

Limestone District School Board

Agenda

Regular Board Meeting

Wednesday, June 15, 2016

Limestone Education Centre

220 Portsmouth Avenue, Kingston

Private Session - 5:30 p.m. *

MOTION: To move into Private Session.

Declaration of Conflict of Interest

Chair's Update

Director's Update

Action Items

- (a) Board Minutes – May 18, 2015
- (b) Reports – Committees of the Board
 - (i) Committee of the Whole Board (Education, Policy & Operations) – May 24, 2016
 - (ii) Committee of the Whole Board (Budget) – May 30, 2016

For Information

- (a) Personnel Update
- (b) Safe Schools Update
- (c) Property Update
- (d) OPSBA Update
- (e) Labour Update
- (f) Legal Matter

Report to Public Session

Regular Meeting - 6:00 p.m.

Presentations:
Amherstview Public School: Swamped
Wess Garrod HEAL Award
Queen's Associate Teachers of the Year
Outgoing Student Trustee Recognition
Introduction of Incoming Student Trustees

Adoption of Agenda

Declaration of Conflict of Interest

Chair's Update

Director's Update

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

- (a) Expressions of Condolences and/or Congratulations
- (b) Board Minutes –May 18, 2015 (Pages 5-22)
- (c) Business Arising out of the Minutes
- (d) Reports from All Committees: Standing, Statutory, Ad Hoc and Special
 - (i) Committee of the Whole (Education, Policy & Operations) – May 24, 2016 (Pages 23-36)
 - (ii) Special Education Advisory Committee – May 19 & June 8, 2016 (Pages 37-45)
 - (iii) Committee of the Whole Board (Budget) – May 16 & May 30 (Pages 46-71), June 13 2016 (TBD)
- (e) OPSBA Report – Trustee Mahoney
- (f) Report from Student Trustee(s)

2. Reports Requiring Decision

- (a) Accounts – May 2015 – Trustee McGregor (Page 65)
- (b) Committee of the Whole (Education, Policy & Operations) 2016-17 (Pages 66-67)
- (c) Kingston-Algonquin-Limestone **Partnership Table** – May 25, 2016 (Pages 68-73)

3. Reports for Information

- (a) Molly Brant Elementary School Update – D. Fowler

(b) French Review Update – B. Fraser-Stiff (Pages 74-75)

4. Notice of Motion

Section B - Information

1. Internal Reports and Other Communications

(i) RFQ – Roof Replacements (Block 1) (Pages 76-77)

2. External Reports and Other Communications

(i) Petition e-389 re: Support for Bill C-241, An Act to Amend the Excise Tax Act (School Authorities) (Page 78)

(ii) Letter from Anthony B. Miller re Adverse Effects of Radiofrequency fields (Pages 79-81)

3. Communications Referred to Committee

4. Requests for Reports and/or Information

5. Other Business

6. Future Meetings

Audit Committee

- September 19, 2016 6:00 p.m.
- November 7, 2016 6:00 p.m.

7. Other Special Meetings/Events

School Closing Ceremonies

- QECVI June 17 1:00 p.m.
- Frontenac PS School June 10 11:00 a.m.
- First Ave PS School June 3 1:30 p.m.

Secondary School Graduations

Bayridge S.S. .	June 29th	4:00 PM	B.S.S.
Ernestown S.S.	June 29th	3:00 PM	E.S.S.
Frontenac S.S.	June 29th	4:00 PM	K-Rock Centre
Granite Ridge Education Centre	June 29th	7:00 PM	GREC Cafeteria/Gym
KCVI Graduation Ceremonies	June 29th	7:00 PM	K.C.V.I .Auditorium
LaSalle SS	June 29th	5:00 PM	LaSalle S.S.
LCVI	June 29th	1:30 PM	L.C.V.I.
Napanee District SS	June 29th	6:00 PM	N.D.S.S.
North Addington Education Centre	June 29th	7:00 PM	NAEC
QECVI	June 29th	6:30 PM	Q.E.C.V.I.
Sydenham High School	June 29th	5:00 PM	S.H.S. Gym

* In accordance with the Education Act, Section 207.(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- (a) The security of the property of the board;
- (b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) The acquisition or disposal of a school site;
- (d) Decisions in respect of negotiations with employees of the board; or
- (e) Litigation affecting the board.

**Regular Board Meeting Minutes
Limestone District School Board**

May 18, 2016

A regular meeting (Business) of the Limestone District School Board was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, May 18, 2016, at 6:00 p.m.

Present:

Members/: D. Jackson (Chair)

Trustees
E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials:
P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education
D. Rantz, Director of Education
J. Silver, Supervising Principal of Safe & Caring Schools
K. Smith, Communications Officer

Guests:
James Bonham-Carter, VP – Frontenac Secondary School
Bethany Delve, Bayridge Secondary School
Brenden Steele, Frontenac Secondary School
Kieran Ward, Frontenac Secondary School
Riley Teal, Granite Ridge Education Centre
Joel Tod, KCVI
Tarrah Ethier, KCVI
Annie King, LaSalle Secondary School
Andre Tryon, NAEC
Kara Evans, QECVI
Tyler Bark, QECVI
Dylan Clement, Napanee District S.S.
Nick Adams, Sydenham High School

Recorder: L. Strange, Records Management Coordinator

Presentation: Limestone Student Achievers Awards

Chair Jackson stated:

"I would like to welcome everyone to the presentation portion of tonight's Board meeting.

I would like to begin by acknowledging the fine work of the students of Cooks Internship Program who prepared the hors d'oeuvres for the awards reception to follow and take this opportunity to thank the students, and their teachers Ian Montgomery and Doug James from LCVI.

Tonight, we gather together, schools, staff, family and friends to recognize this year's Student Achievers. We will meet 14 dedicated and compassionate young people who have made a significant difference throughout their high school careers, both in their school and throughout the broader community.

I now welcome, and ask Vice Principal James Bonham-Carter to come forward to begin tonight's presentation of the 2016 Limestone Student Achievers Awards."

