested that EPOC agenda items be linked to the Strategic Plan. Director Rantz stated that was the intention going forward.

In response to a question, Director Rantz stated that there is nothing in current LDSB policy that prevents the Caucus and Initial meetings being combined. Due to Trustees' desire to streamline meetings, time commitments and costs for running meetings, and possible weather issues it was decided that it would make the most sense to combine these two meetings for 2016. Director Rantz also conducted a review of other Boards, which showed that many are using the combined model.

Trustee Jackson expressed his support of the combined format and suggested a focus on fewer but more intensive meetings going forward. He thanked the Director for her thoughtful planning of meetings for 2016-17.

Trustee Mahoney stated that he supported streamlining the meeting structure. He further requested a report from the Director on streamlining meetings and lessening the frequency of meetings. Director Rantz replied that it would be a policy discussion, and that Trustee Mahoney could make a request through the Chair to put on the agenda of the next policy meeting for discussion.

Trustee Murray inquired if the December 21st SEAC meeting was required. Supervising Principal McDonnell replied that it is mandated by the Ministry that SEACs meet 10 times per year.

Trustee McGregor stated that she felt the late date of the December SEAC meeting is problematic in allowing for adequate attendance.

Trustee French stated that meetings allow for transparency in Board work, and serve as an avenue for sharing of information with the public/stakeholders. She cautioned on refining the meeting schedule too much more.

Trustee Jackson stated that he was aware of the need to provide ample oversight, but how business is being conducted in the province has changed significantly in the past few years. He suggested a possible approach would be to combine meetings to meet less often but for longer periods of time, thereby reducing travel and expenses.

Trustee Mahoney requested a clock to time speakers for future meetings.

The Director stated that efficiency and timing was a top consideration when establishing the meeting schedule, and as such the School Enrolment/School Capacity meetings and a budget meeting were booked on same dates as Board and EPOC meetings.

This report was received for information

d) 2015-2016 Interim Financial Report for Quarter 3

Superintendent Babin provided an overview of the 2015-2016 Interim Financial Report for Q3. As at Quarter 3, \$176,905,396 of the \$234,978,485 operating budget or 75% has been spent. The expenditures are based upon items paid within the stated period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period.

The 2015-2016 interim financial report for Quarter 3 indicating a spending level of 75% aligns well with the 77% spending level reported for the same period last year. However, we are expecting pressures to the operating budget of approximately \$700,000 due to events not known or where sufficient information was not available for these events when the 2015-2016 revised estimates were prepared in November 2015.

These events include: 1) the packing, moving and storage of materials and equipment from QECVI later this summer in preparation for the demolition of the building

ahead of construction for the new intermediate/secondary school and 2) operating costs relating to the recent contract settlement between Tri-Board Student Transportation Services Inc. (Tri-Board) and bus operators. The Province will be providing funding for arbitration/legal fees related to the Tri-Board contract settlement and for demolition related expenses for QECVI.

Trustee Ross inquired why the funding related to staff development was at 97%. Superintendent Babin stated that staff development generally occurs between October and May. There was also a staff disruption last fall, leading to most staff development happening in the spring.

Superintendent Babin clarified that transportation costs include payment to contractors and bus operators.

This report was received for information

Section B- Information Items

1. Internal Reports and Other Communication

The following reports were shared for information:

a) RFQ – RHPS Drainage Improvements

In response to a question, Manager Fowler stated that the work is to address the long-standing drainage issues of water leaking into the electrical room at this school site. The source is storm water and the natural drainage path.

Trustee Ross suggested exploring alternate ways to address repair issues that are more cost effective and environmentally friendly.

b) RFQ - Roof Replacements –Block 2

c) RFQ - Roof Replacements –Block 3

d) RFQ - Roof Replacements –Block 4

e) RFQ - LCVI Perimeter Radiation Controls

f) RFQ - NAEC Dust Collector

g) RFQ - QECVI Demolition

h) Accounts Report – June & July 2016

Superintendent Babin stated that the new process for the Accounts report is to align with improved efficiency measures for meetings. On a go forward basis the report will be included for information, but will not be read at the meeting. LDSB policy does not reference this process and the LDSB is one of very few boards who use the practice.

Trustee Jackson stated he has long felt it is an odd and unnecessary process. He expressed appreciation for the change and fully endorsed it.

