



# AGENDA - REGULAR BOARD MEETING

**Wednesday, September 21, 2022 – 6:00 PM**

**Limestone Education Centre**

**220 Portsmouth Avenue, Kingston, ON**

Link: <https://bit.ly/LDSBBoardMTGSept21>

## PRIVATE SESSION – 5:30 PM

\*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

### **1. CALL TO ORDER**

### **2. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION**

### **3. DECLARATION OF CONFLICT OF INTEREST**

### **4. ACTION ITEMS**

#### **4.1 Regular Board Meeting Minutes (*private*) – August 24, 2022**

### **5. FOR INFORMATION**

#### **5.1 SAFE SCHOOLS UPDATE**

#### **5.2 PROPERTY UPDATE**

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

- 5.3 LABOUR UPDATE
- 5.4 LEGAL MATTER
- 5.5 PERSONNEL UPDATE
- 5.6 OPSBA UPDATE

## **6. REPORT TO PUBLIC SESSION**

### **PUBLIC MEETING - 6 PM**

**Acknowledgement of Territory:** “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

- 7. **ADOPTION OF AGENDA**
- 8. **DECLARATION OF CONFLICT OF INTEREST**
- 9. **DELEGATION/PRESENTATION**
  - 9.1 Focus on Youth Presentation
  - 9.2 Facility Services Summer Update
- 10. **PRIVATE SESSION REPORT**
- 11. **APPROVAL OF MINUTES**
  - 11.1 Regular Board Meeting – August 24, 2022 (Pages 4-14)
  - 11.2 EPOC Meeting Minutes – September 7, 2022 (Pages 15-20)
- 12. **REPORTS FROM OFFICERS**
  - 12.1 Chair’s Report
  - 12.2 Director’s Report
- 13. **REPORTS**
  - 13.1 OPSBA Report – Trustee McGregor
  - 13.2 Student Trustees’ Report
  - 13.3 Reports For Action
    - 13.3.1 Disposition of School Property at 38 Cowdy ST, Kingston – Superintendent Young (Pages 21-22)
    - 13.3.2 Honoraria for Board Members – Superintendent Young (Pages 23-26)

**13.4 Reports for Information****13.4.1 Compliance Audit Committee – Superintendent Young (Pages 27-28)****14. UNFINISHED BUSINESS**

None at this time.

**15. NEW BUSINESS**

None at this time.

**16. CORRESPONDENCE**

None at this time.

**17. NOTICES OF MOTION**

None at this time.

**18. ANNOUNCEMENTS****19. COMMITTEE MINUTES FOR INFORMATION****19.1 SEAC June 8 2022 (Pages 29-35)****20. FUTURE BOARD MEETING SCHEDULE**

October 26, 2022

November 16, 2022 (*Annual Meeting – Chair/Vice selection*)

November 21, 2022 (*Nominations Committee/Special Meeting*)

January 18, 2023 (*3rd Wednesday [PES]*)

February 22, 2023

March 29, 2023 (*5th Wednesday due to March Break*)

April 26, 2023

May 17, 2023 (*3rd Wednesday for Staffing purposes*)

June 21, 2023 (*3rd Wednesday for Budget approval*)

**21. ADJOURNMENT**



## REGULAR BOARD MEETING MINUTES – AUGUST 24, 2022

### PRIVATE SESSION

#### Roll Call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) M. Elshrief (Student Trustee) E. Jackson (Student Trustee) J. Kolosov (Student Trustee)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

#### 1. CALL TO ORDER

Vice-Chair Gingrich called the meeting to order.

#### 2. RESOLVE INTO COMMITTEE OF THE WHOLE

*MOTION: To move into Private Session.*

*MOVED BY: Trustee McGregor. Carried.*

#### 3. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Gingrich asked Trustees if they had a conflict of interest to declare with any of the agenda items. Trustees Godkin and Elliott excused themselves during Item 5.4 Labour Update.

#### 4. ACTION ITEMS

- 4.1 Regular Board Meeting Minutes – June 15, 2022

*MOVED BY: Trustee Godkin that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.*

#### 5. FOR INFORMATION

- 5.1 Safe Schools Update – No update at this time.
- 5.2 Property Update – No update at this time.
- 5.3 Personnel Update – No update at this time.
- 5.4 Labour Update – Superintendent McWilliams provided a labour update and Director Burra discussed a labour update.
- 5.5 Legal Update – No update at this time.
- 5.6 OPSBA Update – No update at this time.

#### 6. REPORT TO PUBLIC SESSION

Vice-Chair Gingrich called for a motion for the Board to rise and report.

*MOTION: That the Board rise and report, and that any resolutions, be made public.*  
*MOVED BY: Trustee Godkin. Carried.*

## PUBLIC MEETING

### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) M. Elshrief (Student Trustee) E. Jackson (Student Trustee) J. Kolosov (Student Trustee)	K. Burra, Director of Education M. Crothers, Communications Officer J. Douglas, Communications Officer S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Ruttan welcomed everyone to the Regular Board Meeting and called the roll. She also welcomed Indigenous Student Trustee Julia Kolosov, Rural Student Trustee Elayna Jackson and Urban Student Trustee Mohammed Elshrief.

Chair Ruttan provided the Acknowledgement of Territory. “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Metis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land. I would also like to acknowledge the Pope’s recent visit and I am hoping that his words are a part of our reconciliation journey.”

## 7. ADOPTION OF AGENDA

*MOVED BY: Trustee Godkin and seconded by Trustee McGregor that the agenda, as presented, be approved. Carried.*

## 8. DECLARATION OF CONFLICT OF INTEREST

Chair Ruttan asked that if Trustees have a conflict of interest, could they please identify the item number. There were no conflicts declared.

## 9. DELEGATION/PRESENTATION - None at this time.

## 10. PRIVATE SESSION REPORT

Vice-Chair Gingrich stated that earlier this evening during Private Session:

- The minutes were approved from the Regular Board Meeting of June 15, 2022.
- Superintendent McWilliams provided a labour update and Director Burra discussed a labour update.

