

AGENDA - REGULAR BOARD MEETING

Wednesday, June 21, 2023 – 6:00 PM

Limestone Education Centre

220 Portsmouth Avenue, Kingston, ON

Link: <https://bit.ly/LDSBBoardMTGJun21>

PUBLIC MEETING – 6:00 PM

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. DECLARATION OF CONFLICT OF INTEREST

4. DELEGATION/PRESENTATION

4.1 Limestone District School Board Staff Awards: Barry C. O’Connor Excellence in Education Awards, J.C. McLeod Excellence in Teaching Awards & the Wess Garrod HEAL Award

4.2 Recognition of Outgoing Student Trustees

5. APPROVAL OF MINUTES

5.1 Regular Board Meeting – May 17, 2023 (Pages 4-16)

5.2 Education, Policy & Operations Committee Meeting – June 7, 2023 (Pages 17-21)

5.3 Budget Committee Meeting – June 7, 2023 (Pages 22-29)

6. REPORTS FROM OFFICERS

6.1 Chair's Report

6.2 Director's Report

7. REPORTS

7.1 OPSBA Report – Trustee McGregor

7.2 Student Trustees' Report

7.3 Reports For Action

7.3.1 Appointment of Special Education Advisory Committee (SEAC) Members-at-Large – Superintendent Scot Gillam (Pages 30)

7.4 Reports for Information

7.4.1 School Pedestrian Safety Working Group Play Book for Operating School Streets– Associate Superintendent Gollogly (Pages 31-32)

8. UNFINISHED BUSINESS

8.1 Potential motion to extend the term of the first Trustee Representative for the Indigenous Education Committee: *In selecting the first trustee representative and alternate for the Indigenous Education Committee, it is understood that the representative and alternate will serve until November 2024. Henceforth, the IEC committee representative and alternate will be chosen each November at the same time as annual committee selections and representatives.*

8.2 Nomination and Appointment of the IEC Committee member.

9. NEW BUSINESS

10. CORRESPONDENCE

11. NOTICES OF MOTION

For the August 23, 2023, Agenda: Motion for consideration, brought forward by Trustee Neill, "Given the critical partnership between KFL&A Public Health and local school boards before the most recent pandemic and throughout the pandemic, a letter should be written to the MoH, MoE, the Premier, local MPPs, and the Education and Health critics for the official opposition; advocating for a school board seat on the local public health board. This letter should also be shared with the other coterminous school boards."

12. ANNOUNCEMENTS

13. COMMITTEE MINUTES FOR INFORMATION

13.1 Special Education Advisory Committee Minutes - May 24, 2023 (Pages 33-39)

14. FUTURE BOARD MEETING SCHEDULE

August 23, 2023

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

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15. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION**PRIVATE SESSION – 5:30 PM**

*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

16. DECLARATION OF CONFLICT OF INTEREST**17. ACTION ITEMS**

17.1 Regular Board Meeting Minutes (private) – May 17, 2023

17.2 Education, Policy & Operations Minutes (private) – June 7, 2023

18. FOR INFORMATIONSAFE SCHOOLS UPDATE

18.1 PROPERTY UPDATE

18.2 LABOUR UPDATE

18.3 LEGAL MATTER

18.4 PERSONNEL UPDATE

18.5 OPSBA UPDATE

19. REPORT TO PUBLIC SESSION**20. ADJOURNMENT**

REGULAR BOARD MEETING MINUTES – MAY 17, 2023

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Jackson (Student Trustee) J. Kolosov (Student Trustee) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education M. Christopher, IT Programmer A. Grange, Communications Consultant J. Douglas, Communications Consultant S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources J. Silver, Superintendent of Education C. Young, Superintendent of Business Services P. Carson, Manager of Finance
Guests:	Recorder:
Dan Hendry, Sustainable Initiatives Coordinator	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Hutcheon welcomed everyone to the Regular Board Meeting. She called the roll.

She began by calling upon Trustee Morning to give the Acknowledgement of Territory. “As a sign of respect, we acknowledge the ancestral owners of the land. The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. As I watched the installation of our first Indigenous Governor General of Canada, Mary Simon on July 26, 2021, I cannot help but reflect that this is how it should always have been between the Crown and First Nations. Mary Simon as a member of the commonwealth of nations and Governor General is the independent constitutional representation of the monarch rather than a symbol of colonial rule. As a

member of the commonwealth of nations body that upholds democracy and opposes colonialism, I cannot help but reflect that it has taken us many years to get here but is an important step towards reconciliation.”

7. ADOPTION OF AGENDA

Chair Hutcheon noted an amendment to timing, a correction, and a potential addition to the agenda.

- Private Session will be held after the completion of the agenda and will report out to Public Session before the evening adjourns.
- Budget Committee minutes were omitted from the agenda package and the Education, Policy and Operations Committee minutes were included but not listed under agenda item 11.
- The potential additional agenda item pertains to the recent changes to Article VI of the LDSB Procedural Bylaws that incorporates the Indigenous Education Committee as a Standing Committee of the Board. Trustees will be required to elect a Trustee representative and alternate, to join the Indigenous Trustee and Indigenous Student Trustee as members of this committee. We can add this item as 14.2 Election of a Trustee Representative.

MOVED BY: Trustee Godkin and seconded by Trustee Neill that the agenda, as amended, be approved. Carried.

8. DECLARATION OF CONFLICT OF INTEREST

Chair Hutcheon asked that if Trustees have a conflict of interest, could they please identify the agenda item number. There were no conflicts declared.

9. DELEGATION/PRESENTATION

9.1 Limestone District School Board Student Achiever Awards

Chair Hutcheon invited Awards Committee members Trustee McGregor and Trustee Elliott to introduce the awards. Trustee McGregor stated that The Limestone Student Achievers Award recognizes outstanding achievements of secondary students whose exceptional accomplishments merit recognition beyond the separate categories of awards at the school level. On behalf of the Trustee Awards Committee: Trustees Morning, Elliott and myself, we would like to thank Associate Superintendent Gollogly, Trustee Liaison Mitton, and Limestone’s secondary schools, for your support with the nominations of student achievers.

Tonight, we recognize 12 exemplary graduating secondary students for their contributions to the strategic priorities of wellness, innovation, and collaboration in supporting others during the 2022-2023 school year. Recipients have demonstrated exemplary achievement in all three categories of

- (1) leadership;
- (2) positive attitude, energy, and school spirit; and
- (3) academic standing.

Students are nominated by their schools and then selected by the awards committee of the Board. On behalf of the Awards Committee and all Trustees, congratulations to this year's Student Achievers. These awards are always a highlight of the Board Meeting calendar for both Trustees and staff.