James Bonham-Carter stated:

"Welcome family members, friends and supporters of those receiving the Limestone Student Achievers Award. This evening is a celebration of the accomplishments of a number of students from across our district. Welcome award winners, your achievements, accomplished through dedication and perseverance, set the bar with respect to excellence in a number of areas. Your achievements make our schools better; and you inspire your fellow students, staff and community members alike.

The Limestone Student Achievers Award recognizes students whose exceptional accomplishments merit recognition beyond the school level and who have demonstrated exemplary achievement in at least three of the following four categories: academic standing, the Arts, athletics, and leadership. Significant out-of-school contributions to the community are also considered.

Students are nominated by their schools and selected by the awards committee of the Board. Thank you Trustees Ross, French and McGregor for your work on this committee.

It is now my honour to call on the Trustees to make presentations to the following students who are the recipients of a 2016 Limestone Student Achievers Award."

<u>Recipient</u>	<u>School</u>	<u>Presenter</u>
Bethany Delve	Bayridge Secondary School	Trustee Mahoney
Elizabeth McAuley	Ernestown Secondary School	Trustee Garrod
Brendan Steele	Frontenac Secondary School	Trustee Mahoney
Kieran Ward	Frontenac Secondary School	Trustee Jackson

Riley Teal	Granite Ridge Education Centre	Trustee McGregor
Joel Tod	KCVI	Trustee Murray
Tarra Ethier	KCVI	Trustee Murray
Annie King	LaSalle Secondary School	Trustee Crawford
Andre Tryon	NAEC	Trustee McGregor
Kara Evans	OECVI	Trustee Ross
Tyler Bark	OECVI	Trustee French
Dylan Clement	Napanee District S.S.	Trustee French
Nick Adams	Sydenham High School	Trustee Ruttan
Polly van Herpt	LCVI	Trustee Jackson

Congratulations to all of our deserving recipients for their efforts in making the Limestone District School Board truly a great place to learn. The names of the recipients of this award are recorded on a plaque permanently displayed here in the Barry C. O'Connor Board Room.

Finally, I would like to thank Liz Strange and Jane Douglas from the Communications Department, who have facilitated the awards process. Thank you for your hard work and commitment to this important annual process.

I have been asked to remind our award recipients that we would like to take a photograph of the group in the main lobby during the recess.

Thank you and good evening."

Approval of Agenda

MOVED BY: Trustee Crawford, seconded by Trustee Murray, that the agenda, as distributed, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod declared a conflict of interest for Secondary staffing or contract negotiations as his son is an employee of the Board.

Chair's Update

Chair Jackson offered the following remarks:

"Good Evening.

What an amazing group of Limestone student leaders we've recognized this evening. Fourteen great examples of how our students are achieving excellence, and making a difference in their community. Student Trustees Polly van Herpt and Elizabeth McAuley, my personal congratulations to you both for the incredible work you both do for your schools and in representing Limestone across the province.

Education Week was a good opportunity for all of us, school boards, the community, and the government to take time to highlight and honour our students and staff, and to celebrate achievement and excellence in public education. Here at Limestone, we recognized both Education Week and Mental Health Week with the theme "Achieving Excellence & Promoting Well-Being."

As part of Education Week, a number of government announcements were made that will continue to direct, support and build our capacity locally.

Specifically: Ontario's Well-Being Strategy for Education – Well-being is an important goal and strategic priority for Limestone. Much work has already been done in pursuit of this goal. Here in Limestone we strive every day to promote positive mental health and well-being. We welcome the province's commitment to support this important work by expanding the government's engagement process to include educators, staff and more community partners at all levels.

As well, recent Ministry of Education data shows that graduation rates continue to improve. I would like to recognize the hard work of staff in their pursuit of ensuring students reach their full potential and graduate from high school. More students here in Limestone are graduating than ever before as a result of focused efforts by educators, and engaging specialty programs aimed at helping students achieve success whatever their strengths, interests and career goals.

Limestone's current five-year graduation rate is 87% - an increase of 7% over four years, and two percent higher than the provincial rate of 85%. Congratulations to our students on their success, and Supervising Principal Lehman, please extend our congratulations to your team on this achievement.

Trustees have begun operating and capital budget deliberations for 2016-17. Our preliminary operating revenue estimates show a significant reduction of provincial grants from last year's operating budget. Enrollment decline, changes in allocation methods and benchmarks continue to put pressure on our Board. We are mandated to produce a balanced budget, while keeping our strategic goals before us. Earlier this week Trustees received budget priorities submissions from various employee associations; we thank them for participating in our budgetary process. We are working towards approving a balanced budget at our June 15th Board of Trustees meeting.

The City of Kingston has unanimously agreed to extend the successful Kingston Transit High School Program for another three years. They have agreed to offer grade 12 students returning for a fifth year or going on to post-secondary education here in Kingston the option of participating in this program. Trustees will receive a staff report tonight about this unique partnership that over the past four years has enabled students to get to various activities including volunteering, work, sports and recreation.

We have reached a rather moving moment in the history of three of our schools. We are moving forward with plans for the development of our new intermediate and secondary school and the opening of the Molly Brant Public School in September. School closure ceremonies for First Avenue Public School, Frontenac Public School and QECVI will take place next month. As part of our continuing outreach, the Director and I recently meet with Base Commander, Colonel Kesley at CFB Kingston, as we continue to reach out to our community. The meeting went very well as we discussed the ways that Limestone can continue to support Base families and their children.

I had the honour of attending our recent student trustee elections. Student Trustees van Herpt and McAuley, thank you for your excellent work in organizing and promoting this opportunity for our students. I would like to congratulate you both on a job well done, and extend congratulations on behalf of all trustees and senior staff, to next year's student trustees Will Sanderson, from Sydenham High School, and Josiah Ascough from LCVI. And on a final note, on behalf of trustees and senior staff, congratulations to Truedell Public School's Emily Moore. She has been selected to serve as a member of the Minister Sandals Student Advisory Council for next year. This will be an incredible learning experience, as I'm sure Trustee Murray can attest to, as her daughter Natalie, completes her term in this role.

Enjoy the coming Victoria Day long weekend! Thank You."