There was no other business conducted, or motions passed in Private Session.

*MOTION MOVED By Vice-Chair Gingrich and seconded by Trustee Hutcheon that the Private Session Report be received. Carried.*

## 11. APPROVAL OF MINUTES

### 11.1 Regular Board Meeting – June 15, 2022

*MOVED BY Trustee Elliott and seconded by Trustee French that the minutes, as presented, be approved. Carried.*

## 12. REPORTS FROM OFFICERS

### 12.1 Chair's Update

Chair Ruttan stated: "Welcome back Trustees. We look forward to welcoming students, families, and staff to a new school year in just two weeks.

I hope that staff and trustees have had an opportunity this summer to relax and rejuvenate, spending valuable time with family and friends. I have certainly enjoyed the privilege of enjoying some quality family time this summer.

I would like to extend a warm welcome to Indigenous Student Trustee Kolosov, Rural Student Trustee Jackson, and Urban Student Trustee Elshrief. Thank you for taking on the vital role of representing the students of Limestone. Student voice is crucial around this horseshoe, and we look forward to your reports and updates throughout the year.

School board trustees perform one of the most important roles in education, proving a critical link between school boards and the communities they serve.

Nominations for the upcoming municipal elections closed last week, and although there were some ridings where candidates were acclaimed, there are also healthy races in others.

I would like to acknowledge those current trustees and members of the public who have put their names forward to serve students and families of Kingston, Frontenac, Lennox, and Addington in the upcoming municipal elections.

Candidates were acclaimed in the Town of Greater Napanee, with Tiffany Lloyd being uncontested, Trustees Morning in Portsmouth & Sydenham in the City of Kingston, Trustee McGregor in Central Frontenac, Addington-Highlands, and North Frontenac, and myself, representing South Frontenac, were also acclaimed.

Trustees Elliott, Godkin, Brown and Hutcheon good luck with your campaigns.

Trustee Gingrich will not be running again as a Trustee for Countryside, Kingscourt-Rideau & Williamsville, but has entered the municipal elections vying for the position of City Councillor. Trustee Gingrich thank you for your service to students and families of Limestone and good luck with your campaign.

Trustee Laurie French will be retiring from her role and the end of this term, after representing the Town of Greater Napanee since 2000. There is still lots of work ahead of us until then, and we will acknowledge Trustee French's service at a future board meeting.

Provincial labour negotiations are underway and the Ontario Public School Boards Association, through which this board of trustees is represented, will continue to negotiate in good faith with unions representing all education workers with the best interests of students in mind. We appreciate and value all the contributions Limestone employees bring to public education.

We know students, their families, and staff are excited for a new school year, and we are too, welcoming 99% of students back to in-person learning, and approximately 200 students enrolled in virtual school for the upcoming school year.

Limestone continues to follow provincial and local public health recommendations regarding COVID-19 protocols and are doing our best to ensure a safe and healthy environment for everyone.

Most health and safety requirements remain unchanged from the previous direction that school boards received at the end of the 2021-2022 school year, and we remain optimistic that the return to a more normal school experience will continue this fall.

#### Limestone District School Board

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SEE YOURSELF IN LIMESTONE



A full complement of summer learning opportunities for both students and staff was offered by Limestone, and this fall, Limestone will continue to offer literacy and numeracy tutoring programs and mental health supports for students at risk who have been impacted by learning disruptions caused by the COVID-19 pandemic.

LDSB continues to work with KFL&A Public Health and other community agencies to support a COVID community recovery plan that addresses the mental health and wellness of children, youth, and families, as well as a safe and healthy return to school.

And that concludes my report.”

## **12.2 Director’s Update**

Director Burra stated: “Good evening, Trustees and the viewing public joining us online or in-person. I am pleased to provide you with my update tonight as we prepare for the start of the 2022-2023 school year.

I hope everyone found space for some holiday time this summer to enjoy time with family and friends. Obviously with the summer season schools were not running as they do for the other ten months of the year. However, there was lots of activity for students this July and August. Over 200 students participated in Camp Read-A-Lot, almost 1,300 students participated in some form of tutoring sessions, and over 500 secondary students participated in summer session earning credits. In addition, over 400 students participated in outdoor education programming offered at some schools, at Gould Lake, and/or on outdoor education trips. Trustees will receive a report in September providing more details regarding the range of summer programs that occurred in July and August. In addition, a considerable amount of facilities work occurs in schools during the summer and Manager Fowler will provide a summary of this work in September as well.

We are greatly looking forward to welcoming back staff and almost 20,000 students as the school year starts. While 99 per cent of students will be in face-to-face classrooms, Limestone continues to offer a virtual option for almost 200 students. Regardless of the format of learning, Limestone will continue to meet students where they are and support student well-being. Mental health and well-being are essential conditions for learning of all students.

As Trustees and the viewing public are aware, a couple of weeks ago the provincial government confirmed that the health and safety measures in place for the start of the school year will resemble those in place this past June. As a summary this includes the following: based on the advice of the CMOH, masks will not be required for students, staff, and visitors in schools, school board offices, or on student transportation; I should note that KFL&A Public Health continues to encourage the use of masking in indoor, congregate settings; high-quality masks will continue to be provided for those students and staff who want them; schools will continue to be provided with a supply of Rapid Antigen test kits for staff or student use; staff and students are still expected to screen prior to attending work or school, and stay home when ill; there is continued emphasis on hand hygiene and respiratory etiquette; as well as continued emphasis on cleaning; and continued focus on maximizing fresh-air intake, use of HEPA units in Kindergarten classrooms and areas without full mechanical ventilation and/or partial ventilation; use of MERV 13 filtration where possible, and continued investment in ventilation infrastructure. I should note that updated ventilation information will be posted on our website for the start of next week. As always, Limestone continues to work closely with KFL&A Public Health in ensuring that we are supporting the health of students, staff, and the community. Given the current context, like we have done the past couple of years, if family circumstances require a potential change of learning format, we will do the best we can to accommodate changes starting next week.

