

Agenda – Parent Involvement Committee

Thursday, April 9, 2026 - 6:00 p.m.

Limestone Education Centre

220 Portsmouth Avenue, Kingston, Ontario

Virtual Link: [Link to Live Event](#)

Public Meeting – 6:00 p.m.

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their culture and celebrate their commitment to this land.”

1. Welcome

- Call to order
- Land acknowledgement
- Attendance/Regrets
- Declaration of conflict of interest
- Review of meeting norms

2. Adoption of the Agenda

3. Approval of Previous Minutes

- PIC Meeting – February 5, 2026

4. Presentations

- Artificial Intelligence in Limestone – M. Blackburn/P. Allison/R. Parry

5. Business Arising from Previous Meeting

- 5.1 BASP Correspondence
- 5.2 Recommendation for parental involvement on board committees
- 5.3 Bill 33 information
- 5.4 LDSB and PIC collaborative initiative

Limestone District School Board

The Limestone District School Board is situated on the traditional territories
of the Anishinaabek and Haudenosaunee.

6. PIC Co-Chair Report

7. Board and Trustee Updates

7.1 Superintendent/Director Update

7.2 Trustee Update

8. Community Member Updates

8.1 Southeast Health Unit – P. Bearse

8.2 Keys - Z. Mnyetto

9. Working Group and Subcommittee Updates

9.2 Neurodiversity planning subcommittee

9.3 2SLGBTQIA+ Focus Group

9.4 Before and After School subcommittee

10. New Business

11. Collaboration/Questions/Open Floor

12. Next Meeting Date

Thursday, May 14, 2026 at 6 p.m.

13. Adjournment

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

Parent Involvement Committee Meeting Minutes – February 5, 2026

Public Meeting

Roll Call:

Trustees:	Staff:
B. Godkin (regrets) R. Hutcheon	P. Gollogly, Assoc. Superintendent L. Gillam, Research Analyst E. Lambert, Research Analyst
Invitees:	Recorder and Producer:
V. Venditti, Co-Chair J. Clayton, Co-Chair and W.J. Holsgrove PS M. Redmond, Bayridge PS and BSS H. Somerville, Calvin Park PS D. Tessier, Cataraqui Woods ES L. De Pauw, Centennial PS K. McCuen, Central PS M. Rickey, EVS M. Foster, J.R. Henderson/FSS/Module de l'Acadie S. Bradley, Joyceville PS C. Scales, KSS M. Hudson, LCVI M. Valente, LISS (regrets) C. Bird, Module Vanier A. Ewart, Molly Brant ES E. Wilkinson, Odessa PS S. Gratto, Storrington PS P. Cabrera, Winston Churchill PS Z. Mnyetto, KEYS P. Bearse, Southeast Health Unit	E. Smith, Admin. Assistant M. Christopher, IT

1. Welcome

- Co-Chair Venditti called the meeting to order.
- Co-Chair Venditti welcomed everyone and invited Assoc. Superintendent Gollogly to provide the Land Acknowledgement with the group.
- Attendance/Regrets: Trustee Godkin and M. Valente sent regrets.

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

- Declarations of conflict of interest: S. Bradley declared conflict of interest in connection with Before and After Care.
- Co-Chair Venditti reviewed meeting norms.

Housekeeping items: All attendees must sign in with name, role, and school (or organization for community members). When speaking, identify yourself by name, school, and role for accurate record keeping.

Engagement and conduct: Maintain respectful and professional behavior during discussions. Allow speakers to present without interruption; encourage constructive and courteous dialogue. PIC and the Board are allies working collaboratively for students and the school community. Keep discussions community-focused, avoiding personal stories. Stay on topic; changes in agenda template were made to help maintain focus and respect everyone's time.

New Topics and Motions: Only appointed PIC representatives may bring forward new topics or motions. Items should be submitted via email to PIC Co-Chairs or during agenda call-outs before meetings. Time-sensitive items may be requested for addition on the day, subject to group approval.

Guest Participation: Guests may observe and ask follow-up questions on presented topics. Guests cannot introduce new items; they must email PIC Co-Chairs or go through their school PIC Rep.