Director's Update

Director Rantz offered the following statement:

"Music Mondays, Tuneful Tuesdays, Celebrations of Dance, Math Challenges, Marathon Clubs. May has provided students with many opportunities to learn and grow. As Chair Jackson mentioned, here at Limestone, we recognized Education Week and Mental Health Week with the theme 'Achieving Excellence & Promoting Well-Being' which inspired our LDSB Twitter campaign. Schools and our corporate account posted many examples of how we support each other with the hashtag LDSBee - Well (#LDSBeWell)

As educators and caring adults, we know that a healthy, safe, accepting, caring and inclusive learning environment is critical for well-being, and that well-being is critical for our students to reach their full potential.

That connection between well-being and achievement has been so aptly represented here tonight by this year's Limestone Student Achievers, including our two Student Trustees, who have made us so proud through their dedicated efforts to excel academically, while also demonstrating their excellence in athletics, the Arts, and in their communities. What outstanding examples of student leadership and achievement.

That 'connection' was also the inspiration for the mosaic artwork currently on display in our foyer. The artwork was created by students with hearing losses and they chose 'Connections' to represent the idea that while each student is unique, they have characteristics in common that connect them, and as a group, they are part of a larger community. I am so very proud of these students, who have graciously agreed to have the tile mosaic remain on display here at the Education Centre.

Deeper 'Connections' were made for our grade 7 & 8s, and 10s & 11s at St. Lawrence College, where they attended a one-day, hands-on program that allowed them to explore a

variety of post-secondary pathways offered at the college. It's an intense day, but students and staff report the value of being able to introduce students to post-secondary options at this time in to a number of pathways is critical.

Excellence abounds in the Limestone District School Board, in many forms, and many disciplines. Limestone students have represented their schools and the district so well, and have triumphed at recent sporting events, as well as regional, provincial and international competitions and fairs. Congratulations to all participants who have worked and trained so very hard, and to their coaches and event volunteers who provide our students with these opportunities.

A brief round-up by the numbers:

- KCVIs DECA team members finished top 10 at the International Business competition
- More than 60 students attended the Ontario Skills Competition and Elementary LEGO & Construction Challenge, with 6 medals being awarded: 2 bronze, 2 silver, and 2 gold medal recipients who move on to the Nationals - Aron Cassidy from NDSS who will represent Ontario in the Auto Collision Repair category, and Wade Raymond from Ernestown, who outperformed the rest of his provincial counterparts in the field of Electrical Installation.
- 4,200 elementary students performed 9 dances during this year's Celebration of Dance, over two days and at two locations, Fairfield Elementary School and Fort Henry.
- The 2016 Kingston & Area High School Track and Field Championships had more than ~~fix~~ the bullet so this lines up....450 athletes, approximately 50 adult volunteers & student volunteers

16 events in each of 6 categories (male/female - midget/junior/senior), 6 relays, and 4 open events...over two days

- 1000 students completed a half or full-marathon that's 42.2 kilometers and 21.1 kilometers today at Caraco Field.

Congratulations one and all.

As we push ahead to the final month of the school year, I can't help but remark on the sheer force of energy and commitment I see every day by our staff and students in their pursuit of excellence in public education, and success for all. I am looking forward to the coming weeks of year-end musicals, award presentations, and graduations. Trustees, we have much work ahead of us over the next several weeks, and I am sure, like the staff and students we serve, our focus will remain on what is in the best interest of our students to ensure their success.

That concludes my remarks, Chair Jackson."

Section A – Matters Requiring Action at the Meeting

1. Routine Matters

(a) Expressions of Condolences and/or Congratulations

Trustee Crawford extended condolences to Laurie Stevenson, Office Coordinator at Sir John A. Macdonald Public School, on the passing of her husband.

Trustee Garrod extended condolences to Chris Pender, a teacher at Fairfield Elementary School, on the passing of his father.

Trustee Jackson extended condolences to Terry Latimore, Head Caretaker at LCVI, on the passing of his brother-in-law.

(b) Board Minutes – April 13, 2016

MOVED BY: Trustee Mahoney, seconded by Trustee Murray, that the Board Meeting Minutes of April 13, 2016, as presented, be approved. Carried.

(c) Business Arising out of the Minutes

There was no business arising from the minutes.

(d) Reports from All Committees: Standing, Statute and Special

(i) Committee of the Whole (Education, Policy & Operations)

Trustee Ruttan shared the report of the Committee of the Whole (Education, Policy & Operations) of April 27, 2016.

MOTION: That the LDSB require a roll call vote on all non-procedural motions.

MOTION: That responses to correspondence will be copied to all original recipients.

MOTION: That the wording of 'ending at 10 p.m.' remain unchanged.

MOTION: That the adjournment language in Board Policy 9, Section 13.4.0 be revised to include the extension of meetings past 10 p.m. in 15 minute increments with a two-thirds vote.

MOTION: That the language in Board Policy 9, Section 12 be changed to move into Private Session first, no earlier than 5:30 p.m.

MOTION: To accept the proposed changes to Board Policy 9, Section 17 as presented, with the separation of 17.4, 17.5 and 17.7, and including the friendly amendment to 17.8.5.

MOTION: That the proposed changes to Policy 9, Section 17.4, as presented, be accepted.

MOTION: That the changes to Policy 9, Section 17.5 with a five-minute presentation time for delegations, be accepted.

MOTION: That the proposed changes to Policy 9, Section 17.7, with the addition of language 'that a delegation cannot make a presentation on a topic on which a decision has been made', be accepted.

MOVED BY: Trustee Murray, seconded by Trustee Mahoney, that the report of the Committee of the Whole (Education, Policy & Operations) of April 27, 2016, as presented, be received. Carried.

(ii) Special Education Advisory Committee – April 20, 2016

Trustee McGregor shared the report of the Special Education Advisory Committee of April 20, 2016.

MOVED BY: Trustee McGregor, seconded by Trustee Garrod, that the report of the Special Education Advisory Committee of April 20, 2016, as presented, be received. Carried.

(iii) Environmental Sustainability Advisory Committee – March 8 and May 4, 2016

Trustee Ross shared the report of the Environmental Sustainability Advisory Committee of March 8 and May 4, 2016.