Trustee Elliott invited the following Administrators to read the citation for their student achiever:

Principal Anne Marie McDonald, Bayridge Secondary School – Mauve Cotton
Principal Shannon Tyner, Ernestown Secondary School – Ada Beal
Principal Janet Sanderson, Granite Ridge Education Centre – Elayna Jackson
Principal Darlene Scarlett, Kingston Secondary School – Sadie De Arruda
Principal Brent Pickering, La Salle Intermediate and Secondary School – Kate Cameron
Principal Margaret Connelly, Loyalist Collegiate & Vocational Institute – Bryn Bain
Principal Erin Pincivero, Napanee District Secondary School – Sam Hall
Principal John Mooney, North Addington Education Centre – Alyssa Borger
Principal Roxanne Saunders, Sydenham High School – Franklin Goodfellow
Principal Bryan Lambert and Teacher Adam Andrecyk – Tatiana Cimbura
Vice-Principal Sheri Jones, Frontenac Secondary School – Angus Skinner
Teacher Sara Hamilton, Frontenac Secondary School – Hailey Hart

Trustee Elliott once again congratulated the Student Achievers Award winners and Chair Hutcheon called for a short recess.

10. PRIVATE SESSION REPORT – *Reported out to Public Session at the end of the Regular Board Meeting.*

11. APPROVAL OF MINUTES

11.1 Regular Board Meeting – April 26, 2023

11.2 Audit Committee Meeting – May 1, 2023

11.3 Education, Policy, and Operations Committee Meeting – May 3, 2023

MOTION MOVED BY Trustee Lloyd and seconded by Trustee McGregor that the minutes, as presented, be approved. Carried.

12. REPORTS FROM OFFICERS

12.1 Chair's Update

Chair Hutcheon shared her report: "Good evening. I will begin with acknowledging that today, is the International Day against Homophobia, Transphobia and Biphobia. By recognizing this day of significance, we believe and declare that human rights are for all, irrespective of sexual orientation or gender identity or expression. We are more than halfway through May now and very close to the end of the school year. The trees are budding, flowers are blooming and many of us are itching to be outside with the beautiful sunshine on our faces, green grass at our feet and blue skies above. There is a beautiful world surrounding us.

Lately we are getting a lot of messaging about being kind to each other. Kind is perhaps the most important thing we can be. Kindness helps us stay humble, helps us maintain community, and can be a hidden gift for those receiving and those giving it. It is the ability to remain kind, no matter the circumstances, that keeps us human.

It is not only kindness to each other that is important. We must also be kind to this Earth. While there may still be some debate about climate change, I don't think there is any debate that clean air, water and soil are integral to our lives as humans on this earth. Not only our survival, but our ability to thrive can depend on our ability to connect to nature. Sustainability has become something of a buzz word over the years but the importance of its meaning should not be lost. We must maintain our environment because when it comes to our planet, there is no plan B; there is no sequel. This globe is all we have.

Hearing about the kindness and empathy demonstrated by tonight's Limestone Student Achievers, I have hope for the wellbeing of our planet and our communities. Their academic success is admirable, and their ability to look beyond themselves to the welfare of their communities is even more so. As was clearly demonstrated tonight, our future is in good hands. Thank you."

12.2 Director's Update

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Director Burra stated “Good evening Trustees and the viewing public. It is hard to believe that it is already the middle of May and only six weeks remain in the 2022-2023 school year. As everyone knows, this is a very busy season in schools across the board. The annual science fair and heritage fair occurred in recent weeks, and I had the pleasure of attending the Science Rendezvous this past weekend, and seeing many Limestone students, families, and staff. It is wonderful that this exciting and worthwhile community activity is back in full stride. A full range of secondary athletics’ seasons is underway, Elementary junior basketball finished a couple of weeks ago, and now all elementary schools are in the thick of a very hectic track and field season. It is wonderful that the full range of student activities and experiences have been back in place this year, and most of last year, when we think back to the pandemic lockdowns of spring 2020 and spring 2021. I think it is fair to say that all students, staff, and families have a greater appreciation for the benefits of face-to-face learning, and the full range of student activities that are so important to the well-being of children and youth. As trustees know, it is also a busy season for us as we prepare budgets for the 2023-2024 school year, and there are several upcoming budget meetings as part of our annual budget process.

Tonight’s award celebration of the Limestone Student Achievers is yet another reminder of the important work we do to support the education of local children and youth, and placing focus on the students we serve. The twelve students we honoured this evening are exceptional young people that we can expect to see phenomenal things from in the next chapters of their lives. While it is wonderful that we annually honour the Limestone Student Achievers in May, we also will be honouring almost 2000 grade 12 graduates at the end of June. Before those end of year graduations, we will also have an opportunity at the June 7th Education, Policy, and Operations Committee meeting to celebrate and honour the eleven Skills Competition winners. While writing my monthly director’s reports for this meeting, like all others, I am reminded of the many, many fantastic things happening in schools to help support Limestone students. This does not mean things are always perfect, but taking a step back and seeing what is occurring in schools every day for the benefit of students is an important perspective to maintain when we see challenges.

As trustees are aware, we have launched our strategic planning consultations. This is an exciting time in Limestone for us to listen as we collect input from a wide range of stakeholders inside Limestone like students, families and staff; as well as from outside like our wide range of community partners. While these engagements have started, and will continue through the duration of May/June, it is clear people have things to say... strengths, challenges,

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opportunities, and in some cases very personal suggestions for what we need to do to help support student learning and wellbeing. I greatly look forward to unpacking the information as it continues to stream in, and facilitating a number of engagement opportunities.

In closing, I would like to highlight two upcoming initiatives involving Limestone. The first is Splash School: a community partnership with City of Kingston, YMCA and St. Lawrence Pools to address the lack of options for swimming lessons in the city. This 8-week pilot project involves two elementary schools and provides free swimming lessons for interested students during the school day, focusing on core swimming skills. Secondly, LDSB will again be participating in the Greater Napanee Pride Parade June 3rd, and the Kingston Pride Parade on June 17th. We are encouraging our families and students to walk with us again. This year, the Limestone contingent will be carrying a Pride Quilt along both routes. In cooperation with the Kingston School of Art (KSOA), LDSB school-based, equity-related clubs, and staff here at the Education Centre have been creating Pride-inspired quilt squares. Once the squares are completed, they will be put together to create an art piece that unites us all, illustrating both the beauty of individuality, as well as the inclusivity message that everyone should see themselves in Limestone. On that journey to have everyone see themselves in Limestone, we still have much work ahead of us, but events like this are important steps on that path.

That concludes my report for this evening, Chair Hutcheon. Thank you.”

13. REPORTS

13.1 OPSBA Report – Trustee McGregor

Trustee McGregor provided her update:

- May 9 OPSBA made a presentation to the Standing Committee in regard to Better Schools and Student Outcomes Act.
- May 12 Nominations were due for Regional Chair and Vice Chair for the Eastern Region:
Chair Nominee – Susan Humphries (Renfrew)
Vice Chair Nominee – Karen McGregor (LDSB)
Education/Policy Work Group members can be nominated from the floor at the AGM in June.
- May 25 Eastern Region Visit from OPSBA President Cathy Abraham and Executive Director Stephanie Donaldson. They will visit two sites: TR Leger, Kemptville Campus and Renfrew High School. Please RSVP by May 18, 2023.

13.2 Student Trustees' Report

Student Trustee Jackson read her report: "Good evening everyone.

Last week, we held our second last Interschool Council meeting. We had in-person representation from each school, and we had the privilege to introduce the incoming trustees, Ava Jean and Emily to the Interschool Council.

