

Casual Caretaking (Custodial) Opportunities

Facility Services

Up to 40 Hours/week - 12 Month Position

Effective: August 2025

Salary Range: \$26.86-\$28.10

**Additional: 4% in lieu of vacation, 5% in lieu of benefits, 3.5% in lieu of paid holidays, and
\$1.02 shift premium after 2pm**

About the Limestone District School Board

The Limestone District School Board (LDSB) is situated on the traditional territories of the Anishinaabek and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.

The LDSB is the region's only fully inclusive school board. Limestone schools serve more than 20,500 students in 55 schools and five alternative education centres covering a geographic area of 7,719 square kilometres across the City of Kingston, the Townships of Central Frontenac, North Frontenac, South Frontenac, Addington Highlands, Loyalist, Stone Mills, the Frontenac Islands and the Town of Greater Napanee.

Position Overview

The Limestone District School Board is currently accepting applications for Casual Caretakers from individuals who are committed to ensuring our working and learning environments are safe and healthy for staff and students and the broader school community. Working as part of a multi-disciplinary team, you will provide support and assistance for initiatives and programs that impact directly on the health and well-being of all students and staff. Casual caretakers gain valuable knowledge, skills and experience that facilitate progression to the role of permanent caretaker.

Qualifications & Experience

- Secondary school graduation diploma
- Minimum of six months cleaning experience considered an asset
- Availability for afternoon shifts from 3:00pm to 11:00pm an asset
- Ability to travel to and accept placement at any school in the Limestone District School Board including multiple sites daily
- Physical ability to perform the duties of the position

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- Knowledge and understanding of Health and Safety Act, WHMIS, First Aid, Fire and Safety Standards and Procedures as well as security provisions
- Demonstrated working knowledge of basic cleaning methods and ability to safely operate cleaning equipment
- Demonstrated ability to safely use ladders and scaffolding both inside and outside of buildings
- Excellent interpersonal and communication skills
- Basic knowledge of word processing software, email, and the internet
- Willingness to learn new systems/processes and attend training/courses/professional development
- Demonstrated flexibility and adaptability to new and changing conditions, including continuous improvements.
- Demonstrated ability to respect confidentiality of information, practice tact and diplomacy
- Ability to work independently as well as part of a multidisciplinary team
- Excellent interpersonal, communication and problem-solving skills
- Strong organizational and time management skills
- If offered a position you will be required to provide a current Vulnerable Sector Criminal Check prior to beginning employment.

How to Apply

Interested applicants are asked to submit an application package that includes a **cover letter and resume** outlining how your qualifications, skills, and experience relate to the position, as well as **proof of qualifications**. Packages must be submitted by **3:00pm, March 6th**, to [ApplyToEducation](#).

- Cover letter (addressed to **Jenna Gilbert, Human Resources Consultant**)
- Resume
- Proof of diploma uploaded on your Supporting Documents page within your ApplyToEducation account

Interviews will take place on March 25th, and March 26th, 2026

Internationally trained professionals/applicants with equivalent international experience are encouraged and invited to apply.

Commitment to Diversity and Inclusion

Across LDSB, we are committed to removing systemic barriers not only in recruitment but in retention and promotion as well so that you can see yourself in Limestone. The LDSB is dedicated to promoting fair and equitable hiring practices that will move us forward in hiring staff who reflect the full diversity and lived experiences within the communities we serve.

We invite and welcome you, through your cover letter, to self-identify as someone who has lived experiences, and who can bring valuable, diverse knowledge and perspective to our district and the students and communities we serve.

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Accommodation will be provided to applicants to enable equitable participation in the recruitment process. Applicants can request accommodation at any time during the recruitment process.

Applicants who are transgender may provide records in a different name than their current legal name or name of common usage. This will not prejudice prospective employees in any way, and such information will remain confidential.

The Kingston community promotes and supports the diversity that continues to grow within our communities. For more information about Kingston and/or the LDSB, including equitable recruitment, retention and promotion practices, please visit limestone.on.ca.

We thank you for your interest. Only those applicants who have been selected for an interview will be contacted and invited to participate in the interview process.

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