MOTION: That the committee support the Chair of ESAC to write a letter requesting the Ministry of Education and/or Energy consider Life-Cycle Business Cases as part of new school construction.

MOTION:

A) That whenever the Limestone District School Board (LDSB) has an opportunity to build a new school, that the LDSB direct the architect to make high-performance energy-conservation features a design priority from the start; and

B) That the LDSB formally ask the Ministry of Education and Infrastructure Ontario (IO) to add school boards to its list of eligible borrowers for either IO or other funding, so that all Ontario school boards that wish to implement high-performance energy measures in new school builds, renovations or retrofits, will have access to a low-interest borrowing facility that will enable them to implement these measures.

MOVED BY: Trustee Ross, seconded by Trustee Murray, that the report of the Environmental Sustainability Advisory Committee of March 8, as presented, be received. Carried.

MOVED BY: Trustee Ross, seconded by Trustee Garrod, that the report of the Environmental Sustainability Advisory Committee of May 4, 2016, as presented, be received.

In response to a question, Superintendent Babin stated that his staff had not yet had the opportunity to vet the implications of the proposed letter. He further stated that the term “high-performance energy-conservation features” is unclear and that there could be legislative issues related to the proposed loaning mechanism.

Trustee Ross clarified that “high-performance energy-conservation features” is meant to encapsulate all areas of the build (lighting, heating/cooling systems, windows, etc.). He also stated that Infrastructure Ontario currently permits loans to hospitals, universities/colleges, and municipalities, but not school boards.

The members discussed the new Climate Action Plan for the province of Ontario, and the implications it could have on new school builds in the future.

Trustee Ruttan suggested a review of the letter, with comments from the Board back to ESAC. She stated there is a need to consider the content and implications further before being able to approve.

Superintendent Babin suggested adding “where practical” to Section A of the motion.

Trustee French stated that at present she couldn’t support either part of the motion. She further asked for information on the following:

1. What would be the impact on timelines for the new intermediate/secondary school?
2. How much funding is available from Infrastructure Ontario?
3. Infrastructure Ontario- what are future implications for repayment of loan(s)?

Trustee Ross stated he is aware that the installation of such features would require a significant up-front cost, but that it would provide savings in the long-term.

Trustee Mahoney suggested writing a letter on the matter to OPSBA to ascertain their position.

MOTION: That the motion be tabled and referred to the Agenda Setting Committee.

MOVED BY: Trustee Murray, seconded by Trustee Mahoney. Carried.

(iv) Committee of the Whole (Budget)

Trustee Murray presented the report of the Committee of the Whole (Budget) of April 25, 2016.

MOVED BY: Trustee Murray, seconded by Trustee Ruttan, that the report of the Committee of the Whole (Budget) of April 25, 2016, as presented, be received. Carried.

(v) Audit Committee – May 2, 2016

Trustee French presented the report of the Audit Committee of May 2, 2016.

MOTION: That the draft 2016-17 Audit Plan from KPMG be approved, and recommended to the Board.

MOVED BY: Trustee French, seconded by Trustee Mahoney, the report of the Audit Committee of May 2, 2016, as presented, be received. Carried

(e) OPSBA Report – Trustee Mahoney

Trustee Jackson reported that:

The Ontario Public School Board Association Board of Directors meeting was held in April 2016.

The following are some of the highlights from the public session of the recent OPSBA board meeting:

- Mark Bailey, announced his upcoming retirement from the executive of OPSBA

- The Ministry of Education appears to be working on different understanding of how school bus transportation may be delivered. Further details are to come.
- Provincial trusts are being established for smaller working groups throughout the province. A summary of the details of these benefit plans can be found in the Ministry of Education's recent B Memos.
- Early years programming will be modified slightly with respect to before and after school programs with implementation in 2017
- Collaborative professional development will be further considered with respect to an implementation process. Ministry templates are available for use at boards across Ontario
- Legislative and government relations: there are new staff in the Ministry of education's office; the legislature will rise on June 9; three school boards are appearing before the Ontario Legislature's Public Accounts Committee with respect to food guidelines in schools.
- Upcoming OPSBA Annual General Meeting in June: detailed information can be found on the OPSBA web site.

(f) Report from Student Trustee(s)

Student Trustee McAuley stated:

"Thank you Chair Jackson. The month of May has been busy for the Limestone Interschool Council. Polly and I are thrilled to announce our recently elected student trustees for the 2016-17 school year, William Sanderson and Josiah Ascough. Will is a current grade 11 student at Sydenham High School and Josiah is a current grade 11 student at LCVI. Both Will and Josiah are passionate about student voice and we are confident that they will do great things for Limestone next year.

The four of us will be headed to Toronto next Thursday for the Ontario Student Trustees' Association Annual General Meeting. There we will hear from speakers including Minister of Education Liz Sandals and Lieutenant Governor David Onley, attend professional development workshops, and collaborate with other Student Trustees on Provincial Initiatives. At the conference on the night of Friday, May 27th, OSTA-AECO is holding its 15th anniversary Alumni Gala. Polly and I would like to extend an invitation to the Director, Chair, and all Trustees to attend this wonderful event. It is a great opportunity to network with past and present Student Trustees and to learn more about the how OSTA-AECO works. We can speak later if you have any questions about registration."

Student Trustee van Herpt stated:

"At OSTA, we are looking forward to wrapping up a very successful year and passing on the torch to Ontario's 2016-2017 student trustees. Liz and I are sad to say goodbye to our positions within the Public Board Council, however we're happy to have seen a year of meaningful initiatives, including the Ontario Public Students' Wellness Summit, and the creation of a position paper about LGBTQ+ inclusion in schools.

The Limestone Interschool Council was excited to introduce the newly-elected council into the world of Student Senate. We spoke to the group about everything we've done this year, such as the Holiday Food Drive, Students of Limestone, and the development of a new constitution. We will have our next meeting at the end of May, where we will let Josiah and Will get to run their first meeting.

Thank you, Chair Jackson."

2. Reports Requiring Decision

(a) Accounts

Trustee Crawford presented the Accounts – Finance report for the month of April 2016 and highlighted that total disbursements of \$14,782,346.36 CDN were processed in various SDS batches.

