



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

December 14, 2022

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	<p>Present:</p> <p>S. Henderson-Todd, Lennox and Addington Resources for Children H. Simson, Learning Disabilities Association of Kingston A. Martin, Member-at-Large (Queen's University) Z. Rogers, Community Living Kingston</p> <p>Regrets:</p> <p>C. Carriere-Prill, Member-at-Large C. Norwich-Stevenson, Member-at-Large C. Tooley, Down Syndrome Association Kingston L. Clouthier, Easter Seals Ontario</p>
	Staff:
	<p>M. Blackburn, Principal of Educational Services J. Lalonde, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator S. Gillam, Superintendent, Learning for All J. Grasse, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator</p>
Guests:	Recorder:
None at this time.	J. Senior, Administrative Assistant

1. WELCOME

Superintendent Scot Gillam called the meeting to order and welcomed everyone to the meeting.

Principal Michael Blackburn read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ELECTION OF THE CHAIR AND VICE CHAIR

Superintendent Gillam called for nominations for Chair of SEAC.

Trustee McGregor nominated herself.

Superintendent Gillam called for nominations two additional times. Hearing none, the nominations were closed.

Trustee McGregor was acclaimed as Chair of SEAC for the session of December 1, 2022, to November 30, 2023.

Chair McGregor assumed the Chair.

Chair McGregor called for nominations for the position of Vice-Chair of SEAC.

Andrea Martin nominated herself.

Chair McGregor called for nominations two additional times. Hearing none, the nominations were closed.

Andrea Martin was acclaimed as Vice-Chair of SEAC for the session December 1, 2022, to November 30, 2023.

3. ADOPTION OF THE AGENDA

MOVED BY: Trustee Lloyd that the agenda be approved. Carried.

4. DECLARATION OF CONFLICT OF INTEREST

None at this time.

5. APPROVAL OF MINUTES

5.1 SEAC Minutes – November 9, 2022

*MOVED BY: Trustee Lloyd that the November 9, 2022, SEAC Minutes be approved.
Carried.*

6. BUSINESS ARISING FROM MINUTES

None at this time.

7. EDUCATION SERVICES UPDATE

7.1 Presentation - Building our Vision for the Future, Enhancing Special Education Services in Our District, 2022-2023 Monitoring Document

Principal Michael Blackburn and Vice Principal Jenn Grasse presented a report illustrating the indicators of success in key areas of focus under the four Big Ideas of the Special Education Services Monitoring Document.

1. **Reallocation of Resources:** Restructuring supports, services, teams, and programs to meet the changing needs of students and schools and to equitably distribute resources.
 - **Key area of focus:** Enhancing – Expand the collection of role-specific data to inform the allocation of resources, supports and services. Foster a data culture of inquiry and reflection.
 - **Indicators of Success:**
 - Collaboration with Data Research Analyst.
 - Data collection tools developed with all Affinities.
 - Currently collecting service/support data.
 - Program evaluations and monitoring of student progress.
 - Collaborative exploration of system and team data.
 - Street Data resource and an Inquiry Mindset.

2. **Professional Learning:** Provide ongoing and relevant professional learning to a variety of staff in order to build capacity to meet the needs of diverse learners in an inclusive learning environment.
 - **Key area of focus:** Continuing – Embed Universal Design for Learning (UDL) principles in professional learning opportunities.
 - **Indicators of Success:**
 - UDL Sharepoint resource development.
 - Tier 1 support and capacity building.
 - Intentional professional learning – Student Support Teachers (SST) and Learning Program Support (LPS) Teachers.
 - Targeted school support through PA Day learning.
 - Instructional coach – alignment of strategies and supports.
 - De-streamed instructional support.
3. **Strengthening Partnerships and Leveraging Supports:** Strengthen and enhance partnerships with families and community partners to leverage supports and maximize student learning and well-being.
 - **Key area of focus:** Continuing – Communicate and collaborate with students, families, staff, and community partners to gather voice and lived experiences.
 - **Indicators of Success:**
 - Special Education Plan Review (Thought Exchange platform to gather all voices)
 - School Climate Data and Student Census.
 - Limestone District School Board Workforce Census Data.
 - Equity Committee Survey and ongoing feedback.
 - Staff Feedback – Professional Learning Sessions
 - Community Partner Collaboration and Sharing.
 - School based professional development with classroom educators.
4. **Learning for All:** Support the implementation of differentiated, precise and research-based instructional strategies to support the learning and well-being of all students.
 - **Key area of focus:** Continuing – Collaborate with Program Team/Curriculum Department to implement literacy and numeracy supports and interventions.
 - **Indicators of Success:**
 - School-based professional development with classroom educators.
 - Collaborative planning and design of admin ‘Leading Literacy in Limestone’, and SST/LPS course and meetings.
 - Current project – Math and Special Education.