Quorum and Voting: Decisions require quorum; voting privileges are limited to PIC representatives. Voting items will be announced in advance to ensure participation.

Conflicts of Interest: Disclose any potential or perceived conflicts for notes.

Goal: Create a meeting environment that is respectful, transparent, and productive for all participants.

2. ADOPTION OF THE AGENDA

2.1 Adopted.

3. APPROVAL OF MINUTES

3.1 PIC Meeting Minutes from November 13, 2025, approved.

4. Presentations

L. Gillam and E. Lambert, Research Analysts with Limestone, presented an overview of a proposed Family Engagement and School Climate Survey planned for May.

The presenters explained that the session's purpose was primarily to gather feedback from PIC and School Council members to inform survey development, with approximately 30 minutes allocated for discussion and small-group input.

The survey aims to collect feedback from families of students from Kindergarten to Grade 12. Results will support board-level decision-making and provide useful information for PIC and School Councils. The survey builds on feedback previously gathered during consultations related to the student census, particularly around family engagement.

Two main focus areas were outlined:

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

- **Family Engagement**, including accessibility of information, communication, and ways families feel connected to their school communities. This aligns with a Board strategic goal to improve responsiveness to families.
- **School Climate**, fulfilling Ministry requirements under the Education Act and PPM 45, including mandated topics such as safety and wellbeing. To reduce survey fatigue, the climate component will be combined with family engagement questions.

Proposed topic areas include:

- Bullying and harassment
- School safety
- Family connection with school
- Family–school communication
- Before and after school programs
- Demographic information (still under consideration)

A tentative timeline was shared:

- Current phase: consultation and survey drafting
- Spring: review, finalization, and district-wide communication
- May: survey launch
- Fall/Winter (next school year): sharing results, subject to workload and capacity

Participants were invited to provide feedback on:

- What information School Councils and PIC need from families to support decision-making
- Gaps in current information when planning or responding to community needs
- Accessibility considerations for families completing the survey
- How results should be presented to ensure they are usable and meaningful at the school council level.

The presenters clarified that they were not seeking finalized survey questions, but rather guidance on what information is most important and what considerations should inform survey design. Feedback was being collected through discussion and online form.

Discussion followed focused on what is most important for schools to understand about their communities, especially how to better engage families and how to design a survey that is accessible, useful and respectful of anonymity. The group discussed: practical distribution ideas (QR code, office-based paper copies, a phone number to request paper copy, and administering surveys at events using iPads with someone available to support/collect responses), structure: one per family vs multiple schools, anonymity and demographic questions.

5. BUSINESS ARISING FROM PREVIOUS MEETING

5.1 PIC correspondence about parent involvement on subcommittees. Co-Chair Venditti provided an update on PIC correspondence with the Director of Education and Trustees regarding parent participation in Board subcommittees. She reminded members that, following extensive discussion at PIC meetings last year, PIC submitted a formal letter seeking clarification on:

- Which Board committees allow parent participation
- The process for parent involvement

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

- When and how parent seats are filled
- Whether any parent seats remain unfilled

Initial responses from the Board were received incrementally and did not fully address all questions. A follow-up request was made, and more detailed information has now been received. Some of this information, including a chart identifying committees and parent participation, was included in the current agenda package.

Co-Chair Venditti explained that the purpose of gathering this information was to:

- clearly identify committees open to parent involvement;
- determine whether there are unfilled parent seats;
- decide whether PIC wishes to make recommendations regarding parent participation on Board committees.

Due to the volume of material received (including Board committee policies and multiple attachments), only select documents were included in the agenda package. Co-Chair Venditti will forward the full email and all supporting documents to PIC members for review.

Co-Chair Venditti noted that unofficial PIC meeting is scheduled for March 5, one of the key purposes for the meeting being to allow PIC members to collaboratively review this information and determine if the information provided is sufficient or PIC wishes to proceed with developing recommendations regarding parent involvement on Board subcommittees.

Members were encouraged to review the materials in advance and to participate in the March 5 meeting. No questions were raised at this time.