Trustee Mahoney complimented the change.

Trustee Mahoney requested a report on Trustee expense reporting, with an explanation as to why it is reported as an aggregate to the Ministry, and how it is reported on LDSB website. Chair Ruttan noted that the request was out of order and Director Rantz offered to respond to the request in writing.

Trustee Murray informed the Board about the September 8, 2016 Community Planning & Partnerships meeting. This meeting is a new requirement by the Ministry for school boards to provide an annual meeting for community partners. It is an opportunity for external partners to provide information about factors within the community that could affect Board planning.

Trustee French asked that Trustees be informed of meetings of this type going forward.

Superintendent Babin stated that the meeting was addressed during the Pupil Accommodation review in the spring, and that a tentative date of September 8 was given at that time. Coterminous boards, municipalities and community partners have all been invited to participate, and will have an opportunity to review the LDSB's long-term accommodation plan. Attendees will be asked to share any relevant information that could affect the planning process. Schools with surplus space that can be rented will be shared, as will surplus sites for sale/lease. Policy states that one Trustee is required to attend in an observational capacity only.

LDSB coterminous boards have not yet booked their meetings.

Trustee French inquired how specific Trustees were invited to participate. Director Rantz stated that the Chair had looked to areas first affected on the draft staff LTAP. The policy requires one Trustee be at the partnership meeting and Trustees Garrod and Crawford were invited to represent the Board.

2. External Reports and Other Information

There were no reports at this time.

Other Business

No other business at this time.

Private Session

No private session items were discussed.

**Committee of the Whole (Education, Policy & Operations)
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Next Meeting Date

The next Committee of the Whole (Education, Policy & Operations): September 28, 2016.

Adjournment

Chair Ruttan called for a motion to adjourn the meeting.

MOVED BY: Trustee Jackson, that the meeting adjourn. Carried.

The meeting adjourned at 7:50 p.m.

*Limestone District School Board
Administrative Report*



Report to: Board of Trustees

From: Dave Fowler, Manager of Facility Services
Charlyn Downie, Planning Officer
Paul Babin, Superintendent of Business Services

Subject: **Ministry of Education – Public Release of School Facility Condition Data**

Date: August 31, 2016

Objectives:

To provide Trustees with an update about the Ministry of Education's release of Facility Condition Index information.

History:

In August 2016 the Ministry of Education released the Facility Condition Index (FCI) for all Ontario schools. FCI is a benchmark used by the Ministry to compare the relative condition of schools across the Province. Information on school conditions are gathered in five-year cycles, the last of which took place from 2011 to 2015 (a new cycle is currently underway).

To get detailed information, the Ministry hired independent, third-party facility inspectors. Each assessment team is comprised of two engineers — one with expertise in building design and construction, and the other with expertise in building systems (e.g., mechanical and electrical). The inspectors review essential components and systems for each school building. They also review wear and tear to building interiors. Renewal needs by each school were identified during this investigation and recorded by the assessment team in a provincial database known as VFA Facility.

The FCI index reviews the costs of facility renewal needs in relationship to the cost of replacing the building. It is expressed as a percentage using this formula – 5-year renewal costs divided by the current facility replacement value.

A school with a low FCI rating needs less repair and renewal needs than a school with a higher FCI rating. However, a school with a higher FCI percentage does not indicate that the school is unsafe or that the wellbeing of students and staff is endangered. Schools are monitored regularly for health and safety issues by on site staff. Each facility is also inspected regularly for maintenance issues by Board Facility Services staff. As well, third party professionals are often employed to inspect some areas of the schools, such as roofs.

Limestone District School Board (LDSB) also published FCI data in the Long Term Accommodation Plan which was presented in May 2016. This plan was produced by Ameresco Asset Sustainability Group Inc. and the FCI information in this report also came from the provincial VFA Facility database.

Observations:

There is a difference between the FCI released by the Ministry and the version found in the Long Term Accommodation Plan (LTAP) that is both acceptable and expected.

The FCI released by the Ministry is based upon renewal needs over a five-year window. For example, if a school was assessed in 2012, total renewal needs identified in the VFA Facility database for 2012, 2013, 2014, 2015 and 2016 would be added together.

In the Ministry public release, a number of LDSB schools were assessed by Ministry inspectors over different years, such as 2012, 2013 and 2014. Meaning, the five-year window of renewal needs would not be consistent for all LDSB schools in the Ministry public release data.