MOTION: That, subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the month of April 2016 (SDS disbursement Batches 37398-37715)) totaling \$14,782,346.36 as certified by the Superintendent of Business Services in accordance with Policy 3, sub-section 3.1, be approved.

MOVED BY: Trustee Crawford, seconded by Trustee Murray. Carried.

Trustee Crawford thanked Patrick Fisher for answering his questions.

(b) Kingston Transit – Secondary School Transit Pilot Program

Superintendent Babin provided an update on the Secondary School Transit Pilot Program.

Senior staff from ALCDSB and LDSB recently met with Kingston City staff. All parties indicated an interest in continuing the Transit Pass Pilot Program partnership for the next three years (2016-2017, 2017-2018 and 2018-2019) and negotiated an annual partnership contribution of \$20,000 from ALCDSB and \$40,000 from LDSB, for a combined contribution of \$60,000 annually (same level as in 2015-2016).

City staff will also be recommending to Council:

- That information from the pilot program will be used to support the transit rate review to be undertaken in 2016.
- To approve a research project with the University of Waterloo to study the pilot project.
- To extend bus passes for former Grade 12 students staying in Kingston for the period September to December 2016 to allow City staff to track and monitor usage.

At the May 3, 2016 Council meeting, Council unanimously approved the City staff recommendations including the continuation of the pilot program partnership arrangement for another three years with a combined annual financial contribution of \$60,000 from ALCDSB and LDSB.

MOTION: That the Board:

- 1. Approve the Kingston Transit Pass Pilot Program partnership for another three years, (2016-2017 to 2018-2019) for all Grades 9 to 12 students; and*
- 2. Provide an annual financial contribution of \$40,000.*

MOVED BY: Trustee Ross, seconded by Trustee Mahoney. Carried.

Trustee French inquired about the focus of the City of Kingston's research project related to this program, and whether there would be the opportunity to get data from the City for LDSB transportation planning.

Superintendent Babin stated that the focus of the study is looking at change in ridership behaviour. He further stated that he believed that program would translate into a cost savings for the LDSB.

Superintendent Babin shared that the program could offer the possibility of eliminating some buses for summer school. Other boards in the province do not provide busing for summer school classes. Business Services will review this for next year's programming.

Director Rantz shared that the program has also provided opportunities to eliminate busing/transportation costs for some field trips.

Supervising Principal Lehman stated that many schools, through their budgets, have in past practice provided bus passes for students to attend co-op placements. The schools were able to refund these passes in the amount \$10-15,000. In the central budget, which also provided funding for co-op placement transportation, there has been an additional savings of about \$20,000.

Superintendent Burra shared that there has also been a cost saving for community partners due to the transit program. Specifically, Pathways for Children and Youth, have been able to divert money previously spent on transportation for clients to other areas, like food gift certificates.

Director Rantz stated that the program also aligns with the LDSB's Strategic Plan, in the goal of environmental sustainability.

The Motion was called and Carried.

3. Reports for Information

(a) Alternative Education Sites

Supervising Principal Lehman provided an update to the Board of Trustees related to the Alternative and Continuing Education Program Changes.

The Limestone District School Board has 10 Alternative Sites and 1 Continuing Education Centre throughout the District. Current enrolment in Alternative Sites (under 21 is 324 Full Time Equivalent Students) and 21 and over is 303 Full Time Equivalent Adults) is 627 FTE.

To support Strategic Goal 1.1.1, (85% of students receiving an OSSD within 5 years) and to further intellectually engage students attending Alternative and Continuing Education programs, the following program delivery model changes are being implemented beginning September 2016:

- a) Use of Desire To Learn (D2L) Learning Management System in course offerings to foster a blended and hybrid approach;
- b) E-Learning Courses; and,
- c) Module approach where learning happens face to face over a short period of time.

Streetsmart and Second Chance will be relocating to the Frontenac Public School site for February 1, 2017. The lease for the Amherstview Learning Centre will expire on July 30, 2016. The lease will not be renewed and the students will be transitioned to other LDSB sites.

This report was received for information.

Trustee French expressed concerns about programs moving to a school site that may be declared surplus. It was clarified that at present there are no concerns for operating on the site for the next few years, and that no modifications/renovations would be necessary to meet the needs of the programming.

The program will be using first floor only, which meets the programs' needs for space and preferred location.

4. Notice of Motion

MOTION: THAT the Limestone District School Board request that the Ontario Ministries of Education and Health provide guidance on accommodating for a student with an EHS diagnosis given that our students live in a world where wireless use is pervasive and Wi-Fi provides valuable digital learning access for Ontario students.

MOVED BY: Trustee Mahoney, seconded by Trustee Ross.

Trustee Mahoney clarified that his reasoning for bringing forward the motion was to establish the position of the Ministries of Education and Health on the matter.

Director Rantz stated that EHS sensitivities fall under Safety Code 6, which the LDSB is compliant with. She further stated that the Board has a requirement to accommodate students for any diagnoses on an individual basis.

No students in LDSB currently have this diagnosis.

A suggestion was made to review what other school boards are doing. Supervising Principal Lehman stated that a review had already been conducted, and that at present there are no known accommodations for EHS in any other school board in the province.

Trustee Mahoney withdrew the motion.

Section B - Information

1. Internal Reports and Other Communications

No reports or other communications at this time.

2. External Reports and Other Communications

- a) Letter to Ms. Sharon Stacey re Wi-Fi – April 15, 2016
- b) Letter to Donna Hayward, OFSAA re Transferring student athletes between schools – April 13, 2016

Superintendent Labrie stated that if a student is moved from one school to another a form is filled out. The form articulates the reasons for the change and both principals are required to sign off.

The issue of student athletes transferring between schools has not historically been a problem in the LDSB, though the intention of the regulations are to prevent 'power-housing' of teams.

OFSAA is a separate sports body that governs these situations.

MOTION: To send letter to Donna Hayward, Executive Director of OFSAA, to endorse the letter from the Bluewater District School Board.

MOVED BY: Trustee Ross, seconded by Trustee Mahoney.