Members expressed concern about the length of time taken to receive responses and noted the need for greater transparency. There was strong consensus that information about parent involvement opportunities should be clear, centralized, and easily accessible, rather than requiring parents to search past PIC materials.

Trustee Hutcheon noted that information regarding Board committees, including membership, terms of reference, and procedures, is available on the Limestone District School Board website, but that it may not be easily accessible to all users.

5.2 PIC correspondence regarding Trustee role. - Co-Chair Venditti referenced previous discussions about proposed correspondence related to the Trustee role. She acknowledged that significant effort had gone into drafting, revising, and proofreading the correspondence; however, due to timeline constraints, the correspondence was not finalized or sent. Co-Chair Venditti wanted to note this to ensure the item was formally acknowledged and not overlooked or simply embedded in the minutes without discussion.

5.3 PIC Community Representative position vacancy was discussed. - The group reviewed the status of the third community representative seat, members recalled previous suggestions such as the Native Friendship Centre, Indigenous Languages Centre, One Roof, and the Food Sharing Project. Co-Chair

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

Venditti proposed to work more collaboratively on this topic during their March meeting. Assoc. Supt. Gollogly suggested to perhaps send brief descriptions of candidate organisations for group consideration and potential vote at the April meeting.

5.4 PIC Guest Speakers - Discussion covered how guest speakers are selected, referencing a recent case where a proposed speaker was declined due to scheduling constraints rather than content. Co-Chair Venditti noted that in this case the Board requested resources from the potential speaker so that they can be shared with the PIC members/schools, but the resources have not yet been received. Co-Chair clarified that they assess whether topics are best suited for PIC or school council level and aim to balance presentations with collaborative work time. Suggestions for future presentations included safe schools, online safety, AI integration in learning, and practical demonstrations of board-supported programmes.

Assoc. Supt. Gollogly suggested partnering with PIC to host a guest speaker, referencing a previous parent night featuring Dr. Khan on screen time and digital use. Discussion highlighted concerns around students' online activity, including communication features within gaming platforms, and the need for greater parent awareness of potential risks. It was noted that many families are not fully aware of how children interact online, and that practical guidance on monitoring technology use and understanding digital safety would be beneficial. It was suggested that an expert speaker could address how families can better understand technology use and access support. It was noted that a decision did not need to be made at this time. With PIC's approval, Assoc. Supt. Gollogly offered to explore potential expert speakers and bring options back to the group for consideration.

PIC Rep. De Pauw expressed support for the proposed topic but noted that much of the current information shared with parents focuses on actions families can take at home. It was suggested that, in PIC's role of holding the school board accountable, greater emphasis be placed on board-level reporting regarding incidents of violence in schools and the actions being taken to protect staff from student violence, as well as student-to-student violence. Interest was expressed in receiving more information about what is occurring within schools, rather than solely parent-directed guidance. Discussion followed regarding the types of information that could be shared with PIC, either by Patty Assoc. Supt. Gollogly or another member of her team, and how this could occur independently of or alongside collaborative engagement opportunities between PIC and the Board. Support for the concerns raised was expressed by other members.

5.5 PRO library document – link has been sent by email, and it has been shared out online.

6. Chair's Report

- Co-Chair Venditti provided updates related to engagement data and participation metrics, noting that some figures remain a moving target. She advised that available numbers would be shared for information purposes.
- It was reported that, based on sign-in survey data collected prior to the meeting, there have been 13 first-time participants this year. This was noted as a positive outcome and an improvement over previous years, as the current survey method allows for easier tracking of first-time attendance.

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

- Co-Chair Venditti also shared highlights from a recent Ministry PIC meeting. A key takeaway was a presentation on Bill 33 (Supporting Children and Students Act). Relevant slides will be shared with members. Following the meeting, an invitation was received to provide feedback on proposed regulations under the Education Act related to Bill 33. Although no formal deadline was provided, Co-Chair Venditti indicated she would establish a timeline to ensure the opportunity for feedback was not missed. Members were advised that materials would be sent out, with feedback to be reviewed over the following days.