While the pandemic continues to evolve, we must all continue to be prepared for change. Similarly, as the chair noted, given labour negotiations are ongoing, we will need to adapt as required, and we will continue to update families if or when circumstances change. At the moment, we know that schools will be welcoming students back on September 6 and expect a full range of activities to be available for students to start the 2022-2023 school year. We all know the resumption of these extracurriculars like sports and clubs, full arts programming, field trips, and celebrations in 2021-2022 were very well received. As Trustees know, all of these student activities are made possible by the generous time provided by staff and some community members. I think I speak for everyone in expressing our gratitude to the staff and community members that provide these valuable experiences and services to Limestone students. Throughout the past couple of years, we have seen the value and importance of schools and staff providing much more than learning for students. As I mentioned in June, the return of more normal operations in schools and the opportunities for a wider range of

experiences this past spring, was well-received by students, staff, and the wider Limestone community.

If school operations are impacted, or require alteration, due to the pandemic, or due to the status of provincial negotiations, we will keep the Limestone community informed and continue to support the system to the best of our abilities.

And finally, I would like to highlight the fact that hundreds of Limestone educators will be participating in our Summer Institute tomorrow. We are very pleased to be able to provide this valuable learning opportunity to staff again in a face-to face format. This is just one example of learning that Limestone educators have been participating in this summer. As we all know, learning is a journey, not a destination, and we must always model learning to support the system and do the best we can to serve students. We hope to be able to offer a range of professional learning for staff that has not been possible the past couple of years.

That concludes my report.”

## **13. REPORTS**

### **13.1 OPSBA Report – Trustee McGregor**

Trustee McGregor indicated that negotiations are now underway. She also advised that Penny Mustin, Director of Labour Relations, since 2013 with OPSBA has retired, however she will stay on until OPSBA finds a replacement.

### **13.2 Student Trustees’ Report – None at this time.**

### **13.3 Reports for Action**

#### **13.3.1 Short-Term Borrowing Resolution**

Superintendent Young indicated that the purpose of the report was to recommend a short-term borrowing resolution for the 2022-23 school year to meet cash flow requirements. The *Education Act* requires the Treasurer of the Board furnish to the bank a copy of the resolutions authorizing the borrowing of the funds. Superintendent Young reviewed the report with Trustees.

Chair Ruttan called upon Trustees for comments or questions.

*MOTION MOVED by Trustee Brown and seconded by Trustee Morning that the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:*

- 1. The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2022-2023 fiscal year. Carried.*

### **13.4 Reports for Information**

#### **13.4.1 Interim Financial Report – Q3**

Manager Carson indicated that the purpose of the update is to report on the interim financial operating expenditures for the period September 1, 2021, and she noted the report does say 2022, but it should read 2021 to May 31, 2022 (Quarter 3).

Manager Carson stated that the 2021-2022 interim financial report was presented to the Board on April 27, 2022, and provided operating expenditures for the period September 1, 2021 to February 28, 2022 (Quarter 2).

Manager Carson reviewed Appendix 1 of the 2021-2022 interim financial report for quarter three with Trustees. The report indicates a spending level of 77 per cent. This is comparable to the 75 per cent spending level reported for the same period last year.

Manager Carson advised that the Board is on target to end the 2021-2022 fiscal year within the budgeted deficit of \$1,835,765.

Chair Ruttan thanked Manager Carson and called upon Trustees for comments or questions.

#### **13.4.2 Indigenous Trustee Update**

Superintendent Gillam indicated this update is related to the process and timeline for the appointment of an Indigenous Trustee by the Mohawks of the Bay of Quinte (MBQ).

Superintendent Gilliam stated that in consultation with MBQ Education Director, Heather Green, and the MBQ Council are creating a posting that will go out shortly to interested candidates for the role of an Indigenous Trustee for the Limestone District School Board as per Regulation 462/97. The posting will contain information about Limestone, as well as the role of

the trustee, and has a specific item in there, that they are asking the particular person to bring the voices of all Indigenous peoples, beyond just the Mohawks of the Bay of Quinte. The anticipated date of an appointment will coincide with the fall municipal election and the new Board.

Superintendent Gilliam indicated that at present there is no concern from the MBQ if Reciprocal Education Agreement (REA) student numbers fall to zero. They are confident that some students will continue to attend NDSS. If the number does fall to zero, consultation will occur, and any adjustments could potentially be made prior to the next trustee election in 2026. Staff continue to review policies for potential implications with the addition of a tenth trustee. Edits will be brought to the Board for approval when this process is complete.

Chair Ruttan thanked Superintendent Gillam and called upon Trustees for comments or questions.

## **14. UNFINISHED BUSINESS**

### **14.1 School Pedestrian Safety Working Group Recommendations**

Associate Superintendent Gollogly stated that City Council passed a motion directing City staff to establish a School Transportation Safety Panel. As of two weeks ago that has been established and it is comprised of the City of Kingston, Limestone District School Board, Algonquin and Lakeshore Catholic District School Board, Tri-Board Student Transportation, Kingston Police, and KFL&A Public Health representatives. These people are all responsible for implementing, operating, and managing various components of student safety at school sites as students arrive and leave. The panel works collaboratively to provide expertise to inform decision making, and assessing and addressing school related transportation and safety issues.

Associate Superintendent Gollogly advised that this panel is very much in its infancy. Through the year she will be reporting back to provide panel updates and informing the Board what direction or what issues have arisen.

Associate Superintendent Gollogly noted that at this time the school street program, through Kingston Coalition for Active Transportation (KCAT) will continue at Winston Churchill Public School. KCAT will coordinate and operate the program independently. A protocol/template will be developed in the fall which will detail how this program could potentially function at other sites. This “playbook” will look at the successes at Winston Churchill and see how we can apply

this to other sites, knowing that other sites are quite different. We are currently collaborating with KFL&A Public Health, and Algonquin and Lakeshore Catholic District School Board to develop street safety curriculum that will be available to all elementary schools this fall. The target audience will be Kindergarten to Grade 6 learners.