- Program Team collaboration for EA profession learning.
- Early Years collaboration and team planning.
- Monthly program team meetings.

Chair McGregor called upon SEAC Members for questions regarding the 2022-2023 Monitoring Document.

7.2 Student Story – Bringing the Monitoring Document to Life

Special Education Program Coordinator Ash Ward presented a student story to demonstrate the way that our Monitoring Document is being applied and helping in a student's journey.

8. CORRESPONDENCE

8.1 Dufferin-Peel Catholic District School Board - Letter to Minister of Education requesting that the Ministry of Education consider providing the option to extend the time students with differing abilities have to remain or continue in Secondary School beyond year 7 and beyond age 21, dated October 14, 2022. Provided for information.

8.2 Durham District School Board - Letter to Minister of Education regarding the Special Incidence Portion Claim Funding, dated November 22, 2022. Provided for information.

9. ASSOCIATION UPDATES

None at this time.

10. OTHER BUSINESS – Administrative Report: Superintendent's Report

A. Ministry Updates:

Collective Bargaining

The Canadian Union of Public Employees (CUPE) and the government of Ontario have reached an agreement on a new contract. This agreement covers many staff in LDSB, including Educational Assistants (EAs), Early Childhood Educators (ECEs), custodial staff, and office staff. Bargaining will now shift to the teacher bargaining units which include the Elementary Teachers' Federation of Ontario (ETFO) and the Ontario Secondary School Teachers' Federation (OSSTF). Our Professional Student Services Personnel (PSSP) staff will also be included in the OSSTF negotiations.

B. Educational Services Update:

Mental Health Lit

On November 10, 2022, Mental Health Lead Laura Conboy attended School Mental Health Ontario's (SMHO) Knowledge and Implementation Series to share implementation tips for [MH LIT: Student Mental Health in Action](#) lesson plans in a School to Community (STC) classroom. This four-part, ready-made lesson plan series to help support secondary students' mental health and well-being was modified in collaboration with an Ernestown Secondary School STC educator and co-delivered with the Mental Health Lead. Lessons focused on mental health and mental illness, signs of mental health problems, strategies to support mental health and well-being, and how/where students can access help for themselves and their friends, when needed.

SMHO Youth Suicide Prevention/Life Promotion Modules

Both Mental Health Lead Laura Conboy and Superintendent Scot Gillam attended the SMHO Knowledge and Implementation Series on Thursday, December 8, 2022. This particular session was focused on Youth Suicide Prevention/Life Promotion Modules. Our panel presentation focused on the revamping of the Suicide Protocol as well as the learning module that was added to all staff training at the beginning of each school year.

SEAC Presentation List

- December 2022 - Monitoring Report and Student Story
- January 2023:
 - District Programs and Teams Learning Disabilities (LD)
 - District Autism Classes (DAC)
 - District Learning Centres (DLC)
 - Education and Community Partnership Programs (ECP)
 - School to Community Services (SCS)
- February 2023 – Universal Design for Learning (UDL) and Inclusion
- March 2023 - Monitoring Report and Transition Planning
- April 2023 - Mental Health
- May 2023 - Budget and TriBoard SEAC
- June 2023 - Monitoring Report and Student Stories

Principal Mike Blackburn shared an update to the Special Education Review regarding timelines for gathering input from students and families as well as staff and community partners. Also shared was a demonstration of ThoughtExchange for gathering this information.

11. NEXT MEETING DATE

Wednesday, January 25, 2023

12. ADJOURNMENT

MOVED BY: Trustee Lloyd that the meeting adjourn. Carried.

The meeting adjourned at 6:50 pm.