



The Limestone District School Board recognizes the importance of adequate and effective supervision of students in schools. This administrative procedure is therefore provided to ensure the provision of adequate student supervision in all schools across the district. For information on supervision for field trips and events, please refer to AP 260 Field Trips and Events.

The principal in each school shall be responsible for the supervision of students in accordance with the Education Act, the regulations, and appropriate collective agreements.

## **1. Supervision by Regular Staff**

- 1.1. The principal shall make every possible effort to arrange adequate supervision with regular staff members.
- 1.2. The use of volunteers is approved and should be encouraged following all applicable board guidelines as outlined in the Volunteer Handbook.
  - 1.2.1. Such volunteers are protected by the board against any liability arising out of the performance of their regular duties.

## **2. Extra Supervisors**

- 2.1. In the event that there are insufficient staff members and volunteers to provide adequate supervision for students, the principal may request through the Superintendent of Human Resources consideration for additional supervision hours.
  - 2.1.1. The request for extra supervision hours will include the rationale as to why it is not possible to adequately meet the school's supervision needs through the use of existing staff members or volunteers.
- 2.2. All requests for lunch and/or yard supervision hours will be reviewed by the Superintendent of Human Resources, or designate. Once requests for additional

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Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.



supervision hours have been reviewed, Human Resources will advise Principals/Vice-Principals of their approved allocation.

- 2.3. Requests for reconsideration of hours allocated for lunch/yard supervision will be reviewed by the school supervisor for determination.
- 2.4. All individuals hired to provide additional lunch and/or yard supervision will be hired as casual Lunch/Yard Supervisors and paid accordingly, once the appropriate Police Record Check has been submitted and approved.
- 2.5. All Lunch/Yard Supervisors must complete mandatory training, as provided by Human Resources, as well as be made aware of the School Emergency Plan, including students who have medical plans of care and students who have student safety plans.

**Legal References:**

*Education Act S. 265 (1) (j) Duties of Principals: Care of Pupils*  
*Ontario Regulation 298 S. 11 (1) Duties of Principals: Management of the School;*  
*S. 20 (b) Duties of Teachers: Supervisory Duties*  
*Sabrina's Law, Bill 3*