We have finalized election questions for next year's student trustee elections, with the addition of a personal question and answer section as well as one scenario question. We are hoping that the addition of these questions will give the Interschool Council a better understanding of the candidates, as we found the previous election questions were very generic and many candidates unintentionally provided the same answers.

Our schools are heavy into athletics right now, with soccer, rugby, ultimate frisbee, and track and field being headliners. I think everyone can agree how exciting it is to have every startup and running in full swing. Personally, I attended the Limestone legacy track meet a few weeks back, and I was filled with excitement when I walked into the Invista Center filled with athletes. It was amazing.

A common theme in most of our meetings is lack of student involvement. We are constantly looking at ways to keep students involved as most schools expressed struggle in this area. Although most schools struggle with this, there is always a great discussion with everyone offering ideas and brainstorming new ways to help combat this problem. We have explored many different options and one we have discussed is social media, and how our student councils can use it to their advantage. We have tossed around the idea that lack of student involvement has come from many students being unaware of different events happening. With social media accounts for athletics and school activities, some schools have found more connection and reach to fellow students, which is very exciting.

Mr. Burra consulted with the Interschool Council to provide information regarding the next 5-year strategic plan and how the rollout process would look. We also outlined the previous strategic plan the board has been operating under. Students also had the opportunity to answer a question relative to their position as members of a board committee; they will have the opportunity to answer another question in the coming weeks, which will be geared towards students.

Our last meeting is being held on June 6th, and we have encouraged this year's representatives to bring along next year's Interschool Council reps to give them a glimpse into what the

Interschool Council does!

This coming weekend, Julia, Ava Jean and I will be attending the OSTA AECO AGM in Toronto. Julia and I are looking forward to introducing Ava Jean to the OSTA family as they are a very welcoming group with great ideas and have a love for student leadership. Even though Julia and I are considered outgoing trustees now, we will learn things this weekend that we can use to finish out our term, and even skills we could use later in life or other student leadership positions. We are looking forward to sharing our experiences with you in our next report.”

Student Trustee Kolosov gave her update: “This week we had the provincial OSTA-AECO affiliated meeting for Indigenous student trustees across the province, at the meeting we brought together the incoming and outgoing Indigenous student trustees from school boards across Ontario, did our introductions, information exchange on best practices and shared our ideas of what we found useful during our terms. We also encouraged the new trustees, including my incoming, Emily Eckloff, to take on a frontline active role within their position to get to know the students in order to represent them well and advance their interests at each school board.

As some of you may know, later this month we will have our first Indigenous cultural day. The Indigenous Education Team is working very hard to make this event a success and are in the final stages of confirming the details.

This week we have our last OSTA-AECO meeting for the current student trustees. This will also be the first meeting for the incoming trustees. Elayna and I are very excited to introduce them to the rest of the student trustee group from across the province and to officially start passing the torch to the next generation of student leaders who will be representing their school boards at the student level next year.”

Chair Hutcheon thanked Student Trustee Jackson and Student Trustee Kolosov for their report and update.

13.3 Reports for Action – None at this time.

13.4 Reports for Information

13.4.1 Graduation Schedule

Director Burra indicated to Trustees that the Secondary School Graduations are taking place on June 29, 2023. A full list with graduations details will be circulated to Trustees in the coming

days.

13.4.2 Kingston Transit & Transportation Efficiencies Report

Superintendent Young introduced Sustainable Initiatives Coordinator, Dan Hendry. Mr. Hendry has played an instrumental role in implementing the Kingston Transit High School Bus Pass. He took Trustees through program details and highlighted some important statistics on Kingston Transit:

- Ridership in Kingston has increased by more than 87% since 2012 (based on pre-COVID numbers).
- Partnership between the LDSB and the City of Kingston which began with a free bus pass for Grade 9 students.
- In 2012 a program with a focus on teaching students how to navigate the transit system, safety and bus etiquette was created.
- By 2015 bus passes were available for all students.
- Many benefits of the program including: environmental, financial, increased confidence in independent travel, increased access to community resources and services.

Superintendent Young thanked D. Hendry for his presentation. He advised Trustees that Gord Taylor, CEO of Tri-Board will be retiring at the end of June and that Jeremy DaCosta will be joining as the new CEO. Superintendent Young directed Trustees to the report in the agenda package and highlighted some changes to funding and ongoing efficiencies within the existing operating structures.

Chair Hutcheon thanked Superintendent Young and Dan Hendry and invited Trustees to ask any questions.

13.4.3 Odessa Public School Grade 7/8 Satellite Location at Ernestown SS for School Year 2023-24

Associate Superintendent Gollogly introduced her report on the movement of intermediate students from Odessa Public School to Ernestown Secondary School as a satellite location for the 2023-2024 school year. She explained that the projected enrolment and growth of the student population in this geographical area prompted this movement. Associate Superintendent Gollogly described the community and stakeholder consultation that took place in order to ensure a successful transition. She reviewed logistical details of implementation with Trustees and shared some of the community feedback.

Chair Hutcheon thanked Associate Superintendent Gollogly and asked Trustees for questions.

14. UNFINISHED BUSINESS

14.1 Delegations at Regular Board Meeting April 26, 2023 - No further action is required at this time. Trustee McGregor requested a cost breakdown of Adult Non-Credit funding be brought forward to be presented to Trustees at a future meeting.

15. POTENTIAL NEW BUSINESS

15.1 Chair Hutcheon opened the floor for discussion on electing a Trustee representative and alternate to sit on the Indigenous Education Committee. It was decided by Trustees to move the election and amendment to the term length at the June 21, 2023, Regular Board meeting.

16. CORRESPONDENCE

16.1 Letter from Shayla Bradley to Trustees of the LDSB re: Autism Awareness Month received May 3, 2023 – received for information purposes.

17. NOTICE OF MOTION

None at this time.

18. ANNOUNCEMENTS

None at this time.

19. COMMITTEE MINUTES FOR INFORMATION

19.1 Parent Involvement Committee Meeting – April 6, 2023

19.2 Environmental Sustainability Advisory Committee Meeting – March 7, 2023

20. FUTURE BOARD MEETING SCHEDULE

June 7, 2023 EPOC

June 8-10, 2023 OPSBA AGM

June 21, 2023

21. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION

Chair Hutcheon Called for a motion for the Board to move into private session:

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor and seconded by Trustee Lloyd. Carried.

PRIVATE SESSION

Roll Call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle K. McGregor J. Morning J. Neill S. Ruttan E. Jackson (Student Trustee) (regrets) J. Kolosov (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	S. Mitton, Executive Assistant to the Director and Trustee Liaison

22. CALL TO ORDER

Vice-Chair Godkin called the meeting to order.

23. RESOLVE INTO COMMITTEE OF THE WHOLE

MOTION: To move into Private Session.

MOVED BY: Trustee McGregor and seconded by Trustee Lloyd. Carried.

24. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Godkin asked Trustees if they had a conflict of interest to declare with any of the agenda items. There were no conflicts declared.