7. Board and Trustee Updates

7.1 Superintendent/Director Update

Assoc. Superintendent Gollogly welcomed everyone.

- Inclement Weather: The number of inclement weather days have resulted in significant disruption to learning for students, particularly in January. On these days, staff are expected to provide some continuity of learning to support students unable to attend school when buses are cancelled.
- School Year Calendar 2026-2027 Survey is open until February 9 at 12:00 p.m. (noon).
- Black History Month Opening Ceremony – Wednesday, February 4, 2026: all Limestone students, families, and community members were invited to attend the LDSB Black History Month Opening Ceremony at LCVI. The ceremony celebrated community and connection with food, music, and dancing, featuring a Kids Zone with “Ruthy’s Reading Room”, and a performance by Cassel Miles as Josiah Henson.
- Kindergarten Registration and Out of Boundary Registration is open.
- EQAO Results - we are pleased to share that Limestone has achieved its strongest performance in four years, with gains across every testing category. We are extremely proud of the dedication and hard work that contributed to these achievements.
- Host an International Student – Be a Part of Kingston’s Global Community: Limestone is proud of our long tradition of hosting students from other countries. The demand for Kingston, and Canada, as a learning destination is rapidly growing. Students from over 15 different countries are here now staying with great homestay families in Limestone. Our International Education team is looking for more families to become homestay hosts to international students. We currently have 19 students on our waiting list that have applied to Limestone for 2026-2027 and need a home. They range from one semester to one-year stays and are from Germany, Spain, Japan, Brazil, Slovakia, Czechia, Italy, and Denmark. Host families will be paid a tax-free monthly stipend to host students. All students in the program attend local intermediate or secondary schools and range in age from 12 to 17 years of age. Our International Education team works hard to make a great match for your family, that can last a lifetime. Families can learn more by visiting internationalel.limestone.on.ca or phoning the International Education offices at 613-544-7745, ext. 288.

7.2 Trustee Update(s)

Trustee Hutcheon provided an update on recent Board activities. At the January meeting, the Board approved the multi-year capital and school renewal project plan, noting continued progress in the use of green technologies within school facilities. Appreciation was expressed for staff efforts in advancing

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

sustainable building practices. Quarterly financial updates were also received for information and remain available on the Board website, with Trustees available for follow-up questions.

Trustees also received an update regarding the Mental Health, Substance Use, and Addiction Strategy, noting its continued evolution over the past year and increased focus on emerging issues such as screen addiction and related concerns.

The Trustee also highlighted ongoing provincial discussions regarding the role and future of school Boards and Trustees, noting that the province has intervened in several large Boards. These developments are being closely monitored due to their potential impact at both the local and provincial levels.

8. Community Member Updates

8.1 Southeast Health Unit – RN Bearse reminded that the reporting deadline for immunizations is Monday, February 9, 2026.

- To support this the Immunization Team have been hosting additional clinics to help families access needed immunizations, including working with some of our more rural high schools to offer immunization clinics at their sites so their school community and their adjacent feeder schools can have easier access to immunizations. Health Unit has been sharing information with schools for inclusion into school newsletters to direct parents how to report immunizations to public health, and links to book an appointment for immunizations for families without a primary care provider.
- To help facilitate newcomer families with daycare-aged and school-aged children in getting caught up on any immunizations, Public Health has partnered with Kingston Employment and Youth Services (KEYS) to run newcomer immunization clinics (held in January, February and March ahead of the ISPA suspension period). The clinic offers language support and translation services. KEYS helps to facilitate the booking, reminders and follow up with families. Immunization nurses complete an assessment of the immunization records and use the (PFISO) Publicly Funded Immunization Schedules for Ontario to ensure accurate, evidence-based immunization catch up schedules are implemented.
- In accordance with ISPA Public Health will be preparing suspension letters to those who are still not up-to-date or have not submitted a valid exemption (medical exemption, statement of conscience or religious belief). The letters regarding ISPA related suspensions will go out on March 2, 2026.
- Information about vaccine safety, immunization records and reporting, vaccine exemptions, and Public Health Immunization clinics, as well as the numbers to call to speak with the immunization team directly are available at [Immunizations and vaccines - KFL&A Public Health](#).