Chair Ruttan thanked Associate Superintendent Gollogly and called upon Trustees for comments or questions.

**15. NEW BUSINESS**

None at this time.

**16. CORRESPONDENCE**

None at this time.

**17. NOTICE OF MOTION**

None at this time.

**18. ANNOUNCEMENTS**

None at this time.

**19. COMMITTEE MINUTES FOR INFORMATION**

None at this time.

**20. FUTURE BOARD MEETING SCHEDULE**

Regular Board Meeting – September 21, 2022

**21. ADJOURNMENT**

*MOVED BY: Trustee McGregor and seconded by Trustee Godkin that the meeting adjourn. Carried.*

The meeting adjourned at 7:02 p.m.



## EDUCATION, POLICY AND OPERATIONS COMMITTEE MEETING MINUTES – SEPTEMBER 7, 2022

### PUBLIC MEETING

#### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French (Regrets) T. Gingrich (Vice-Chair) (Regrets) B. Godkin R. Hutcheon K. McGregor (Regrets) J. Morning S. Ruttan (Chair) M. Elshrief (Student Trustee) E. Jackson (Student Trustee) (Regrets) J. Kolosov (Student Trustee)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent A. McDonnell, Superintendent of Education S. Sartor, Associate Superintendent J. Silver, Superintendent of Education
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Ruttan welcomed everyone to the meeting. She indicated that she would chair the meeting as Vice-Chair Gingrich sent his regrets. She began the meeting by reading the Acknowledgment of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

#### 1. Call to Order

Chair Ruttan called the meeting to order and called the roll.

## 2. Adoption of Agenda

*MOVED BY: Trustee Elliott that the agenda, as presented, be approved. Carried.*

## 3. Declaration of Conflict of Interest

There were no conflicts declared.

## 4. Reports for Information

### 4.1 Tutoring Programs Update

Associate Superintendent Sartor introduced the report on the planning and outcomes of the *Supporting Student Potential* funding which was available between April 1 and August 2022. As per the Ministry's direction, the LDSB developed programs and supported community partners with a focus on closing literacy and numeracy gaps as well as supporting students at risk.

Associate Superintendent Sartor stated that for Elementary students, funds were used to support the expansion of the summer Read-A-Lot program where 225 students received 3 weeks of intensive literacy support. Additionally, funding was used for almost 800 students who attended a one-week Academic Boost Camp literacy program which was run by the Boys and Girls club in the Greater Kingston Area. LDSB also partnered with KEYS to offer summer literacy support for future LDSB students. Finally, 40 elementary schools received support through the Spring tutoring program in the format of literacy tutors, math tutors or both. This program was developed, organized, and run by the LDSB Program Team and ran from the end of April to mid-June.

Associate Superintendent Sartor highlighted that 608 kindergarten to grade 2 students received literacy support. She stated that the students who participated were identified by school staff and students who would benefit from additional instruction in phonemic awareness and or phonics skills. The impact of the tutor training was quantitatively measured and showed that a majority of students demonstrated significant improvement in the targeted literacy skills over the 6-week period. student voice data demonstrated an increase in self-confidence as readers and writers, as well as confidence using the introduced strategies.

Superintendent Silver indicated that 27 secondary tutors were hired with a focus on Grade 7 and 8 Math. The tutors worked with almost 300 Grade 7 and 8 students throughout the system. They were identified as students who needed some extra time to consolidate learning and close gaps ahead of going into de-streamed Grade 9 math. Quantitative data showed that students moved across the continuum of multiplicative thinking as well as number and operation fluency. The goal



was to close the gaps and promote student confidence which was supported by the student voice and skills data that was collected. At the secondary level, community partners allowed in-person tutoring and virtual tutoring through our community partner Pathways to Education. LDSB also offered virtual tutors to secondary students who were enrolled in virtual summer school. Additionally, LDSB ran an ESL math camp and made tutors available for incoming students through the International Education Office. Tutors were also connected with schools centered around success days which is a program that offers student who need to finish or complete previously missed credits ahead of the new school year.

Chair Ruttan thanked Associate Superintendent Sartor and Superintendent Silver and called upon Trustees for questions.

#### **4.2 De-streaming Report**

Superintendent Silver shared an update on the de-streamed Grade 9 program. LDSB held summer writing teams comprised of teachers throughout the system creating de-streamed resources for educators. The focus of these resources was to ensure accessible access to the curriculum, and choice and voice for students. She indicated that communication has been sent out to provide strategies to be used in the de-streamed classroom around instruction and assessment, along with links to the resources created over the summer.

Superintendent Silver noted that instructional coaches have returned to secondary schools with a focus on Grade 9. LDSB will support the coaches in ensuring curriculum around structure and assessment of the de-streaming pathway are available. Central program team will also be available to provide support in providing professional learning and instructional coaching.

Chair Ruttan thanked Superintendent Silver for the report and called upon Trustees for questions.

#### **4.3 EA Allocation around Special Education**

Superintendent Gillam stated that the funding for the provision of Educational Assistants comes from the Ministry of Education's Special Education Grant within the Grants for Student Needs or GSNs. Funding for Special Education services in LDSB also includes additional support staff, teaching staff, mental health professionals, administrative staff, and general expenses like mileage, photocopying, and teaching and office supplies. In addition to these expenses, additional Educational Assistants are provided to the system regularly to support situations that require mitigation, such as new students moving to LDSB that require support as well as situations that are deemed safety concerns for a variety of reasons. These positions are known as Short Term Education Assistants or (STEA) support. Funding for these positions is above and

beyond the regular budgetary process. As was reported at the June 8, 2022, Budget Committee Meeting, special education expenses are typically overspent by several million dollars each year. For the 2021/22 year, the total overfunding was more than seven million as detailed in Appendix C from that meeting (See Appendix A attached). It is anticipated that we will be in the same position for the 2022/23 year.