More information on the Ministry FCI data release can be found at:
http://www.edu.gov.on.ca/eng/parents/renewal_data.html

In contrast, the LTAP covers renewal needs over a 10-year window for all LDSB schools to the school year 2020-2021.

As such, FCI data concerning the same school facility will be different due to the time windows chosen by the Ministry and in the LTAP prepared by Ameresco.

An example – Yarker Family School

The assessment year for this school was 2012 and the Ministry release of FCI data for this school identifies \$404,219 of school renewal needs for the five-year period (2012 to 2016) with a FCI index of 20%.

The LTAP presented by Ameresco for this school identifies \$856,638 for school renewal needs for a ten-year period to the 2020-2021 school year with an FCI index of 42.52%.

Appendix A highlights the school renewal needs for Yarker Family School and the different time windows chosen by the Ministry and Ameresco in presenting the data.

Table - Comparison of FCI data for all schools

A table is provided in Appendix B listing all LDSB schools and comparing the Ministry release of FCI data to the FCI data released as part of the LTAP.

With the public release of the FCI data, the Ministry also issued a technical paper to explain the assessment program, definitions and other information useful in understanding the assessment data. In this document the Ministry also acknowledged that a school board may choose to use an FCI over an interval of time that is not consistent with the Ministry's 5-year baseline, for example an interval of shorter (e.g. 3 years) or longer (e.g. 10 years).

It is important to note that certain schools were not assessed by Ministry inspectors, such as new schools that are less than five years of age.

The Ministry next assessment five-year-cycle is currently underway and is for the period 2016 to 2020.

Recommendations:

That this report be received as information.

This report was reviewed by:



Paul Babin
Superintendent of Business Services



Debra Rantz
Director of Education

**Ministry of Education -Public Release of Facility Condition Data
Appendix A- Comparison of Ministry Data to Limestone DSB (LTAP) Data**

Yarker Family School

<u>Requirement/Event</u>	<u>Year</u>		<u>Cost</u>	<u>Cumulative</u>	<u>FCI</u>
D302099-Heat Generating - Other	2012	\$	10,847	\$ 10,847	
D502001-Lighting and Branch Wiring - Branch Wiring	2012	\$	7,762	\$ 18,608	
G2040-Site Development	2012	\$	32,540	\$ 51,148	
G302005-Sanitary Sewer - Septic Tanks	2012	\$	8,677	\$ 59,825	
G204001-Site Development - Fencing and Gates	2013	\$	27,116	\$ 86,941	
D304007-Distribution Systems - Exhaust Systems	2013	\$	10,847	\$ 97,788	
D501003-Electrical Service and Distribution - Main Switchboard	2013	\$	34,915	\$ 132,703	
D501003-Electrical Service and Distribution - Main Switchboard	2013	\$	21,693	\$ 154,396	
G302005-Sanitary Sewer - Septic Tanks	2013	\$	37,963	\$ 192,359	
D202001-Domestic Water Distribution - Pipes and Fittings	2014	\$	10,847	\$ 203,205	
B2010-Exterior Walls	2014	\$	8,677	\$ 211,883	
C302015-Floor Finishes - Vinyl Sheet	2014	\$	5,423	\$ 217,306	
D2010-Plumbing Fixtures	2014	\$	10,227	\$ 227,533	
D2020-Domestic Water Distribution	2014	\$	10,847	\$ 238,379	
D5020-Lighting and Branch Wiring	2014	\$	15,525	\$ 253,904	
D502001-Lighting and Branch Wiring - Branch Wiring	2014	\$	43,386	\$ 297,290	
D502005-Lighting and Branch Wiring - Exit Lighting and Signs	2015	\$	-	\$ 297,290	
B2030-Exterior Doors	2015	\$	8,677	\$ 305,967	
B2030-Exterior Doors	2015	\$	5,785	\$ 311,752	
C103002-Fittings - Washroom Accessories	2015	\$	18,439	\$ 330,191	
C103009-Fittings - Millwork	2015	\$	28,472	\$ 358,663	
C302005-Floor Finishes - Carpet	2015	\$	8,677	\$ 367,340	
D202001-Domestic Water Distribution - Pipes and Fittings	2015	\$	17,354	\$ 384,694	
G2040-Site Development	2015	\$	8,677	\$ 393,372	
C1020-Interior Doors	2016	\$	10,847	\$ 404,219	20% Ministry FCI -5 Years
C1030-Fittings	2017	\$	9,340	\$ 413,558	
C103018-Fittings - Window Coverings	2017	\$	16,624	\$ 430,182	
C301005-Wall Finishes - Paint	2017	\$	7,456	\$ 437,638	
C301005-Wall Finishes - Paint	2017	\$	3,275	\$ 440,913	
C301005-Wall Finishes - Paint	2017	\$	3,275	\$ 444,188	
C303006-Ceiling Finishes - Paint	2017	\$	7,570	\$ 451,758	
D3060-Controls and Instrumentation	2017	\$	7,455	\$ 459,213	
G2040-Site Development	2017	\$	17,842	\$ 477,055	
G2050-Landscaping	2017	\$	14,844	\$ 491,899	
G30-Site Mechanical Utilities	2017	\$	334,283	\$ 826,182	
G301001-Water Supply - Well Systems	2017	\$	14,886	\$ 841,068	
G40-Site Electrical Utilities	2017	\$	12,913	\$ 853,981	
D503001-Communication and Security - Fire Alarm	2019	\$	652	\$ 854,633	
D502004-Lighting and Branch Wiring - Exterior Lighting	2020	\$	2,000	\$ 856,633	
D503099-Communication and Security - Other	2020	\$	5	\$ 856,638	42.52% LTAP FCI - 10 Years

