

ADMINISTRATIVE PROCEDURE 310

Supervision of Students

The Director of Education recognizes the importance of effective supervision of students in schools. This administrative procedure is provided to ensure the provision of appropriate student supervision in all schools of Limestone District School Board.

The principal in each school shall be responsible for the supervision of students in accordance with the *Education Act*, the regulations and appropriate collective agreements.

EXISTING GUIDELINES - Health Issues Handbook June 2007

1.0.0 SUPERVISION BY REGULAR STAFF

1.1.0 The principal shall make every possible effort to arrange adequate supervision with regular staff members.

1.2.0 The use of volunteers is approved and should be encouraged.

1.2.1 Such volunteers are protected by the board against any liability arising out of the performance of their regular duties.

2.0.0 EXTRA SUPERVISORS

2.1.0 In the event that there are insufficient staff members and volunteers to provide adequate supervision, the principal may apply to the area superintendent/supervising principal designated by the Director of Education for assistance.

2.1.1 The application will state why it has been impossible to meet the need through use of existing staff members or volunteers.

2.2.0 After approval of the position by the superintendent/supervising principal, individuals will be hired as casual employees and paid according to the schedule established by the Director or designate.

2.3.0 All supervisors must be made aware of the School Emergency Plan, including the presence of (an) anaphylactic student(s).

Legal References:

Education Act S. 265 (1) (j) Duties of Principals: Care of Pupils

Ontario Regulation 298 S. 11 (1) Duties of Principals: Management of the School;

S. 20 (b) Duties of Teachers: Supervisory Duties

Sabrina's Law, Bill 3

Last reviewed December 2007

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