Information was shared regarding where to access immunization exemption forms through the local public health website, under immunization services. It was noted that exemption affidavits must be notarized and that costs may be associated. Families are encouraged to contact the Public Health immunization line to ensure the correct documentation is completed, as requirements differ between school and childcare legislation.

Clarification was provided regarding suspension timelines under the Immunization of School Pupils Act. Students who are not immunized according to requirements may be suspended for up to 20 school days. If immunization records or valid exemption documentation are provided within that period, the

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

suspension is lifted immediately, and the student may return to school. Suspension orders become void once legislative requirements are met.

Discussion noted the interaction between the Education Act and the Immunization of School Pupils Act, emphasizing that students' right to education limits the duration of suspensions. Students on suspension remain accounted for under the Education Act and are not de-enrolled due to absence during this period. After the 20-day maximum suspension, students are permitted to return to school.

Questions were raised regarding the effectiveness of the suspension process as a public health measure. It was clarified that the two pieces of legislation operate concurrently, with the Education Act governing the maximum length of exclusion from school.

8.2 KEYS – Z. Mnyetto explained that KEYS provides guidance to newcomer families on navigating the school and healthcare systems, supports submission of health records, and offers advocacy through settlement workers in schools. KEYS organises weekly tutoring nights, women's conversation circles, and summer classes to support English language development and socialisation for students and families. A member inquired about volunteering, and Z. Mnyetto provided information on the process, including contacting the volunteer coordinator and obtaining a CPIC clearance. Z. Mnyetto requested that KEYS be notified directly about school and community events to help increase newcomer family attendance. Z. Mnyetto explained that newcomer families are more likely to attend events when personally invited by familiar contacts and offered KEYS' support in promoting events to their network, which includes students in most schools.

9. Working Group and Subcommittee Updates

9.1 PRO funding subcommittee – more information will be shared via email, but as of today 13 schools have applied. Handful are waiting to be reviewed and approved. Deadline for applications is February 16. Co-Chair noted application deadline February 16, review periods, and the process for approving funding requests, noting that leftover funds may be used for board collaboration or additional initiatives.

9.2 Neurodiversity planning subcommittee – An update was provided regarding initial planning discussions held with Co-Chair Venditti and PIC Rep. Bradley. Members were invited to join a planning group for neurodiversity events, proposing two meetings (tentatively April and June) at the Board Office to facilitate family connections before summer. Timing details remain to be determined and will be discussed further by the planning group. PIC Rep. Ewart was added as an interested participant. A call for participation will be included in the follow-up email distributed after the meeting.

9.3 2SLGBTQIA+ Focus Group – No update was provided.

10. New Business

- Before and After School Programme (BASP) Correspondence: PIC Representative De Pauw reported that correspondence had been sent to PIC members regarding concerns previously raised about the availability of before and after school childcare. It was noted that a review of the program began last year following significant shortages in available licensed childcare spaces at certain schools. Concerns were raised regarding the Board's legislative responsibilities under the Education Act, as well as the

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

responsibilities of service system managers under the Childcare and Early Years Act. The issue was identified as particularly impactful for families with younger children, with emphasis on the importance of access to supervised, meaningful programming before and after school. It was suggested that PIC take a more active role in holding the Board accountable for its legislative duties and for communication with municipal partners regarding childcare planning and capacity.

It was further noted that there is currently no parent representation on committees responsible for reviewing and managing before and after school programs, despite parents being primary users and funders of childcare services. Comparisons were shared with other jurisdictions where higher access rates to licensed care have been achieved. Additional concerns were raised by PIC Representative Ewart regarding long waitlists, high out-of-pocket costs for families, and the financial and safety impacts on parents who are unable to secure licensed care. Challenges related to access to subsidized childcare and equity for families most in need were also highlighted.

Given the complexity of the issue, it was suggested that this topic be addressed through a PIC subcommittee. There was agreement to issue a call for additional members interested in participating in further discussion.

Co-Chair Venditti reminded that the Board has already provided an update on this matter and is currently in Phase Two, following a presentation received in November. This issue remains on the radar of Trustees as well.