25. ACTION ITEMS

- 1.1 Regular Board Meeting Minutes (private) – April 26, 2023
- 1.2 Audit Committee Meeting Minutes (private) – May 1, 2023

MOTION MOVED BY: Trustee Neill and seconded by Trustee McGregor that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.

26. FOR INFORMATION

- 26.1 Safe Schools Update – Associate Superintendent Gollogly provided a safe schools update.
- 26.2 Property Update – Superintendent Young provided a property update.
- 26.3 Labour Update – Superintendent McWilliams provided a Labour update.
- 26.4 Legal Update – None at this time.
- 26.5 Personnel Update – Director Burra, Superintendent McWilliams and Superintendent Young provided personnel updates.
- 26.5 OPSBA Update – None at this time.

27. REPORT TO PUBLIC SESSION

Vice-Chair Godkin called for a motion for the Board to rise and report.

*MOTION: That the Board rise and report, and that any resolutions, be made public.
MOVED BY: Trustee Godkin and seconded by Trustee McGregor. Carried.*

28. REPORT TO PUBLIC SESSION

Trustee Godkin stated that earlier this evening during Private Session:

- The minutes were approved from the Regular Board Meeting (Private) of April 26, 2023.
- Associate Superintendent Gollogly provided a safe schools update.
- Superintendent Young provided a property update which resulted in the following motion being passed:

MOTION MOVED BY: Trustee Ruttan and Seconded by Trustee Neill that Trustees authorize the Superintendent of Business to negotiate and execute the sale of surplus property in accordance with the details in this May 17, 2023, private session property report. Carried.

- Superintendent McWilliams provided a Labour update.
- Director Burra and Superintendent McWilliams provided a Personnel update.

- There was no other business conducted, or motions passed in Private Session.

MOTION MOVED By Trustee Godkin and seconded by Trustee McGregor that the Private Session Report be received. Carried.

Trustee Ruttan stated that during Private Session of the Audit Committee meeting held on May 1, 2023, the following reports were presented:

- **2022-23 Follow-Up Procedures Final Report**, presented by Pasquale L'orfano, Regional Internal Auditor
- **Critical Positions Analysis Final Report**, presented by Genevieve Segu, Regional Internal Audit Manager
- **Safe & Caring Schools Engagement Final Report**, presented by Genevieve Segu, Regional Internal Audit Manager
- **Safe Schools Survey Results Memo**, presented by Genevieve Segu, Regional Internal Audit Manager

The reports were for information only. There was no other business conducted, or motions passed in Private Session.

MOTION MOVED By Trustee Ruttan and seconded by Trustee Godkin that the Private Session Report be received. Carried.

29. ADJOURNMENT

MOTION MOVED BY: Trustee McGregor and seconded by Trustee Lloyd that the meeting adjourn. Carried.

The meeting adjourned at 9:58 p.m.

EDUCATION, POLICY AND OPERATIONS COMMITTEE MEETING MINUTES – JUNE 7, 2023

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown (regrets) G. Elliott B. Godkin (Vice-Chair) R. Hutcheon (Chair) T. Lloyd K. Maracle (regrets) K. McGregor J. Morning J. Neill S. Ruttan E. Jackson (Student Trustee) J. Kolosov (Student Trustee) (regrets) A. Wang (Student Trustee) (regrets)	K. Burra, Director of Education J. Douglas, Communications Consultant A. Grange, Communications Consultant A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Education P. Gollogly, Associate Superintendent S. Sartor, Associate Superintendent S. Hedderson, Associate Superintendent C. Young, Superintendent of Business Services J. Silver, Superintendent of Education
Guests:	Recorder:
Jeff Petznick, Expanded Opportunities Consultant Melissa Baker-Cox, Secondary Curriculum Consultant Shamaila Aslam, Innovation and Technology-Enabled Learning Support Teacher Courtney Soucy, OYAP Recruiter	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Godkin welcomed everyone to the meeting. He read the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

1. Call to Order

Chair Godkin called the meeting to order and called the roll.

2. Adoption of Agenda

MOVED BY: Trustee Neill that the agenda be approved. Carried.

3. Declaration of Conflict of Interest

There were no conflicts declared.

4. Presentation – Skills Ontario Competition Winners

Associate Superintendent Hedderson began with opening remarks highlighting the challenges, resilience, critical thinking and creativity of the students who participated in the Skills Ontario Competition which took place in May 2023. He explained that it is his privilege to participate in honouring these students as these technical skills are important to our future economy and community. The success of these students is not just a reflection of their talent and ability, but a testament to the support they have received from Limestone Staff, administrators and the wider community. It is important to highlight student success across all pathways including university, college, apprenticeship, workplace, and community. Associate Superintendent Hedderson concluded by expressing gratitude to the contributions of the businesses, organizations and sponsors that made the skills competition possible.

The Specialist High Skills Major team of Jeff Petznick, Melissa Baker-Cox, Courtney Soucy, Shamaila Aslam assisted in presenting the awards alongside teaching staff:

Elementary Teacher Chris Wiens, Module Vanier, Lego Robotics (Grade 7-8), 1st Place Team:

Oliver Chang

Tony Cinanni

Cleo Collins

Laurence Miller

Elementary Teacher Patrick Large, Welborne Avenue Public School, Construction (Grade 7-8), 2nd Place Team:

Daniel Egbowon

Ryan Pearce

Rohit Sheth

Secondary Teacher David Brinkman, Napanee District Secondary School:

Luke Van Hoek - Auto Collision Repair, 3rd Place.

Joe Yeomans – Auto Painting, 2nd Place.

Lane Fretts – Heavy Equipment Services, 1st Place.

OYAP Recruiter Courtney Soucy on behalf of Brooke DeLong, Loyalist Collegiate and Vocational Institute - Sierra Whan – Hairstyling, 2nd Place.

Chair Godkin thanked the staff and students and called for a short recess.

5. Reports for Information

5.1 Poverty Mitigation Report

Director Burra introduced the report and highlighted that the intent of this document is to capture the most significant highlights as it related to strategies and supports for the Limestone District School Board community. He noted that many initiatives were not captured due to district diversity, agency availability based on geographical location and one-time donations/initiatives which may vary year after year. Some of the significant areas include:

System Based Strategies and Processes

- Partnership Highlights
- Public Advocacy
- OPSBA Advocacy
- Food Security
- Clothing Security
- Personal Health
- Data Driven Decision Making
- Access to Outdoor Education Summer Programming
- Access to Technology and Internet

School Based Strategies and Processes

- Food Security
- Clothing Security
- Personal Health
- Employment Support
- Other

Director Burra reviewed some highlights from each category with the Trustees. He reinforced that Limestone will continue the important work with community-based partners and agencies to ensure support reaches the students in the greatest need and LDSB families experiencing poverty.

Chair Godkin thanked Director Burra and called upon Trustees for questions.

5.2 Succession Planning Process Update

Superintendent McWilliams outlined the Principal and Vice-Principal process of succession planning. She took trustees through the Leadership Profile for School Leaders which consists of ten high level competencies which are qualities that are essential when considering a leader. She highlighted that the Leading in Limestone – Aspiring Leaders program is available to those considering administration in the format of half-day/evening sessions where opportunities for further learning about the succession process, expectations of the role, and mentoring from Senior Staff is available.