Trustee McGregor stated that there has been an ongoing problem in rural areas that schools will not have enough students for a team. The regulations should provide equal opportunity for all students, and support moves for athletic reasons, as well as academic.

Superintendent Labrie stated that there is no current restriction on students moving to a school for a sport that their home school does not have.

MOTION: To call the question.

MOVED BY: Trustee French, seconded by Trustee Garrod. Carried.

The original motion was called and failed.

3. Communications Referred to Committee

None at this time.

4. Requests for Reports and/or Information

There were no requests at this time.

5. Other Business

None at this time.

6. Future Meetings

The next meeting of the Limestone District School Board of Trustees will take place Wednesday, June 15, 2016.

7. Other Special Meetings/Events

See agenda listing.

8. Section C – Recess to Private Session

MOTION: To move into Private Session.

MOVED BY: Trustee Murray, seconded by Trustee Mahoney. Carried.

The meeting recessed to Private Session at 9:25 p.m.

8. Section D – Private Session

Members/: D. Jackson (Chair)
Trustees E. Crawford
W. Garrod
L. French
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray (Vice-Chair)
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
B. Fraser-Stiff, Superintendent of Education - regrets
T. Giles, Supervising Principal, School Effectiveness
D. Rantz, Director of Education
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT
A. McDonnell, Supervising Principal, Special Education
J. Silver, Supervising Principal of Safe & Caring Schools

Approval of Agenda

MOVED BY: Trustee French, seconded by Trustee Murray, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod advised that if there were any Labour updates he would be declaring a conflict of interest as his son is an employee of the Board.

Chair's Update

No update at this time.

Director's Update

No update at this time.

Action Items

- (a) Board Minutes – April 13, 2016

MOVED BY: Trustee Mahoney, seconded by Trustee Garrod, that the Board Meeting Minutes of April 13, 2016, Private Session, as distributed, be approved. Carried.

- (b) Reports – Committees of the Board

- i) Audit Committee – May 2, 2016

MOTION: That the Board approve the following:

- 1) *The Agreement of Transfer of Assets between the Trust and the Board dated May 18, 2016 be approved and that the Chair of the Board, Secretary of the Board, and the Treasurer of the Board be authorized to execute the Agreement on behalf of the parties; and*

- 2) *Pursuant to the Agreement:*

(a) the transfer of the Assets of the Trust to the Board respect the restricted and the unrestricted nature of the funds and the transfer to take effect as of June 30, 2016; and

(b) the Trust will be wound up as of August 31, 2016; and

- 3) *The Chair of the Board, Secretary of the Board, and Treasurer of the Board, or any two of them, are hereby authorized and directed to do all things necessary, including the execution of documents, to carry out and fulfill the terms and conditions of the Agreement, and to implement this Resolution.*

MOVED BY: Trustee French, seconded by Trustee Mahoney, that Audit Committee minutes of May 2, 2016, as presented, be approved. Carried.

For Information

- (a) Safe Schools Update (Item (b) on Agenda)

Supervising Principal Silver provided a Safe Schools update.

- (b) Property Update (Items (a) and (c) on Agenda)

No update at this time.

- (c) OPSBA Update (Item (d) on Agenda)

Trustee French provided an OPSBA update.

- (d) Labour Update (Item (d) on Agenda)

i) Human Resources Report

Superintendent Labrie provided a Labour Update.

(e) Legal Matter (Item (e) on Agenda)

None at this time.

(f) Personnel Update (Item (b) on Agenda)

Director Rantz provided a Personnel update.

9. Report to Public Session

Chair Jackson called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Mahoney, seconded by Trustee Murray. Carried.

The Board moved into Public Session at 10:24 p.m.

10. Adjournment

Chair Jackson called for a motion to adjourn the meeting.

MOVED BY: Trustee Ross, seconded by Trustee Mahoney, that the meeting adjourn. Carried.

The meeting adjourned at 10:24 p.m.

**Committee of the Whole (Education, Policy & Operations)
Meeting Minutes
Limestone District School Board**

May 24, 2015

Members/:

Trustees E. Crawford
L. French (Chair)
W. Garrod
D. Jackson
T. Mahoney
K. McGregor
E. McAuley (Student Trustee)
P. Murray
A. Ross
S. Ruttan
P. van Herpt (Student Trustee)

Officials: P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Education
C. Downie, Facility Planning Officer
B. Fraser-Stiff, Superintendent of Education
D. Fowler, Manager of Facility Services
A. Labrie, Superintendent of Human Resources
D. Rantz, Director of Education
W. Toms, Manager of IT & Planning

Guests: R. Bailey, PARC Facilitator
C. Clarke, Ameresco
J. Douglas, Ministry of Education
C. Sarellas, Ministry of Education

Recorder: L. Strange, Records Management Coordinator

Approval of Agenda

MOVED BY: Trustee Crawford, that the agenda, as amended, be approved. Carried.

Declaration of Conflict of Interest

No declarations were made.

Section A – Matters Requiring Action at the Meeting

1. Reports For Information

a) Presentation: Ministry of Education Strategic Planning Process

C. Sarellas and J. Douglas of the Ministry of Education, attended the meeting to provide an update on the Strategic Planning Process for school boards. The guide was originally produced by the Ministry in 2012, with the planned updates intended to streamline the process and make the content of the guide easier to access and translate for individual boards' planning processes.

The Multi-Yea Plan (MYP) is a tool for helping boards to reach the goals of *Achieving Excellence*, to foster public confidence in education, to create coherence and cohesion for the system, to ensure equity of access and opportunity for all students, and to provide opportunities for shared leadership and encourages a collective growth mindset. The MYP should not duplicate the work of other planning tools or initiatives (i.e. Director Annual Plan, BIP.S.A, Operational Plans, etc) and should be designed to support employee and student well-being.

It was explained that Trustees' role is to lead the planning, while Board staff are involved in translating the plan into operational processes. Trustees would then monitor the progress and success of the MYP through the Director's Annual Plan.

MYP should include evidence-based practice, reciprocal leadership, and optimize learning and working conditions for students and staff.

The framework of the MYP supports the entire school system to ensure student success and staff engagement, as well as efficiencies and good central business practices. It should incorporate the values of achieving excellence and leadership for learning.