Notes-The Building replacement value for this school is \$2,014,789

Ministry of Education - Public Release of Facility Condition Data

Appendix B - Comparison of Ministry Data to Limestone DSB (LTAP) Data

School Name	Replacement Value (\$)	Assessment Year	Ministry of Education		Limestone DSB	
			August 2016 - Public Release		May 2016 -LTAP Release (prepared by Ameresco)	
			5 Year Renewal Needs (\$)	Facility Condition Index 5 Years	10 Year Renewal Needs (\$)	Facility Condition Index 10 Years
Amherst Island	2,014,789	2012	1 821 282	90%	2,230,850	110.72%
Amherstview PS	11 240 039	2012	4 777 573	43%	8,549,000	78.24%
Bath PS	8 075 620	2012	2 245 226	28%	5,798,620	71.80%
Bayridge PS	8 415 211	2013	3 471 425	41%	6,420,840	76.30%
Bayridge SS	21 770 237	2013	8 220 049	38%	13,187,100	60.57%
Cataraqui Woods ES	8 808 085	2013	318 963	4%	1,621,390	18.41%
Centennial PS	7 500 582	2014	1 211 577	16%	4,547,240	60.63%
Central PS	5 232 855	2014	1 792 050	34%	3,073,930	58.74%
Centreville PS	3 945 629	2012	1 750 367	44%	3,947,930	100.06%
Clarendon Central PS	2 298 619	2013	1 243 753	54%	1,625,060	70.70%
Collins Bay PS	6 342 397	2012	3 130 816	49%	4,220,550	66.50%
École Sir John A. Macdonald Public School		Not Assessed	-	-		
Elginburg & District PS	6 316 694	2013	1 803 557	29%	3,602,260	57.03%
Enterprise PS	4 058 361	2012	1 761 988	43%	4,067,860	100.51%
Ernestown SS	23 379 629	2012	14 052 725	60%	22,537,100	96.40%
Fairfield ES	9 196 864	2012	2 925 043	32%	4,095,380	44.53%
Frontenac SS	28 984 974	2013	4 229 036	15%	9,446,540	32.59%
Glenburnie PS	5 857 261	2013	1 593 168	27%	3,109,800	53.09%
Harrowsmith PS	7 699 773	2013	2 344 133	30%	6,274,840	81.49%
James R Henderson PS	10 927 362	2013	2 933 263	27%	5,320,230	48.69%
John Graves Simcoe PS	5 857 261	2014	1 635 459	28%	3,446,500	58.84%
Joyceville PS	6 383 192	2013	2 237 252	35%	3,854,330	60.38%
Kingston C & VI		Not Available			25,910,600	88.75%
La Salle SS	24 807 807	2013	7 593 363	31%	17,324,700	69.84%
Lancaster Drive PS	8 081 309	2013	1 103 363	14%	4,709,420	58.28%
Land O Lakes PS	5 721 825	2013	2 304 856	40%	3,211,560	56.13%
Lord Strathcona PS	5 842 271	2014	2 581 552	44%	3,300,490	56.49%
Loughborough PS	11 278 695	2013	1 669 477	15%	4,148,870	36.78%
Loyalist C & VI (Sec)	32 252 598	2014	15 080 177	47%	21,312,800	66.08%
Marysville PS	2 072 355	2014	323 914	16%	933,851	45.06%
Napanee DSS	35 627 553	2012	10 226 700	29%	21,966,500	61.66%
Newburgh PS	4 589 242	2012	2 009 257	44%	2,556,000	55.70%
North Addington Education Centre (Sec)	21 649 749	2013	8 376 080	39%	31,748,800	146.65%
Odessa PS	14 666 335	2012	5 986 183	41%	8,990,270	61.30%
Perth Road PS	6 353 252	2013	2 190 103	34%	4,915,030	77.36%
Polson Park PS	8 310 622	2014	1 252 953	15%	2,397,310	28.85%
Prince Charles PS	6 330 212	2013	3 025 990	48%	5,107,300	80.68%
R Gordon Sinclair Memorial PS	6 342 397	2014	2 461 614	39%	3,469,230	54.70%
Rideau Heights PS	9 196 864	2014	4 056 496	44%	5,668,710	61.64%