Superintendent McWilliams highlighted an overview of process changes:

Vice-Principal:

- Self-Reflection & Assessment Tool
- Standardized resume template
- Presentation
- Interview
- In-basket exercise and dialogue

Principal:

- Self-Reflection & Assessment Tool
- Standardized resume template
- Written task (data based)
- Conversation carousel for candidate dialogue

Superintendent McWilliams concluded her presentation by reinforcing that the goal of the process is to ensure that it is:

- ✓ Authentic and transparent.
- ✓ Comfortable for candidates.
- ✓ Identifies readiness based on leadership journeys.
- ✓ Provides/recommends support through coaching, mentoring and opportunities to grow one's leadership.

Chair Godkin thanked Superintendent McWilliams and called upon Trustees for questions.

6. Reports for Action

None at this time.

7. Unfinished Business

None at this time.

8. New Business

None at this time.

9. Correspondence

None at this time.

10. Next Meeting Date

September 6, 2023

11. Resolve into Committee of the Whole Private Session

Motion to move into Private Session was moved by Trustee Elliot. Carried.

12. Information Items

Personnel Updates – Director Burra and Superintendent Young provided personnel updates.

13. Report to Public Session

At the Regular Board Meeting of June 21, 2023.

13. Adjournment

Moved by Trustee McGregor that the meeting adjourn. Carried.

The meeting adjourned at 9:16 p.m.

BUDGET COMMITTEE MEETING MINUTES – JUNE 7, 2023

PUBLIC MEETING

Roll call:

<p>Trustees:</p> <p>R. Hutcheon (Chair) B. Godkin (Vice-Chair) G. Elliott J. Morning J. Brown - regrets K. Maracle-regrets K. McGregor S. Ruttan T. Lloyd J. Neill E. Jackson (Student Trustee) J. Kolosov (Student Trustee)-regrets A. Wang (Student Trustee)-regrets</p>	<p>Staff:</p> <p>K. Burra, Director of Education C. Young, Superintendent of Business Services P. Carson, Manager of Financial Services L. Benjamin, Assistant Manager of Financial Services J. Silver P. Gollogly S. Sartor S. Hedderson S. McWilliams A. McDonnell</p>
	<p>Recorder: A. Galt, Administrative Assistant</p> <p>Producer: J. Douglas, Communications Officer</p>

1. CALL TO ORDER

Chair Godkin called the meeting to order.

Chair Godkin stated that the Acknowledgement of Territory was recognized earlier in the meeting at the EPOC meeting.

2. ADOPTION OF AGENDA

Chair Godkin asked for any additions or objections to the agenda. There were no additions or objections.

MOVED BY: Trustee Hutcheon that the agenda, as presented, be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None.

4. ACTION ITEMS

4.1 Budget Committee Minutes, May 24, 2023

MOVED BY: Trustee Neill that the minutes as presented be approved. Carried.

5. REPORTS FOR INFORMATION

5.1 Preliminary 2023-2024 Operating Budget Expenditures, C. Young, Superintendent of Business Services and P. Carson, Manager of Financial Services

Superintendent Young thanked Manager Carson and the financial services team for their work pulling the package together.

Manager Carson presented the Preliminary 2023-2024 Operating Budget Expenditures. Manager Carson highlighted the changes between the 22-23 revised estimates and the 23-24 estimates.

Classroom Teachers have increased \$4.2M or 3.1%. This increase is due to an addition of 7.5 FTE as a result of increased enrolment, Priorities and Partnership Fund (PPF) funding, labour framework provisions, qualification and experience changes, and statutory and ELHT premium adjustments, which is offset by the COVID-19 funding removal.

Educational Assistants or Teacher Assistants have increased \$220,000 or 1.3%. This increase is due to an addition of 0.50 FTE, labour framework provisions, and statutory and ELHT premium adjustments, which is offset by the COVID-19 funding removal.

Early Childhood Educators have increased \$186,000 or 3.9%. This increase is due to labour framework provisions, qualification and experience changes, and statutory and ELHT premium adjustments, which is offset by a reduction of 3.0 FTE due to declining enrolment in Kindergarten classes.

Textbooks and Supplies have decreased 135,000 or 2.1%. This decrease is mainly due to the reduction in PPF funded expenditures, which is offset by increased international homestay expenditures.

Computers have decreased \$2.2M or 38.0%. This decrease is a result of a reduction in Surplus and PPF funded expenditures.

Professionals / Paraprofessionals have decreased \$227,000 or 2.3%. This decrease is due to a reduction in student supervision expenses as a result of the COVID-19 funding removal, which is offset by labour framework provisions, and statutory and ELHT premium adjustments.

Library and Guidance have increased \$156,000 or 5.1%. This increase is due to an addition of 0.60 FTE as a result of an increase in enrolment, labour framework provisions, and statutory and ELHT premium adjustments.

Staff Development has increased \$55,000 or 4.3%. This increase is a result of the increase in PPF funded expenditures.

Principals and Vice Principals have decreased \$290,000 or 2.5%. This decrease is due to a reduction of 1.8 FTE as a result of the COVID-19 funding removal, which is offset due to experience changes, labour framework provisions, and statutory and ELHT premium adjustments.

School Office has increased \$217,000 or 3.2%. This increase is due to labour framework provisions, and statutory and ELHT premium adjustments, which is offset by the reduction of 0.80 FTE as a result of the COVID-19 funding removal.

Coordinators and Program Teacher Support has increased \$351,000 or 8.7%. This increase is due to an addition of 2.0 FTE as a result of PPF funding, labour framework provisions, and statutory and ELHT premium adjustments.

Continuing Education has decreased \$232,000 or 11.4%. This decrease is due to the reduction in the Personal Support Worker (PSW) and summer learning program expenditures, and decreased enrolment in Literacy and Numeracy, which is offset by labour framework provisions, and statutory and ELHT premium adjustments.

Board Administration has increased \$37,000 or 0.5%. This increase is due to labour framework provisions, and statutory and ELHT premium adjustments, which is offset by the reclassification of 2.0 FTE positions to other categories.

Transportation has increased \$839,000 or 4.3%. This increase is a result of increases in fuel and bus operator contract rates.

School Operations and Maintenance have decreased \$25,000 or 0.1%. This decrease is due to a reduction of 6.0 FTE as a result of the COVID-19 funding removal and reclassification of positions to other categories. This decrease is offset by labour framework provisions, statutory and ELHT premium adjustments and increased utility costs.

Other Non-Operating Expenses has decreased \$240,000 or 10.8%. This decrease is due to the elimination of the Ministry funded PPE In-kind. This decrease is offset by labour framework provisions, and statutory and ELHT premium adjustments.

In summary, the 23-24 Preliminary Operating expenditures of \$280.8M exceed the 23-24 Preliminary Operating revenues of \$278.2M by \$2.6M.

Manager Carson passed the floor over to Superintendent Young to walk through the appendices.

Superintendent Young explained that the appendices would provide more clarity with regards to the expenditures in specific areas.