Discussion focused on the role and mandate of the under Ontario Regulation, noting that PIC's purpose includes advocating on behalf of the Limestone parent community to the Board. While the topic aligns with PIC's mandate, it was clarified that PIC does not advocate directly to the City of Kingston. Instead, PIC may bring recommendations to the Board, including encouraging timelines, continued engagement with the City of Kingston, and collaboration on related matters. It was noted that the City is developing a service system plan that is significantly overdue and, at last update, did not intend to include school-age children, despite legislative requirements. In this context, PIC was identified as having a role in ensuring that the needs of school-age children and families are raised with the Board. The importance of keeping PIC's advocacy boundaries in mind was emphasized, particularly for any working groups or subcommittees. It was confirmed that PIC leadership (Co-Chairs or acting past Chair) would support subcommittees by attending or guiding discussions to ensure alignment with PIC's mandate.

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

11. Collaboration/Questions/Open Floor

12. Next Meeting Date

Thursday, April 9, 2026, at 6 PM.

13. Adjournment

The meeting adjourned at 8:40 PM.

DRAFT

Limestone District School Board

The Limestone District School Board is situated on the traditional territories of the Anishinaabek and Haudenosaunee.

Subject: Urgent Request for Board-Level Action, Accountability, and Collaborative Planning on School-Aged Childcare

Dear Chair of the Board, Trustees, and Senior Leadership Team,

On behalf of the Parent Involvement Committee (PIC), we are writing to convey both the urgency of addressing gaps in access to school-aged childcare across the Limestone District School Board and our commitment to working collaboratively with the Board to support timely, effective solutions.

PIC recognizes and appreciates the work undertaken through the Before and After School Program (BASP) Review. The data gathered provides a strong and necessary foundation for action. At the same time, the findings clearly indicate that current access does not meet the needs of Limestone families and requires a coordinated, system-level response.

Families have identified a need for approximately 2,567 childcare spaces for the 2025–2026 school year, compared to a current capacity of 887 spaces and 1,470 licensed spaces. This gap—combined with inequities in access across schools and communities, limited availability for Kindergarten students, and insufficient supports for students with diverse needs—continues to present a significant barrier for families.

These challenges are occurring in the context of sustained population growth within the City of Kingston and surrounding regions. As the municipality advances its long-term growth planning, there is an important opportunity for Limestone to align childcare and extended day strategies to meet evolving community needs. Access to reliable, high-quality childcare is a key consideration for families when selecting schools and strengthening access across Limestone will support the Board’s strategic priority of remaining the “school of choice” for current and future students.

PIC also notes that system-level challenges—such as ambiguity in roles between the Board and Service System Managers (SSMs), gaps in coordinated planning, and limited consistency in data collection and reporting—continue to impact progress. Addressing these issues within the existing legislative and governance frameworks will be essential.

In this context, PIC respectfully offers the following recommendations, with the intent of supporting a collaborative, transparent, and accountable path forward:

1. Development of a Board-Approved Action Plan

That Trustees direct Senior Leadership to bring forward, within a defined and timely period, a comprehensive action plan to address the current childcare access gaps. This plan should include immediate measurable targets, timelines, responsible leads, and strategies that address before and after school care, PA days, and school breaks.

2. Regular Reporting and Communication

That the Board establish a consistent reporting approach, including regular (e.g., quarterly) updates to Trustees, PIC, and School Councils, to ensure transparency, shared understanding of progress, and ongoing opportunities for input.

3. Alignment with Board Governance, Long-Term Planning, and Sustainability

That this work be clearly aligned with Board policies and governance responsibilities, including strategic priorities related to student well-being, equity of access, community engagement, and system accountability.

Further, PIC recommends that childcare planning be integrated into the Board's long-term planning frameworks, including the Long-Term Accommodation Plan (LTAP) or any forthcoming updates, to support sustainable, future-focused decision-making. This should include consideration of enrolment growth, capital planning, school utilization, and the long-term viability and scalability of childcare services across Limestone communities.