Ministry of Education - Public Release of Facility Condition Data						
Appendix B - Comparison of Ministry Data to Limestone DSB (LTAP) Data						
	Replacement Value	Assessment Year	Ministry of Education		Limestone DSB	
			August 2016 - Public Release		May 2016 -LTAP Release (prepared by Ameresco)	
			5 Year Renewal Needs	Facility Condition Index	10 Year Renewal Needs	Facility Condition Index
School Name	(\$)		(\$)	5 Years	(\$)	10 Years
Rideau PS	10 597 859	2014	2 985 673	28%	8,028,180	75.75%
Selby PS	6 600 964	2012	4 809 493	73%	6,294,200	95.35%
Southview Public School		Not Assessed	-	-		
Storrington PS	6 307 070	2013	2 022 744	32%	5,761,060	91.34%
Sydenham HS	24 046 192	2013	5 713 728	24%	13,022,200	60.76%
Sydenham PS	4 589 242	2014	1 990 004	43%	4,698,350	102.38%
Tamworth PS	5 468 713	2012	3 089 207	56%	4,998,240	91.40%
The Prince Charles PS	10 452 112	2012	3 010 988	29%	6,619,910	63.34%
Truedell PS	6 056 473	2014	1 286 477	21%	2,603,460	42.99%
W. J. Holsgrove PS	3 302 016	2013	1 063 788	32%	2,085,040	63.14%
Welborne Avenue PS	10 133 059	2014	3 182 337	31%	7,140,930	70.47%
Winston Churchill PS	6 628 383	2014	1 924 137	29%	3,253,680	49.13%
Yarker Family School	2 014 789	2012	404 219	20%	856,638	42.52%

Notes -

Ministry FCI 5 Years includes renewal events from Assessment Year + 4 years (example 2012 assessment year + 4 years = 2016)

LTAP FCI 10 Years includes renewal events to the school year 2020-2021

Introductions

Superintendent Babin introduced the senior staff in attendance at the meeting.

The community attendees introduced themselves and their organizations.

Overview of Policies

R. Bailey provided an overview of the policies and procedures related to Community Planning & Partnerships and Pupil Accommodation Reviews, stating that both Policy 15 and Policy 20 had been written or re-written in the past year to reflect the new guidelines published by the Ministry of Education.

Policy 20: Community Planning & Partnership

(Related: AP 551 – Community Planning and Partnerships/Notifications List)

This Policy includes information/procedures on:

- Identification of Community Planning and Partnership (CPP) Opportunities;
- Community Planning and Partnership Notification;
- Annual Community Planning and Partnership (CPP) Meeting;
- School Board Planning Prior to a Pupil Accommodation Review; and
- Co-building and Facility Partnership Agreements.