On Appendix A, the Indigenous Education portfolio, the revenue is down to \$2.36M from \$2.81M and one time mitigation funding of \$406,000 in that. Superintendent Young pointed out the list of the expenditures that we expect to see, and the total expenses of \$2.36M.

Moving onto Appendix B, Equity & Inclusion. The province does not fund Equity and Inclusion for all school boards. The Limestone District School Board (LDSB) is not one of the boards that is funded. Trustees in the past have spoken very clearly about how important Equity and Inclusion work is at LDSB. Through staffing support as well as PD, about \$487,000 will be spent this year.

Moving through Appendix C, Special Education and Mental Health. This presentation was provided to SEAC as well. Total revenue for Special Education of \$34.4M. Total expenses of \$37.9M with a shortfall of \$3.5M. Additional resources that we provide to Special Education services throughout the Board at another \$2.7M, giving us \$6.245M in expenses that exceed revenue. Special Education is one of those areas where the money is sweated, but we continually spend more. That is not unlike all of the school boards within the province.

Appendix D is Programs Supported by Accumulated Surplus. With \$280M in expenses and \$278M in revenue, that leaves a deficit. We are funding that deficit by using accumulated surplus. We are using \$2.636M of our accumulated surplus funding for Equity and Inclusion, the Food Sharing Project, and Unfunded Statutory Benefit Increases. Pertaining to Unfunded Statutory Benefit Increases; the province talks about fully funded agreements. OPSBA lobbies for fully funded agreements with our labour partners. For this year, our number is \$703,000 of increases to statutory benefits that are not covered by the province. Support for the transportation deficit; we are running a transportation deficit of \$1.9M. We are supporting some of that through our regular budget, \$1.45M is supported by accumulated surplus.

Superintendent Young noted in the recommendation that this report be received for information purposes and offered to answer any questions.

Chair Godkin opened the floor for questions and discussion ensued.

5.2 2023-2024 Preliminary Capital Budget -Revenues and Expenditures, C. Young, Superintendent of Business Services and P. Carson, Manager of Financial Services

Manager Carson presented the 23-24 Preliminary Capital Budget – Revenue and Expenditures.

Manager Carson stated that in our reports, the 23-24 Preliminary Capital Budget – Capital Revenues of \$24.7M are balanced to the Capital Expenditures of \$24.7M.

For 23-24, the School Renewal allocation is \$4.4M, an increase of \$312,000 as compared to the 22-23 Revised Estimates amount of \$4.1M.

The School Condition Improvement allocation is \$16.9M, an increase of \$186,000 over the 22-23 Revised Estimates amount of \$16.7M.

The funding from each source matches the expenses, for example, school renewal revenue of \$4.4M matches the school renewal expense of \$4.4M.

Manager Carson noted this report is for information purposes and offered to answer any questions.

Chair Godkin thanked Manager Carson, opened the floor for questions and discussion ensued.

6. ACTION ITEMS

6.1 2024-2025, 2025-2026 Deficit Elimination Plan to the Board for Approval, C. Young, Superintendent of Business Services and P. Carson, Manager of Financial Services

Superintendent Young presented the 2024-2025, 2025-2026 Deficit Elimination Plan. Superintendent Young explained that when we run a deficit and fund that through our accumulated surplus, we need Trustees approval on a two-year plan to bring us out of a deficit position. Boards are allowed to run a deficit for two years, providing it does not exceed 1% of our operating revenues. After two years' time, we need Minister approval. This was suspended last year due to Covid. As per legislation, next year we will need to go to the Minister for approval to use our reserves. We can use up to 1% of our operating revenue (our surplus) as a value to fund our deficit.

In regard to the two-year deficit plan adjustments; in two years' time, 2024/2025 and at the end of 2025/2026, it would be an expectation for Equity and Inclusion to be funded by the Ministry. The Food Sharing Project reduction; food sharing is not an area that the Ministry specifically funds, which is why it is showing as funded by surplus and on the two-year deficit elimination plan. There is a two-year plan in place to address that to the Ministry. For Statutory Benefit Increases, there are discussions amongst the school boards throughout the province through OPSBA for the Ministry to come to the table and to fund that. It would be our expectation that the Ministry does come to the table to fund the Statutory Benefit Increases. For Transportation Efficiencies, we are looking at \$985,000 in Transportation Efficiencies by the end of 2025/2026. As expressed at the previous board meeting, there are going to be some decisions that need to be made with regards to transportation. There is an expectation that the Ministry will come to the table to fund some of the shortfalls from this new transportation grant and formula they have implemented that has caused this problem not only with Limestone, but also with our neighbouring boards throughout the province.

The Operating Accumulated Surplus Balance is at \$21.56M. That is what we have at the moment. If we draw down that surplus by \$2.6M at the end of 25-26, our balance will be \$18,927,000.

There is a recommendation to use \$2.6M of our accumulated surplus to fund our deficit, with a deficit elimination plan submitted to the Ministry to show how we could eliminate this within two years. Having said that, we have in excess of eight years to smooth this out using \$2.6M per year, of the \$21M.

Superintendent Young offered to answer questions.

Chair Godkin thanked Superintendent Young for the report, opened the floor for questions and a discussion ensued.

At Chair Godkin's suggestion, the motion to approve the deficit plan was tabled until after the presentation and approval of the budget report.

6.2 2023-2024 Consolidated Budget and Recommendation to the Board for Approval, C.
Young, Superintendent of Business Services and P. Carson, Manager of Financial Services

Manager Carson presented the 23-24 Consolidated Budget and Recommendation to the Board for Approval.

The 23-24 Preliminary Operating Budget Revenue totaling \$278.2M was presented at the May 24, 2023, Committee of the Whole Board Budget meeting. We have just presented the 23-24 Preliminary Operating Budget Expenditures totalling \$280.8 M. We are using \$2.6M of accumulated surplus to cover the difference, as previously mentioned. We also just presented the 23-24 Preliminary Capital Budget Revenues and Expenditures, each totalling \$24.7M.

The Ministry requires school boards to submit a consolidated PSAB budget. PSAB is Public Sector Accounting Board, which is shown on pages 31 and 32 of the package.

In Summary, our operating revenue is \$278.2M, capital is \$24.7M. We have PSAB adjustments for capital, school generated funds and amortization of employee future benefits. We have similar adjustments to our operating and capital expenses. New for 23-24, we have amortization of Asset Retirement Obligations (ARO) of \$1.2M. After all of these adjustments we are showing almost a \$4M deficit.

Our compliance report excludes some of the PSAB adjustments, the main one being the amortization of ARO of \$1.2M, leaving us with a deficit of \$2.6M for compliance purposes.

As reflected on this report, we are compliant since our deficit is less than 1% of our GSN allocation.

Manager Carson passed the floor to Superintendent Young.

Superintendent Young thanked Manager Carson and discussed Asset Retirement Obligations (ARO), which was new for this year. Facilities and Finance have done an extensive amount of work on this.