The number of Educational Assistants (EAs) in LDSB has steadily increased over the past few years. Recently, COVID has played a role in the increased number of EAs for a variety of reasons, including the inability to cohort students who require support, as well as a surge in mental health needs as a result of the pandemic. However, it is important to note that despite relatively static enrolment, the number of students who enter LDSB with significant needs has continued to increase the past six years. Regardless of the reasons, the number of EAs provided to the system since 2017-18 are listed below:

Year	Number of Full Time Equivalent (FTE) Educational Assistants
2017-2018	301.50
2018-19	306.75
2019-20	308
2020-21	312.50
2021-2022	317.50

In addition to the EAs provided to schools, the number of STEA positions has also been tracked carefully. During the past five years, the average number of STEAs provided to the system was twenty-eight (28) additional FTE positions. During the 2021-22 school year, a total of thirty-eight (38) FTE STEA were provided to the system. The increase can be attributed to the pandemic as well as an increased number of students presenting with significant needs. These 38 additional staff resulted in the STEA budget being over by approximately \$510, 000.

Educational Assistants are provided to schools to meet the significant medical and safety needs of students with special education needs. Principals and their teams review the needs of their school carefully and create plans to best support the needs of students at their sites. Various methods have been used over the past years to determine school need. This year, Educational Services provided an updated High Needs Template (HNT) that supported schools in reviewing the needs at their specific sites. The HNT is designed to support schools in reviewing a student's most pressing needs:

- Medical/physical which includes mobility, personal care, and medical care

- Safety which can include aggression, self-injury or being unaware of dangers
- Adaptive which includes communication challenges as well as sensory or self-regulation concerns

Schools are also able to complete a whole school profile. See Appendix B. This profile provides the school and Educational Services with a comprehensive summary of the needs presented at each individual site. Once these documents are completed, the Principal and Vice Principal of Educational Services, along with all the Special Education Coordinators, review each school and provide the level of support required based on the documentation provided, as well as knowledge gathered by the various Educational Services teams and support personnel who work at the schools and work with the students who have been identified through the process.

As previously mentioned, to provide some flexibility of support for students new to the board, or for safety situations that have been identified, we provide STEA. Schools can work through the Principal of Educational Services on the identification of needs, the provision of STEA, and a plan to reduce/remove the STEA when appropriate.

Once the school allocation has been provided to a school principal, the principal creates positions and support plans for the students who were listed in the HNT. This process requires Administrators to plan purposefully and to use these invaluable resources as efficiently as possible. Once finalized, these positions are then shared with Educational Services, CUPE, and Educational Assistants across the Board so that the staffing process can take place. The staffing process is predicated on seniority and follows the current CUPE collective agreement.

For the 2022/23 school year, 325 FTE Education Assistant positions were provided to the system. We are also anticipating the allocation of 43 STEA to begin the school year.

Superintendent Gillam also highlighted that the staffing process of EA job selection has changed over the course of the year.

Chair Ruttan thanked Superintendent Gillam for the report and called upon Trustees for questions.

#### **4.4 COVID- 19 Update**

Associate Superintendent Gollogly reviewed the recently announced updates to the School and Child Care Screening tool as released by the Ministry of Health and the Office of the Chief Medical Officer. She noted that Limestone will continue to work closely with KFL&A Public Health and community partners as it relates to COVID-19 and absence due to illness.

Chair Ruttan thanked Associate Superintendent Gollogly and called upon Trustees for questions.

5. **Reports for Action**

None at this time.

6. **Unfinished Business**

None at this time.

7. **New Business**

None at this time.

8. **Correspondence**

None at this time.

9. **Next Meeting Date**

October 5, 2022

10. **Adjournment**

*Moved by Trustee Morning that the meeting adjourn. Carried.*

The meeting adjourned at 7:11 p.m.



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## **ADMINISTRATIVE REPORT: DISPOSITION OF SCHOOL PROPERTY AT 38 COWDY ST, KINGSTON**

### **REGULAR BOARD MEETING**

September 21, 2022

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#### **Purpose**

To provide information to Trustees related to the disposition of the Limestone District School Board (LDSB) owned property located at 38 Cowdy Street, Kingston, ON.

#### **Background**

In November 2012, the Kingston North Public Accommodation Review Committee report was presented with the recommendation to seek Ministry of Education funding for the construction of a new elementary school. This school was planned to consolidate Frontenac and First Avenue Public Schools. Funding was granted for the building of Molly Brant Elementary School.

First Avenue Public School and Frontenac Public School were officially closed at the conclusion of the 2015-16 school year and Molly Brant Elementary School was opened in September 2016. First Avenue Public School went through the disposition process and was subsequently sold.

The Ministry of Education provided a temporary identification number for the school facility at 38 Cowdy St., for it to be used for a secondary school site while Kingston Secondary School was being constructed. The Ministry's temporary naming of this site is QECVI & Holding. Limestone DSB operated programming at the building under the name Katarokwi Learning Centre.

The building is 4530 m<sup>2</sup> and the site is .64 hectares. The school yard is partially owned by the Board and an agreement with the City of Kingston provides school use on the adjoining city parkette.

The last Ministry facility condition assessment was done on this property in the 2011-2015 inspection cycle. The Ministry does not complete inspections on schools that have been closed and are designated holding.

## Current Status

Kingston Secondary School was opened during the school year of 2020-21.

During the 2021-22 school year work has been completed to accommodate the Katarokwi Learning Centre programs at 164 Van Order Drive.

At the conclusion of the 2021-22 school year, all programming was moved from 38 Cowdy St. to the 164 Van Order Drive location.

The facility at 38 Cowdy St. is now closed and does not have regular custodial staff present.

## Recommendations

That the Limestone District School Board hereby resolves that 38 Cowdy Street is not required for the purposes of the Board; and

That the Board authorize the Superintendent of Business to undertake the notification and disposition process of 38 Cowdy Street in accordance with the Ministry of Education regulations including but not limited to Ontario Regulation 444/98 – Disposition of Surplus Real Property.