Policy 15: Pupil Accommodation Review

Related: AP 120 Pupil Accommodation Review

This Policy includes information/procedures on:

- Implements the Pupil Accommodation Review Guidelines released by the Ministry of Education in March 2015.
- Outlines the key procedures in establishing and conducting a Pupil Accommodation Review:
 - Develop a Long-Term Accommodation Plan (LTAP);
 - Meet with Municipal and Community Partners to share planning information and accommodation options;
 - Develop an Initial Staff Report concerning one or more schools to present to the Board and request approval to establish a Pupil Accommodation Review Committee (PARC);
 - If approval given then notify the affected schools' parents, students and staff and the Board's Municipal and Community Partners and establish the PARC;
 - Hold at least 4 working meetings of the PARC to gather feedback concerning the Initial Staff Report (ISR);
 - Hold 2 public meetings to gather feedback concerning the Initial Staff Report (ISR);
 - Consult with affected Municipal and Community partners;

R. Bailey also spoke to an example of a PARC meeting schedule and mentioned the next steps after the PARC meetings would be that:

- A Final Staff Report for presentation to the Board and sharing with the public;
- Hold a Board meeting for public delegations;
- Trustees discuss the option(s) and make a decision;
- The decision would be communicated to the affected schools' parents, students and staff as well as Municipal and Community Partners;
- If the Board approves an option that creates a change in the pupil accommodation for the students in one or more schools, an Integration Committee would be established.

Long-Term Accommodation Plan – Overview

a) Contents/Sections

- Ministry of Education requires school boards to prepare long-term accommodation plans (LTAP) that effectively right-size and manage excess capacity in their schools.
- LDSB engaged Ameresco Asset Sustainability Group to prepare a 15 year LTAP.
- The LTAP was received for information purposes on May 24, 2016.
- The LTAP examines the accommodation and program needs by reviewing projected student enrolment, facility utilization, facility renewal needs.
- LTAP contains observations and analysis for all schools within the ten (10) LDSB Families of Schools.
- The LTAP contains proposed recommendations to:
 - Improve space utilization;
 - Enhance student programming;
 - Improve school attendance boundaries; and
 - Address financial pressures due to reduced provincial funding.
- 12 proposed projects (with timeline) involving school consolidations, boundary changes and construction of replacement/new schools.
- The LTAP is expected to be updated with enrolment and space utilization every year

Over the next 15 years the LDSB is expected to see declining enrolment of 18% at the elementary level and 19% at the secondary level over current numbers of students.

R. Bailey shared the data regarding one family of schools in the LDSB for an example of expected enrolment trends and surplus capacity.

D. Davidson inquired what 'OTG' stands for, and it was clarified that the acronym is for 'on the ground' capacity, i.e. what the building is rated for. He further inquired about when municipalities were contacted for information on growth projections, sharing that the Township of Stone Mills has 2 newly approved subdivisions.

D. Davidson was reminded that in the meeting invitation to municipal and community partners it was mentioned that the sharing of relevant planning information was welcome.

J. McDougall inquired if the proposed PAR timelines were just recommendations at this point, and it was confirmed that they are.

c) Proposed PAR/Consultation & Timing

Prior to any of the commencement of any of the Pupil Accommodation Review / Consultation Projects occurring:

- The Staff must bring forward a report to the School Enrolment/School Capacity Committee of the Whole Board (SE/SCC) requesting the commencement of a review/consultation and providing a rationale for the request; and
- The SE/SCC must recommend approval of the commencement of the review/consultation to a meeting of the Board where the recommendation must receive approval.
- The first SE/SCC Meeting to receive reports will be on September 28, 2016 at 4:30 pm.

A copy of the full Long-Term Accommodation Plan prepared by Ameresco was shared with the attendees.

Planning Information on Website

C. Downie, Planning Officer walked the attendees through a live demonstration of the LDSB website, specifically the Long-Term Pupil Accommodation Planning section.

Available School Space for Partnerships

C. Downie explained that a school site is considered underutilized when the school population is less than 60% of the building's capacity.

North Addington Education Centre, Joyceville Public School and Claredon Public School all currently have space available for community use. Either Paul Babin or Charlyn Downie should be contacted for further information about these sites.

Former School Sites for Sale

The Lennox & Addington Learning Centre (former Morven School) and Glenburnie West Annex are both for sale.

First Avenue Public School will begin the disposition process in the near future. Listed Public entities will be notified when it is available as directed by Regulation 444/98 - Disposition of Surplus Real Property.