Communication is critical throughout the entire planning process.

An effective MYP will focus on a small number of ambitious goals, will be transparent, relentless and increasingly challenge the status quo, will transform culture, and will engage all voices.

The MYP planning phases are:

1. preparation and context
2. consultation and plan development
3. alignment and implementation
4. monitoring and reporting

A board should allow a year for planning until the intended adoption date of the plan, and may require an external consultant during different stages. The plan should be 'tweaked' each year, with changes only if needed and that are purposeful.

During phase one staff should provide a high-level review to the board, deliver a board report on process, review mission, vision and values statements and conduct an environmental scan. The environmental scan should include an internal and external analysis, focusing on strengths, weaknesses, opportunities and threats.

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During Phase 2 the focus is on identifying key internal and external stakeholders. The planning team should engage with community organizations, business/municipal leaders, child care providers, and health care agencies.

Socio-economic trends, employment trends, student achievement data, enrolment data, census data, existing MYP, Director's annual plan, and other sources of data should be reviewed to ensure all factors are considered when developing the MYP.

After consulting with key stakeholders the board should analyze the findings, develop and approve plan, and communicate the plan.

When the MYP is completed it should contain realistic and attainable short-term initiatives, be focused on student outcomes, be cost effective and compliant with Ministry directives, be measurable with evidence-based data, align with MVV, and be articulated in plain language and "owned" by students, trustees and staff.

During phase three staff will operationalize the MYP through Director's Annual Plan (DAP), align other plans with MYP, ensure the budget supports other plans, align department plans with MYP and/or DAP, and align all other plans, projects and initiatives with the MYP.

During phase four the MYP should be monitored for progress, reported regularly to board of Trustees, be reviewed annually, and progress should be communicated to stakeholders.

It was suggested that the MYP should be reviewed on an annual basis, and at minimum reported on twice a year to Trustees.

Trustee Murray inquired about what type of budgetary items should be reflected in the MYP. C. Sarellas replied that budget issues should be referred to in a high-level way, and articulate the connection to the Director's Annual Plan and MYP.

It was clarified that school boards are not required to file their plans or seek approval from the Ministry. The intention of the MYP is about the individual board being responsible to its constituents.

The planning and implementation timeline for MYP should align with budget approvals and the annual review by the Director.

In response to a question C. Sarellas stated that 'leading by the middle' is about being responsive to the needs of the system through constant processing and scanning.

Data-driven initiatives are to be included in the MYP. An individual board is to determine where to glean its data from. The Ministry Guide will offer some sources for Boards to access.

J. Douglas advised that the Ministry is in the process of putting together an advisory committee for feedback on the revisions to the guide. The committee will include Directors of Education, and leaders from post-secondary institutions and health care.

It was clarified that the Ministry has not reviewed the processes used outside of Ontario as of yet, nor has it reviewed how MYP work could be aligned with school board operational reviews.

Effective practice looks quite different that it did in prior years, and will affect how MYPs are developed.

The end result needs to be understood and articulated by all people that will access the plan – students, families, staff and stakeholders. It should be written in clear, concise language and not be more than a few pages in length.

J. Douglas shared that some boards in the province have produced a one-page document for the public that is posted on their websites.

Director Rantz thanked C. Sarellas and J. Douglas for their presentation.

1. Reports Requiring Decision

a) Long Term Accommodation Plan (LTAP) – P. Babin

This report was circulated with the meeting package for information.

LTAP Presentation by Ameresco

C. Clarke, of Ameresco, attended the meeting to provide the Board with an update on the Long-Term Accommodation Plan being developed for the LDSB.

A Long Term Accommodation Plan (LTAP) is designed to address student accommodation and program needs over the next 15 years, recognizing projected student enrolment, facility utilization, facility condition, transportation, new school construction, boundary adjustments, program initiatives, etc. The Ministry of Education requires that all school boards complete a long term accommodation plan.

The Ministry's focus on Capital Priority funding is to address:

- Reducing underutilized spaces and creating greater efficiencies
- Examining opportunities to fill underutilized spaces in lieu of funding the costs to construct new pupil places to deal with enrolment pressures due to housing growth
- Dealing with facility renewal needs
- Joint use developments, multi-use community programs, community hubs
- Addressing enrolment growth where required
- Facilities for French-language right holders in under-served areas of the Province

Focus has shifted to financial implications of carrying surplus capacity, more efficient use of space, shifts in definition of community partnerships, and joint-use schools. In evaluating requests for funding, Ministry has increased focus on available school space within 10km radius of next closest school (E&S) and 20km secondary not on same campus (measured by road distance), achieving elementary schools with a minimum of 2 classes per grade where possible to maximize breadth of programming, extra curricular, co-curricular and cross-curricular opportunities, and the need to address change in Provincial capital and operating grants which will require 100% utilization of schools in order to ensure that facility renewal and school operation costs (i.e. cost to heat, light and clean) are met. Achieving close to 100% utilization year-over-year will require some schools at capacity greater than 100% to offset school populations that can never achieve 100% - that is, some students in portables.

Constructing new schools or additions should take into consideration long-term

'sustainable' enrolment and accommodate 'peak' enrolment with portables/portapaks, etc.

New changes to Regulation 444/98 Disposition of Schools include the addition of health networks and social service agencies to the preferred vendors list, and that properties sold to co-terminous board must be at fair market value.