**Prepared by:** Charlyn Downie, Assistant Manager of Facility Services  
Craig Young, Superintendent of Business Services

**Reviewed by:** Krishna Burra, Director of Education



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## ADMINISTRATIVE REPORT: HONORARIA FOR BOARD MEMBERS

### REGULAR BOARD MEETING

September 21, 2022

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#### Purpose

Ontario Regulation 357/06 Honoraria for Board Members requires an outgoing Board to establish an honoraria policy for the new term of Trustees on or before October 15, 2022.

#### Background

For a term of office, the honorarium as identified in Ontario Regulation 357/06 for a Trustee of a district school board, in respect of any year their term of office, shall consist of a base amount, enrolment amount, attendance amount and a distance amount.

The Vice-Chair of the Board and the Chair of the Board receive additional amounts in keeping with the additional added responsibilities.

Base Amount: \$5,900 amount limit per Trustee

Enrolment Amount: The enrolment amount limit per Trustee is \$1.75 per Average Daily Enrolment (ADE) divided by the number of Board Trustees.

Attendance Amount: \$50 per meeting attendance amount limit per Trustee

Beginning in 2006, a maximum amount of \$1,200 per Trustee was provided through the Grants for Student Needs allocation and assumes Trustee attendance at two committees of the Board per month, at \$50 per meeting.

Distance Amount: N/A

The distance amount applies only to boards with an area greater than 9,000 square kilometers; Limestone DSB area is 7,193 km<sup>2</sup> as established in Ontario Regulation 412/00.

Vice-Chair of the Board: \$2,500 plus an enrolment amount of \$0.025 per ADE

Chair of the Board: \$5,000 plus an enrolment amount of \$0.05 per ADE

### Current Status

The Trustee Honoraria policy as set out in Policy 9 (Board Operations), section 27 below aligns with regulation 357/06 and there is no need to adjust the policy.

The honoraria for members of the Board will be set in accordance with the *Education Act*, Regulation 357/06 and Ministry funding provisions and shall be as follows:

- a base amount of \$5,900 per Trustee plus 100% of the C.P.I. adjustments as permitted by Regulation;
- 100% of the annual enrolment permitted by Regulation;
- an attendance amount of \$50 limit per meeting permitted by Regulation, set at \$1,200 per Trustee; and
- an additional amount of \$5,000 for the Chair of the Board and \$2,500 for the Vice-Chair of the Board

The current honoraria paid to Trustees is as follows:

Trustee	\$10,820.50
Vice-Chair	\$13,798.85
Chair	\$16,777.20

The honoraria effective November 15, 2022 adjusted for enrolment would be as follows:

Trustee	\$10,875.00
Vice-Chair	\$13,860.00
Chair	\$16,846.00

The reason for the increase in the above honoraria is the impact of changing enrolment. Regulation 357/06 requires the enrolment amount to be based upon the ADE reflected in the Board's estimates and submitted to the Ministry.



## Recommendations

That the Board approve the following honoraria policy to be effective for the new term of Trustees on November 15, 2022.

### Trustee Honoraria, Policy (Board Operations)

The honoraria for members of the Board will be set in accordance with the *Education Act*, Ontario Regulation 357/06 and Ministry funding provisions and shall be as follows:

- a base amount of \$5,900 per Trustee plus 100% of the C.P.I. adjustments as permitted by Regulation;
- 100% of the annual enrolment permitted by regulation;
- an attendance amount of \$50 limit per meeting permitted by regulation, set at \$1,200 per Trustee; and

an additional amount of \$5,000 for the Chair of the Board and \$2,500 for the Vice-Chair of the Board;

**Prepared by:** Craig Young, Superintendent of Business Services

**Reviewed by:** Krishna Burra, Director of Education

**Attachment(s):** Appendix A

**Trustee Honoraria Calculation**  
**Effective: November 15, 2022**  
**Appendix A**

Description	Trustee	Vice-Chair	Chair
Base Amount	\$ 5,900.00	\$ 5,900.00	\$ 5,900.00
Attendance Amount	1,200.00	1,200.00	1,200.00
Enrolment Amount	<u>3,775.00</u>	<u>3,775.00</u>	<u>3,775.00</u>
Trustee Amount	10,875.00	10,875.00	10,875.00
Additional Base Amount		2,500.00	5,000.00
Additional Enrolment Amount		<u>485.00</u>	<u>971.00</u>
Total Honorarium	<u>\$ 10,875.00</u>	<u>\$ 13,860.00</u>	<u>\$ 16,846.00</u>



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## ADMINISTRATIVE REPORT: 2022 AUDIT COMPLIANCE COMMITTEE

### REGULAR BOARD MEETING

September 21, 2022

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#### Purpose

Municipalities and school boards are required to appoint a compliance audit committee by October 1, 2022, in accordance with the *Municipal Elections Act* to hear and decide on applications for compliance audits of a candidate's campaign expenses.

#### Background

Every district school board must appoint a compliance audit committee by October 1, 2022 to hear and decide on applications for compliance audits of a candidate's campaign expenses.

The responsibilities of the compliance audit committee and the compliance audit process are set out in section 81 of the *Municipal Elections Act* (see attached).

Members of the committee serve a four-year term, beginning on November 15, 2022 on an as needed basis. Municipalities and school boards can appoint the same members to their respective audit committees.

#### Current Status

In August 2022, board staff wrote municipality/townships within our area and requested that the municipality/ township Compliance Audit Committee also serve as the LDSB Compliance Audit Committee for purposes of candidate's campaign expenses for the 2022 election.

There are 5 districts within the board in which there are a number of candidates running for the position of school board Trustee. In 4 out of 5 areas the Clerk for the municipality/township has agreed to the request for a Joint Compliance Audit Committee for the 2022 elections.

That the following Joint Compliance Audit Committees serve for the 2022 elections in accordance with section 81 of the Municipal Elections Act.