This involves booking as a liability/addressing the designated substances that are in facilities. Designated substances are included in the asset retirement obligations. Facilities and finance have done an in-depth review of all our facilities, and we have booked a paper liability on our books to cover the potential removal. If we were to sell all of our buildings today and we had to deal with all of that removal, what would that do to our balance sheet? Essentially, that is the basis of this liability. It is a paper exercise we are required to do. The Ministry understands we are required to do this and that is why the ARO piece is removed from the Compliance Report, leaving the surplus at \$2.636M. Booking that liability used some of our surplus as well, which is why our surplus was in excess of \$21M last year and it has been reduced to \$21M as a result of booking this liability for the ARO. When we depreciate the buildings, we depreciate the building portion, we do not depreciate the land. Then, when we turn and sell it, we recover whatever funds there are. Typically, when we are selling facilities, the building has long been depreciated but we are still required to book the liability of that removal.

This is the compliance report for the Ministry that we submit once Trustees approve. We are within 1% of the operating GSN at the \$2.64M. Superintendent Young pointed out the recommendation and offered to answer any questions.

Chair Godkin opened the floor to questions and discussion ensued.

MOTION: That upon Ministry approval, the Board approve the 2023-2024 Budget prepared on a PSAB basis with total revenues of \$299,802,046 and total expenditures of \$303,759,491.

MOVED BY: Trustee Neill.

The motion is passed with two dissenting members.

MOTION: That the Board approve the 2024-2025, 2025-2026 Deficit Elimination Plan as outlined in the Two-Year Deficit Elimination Plan.

MOVED BY: Trustee Hutcheon.

Chair Godkin asked if there were any objections to the motion, there were no objections to the Motion as presented. All in favour, carried.

4. OTHER BUSINESS

None at this time.

5. NEXT MEETINGS

Chair Godkin noted the tentative meeting on June 14, 2023, is not required.

6. ADJOURNMENT

MOVED BY: Trustee McGregor that the meeting be adjourned. Carried.

Meeting adjourned at 8:38 pm.

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

ADMINISTRATIVE REPORT: APPOINTMENT OF SPECIAL EDUCATION ADVISORY COMMITTEE (SEAC) MEMBERS-AT-LARGE

REGULAR BOARD MEETING

June 21, 2023

Purpose

To inform trustee decision-making regarding their appointment of two members-at-large on SEAC due to vacancies.

Background

Ontario Regulation 464/97 (8) (1) states that, “if a seat or position on a special education advisory committee becomes vacant, the board that appointed the person whose seat or position has become vacant shall appoint a qualified person to fill the vacancy for the remainder of the term whose seat or position has become vacant.”

Current Status

There is an immediate vacancy on SEAC for two members-at-large.

Recommendations

That the Board appoints two members-at-large.

That the Board ensure an overall balanced membership by including community partners, educators with expertise, and parent/caregiver voice within a wide community network, by appointing the following nominees as members-at-large to SEAC:

Erin Clow (*Queen’s University and Parent*) – New Nomination

Katrina Hill (*FACSFLA and Parent*) – New Nomination

And that a motion naming the new SEAC members be made public

Prepared by: Superintendent Scot Gillam

Reviewed by: Krishna Burra, Director of Education

SEE YOURSELF IN LIMESTONE

ADMINISTRATIVE REPORT: SCHOOL PEDESTRIAN SAFETY WORKING GROUP PLAY BOOK FOR OPERATING SCHOOL STREETS

REGULAR BOARD MEETING

June 21, 2023

Purpose

To update Trustees on the progress of the School Pedestrian Safety Working Group.

Background

On February 16, 2022, Kingston City Council passed a motion directing City staff to establish a School Pedestrian Safety (SPS) Working Group composed of representatives from school boards, parent councils, Kingston Police, City staff, and City Council. A recommendation from this committee was to develop a playbook for operating school streets.

Current Status

The School Streets Playbook has been developed collaboratively with the City of Kingston, Limestone District School Board (LDSB), Algonquin & Lakeshore Catholic District School Board, Kingston Police, Tri-Board Student Transportation Services, KFL&A Public Health and Kingston Coalition for Active Transportation (KCAT). This panel meets every two months to go over street safety concerns that have been brought to our attention through established protocols.

The Playbook guides schools and communities considering similar interventions, and details collective learnings from years of refining these processes. This information is not just useful for our existing pilot schools like Winston Churchill and Central Public School, but can also serve as a springboard for other school communities keen to embrace a similar initiative. In addition, the Playbook clearly outlines the amount of commitment and necessary process steps to ensure a successful School Street.

As we continue our journey, we remain committed to learning and improving. We recognize that not every school, particularly those in rural areas or specific city locations, will be able to implement a School Street. However, we are committed to increasing active transportation and transforming the

behaviors around schools across the board. One clear learning is that a School Street program cannot fall on the responsibility of the school staff, and school administration in particular, as there are too many other supervision issues at the start/end of the day to be responsible for additional spaces when inside the building and on the school, grounds must be the priority. School Streets may have a place in supporting student learning at the start/end of the day, but not at the expense of other critical responsibilities.

LDSB sincerely appreciates the collective effort made by the community to make these initiatives work. This valuable knowledge compiled in the Playbook can guide schools, parent councils, and communities toward successfully implementing and adapting this initiative.

Next Step(s)

In the coming weeks, we will be engaging with the schools that have piloted this program and with representatives from the city of Kingston, Queens University and KCAT; to determine the feasibility of these programs moving forward for 2023- 2024 school year, and any potential expansion.

Recommendations

That this report be received for information purposes.

Prepared by: Patty Gollogly, Associate Superintendent

Reviewed by: Krishna Burra, Director of Education

SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

April 19, 2023

PUBLIC MEETING

Roll Call:

Trustees:	Members:
T. Lloyd K. McGregor	Present: S. Henderson-Todd, Lennox and Addington Resources for Children H. Simson, Learning Disabilities Association of Kingston A. Martin, Member-at-Large (Queen's University) Z. Rogers, Community Living Kingston Regrets: L. Clouthier, Easter Seals Ontario C. Norwich-Stevenson, Member-at-Large
	Staff:
	M. Blackburn, Principal of Educational Services J. Lalonde, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator S. Gillam, Superintendent, Learning for All N. Dillard, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Vail, Special Education Program Coordinator A. Ward, Special Education Program Coordinator
Guests:	Recorder:
None	J. Senior, Administrative Assistant

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee Lloyd that the agenda be approved. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes – March 22, 2023

MOVED BY: Trustee Lloyd that the March 22, 2023, SEAC Minutes be approved. Carried.

5. BUSINESS ARISING FROM MINUTES

Superintendent Gillam shared information regarding the Multi-Year Accessibility Plan for 2023-2026, which is in the final stages of completion and will go to the Executive Council for final approval on April 24, 2023. Superintendent Gillam asked SEAC Members to share any edits or comments they might want to share before that date.

The closing date for public interest in becoming a SEAC Member-at-Large was April 12, 2023. We received six packages as of the closing date. The selection process is now underway and we are hopeful of bringing a nominee to the next Board Meeting first and then secondly to the next SEAC Meeting.

6. EDUCATION SERVICES UPDATE

6.1 Presentation: MH LIT – Student Mental Health In Action – Mental Health Lead Laura Conboy shared that MH LIT: Student Mental Health in Action is a series of four lessons, and now two expansions, to support the development of basic mental health knowledge and help-seeking skills. The lessons are designed for use with secondary students, focusing on building their understanding of mental health and mental illness, signs of mental health problems, and how/where to access help when needed.