Questions and Comments

Councillor Heese inquired if the LDSB Board would be approving the entire LTAP or would it be addressed by sections/projects? Superintendent Babin stated that the LTAP had been received by the Board for information only, and that each project would be reviewed individually, not all at the same time.

B. Brooks inquired about the possibility to further shared services in LDSB buildings. In Stone Mills Township school sites are also being used to host community halls, libraries, etc. Superintendent Babin stated that senior staff will meet with Township representatives to discuss options for viable partnerships.

D. Davidson inquired if the Board is looking at other options, such as changing boundaries or the number of grades within a specific school. Superintendent Babin stated all avenues would be reviewed. He also noted that boundaries were looked at as part of the Ameresco review.

P. Kent inquired if the expansion of Ontario Early Years Centres, which are often located within schools, would help with meeting a site's capacity. Superintendent Babin stated that OTG capacity is based only on the number of students in the building, and does not include partnerships.

B. Elo-Sheppard asked about the process for disposition of surplus property under Regulation 444/98. It was clarified that there is a 180-day window for preferred vendors to express interest and negotiate the purchase or lease of surplus property. The preferred vendors are: other school boards, post secondary institutions, municipal governments, federal/provincial governments, and social services and health care agencies.

C. Klatt mentioned that he will send a copy of the Frontenac County Population, Housing and Employment projects from 2011-2036.

Next Steps

Superintendent Babin stated that the LTAP will be revisited, that it is not a static document. An annual meeting with Community Partners will occur to share updated enrolment information and projections that have been approved by the Board.

Superintendent Babin confirmed that the LDSB has no vacant parcels of land for sale.

It was reiterated that all school boards in the province are obligated to undergo the Long-Term Accommodation Plan process, and must be fiscally responsible and aim for 100% utilization in all buildings.

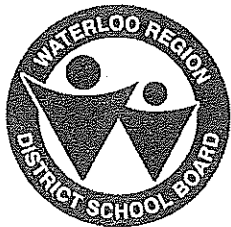
Any school closures or consolidations will not be just a financial decision; it will also be about programming. The LDSB will always be focused on being able to provide the best possible education for Limestone students.

Director Rantz stated that the LDSB is open to conversations going forward, and asked that if community partners had any further questions, comments or concerns that they be brought forward to her office or to Superintendent Babin.

Trustee Garrod stated that these meetings are important and the LDSB needs to be engaged in ongoing communication with community partners and to share information that could affect planning for the school board and for our partners.

Adjournment

The meeting adjourned at 2:25 p.m.



**Waterloo Region
District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 20, 2016

Honourable Mitzie Hunter
Minister of Education
22nd Floor, Mowat Block
900 Bay Street
Toronto, ON M7A 1L2

Dear Minister Hunter:

At the June 20, 2016, Committee of the Whole Meeting of the Waterloo Region District School Board, Trustees approved supporting the following motion:

Whereas the Ministry of Children and Youth Services plan on "improving supports for students with Autism while they are in school; and are partnering to improve transitions for children moving from community autism services to school and transitions within school; and improving outcomes for students through collaborative and aligned service delivery among autism providers and educators."

Therefore Be it Resolved that the Waterloo Region District School Board direct the Chairperson to write a letter to the Ministers of Child and Youth Services and Education, requesting meaningful, reciprocal round table discussions with parents of children with autism, including those removed from IBI Waitlists, SEAC autism representatives, and educators concerning the new Autism Advisory Committee of parents and professionals and the development of the new enhanced Early Intensive Behaviour Intervention/Applied Behaviour Analysis services for students with autism in schools; and

That the Ministers of Child and Youth Services and Education also develop an on-line survey that will provide parents and educators with an opportunity to provide information around the development and implementation of the new enhanced EIBI/ABA in schools; and that a copy of the letter be sent to all school Boards in Ontario.

The Trustees of the Waterloo Region District School Board encourage the Province to engage in meaningful dialogue and to seek input from parents with regard to the recent proposed changes to Autism Services.

We look forward to hearing from you.

Respectfully,

A handwritten signature in cursive script that reads "Kathleen Woodcock".