As part of this alignment, PIC requests that the Board provide a clear action plan demonstrating how childcare access and capacity will be addressed within these long-term planning processes.

4. Strengthened Inter-Agency Collaboration

That Senior Leadership continue to work proactively with the City of Kingston and Prince Edward-Lennox & Addington Social Services to clarify roles, improve coordination, and support a more integrated and responsive childcare service system. This includes advocating for accurate and comprehensive representation of school-aged childcare needs within municipal planning processes.

This should include a demonstrated commitment by all parties to their respective roles in planning, funding, coordinating and delivering childcare services for Limestone students. PIC further requests that this shared understanding be formalized through documentation and be made available to PIC and School Councils to support transparency, enhance collaboration and public confidence in the system.

5. Structured Opportunities for Parent and PIC Input

That the Board consider establishing a formal and sustainable mechanism for parent and caregiver input into childcare planning. Recognizing that there are multiple approaches to achieving this, PIC would welcome the opportunity to collaborate through one or more of the following options:

- A dedicated advisory group or working group that includes parent/caregiver representatives from across Limestone regions
- A defined role for PIC in providing input at key stages of planning, implementation, and evaluation
- Regular consultation processes (e.g., forums, surveys, or working sessions) tied to decision-making timelines

PIC is open to working with the Board to determine the approach that best aligns with existing governance structures while ensuring that family perspectives meaningfully inform system planning.

6. Enhanced Data and Planning Frameworks

That the Board continue to strengthen processes for collecting, analyzing, and sharing data related to childcare demand, capacity, and service gaps, to support evidence-based planning and accountability.

PIC believes that timely, coordinated action—supported by clear communication and opportunities for collaboration—will be essential to addressing current gaps and positioning Limestone to meet the needs of a growing and changing community.

We respectfully request that an initial response outlining next steps, timelines, and opportunities for engagement be shared with PIC and School Councils, along with a proposed schedule for ongoing updates.

We remain committed to working in partnership with Trustees and Senior Leadership to support a childcare system that is accessible, equitable, and responsive to the needs of all Limestone families.

Thank you for your leadership and continued commitment to student success and well-being.

Sincerely,

Virginia Venditti and Jamie Clayton

LDSB PIC Co-Chairs

Subject: Recommendations in response to PIC request for information on board committees and parent involvement

1. Review of parent involvement across committees

We are asking the Board to undertake a review of committees that include parent or community representation. This review should consider Terms of Reference, current practices, and the number and type of parent seats, with the goal of ensuring representation is inclusive, accessible, and reflective of the broader LDSB community. As part of this work, there should be clear and consistent opportunities for parents to become involved, including transparent timelines for recruitment and well-communicated processes outlining how and when families can express interest.

PIC should be included as a partner in this review process, bringing a parent perspective to help inform recommendations and ensure alignment with community needs.

2. Correction to Board Policy 1: PIC Membership

We recommend that Board Policy 11 be reviewed and corrected to accurately reflect PIC membership. The current wording indicates one representative per family of schools; however, this should be revised to reflect one representative seat per school. Ensuring this language is accurate is important for clarity, consistency, and alignment with current PIC structure and practice.

As part of the ongoing review of parental involvement across committees, the Board should also identify whether any additional updates to Policy 11 are required to ensure alignment with current practice.

3. Strengthening communication between committees and PIC

To improve information sharing and alignment, we recommend establishing more consistent connections between Board committees and PIC. This could include:

- Regular updates to PIC on committee work that is relevant to families
- Occasional presentations from committees at PIC meetings
- Opportunities for two-way dialogue on topics impacting parent engagement

4. Establish PIC representation within relevant committees

As a primary recommendation arising from this review, we are requesting PIC hold designated seats on Board committees (including standing committees) where parent engagement is relevant. These seats would serve a defined liaison function, supporting two-way communication, sharing information, and strengthening alignment between committees and the broader parent community.

This role is not intended to bring forward individual concerns, but rather to act as a bridge between PIC and Board committees. PIC is prepared to support this structure by establishing a corresponding category of membership (e.g., committee liaison roles) to ensure consistent and effective communication.