The lessons were created and developed through a collaboration with the following:

- Teacher federations
- ThriveSMT (Student Mental Health)
- OSTA-AECO (Ontario Student Trustee Association)
- Kids Help Phone
- Be There/Jack.org

Although educators are not mental health professionals, they have an important role in creating mentally healthy classroom environments, noticing students whom we may be concerned about, and teaching students about maintaining good mental health. Students with learning disabilities may be at a great risk for mental health problems, including ADHD, anxiety, mood disorders, and interpersonal problems (Buber et. al., 2020). Good teaching practices and classroom accommodations to support students when they are presenting with feelings, thoughts, and behaviours that are interfering with learning can be an important protective factor and help bolster their skills toward success.

Background and Rationale

There are important reasons to bring mental health learning into the classroom:

- Students want to learn about mental health in the classroom.
- Promoting student mental health and well-being during the pandemic and beyond.
- Opening conversations.
- Helping students in need to reach support.
- Offering valuable learning experiences.
- Providing opportunities to develop skills.

Connection to the MHSU Strategy

Student Centered:

- Tier 1 Mental Health promotion, literacy, and help-seeking are important pieces to keep students safe!

Areas of Focus:

- Mental Health and Substance Use Knowledge/Support.
- Equip and Support Staff.
- Reinforce awareness of and access to pathways to care.

Supportive Resources:

- School Readiness Checklist
- Implementation Resources for School Leaders
- Educator Preparation Suggestions
- Connections to Curriculum Strands
- Parent/Caregiver Resources

Ernestown Secondary School to Community Classroom

- Educator/Mental Health Lead (MHL) collaboration to co-deliver lessons over four weeks (in person).
- Adaptations were made.
- Pre-and post-tests were created.

Next Steps

- Part of 2022-2023 MHSU Action Plan.
- November 2022 – Invited interested School to Community (STC) educators to brief after school refresher session.
- November 2022 – MHL invited to present as part of SMHO’s Knowledge and Implementation Series.
- Ongoing collaboration between MHL and STC Services Special Education Coordinator.
- Continue to explore innovative ways to deliver lessons.
- Collaboration with KFL&A Public Health Nurses to support implementation in select Grade 9 Phys Ed classes identified through 2022 School Climate Survey data.
- Inclusion in 2023 Mental Health Week resources for educators.

Chair McGregor called upon SEAC Members for questions regarding the MH LIT – Student Mental Health In Action.

7. CORRESPONDENCE

7.1 No correspondence at this time.

8. ASSOCIATION UPDATES

Helen Simson, Learning Disabilities Association of Kingston:

The Inclusive Classroom: What will it look like and how will we get there?

Our annual free online conference is on May 13, 2023, from 10:00 am to 2:00 pm. This is a four-hour forum focusing on the Inclusive Classroom. Session 1: Literacy and Initiatives and Session 2: The Inclusive Classroom. Anyone is free to register who has an interest in education and inclusive education.

9. OTHER BUSINESS – Administrative Report: Superintendent’s Report

A. Ministry Updates:

Education Community and Partnership Programs (ECCP) Monitoring Visits

The Ministry of Education regularly performs monitoring visits of ECCP programs throughout the province. Monitoring is a key component of accountability of ECCPs with the following objectives:

- Confirms the accuracy of the information submitted to the Ministry Applications for ECCPs.
- Ensures the implementation of Ministry policy as set out in the Guidelines for Approval and Provision of Education and Community Partnership Program (ECCP).
- Oversees how the education program is designed to enhance student achievement and well-being.
- Provides sector feedback to the Ministry from various stakeholders (i.e., students, staff, agency/facility, board).

A monitoring visit has been set for later this Spring and for this 2022/23 school year, the Ministry will be visiting the Nexus-Maltby program which is currently housed at Truedell Public School.

B. Educational Services Update:

Special Education Review Update

The next phase of the Special Education Review will get underway at the end of this month. All Limestone staff will receive a direct email with the link to the Thought Exchange questions that were shared with students and families in February. In addition, community partners and the general public will have access to the Thought Exchange through social media outlets as well as sharing through our schools. We are looking forward to bringing the data from these engagement exercises to SEAC later in the Spring.

Professional Development Updates

At the March 21, 2023, Learning Program Support (LPS) Teacher Meeting, teachers were provided with key system messages including Lexia, the roll out of 1:1 devices for Grade 9, and the Special Education Review. Teachers also engaged in deep math learning with Jackie Decker, Secondary Math Consultant, focusing on “Supporting Secondary Students in Math: Just in Time Gap Filling to Access Grade Level Curriculum.” They also had an opportunity to explore the Universal Design for Learning (UDL) Sharepoint, share best practices for LPS teachers and learned about Universal Screeners like Dibels, and practiced administering and scoring the screener.

At the March 27, 2023, Student Support Teacher (SST) Meeting, teachers were very busy sharing their success stories as well as their struggles through Exit Cards and Thought Exchange. They also had the opportunity to explore the Universal Design for Learning (UDL) Sharepoint site as well as learn about the Math/Special Education Project that is starting this Spring. Learning included:

- Learning ways to support all students by digging into the math through hands-on learning.
- Identifying where students are on the “Continuum of Numeracy Development” for multiplication and division.
- Noticing and naming what phase of numeracy development students are in, and what strategies they are using, using actual LDSB student work.
- Planning next steps for whole class and small group support.
- Practicing math activities and games to support students in developing these skills.

SST teachers will meet again on April 25, 2023, and LPS teachers will meet again on May 2, 2023.

On the afternoon of March 23, 2023, Education Community and Partnership Program (ECP) teachers had the opportunity to engage in professional development that focused on supporting students with special needs as they built their fluency skills in mathematics. Participants were provided information on simple diagnostic tasks and instructional strategies to use based on the data they are collecting. The main focus was on getting to know your learners and use engaging strategies to move them forward. Participants also received manipulatives and instructional kits to use in their classrooms.

On April 5, 2023, twenty-one School to Community educators gathered to learn from, and with board leaders in Math, Literacy, and ABA. Together they dove into the University of Florida Literacy Initiative (UFLI) resource to seek out science of reading informed entry points to support their students and were acquainted with the use of an array of hands-on-manipulatives and activities to engage their students in meaningful curriculum-fueled math learning.

On April 20, 2023, District Learning Centre (DLC) teachers will meet to learn about the Math/Special Education project and begin the work related to this initiative. They will also continue discussion around the Third Path Resource and the mid-year review process.

On May 4, 2023, District Autism classroom teachers will engage in Math professional development focusing on teaching students with special education needs for a half day. The other half of the day will be spent focusing on skills-based treatment related to Applied Behaviour Analysis or ABA.

Chair McGregor called on SEAC Members for questions.

10. NEXT MEETING DATE

Wednesday, May 31, 2023 – Tri-Board SEAC Meeting

11. ADJOURNMENT

MOVED BY: Trustee Lloyd that the meeting adjourn. Carried.

The meeting was adjourned at 6:28 pm.