<b>Districts</b>	<b># Candidates</b>	<b>Joint Compliance Audit Committee</b>
Townships of Loyalist, Stone Mills and Addington Highlands	3	Townships of Loyalist, Addington Highlands, Stone Mills and Town of Greater Napanee
Town of Greater Napanee	1	Townships of Loyalist, Addington Highlands, Stone Mills and Town of Greater Napanee
Townships of Central Frontenac and North Frontenac	1	Townships of South Frontenac, Central Frontenac, North Frontenac and Frontenac Islands
Township of South Frontenac	1	Townships of South Frontenac, Central Frontenac, North Frontenac and Frontenac Islands
City of Kingston – Portsmouth and Sydenham	1	
City of Kingston – Loyalist-Cataraqui, Collins-Bayridge & Meadowbrook-Strathcona	3	
City of Kingston – Countryside, Kingscourt-Rideau & Williamsville	3	
City of Kingston – King's Town, Pittsburgh & Frontenac Islands	2	
City of Kingston – Lakeside & Trillium	3	

## Recommendations

That this report be received for information purposes.

**Prepared by:** Craig Young, Superintendent of Business Services

**Reviewed by:** Krishna Burra, Director of Education



## SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

June 8, 2022

### PUBLIC MEETING

#### Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	<p>Present:</p> <p>A. Martin, Member-at-Large (Queen's University) Z. Rogers, Community Living Kingston C. Norwich-Stevenson, Member-at-Large H. Simson, Learning Disabilities Association of Kingston S. Henderson-Todd, Lennox and Addington Resources for Children</p> <p>Regrets:</p> <p>C. Carriere-Prill, Member-at-Large C. Tooley, Down Syndrome Association Kingston C. Roberts, Easter Seals Ontario</p>
	Staff:
	<p>M. Blackburn, Principal of Educational Services H. Box, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator S. Gillam, Superintendent, Learning for All J. Grasse, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Bonham Carter, Special Education Program Coordinator L. Rose-Hartwick, Educational Services Secondary Student Support Teacher J. Lalonde, Special Education Program Coordinator</p>
Guests:	Recorder:
None at this time.	J. Senior, Administrative Assistant

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

## 1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 2. ADOPTION OF THE AGENDA

*MOVED BY: Trustee Godkin that the agenda be approved. Carried.*

## 3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

## 4. APPROVAL OF MINUTES

### **4.1** SEAC Minutes – May 17, 2022

*MOVED BY: Andrea Martin that the May 17, 2022, SEAC Minutes be approved. Carried.*

## 5. BUSINESS ARISING FROM MINUTES

None at this time.

## 6. EDUCATION SERVICES UPDATE

### **6.1 Presentation: Building Our Vision for the Future: Enhancing Special Education Services in Our District – June 2022 Monitoring Report**

Principal Michael Blackburn and Vice Principal Jenn Grasse presented a report illustrating the indicators of success in key areas of focus under the four Big Ideas of the Special Education Services Monitoring Document.

1. **Reallocation of Resources:** Restructuring supports, services, teams and programs to meet the changing needs of students and schools and to equitably distribute resources.
  - **Key area of focus:** Enhancing – Expand the collection of role-specific data to inform the allocation of resources, supports and services. Provide timely, responsive, and ongoing support to school teams based on urgent student need.
  - **Indicators of Success:**
    - Collaboration with data research analyst.
    - Data collection tools developed with all affinities.
    - Currently collecting service and support delivery data.
    - Tri-Team Referral data.
2. **Professional Learning:** Provide ongoing and relevant professional learning to a variety of staff in order to build capacity to meet the needs of diverse learners in an inclusive learning environment.
  - **Key area of focus:** Enhancing – Improve access to and availability of online resources and professional learning.
  - **Indicators of Success:**
    - Minds Online resource development and access.
    - Referral processes and packages.
    - Archived professional learning sessions.
    - UDL resource development.
3. **Strengthening Partnerships and Leveraging Supports:** Strengthen and enhance partnerships with families and community partners to leverage supports and maximize student learning and well-being.
  - **Key area of focus:** Continuing – Communicate and collaborate with students, families, staff, and community partners to gather voice and lived experiences.
  - **Indicators of Success:**
    - ASD awareness (system and school-based initiative).
    - ACES coalition.
    - School Climate Data (student census).
    - Equity Committee survey
4. **Learning for All:** Support the implementation of differentiated, precise and research-based instructional strategies to support the learning and well-being of all students.
  - **Key area of focus:** Continuing – Support the development and implementation of precise and personalized plans for students (IEP, SSP, Medical).

➤ **Indicators of Success:**

- Collaboration and school training with classroom educators.
- System Wide Training – SSP development and revision.
- Transition Meetings.
- Community partner collaboration and instructional support for Medical POCs.

Educational Services Secondary Student Support Teacher, Lisa Rose-Hartwick, **Special Education Program Coordinator**, Hugh Box, and Special Education Program Coordinator, Jessi Lalonde, each shared a positive student experience to bring the success of our Monitoring Plan to light.

Chair McGregor called upon SEAC Members for questions regarding the June 2022 Monitoring Report.

## 7. CORRESPONDENCE

**7.1 Kawartha Pine Ridge District School Board** – Letter to Minister of Health and Minister of Education regarding nursing shortage, dated May 4, 2022. Provided for information.

## 8. ASSOCIATION UPDATES

### **Easter Seals Ontario**

On June 12, 2022, we have our *DO MORE* event with BioPed to get out and walk, run, swim, roll anything to show you are “doing more” to support Easter Seals 100th Anniversary. This event will take place all across Ontario on June 12, 2022. Here in Kingston, we will be hosting a walk at Lake Ontario Park Place at 1:00 pm.

I have attached the poster.

On July 10, 2022, Easter Seals will host its Annual Regatta at The Kingston Yacht Club. This year we will be including a Family Fun Day Element to our event. 104.3 Fresh FM will be hosting the event! We will have face painters, vendors, and lots of other fun elements to the day as well as some awesome vessels out on the water.



