

### **Craftsperson I – Certified Electrician (Permanent Full-Time)**

This position is being posted due to a Vacancy  
40.0 Hours/Week – 12 Months/Year

#### **Facility Services**

Effective: Immediately

Hourly Rate of Pay: \$35.16

### **About the Limestone District School Board**

The Limestone District School Board (LDSB) is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.

The LDSB is the region's only fully inclusive school board. Limestone schools serve more than 20,500 students in 55 schools and five alternative education centres covering a geographic area of 7,719 square kilometres across the City of Kingston, the Townships of Central Frontenac, North Frontenac, South Frontenac, Addington Highlands, Loyalist, Stone Mills, the Frontenac Islands and the Town of Greater Napanee.

### **Position Purpose**

Under the direction of the Plant Maintenance Supervisor, the Electrician is responsible for the troubleshooting, maintenance, repair, replacement, and installation of electrical equipment to Board owned buildings, systems, and equipment.

Summary of Duties & Responsibilities:

- Maintain Board buildings and equipment in accordance with all regulatory legislation and Limestone District School Board's safety standards, practices, and protocols.
- Repair, replace and troubleshoot problems with electrical equipment and systems such as switch gear, clocks, heating and ventilating, lighting, water supply and treatment, emergency lighting and fire alarms.
- Inspect Board owned buildings for repairs, replacements or alterations of electrical equipment and systems.
- Install and program new electrical and electronic equipment including breakers, ceiling fans.
- Inspect and perform minor repairs to building control systems.

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- Select and purchase materials and equipment required.
- Inspect energy conservation equipment such as timers and ensure related preventive maintenance programs are in effect.
- Assist in the removal, storage, inventory, and documentation of hazardous waste materials such as old ballasts.
- Provide backup assistance to co-workers as required.
- Operate equipment such as hand tools, power tools, various meters, and Board owned vehicle.
- Respond to emergencies after normal working hours when necessary and available.
- Ensure that all tools and equipment that is used is regularly maintained and/or reported and conforms with applicable safety regulations.
- Perform Inspections with the Electrical Safety Authority and perform corrections/repairs, as necessary.
- Works with other Plant Craftpersons as required.
- Work in a healthy, safe, and responsible manner.
- Ensure that materials and equipment is used in accordance with manufacturers' instructions.
- Ensure understanding and follow all manuals, instructions and directives that are issued
- Perform all duties and responsibilities of this position as assigned while remaining compliant with applicable building, construction, trade and safety codes, standards, regulations, and legislation.
- Participate in training, courses, and professional development, as required.
- Perform other related duties consistent with the level of responsibility of the position assigned.

### Qualifications

- Must possess a valid Certificate of Qualification under the Trades Qualification and Apprenticeship Act as an Electrician-Construction and Maintenance plus an additional two years of related on-the-job experience.
- Master Electrician designation for the City of Kingston *or* the ability to obtain the Master=s certification within 3 months of employment.
- Must obtain Well Certification within first year of employment
- 2 years of related experience
- Fire Alarm Certification
- Valid Ontario Drivers' License

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### Skills and Knowledge Required

- Physical ability to perform the duties of the position.
- Ability to relate with staff, students and the general public in the school environment.
- Knowledge of Health and Safety Act, WHMIS, First Aid, Building, Construction, Trade Codes Standards, Regulations and Legislation.
- Demonstrated ability to operate equipment
- Demonstrated ability to safely use ladders, scaffolding and lifts inside and outside of building
- Demonstrated ability to communicate effectively, both written and orally with public, students and staff.
- Ability to operate a computer including word processing software, email, and the internet.
- Must be willing to learn new systems and processes, and attend training/courses/professional development as required.
- Demonstrated ability to accept changing conditions and continuous improvements.
- Ability to respect confidentiality of information, practice tact and diplomacy.
- Ability to interpret and follow construction documentation and shop drawings.
- Ability to work with limited supervision.

### Commitment to Diversity and Inclusion

Across LDSB, we are committed to removing systemic barriers not only in recruitment but in retention and promotion as well so that you can see yourself in Limestone. The LDSB is dedicated to promoting fair and equitable hiring practices that will move us forward in hiring staff who reflect the full diversity and lived experiences within the communities we serve.

We invite and welcome you, through your application/resume to self-identify as someone who has lived experiences, and who can bring valuable, diverse knowledge and perspective to our district and the students and communities we serve.

Accommodation will be provided to applicants to enable equitable participation in the recruitment process. Applicants can request accommodation at any time during the recruitment process.

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**Our Intention:** To make a positive difference in the lives of every student, in every classroom, in every school.

Applicants who are transgender may provide records in a different name than their current legal name or name of common usage. This will not prejudice prospective applicants in any way, and such information will remain confidential.

The Kingston community promotes and supports the diversity that continues to grow within our communities. For more information about Kingston and/or the LDSB, including equitable recruitment, retention and promotion practices, please visit [limestone.on.ca](https://limestone.on.ca).

### How to apply

Interested applicants are asked to submit an application package that includes a **cover letter** and **resume** and **proof** of qualifications/certification. Please ensure you clearly outline how your skills, experience and education relate to this position.

Application are due by **12:00 p.m. on Friday, May 22, 2026** to [ApplyToEducation](https://ApplyToEducation.ca).

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