

# LDSB Succession Process Applicant Template



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## Instructions

Thank you for your interest in leading in Limestone. To facilitate the application and screening process, all applicants are to complete the fillable Succession Pool Applicant Template provided below and on subsequent pages. Please do not include additional items, such as a separate resume, cover letter or other documents as they will not be considered.

You will note that the job posting is seeking K-12 Principals and Vice-Principals. You may select the role(s) for which you are interested in being considered. For example, you may only wish to be considered for a secondary principal role or you may wish to be considered for both elementary and secondary principal roles.

Please note that references will be required at the outset and will be contacted as the first step in the process. For external applicants, should you not want your current supervisor contacted at this time, please advise Susan McWilliams, Superintendent of Human Resources ([mcwilliamss@limestone.on.ca](mailto:mcwilliamss@limestone.on.ca)). Should a conditional offer of employment be pending, your current supervisor will be contacted at that time prior to a formal offer.

Applicants will receive an email advising them if they have been selected to move forward in the process. Similarly, applicants who have not been deemed ready yet, will also receive an email. Feedback will be provided to those applicants who are not selected to move forward at this time, upon request to the Superintendent of Human Resources.

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## Applicant Information

Name:

Phone:

Address:

Email:

Current School:

Board:

Current Role(s):

Applying to (select all that apply):

Elementary Vice-Principal

Secondary Vice-Principal

Elementary Principal

Secondary Principal

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**Teaching Experience** – Please include schools, grades/subjects, years and key achievements

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**Vice-Principal and/or Principal Experience** – Please include positions, locations, years and key accomplishments

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### Additional Leadership Experiences

There are a variety of ways in which one can gain leadership experience, including but not limited to following:

• Teacher in Charge	• Lead Teacher
• Coach / Extracurricular Leader	• Department Head
• Divisional Lead	• NTIP Mentor
• Coach / Learning Partner	• School Based Math Facilitator
• Leading Professional Development	• Board Level Committee Member
• School Committee Member	• Member of Collective Bargaining Team
• Community Coach	• Community Leader
• Member of Board of Directors	• Event Organizer
• Central Consultant Role	• Athletic Director
• Teacher Candidate Supervisor	• Other

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Please share the leadership experiences that you have acquired that have helped prepare you for this role.

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**Professional Learning**

Please include your three most significant professional learning experiences completed within the past 3 years, and how you have applied this learning to improve your practice.

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**Why now?**

In 500 words or less, please share what has motivated you to apply for this leadership opportunity and why you believe you are ready for this leadership role.

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**Additional information you would like to share, in 500 words or less, with the LDSB Senior Team:**

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## References

Please provide your current and second most recent supervisors. Please note that references will be contacted as the first step in the process.

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Name	Phone
	Email

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Name	Phone
	Email

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Name	Phone
	Email

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