
Agenda – Education, Policy and Operations Committee Meeting

Wednesday, December 3, 2025

Limestone Education Centre

220 Portsmouth Avenue, Kingston, Ontario

Public Viewing: [Join the Live Event](#)

Public Meeting – 5:30 p.m.

Land Acknowledgement: “The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

1. CALL TO ORDER

2. APPROVAL OF ABSENCES

3. ADOPTION OF THE AGENDA

4. DECLARATION OF CONFLICT OF INTEREST

5. REPORTS FOR ACTION

6. REPORTS FOR INFORMATION

6.1 “See Yourself in Limestone” Communications Update – Communications Consultant Allison Grange and Communications Consultant Maddie Crothers (Pages 2-3)

6.2 School Year Calendar – Associate Superintendent Gollogly (Pages 4-5)

6.3 Director’s Annual Report – Director Burra (Pages 6-7)

6.4 EQAO Data – Tentative pending public release of data.

7. UNFINISHED BUSINESS

8. NEW BUSINESS

9. CORRESPONDENCE

10. NEXT MEETING – February 4, 2026

11. ADJOURNMENT

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Administrative Report: "See Yourself in Limestone" Communications Update

Education, Policy and Operations Committee Meeting

December 3, 2025

Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement and Well-Being

This update is intended to provide Trustees with an update of the See Yourself in Limestone-Multi-Year Strategic Plan Communications Strategy as a follow up to the report and presentation at the September 3, 2025, EPOC meeting. The Communications team supports all academic and operational priorities across Limestone, including direct contributions to Goal 5 of the LDSB Strategic Plan: "Improve responsiveness and service to families, staff, and community partners." Our work ensures consistent, timely, and effective communication that aligns with the Board's strategic direction.

Current Status

See Yourself in Limestone – Multi-Year Strategic Plan Communications Strategy

Building on last year's launch, this year's communications strategy focuses on promoting the "See Yourself in Limestone" theme, with targeted efforts in three key areas:

- Student recruitment and retention
- Staff recruitment
- Expanded Opportunities programming

The Communications team is collaborating closely with each area team to create tailored campaign materials aligned with key milestones and timelines (e.g., Kindergarten registration in January and staff recruitment in the spring).

Advertising for the 2025-2026 school year has been planned and booked, with designs and messaging focused on these three priority areas. Campaign materials will continue to evolve throughout the year, featuring authentic student and staff stories that highlight how they see

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themselves in Limestone.

Next Steps and Communication Plan

The Communications team continues to work closely with the Senior Team to develop a comprehensive communications plan and supporting materials for the Multi-Year Strategic Plan campaign. This coordinated approach ensures consistent messaging, alignment with organizational priorities, and meaningful engagement across all communication channels. Visual examples of the upcoming campaign will be shared at the December 3, 2025, EPOC meeting.

Recommendations

That this report be received for information purposes.

Prepared by: Allison Grange, Communications Consultant, and Maddie Crothers,
Communications Consultant

Reviewed by: Krishna Burra, Director of Education

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Administrative Report: School Year Calendar Process

Education, Policy and Operations Committee Meeting

December 3, 2025

Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement, & Well-Being

To provide Trustees with an overview of the School Year Calendar development process and to highlight the unique potential challenges presented by the 2026-2027 calendar. This work includes considerable collaboration and consultation, and directly ties to the Multi-year Strategic Plan goal focused on Improving Responsiveness and Service to Families, Staff, and Community Partners.

Background

Provincial Regulation 304 *School Year Calendar, Professional Activity Days* requires that a regular school year start on or after September 1 and end on or before June 30 of any given year. Additionally, every school year must include a minimum of 194 school days.

In Limestone District School Board, the 194 school days are made up of 7 PA Days and 187 instructional days. Examination days for secondary schools fall under instructional days.

Regulation 304 requires the following school holidays:

- Every Saturday and Sunday
- Labour Day – September 7, 2026
- Thanksgiving Day – October 12, 2026
- Ten (10) consecutive days for Winter Break - December 21, 2026 – January 1, 2027
- Family Day – the third Monday of February – February 15, 2027
- Five (5) consecutive days for March Break – March 15, 2027 – March 19, 2027
- Good Friday and Easter Monday – March 26, 2027 – March 29, 2027
- Victoria Day – May 24, 2027

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See Yourself in Limestone

According to the regulation, all school boards shall submit an approved school year calendar to the Ministry of Education by March 1, 2026. A school year calendar that deviates from Regulation 304 must be approved by the Ministry of Education and is referred to as a modified calendar.

The three school boards in the Tri-board Consortium (LDSB, HPEDSB, and ALCDSB) have traditionally agreed upon a common calendar to share transportation costs. The Consortium agreement and practice identify that if one board decides not to conform to the common calendar, that board must continue to pay for the transportation as arranged in the common calendar and is also required to assume 100% of the transportation costs for any additional days of transport. In Limestone District School Board, each day of independent transportation would cost more than \$250,000.

Current Status

This upcoming calendar year presents unique challenges, as Labour Day falls unusually late on September 7, and Easter occurs only four days after March Break. Given the relatively late Labour Day in 2026, there are not 194 school days between Tuesday, September 8 and the last Friday in June (June 26, 2027).

In the 2023–2024 school year, we surveyed students, families, staff, and the broader community regarding the possibility of introducing a fall break, and we continued to receive inquiries last year even though this option was not included for the 2025-2026 calendar consultation. At this time, due to differing collective agreements among the three coterminous boards, it would not be cost-effective for LDSB to independently implement a fall break. Calendar leads from all three boards are currently consulting with their senior teams to develop several potential options for the 2026–2027 school year calendar.

Next Steps and Communication Plan

Based on the consultation in all three boards, consultation with unions, non-union partners, and the Parent Involvement Committee recommendations will come for approval at a later date.

Recommendations

That this report be received for information.

Prepared by: Associate Superintendent Gollogly

Reviewed by: Director Burra

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Administrative Report: Director's Annual Report 2024-2025

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Purpose and Link to the Strategic Plan/Goal: Student Learning, Achievement, and Well-Being

To provide Trustees with an overview of the Director's Annual Report 2024-2025. This year has been one of continued progress, and focused effort as we continue to support Limestone students, staff, and school communities.

Background

In compliance with the Education Act, the Limestone District School Board's 2024-2025 Director's Annual Report includes information on the Board's strategic goals and progress the Board has made against these goals in the previous year; and actions the Board is taking in those strategic priority areas where goals are not being met.

Current Status

In keeping with the requirements under the Education Act, the Director of Education must report annually on the Board's Multi-Year Strategic Plan (MYSP) via the Director's Annual Report. This year marks the second full year implementation of the Board's new Strategic Plan. These changes align with Bill 198, which mandates the incorporation of provincial priorities into the MYSP. Due to a delay in the delivery of EQAO data, Trustees received an interim year-end Strategic Plan report (pages 35-41) at the October 29 Board Meeting. Once EQAO data is public, Senior Staff will bring back the year-end report for Trustees, and the Director's Annual Report will be updated.

Next Steps and Communication Plan

The Director's Annual Report will be available on the LDSB website once it is updated with 2024-2025 EQAO data. Given recent comments by the Minister of Education, this likely will occur very soon. Once completed, the Annual Report will also be shared as a news story and added to all school websites for easy access. The report will be submitted to the Ministry of Education in compliance with the January 31, 2026, deadline.

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[See Yourself in Limestone](#)

Recommendations

That this report be received for information.

Prepared and Reviewed by: Krishna Burra, Director of Education

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[See Yourself in Limestone](#)