## 9. OTHER BUSINESS

### 9.1 Administrative Report – Superintendent’s Report:

#### Ministry of Education Update

As stated at the last SEAC meeting, due to the election, the Ministry has provided no new updates with respect to Special Education.

#### Educational Services SEAC Update

##### Summer Mental Health and Special Education Supports

As previously reported, LDSB received Priority and Partnership Funding (PPF) to support Mental Health and Special Education initiatives throughout the summer. Supports will be provided to summer school, the elementary literacy camps, and to support transitions back to school for students with special education needs. A Student Support Counselor/Adolescent Care Worker and Learning Program Support Teacher will be provided to summer school for four weeks. In addition, three Educational Assistants will be provided to the elementary literacy programs for the duration of the camps. Finally, Educational Assistant time will be provided to support transition meetings for students with special education needs in late August and early September. The PPF funding will also be used to support Professional Learning and Training. The following courses will be offered to staff over the summer: Applied Suicide Intervention Skills Training (ASIST) Training, Y Training, Behaviour Management Systems (BMS) Training, Community Resilience Initiative (CRI) Training, and Centering Black Youth Wellbeing.

##### Autism Spectrum Disorder Diagnosis

Beginning in May 2022, Clinical Staff will expand their diagnostic scope of practice to add Autism Spectrum Disorder (ASD) to our services. Being able to diagnose ASD within the school system as part of the clinical consultation or psycho-educational assessment, will allow the clinicians to ensure that LDSB students can access school-based services without a delay, that staff understand the full profile of the student, and that appropriate recommendation/supports are put in place promptly.

##### Mental Health Staffing Adjustments

As previously reported last month during the budget conversation, Mental Health funding was increased to allow for boards to hire additional staff to support student mental health. In LDSB, after careful consideration and consultation, the following additions were made to our staffing compliment:

- 1.6 Social Workers
- 0.8 Adolescent Care Worker
- 0.5 Student Support Counselor
- 0.4 Registered Psychologist

Additionally, even though it wasn't through this particular GSN funding, we are also adding 0.1 Speech/Language Pathologist. We are very pleased to announce that these postings have already been enacted, and we look forward to having increased staffing next year to support student mental health.

### **Empower Program Expansion**

In the fall of 2020, LDSB implemented the Empower Program in eight different sites across the district. In the fall of 2021, we expanded the implementation of the program to seventeen sites. While some sites received the support of an Elementary Literacy Itinerant Teacher to facilitate the program, other sites offered the program through their own Student Support Teacher allocation. The roll out has been successful using both delivery models. In the two years that we have offered the Empower Program, we have witnessed some incredible benefits. Student achievement levels have increased by an average of two grade levels in reading, students who have participated in the Empower Program have demonstrated a significant increase in confidence, and engagement in school is significantly improved. This achievement, coupled with confidence and mindset, will undoubtedly impact the pathway for each student who completes the Empower Program. For the 2022-2023 school year, a model has been created that allocates additional support so that most schools will have access to the Empower Program. Each school is unique, and the support required to run the Empower Program looks different at each site, but we are very pleased that most schools will have access to this very important support. For the past two years, we have had a team of four Elementary Literacy Itinerant Teachers who have supported the initial implementation and successful delivery of the Empower Program throughout LDSB. The team has also been instrumental in developing resource manuals, data collection tools, and progress reports. These manuals, tools and reports will be shared with each school well in advance of needing them and support will be provided as necessary. We look forward to bringing back data to share with SEAC on the implementation and successes of the Empower Program throughout LDSB.

### **MH Lit: Student Mental Health in Action**

Between May 11 and June 1, 2022, the School to Community Services Educator at Ernestown Secondary School and the Mental Health Lead piloted School Mental Health Ontario's MH Lit: Student Mental Health in Action. ***MH Lit: Student Mental Health in Action*** is a series of four lessons to support the development of basic mental health knowledge and help-seeking skills. The lessons are designed for use with secondary students, focusing on building their understanding of mental health and mental illness, signs of mental health problems, and how/where to access help when needed. Five students participated in the once/week lessons, focusing on knowing the facts, knowing yourself, helping yourself, and helping a friend.

## 9.2 Inclusive Opportunities

SEAC member, Candice Roberts had provided a request for information on inclusive opportunities for students with special education needs, including those with physical difficulties. Candice had to send late regrets, and we will follow up with her at our September 2022 SEAC Meeting. Principal Blackburn and Superintendent Gillam reviewed a recent application through the Ministry for expanding and breaking down the barriers of accessibility. The actual application was for school boards to implement initiatives to prevent and also remove accessibility barriers experienced by students with disabilities for the 2022-2023 school year. Funding will be provided for projects or proposals that involve removing barriers; promoting and supporting inclusive and accessible activities for educating students, educators, parents, and the broader school community about disabilities, services and supports; and finally, to raise awareness about the value and benefits of accessibility and inclusion. The Limestone District School Board application will provide expanded opportunities for students with special education needs to participate in team or club sport participation. The funding will be used to identify and address barriers of participation, create unique and specialized opportunities for extracurricular or sports activities, and to develop resources and purchase equipment for accessible physical education activities within the schools. We are hoping to partner with several local organizations, including Community Living, City of Kingston Special Olympics and Easter Seals.

Prior to calling for a motion to adjourn, Superintendent Scot Gillam welcomed Educational Services Secondary Student Support Teacher, Lisa Rose-Hartwick, and Special Education Program Coordinator, Jessi Lalonde, to the Educational Services Team. As well, Superintendent Scot Gillam noted Assistive Technology Resource Teacher – SEA Coordinator, Joseph Hamilton is moving back to teaching in the classroom. Finally, Superintendent Scot Gillam thanked Special Education Program Coordinator, Hugh Box, for his passion and commitment to students and wished him well on his retirement.

## 10. NEXT MEETING DATE

Wednesday, September 14, 2022

## 11. ADJOURNMENT

*MOVED BY: Trustee Godkin that the meeting adjourn.*

*The meeting adjourned at 6:33 pm.*