Kathleen Woodcock, Chairperson
Waterloo Region District School Board

cc: Honourable Michael Coteau, Minister of Children and Youth Services
Ontario School Board Chairs ✓



**Waterloo Region
District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 15, 2016

Ontario Federation of School Athletic Associations (OFSAA)
3 Concorde Gate, Suite 204
Toronto, ON M3C 3N7

Attention: Ms Donna Howard, Executive Director

Dear Ms Howard:

Re: OFSAA Transfer Policy

Recently, the Thames Valley District School Board and the Bluewater District School Board provided correspondence requesting that Ontario Federation of School Athletic Associations (OFSAA) undertake a review of the Transfer Policy which deals with the transfer of student athletes between schools.

At the Board Meeting of May 30, 2016, The Waterloo Region District School Board approved the following motion in support of a review of the Transfer Policy:

That the Waterloo Region District School Board direct the Chairperson to send a letter in support of a review of the Ontario Federation of School Athletic Associations (OFSSAA) Transfer Policy.

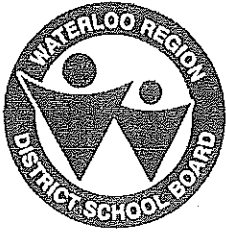
The Waterloo Region District School Board is requesting that, by receipt of this motion, OFSAA undertake a review of the Transfer Policy and to include the input from school boards, parents and students in the review.

Sincerely,

A handwritten signature in cursive script that reads 'Kathleen Woodcock'.

Kathleen Woodcock
Chairperson

cc: Ontario School Board Chairs ✓
Ontario School Board Directors of Education



**Waterloo Region
District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 15, 2016

Honourable Mitzie Hunter
Ministry of Education
22nd Floor, Mowat Block
900 Bay Street
Toronto, Ontario M7A 1L2

Dear Minister Hunter:

At the May 30, 2016, Board Meeting of the Waterloo Region District School Board, Trustees unanimously approved supporting the following motion as originally recommended by the Thames Valley District School Board:

That the Board of Trustees ask the Ministry of Education to add Coding to the Ontario Curriculum in JK to Grade 8; and

That a letter be sent to all school boards in the province asking them to support this request; and

That a letter be sent to the Ontario Public School Board Association requesting their support and advocacy for this change to the curriculum.

At the Waterloo Region District School Board, we support providing our students with the required skills and knowledge to prepare them for employment in the competitive field of technology.

Many jurisdictions have already added coding to their curriculum and we request that our students be provided with the same opportunity.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Kathleen Woodcock'.

Kathleen Woodcock
Chairperson of the Board

cc: OPSBA
Ontario School Board Chairs



**Waterloo Region
District School Board**

51 Ardelt Avenue Kitchener ON N2C 2R5
(o) 519 570 0003 (f) 519 570 9007 www.wrdsb.ca

June 20, 2016

Honourable Michael Coteau
Minister of Children and Youth Services
14th Floor
56 Wellesley Street West
Toronto, ON M5S 2S3

Dear Minister Coteau:

At the June 20, 2016, Committee of the Whole Meeting of the Waterloo Region District School Board, Trustees approved supporting the following motion:

Whereas the Ministry of Children and Youth Services plan on "improving supports for students with Autism while they are in school; and are partnering to improve transitions for children moving from community autism services to school and transitions within school; and improving outcomes for students through collaborative and aligned service delivery among autism providers and educators."

Therefore Be it Resolved that the Waterloo Region District School Board direct the Chairperson to write a letter to the Ministers of Child and Youth Services and Education, requesting meaningful, reciprocal round table discussions with parents of children with autism, including those removed from IBI Waitlists, SEAC autism representatives, and educators concerning the new Autism Advisory Committee of parents and professionals and the development of the new enhanced Early Intensive Behaviour Intervention/Applied Behaviour Analysis services for students with autism in schools; and

That the Ministers of Child and Youth Services and Education also develop an on-line survey that will provide parents and educators with an opportunity to provide information around the development and implementation of the new enhanced EIBI/ABA in schools; and that a copy of the letter be sent to all school Boards in Ontario.

The Trustees of the Waterloo Region District School Board encourage the Province to engage in meaningful dialogue and to seek input from parents with regard to the recent proposed changes to Autism Services.

We look forward to hearing from you.

Respectfully,

A handwritten signature in cursive script that reads "Kathleen Woodcock".

Kathleen Woodcock, Chairperson
Waterloo Region District School Board

cc: Ontario School Board Chairs