Napanee District S.S. Family of Schools

Recommendations:

Review all elementary schools in the family, in an effort to improve on attendance boundaries (i.e. reduce the number of out-of-boundary pupils); improve overall facility utilization and expand the breadth of programs available to students where school populations are less than two (2) classes per grade;

Address anticipated elementary enrolment decline and consider reducing available space by approximately 629 pupil places;

Establish a PAR in 2017/18 involving Napanee DSS, Southview P.S., The Prince Charles School, Selby P.S., Newburgh P.S., Centreville P.S., Enterprise P.S. and Tamworth E.S. with the view to:

- Redirect Grade 7/8 programs to Napanee DSS;
- Consolidate Selby P.S., Newburgh P.S., Centreville P.S., Enterprise P.S., Tamworth ES and construct a new 374 pupil place replacement school north of Hwy 401, possibly on the Centreville P.S. site, subject to funding approval – projected cost \$8.0 million (2016\$);
- Adjust school boundaries such that some pupils will be redirected to The Prince Charles School;
- Adjust school boundaries such that pupils south of the Napanee river will be redirected to Southview P.S.;
- Consider replacement of The Prince Charles School on the same site during 2025/26 to 2030/31 in order to address FCI projected to be in excess 75% and sized to accommodate sustainable enrolment (420 pupil places) – projected cost \$8.5 million (2016\$);

A proposed net reduction of 629 pupil places (3,419 in Year 1 to 2,790 in Year 15) would result in:

- more effective use of schools over the long term, improving overall utilization by 10% elementary and 18% secondary;
- would enhance student program opportunities;
- would enhance the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

Implementation of the recommendations should reduce facility renewal investment needs on the elementary panel with the construction of two replacement schools (i.e. the remaining 3 elementary schools will be less than 20 years old).

Implementation of the recommendations would cost approximately \$16.5 million for new construction, reduce the facility renewal investment by approximately \$31.4 million, and result in an overall net savings of \$14.9 million over the forecast period.

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In response to a question C. Clarke confirmed that the proposed changes would have all elementary schools in the area sending grade 7 and 8 students to N.D.S.S.

It was clarified that there is no Ministry process in place that requires school boards to consult with other boards in the area in regards to consolidations or joint use of buildings.

It was clarified that leasing part of school to an outside agency/organization does not reduce the capacity of a building, but that in doing so partners should pay full life cycle and operational costs of the space they are leasing. The end result should not provide a gain or loss to the board.

Recommendations are based on geographical and transportation considerations.

Ernestown S.S. Family of Schools

Recommendations:

Review Bayridge S.S., Ernestown S.S., Napanee D.S.S. and Sydenham H.S. to improve facility utilization and reduce secondary surplus space;

Establish a PAR in 2021/22 involving Bayridge S.S., Ernestown S.S., Napanee D.S.S. and Sydenham H.S. with the view to:

- Close Ernestown S.S. and redirect pupils residing south of Hwy 401 to Bayridge S.S., pupils residing North of Hwy 401 to Sydenham H.S. and pupils feeding from Bath P.S., Amherst Island P.S. and Centreville P.S. to Napanee D.S.S.

Establish a PAR in 2017/18 involving Collins Bay P.S., Lancaster Drive P.S. and Fairfield E.S. with a view to:

- Close Collins Bay P.S. and redirect pupils east of Collins Bay Rd to Lancaster Drive P.S. and the remaining pupils to Fairfield E.S. to reduce surplus capacity (see Frontenac Family of Schools for more information).

To reduce surplus capacity and reducing facility renewal investment requirements in this area:

- Establish a PAR in 2016/17 involving Yarker F.S. and Odessa P.S., with a view to close Yarker F.S. and redirect pupils to Odessa P.S.;
- Establish a PAR in 2023/24 involving Bath P.S. and Amherst Island P.S., with a view to close Amherst Island P.S. and redirect pupils to Bath P.S.

A net reduction of 963 pupil places (2,811 in Year 1 to 1,848 in Year 15) would result in:

- more effective use of secondary schools over the long term, improving overall Board-wide utilization by more than 11% overall on the secondary panel;
- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

No new construction is proposed for this area within the 15-year forecast period; however, there will be a need to continue to invest in facility renewal and repair. Implementation of recommendations should reduce facility renewal investment needs with a proposed reduction of surplus spaces on the elementary and secondary panels.

Implementation of the recommendations would reduce the facility renewal investment by approximately \$29.0 million, and result in an overall net savings of \$29.0 million over the forecast period.

It was confirmed that the proposed savings have been compared against potential increases in transportation costs. The Ministry recognizes that some boundary changes and consolidations will increase transportation costs, but endorses the issue against reducing the liability of surplus schools in the province.

It was clarified that a large number of students attending Yarker P.S. live closer to the Sydenham Family of schools.

The timing of the closing for Amherst Island school would allow numbers to naturally reduce to the point that there is no choice but to close the school.

Student counts include those attending specialized programming, such as Challenge.

It was confirmed that the recommendations make the assumption that funding for new builds will be approved.

Frontenac Family of Schools

Recommendations:

Establish a PAR in 2017/18 involving Collins Bay P.S., Lancaster Drive P.S. and Fairfield E.S. with a view to:

- Close Collins Bay P.S. and redirect pupils east of Collins Bay Rd to Lancaster Drive P.S. and the remaining pupils to Fairfield E.S. to reduce surplus capacity.

Establish a PAR in 2020/21 involving Bayridge P.S., Cataraqui Woods E.S., Lord Strathcona P.S., R.G. Sinclair P.S., Truedell P.S., Welborne Avenue P.S. and W.J. Holsgrove P.S., with a view to:

- Close R.G. Sinclair P.S. and redirect pupils in the bussed area to the New Elementary School to be constructed north of Princess St (refer to Bayridge S.S. Family of Schools) and redirect remaining pupils to Welborne Avenue P.S. to reduce surplus capacity;
- Redirect Welborne Avenue P.S. bussed pupils residing east of Centennial Dr. to Lord Strathcona P.S. and redirect pupils residing west of Centennial Dr. to the New Elementary School to be constructed north of Princess Street (refer to Bayridge S.S. Family of Schools).
- In 2020/21 redirect 2 classrooms from Frontenac S.S. to Module de l'Acadie to accommodate enrolment

A net reduction of 536 pupil places would result in:

- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

No new construction is proposed for this area within the 15 year forecast period; however, there will be a need to continue to invest in facility renewal and repair. Implementation of the recommendations should reduce facility renewal investment needs with a proposed reduction of surplus spaces on the elementary panel.

Implementation of the recommendations would reduce the facility renewal investment by approximately \$10.0 million, and result in an overall net savings of \$10.0 million over the forecast period.

It was confirmed that there is no recommendation for English grade 7-8 students to be transferred to Frontenac S.S.

Director Rantz stated that there are lots of opportunities in programming with bringing 7-8 students in with the secondary cohort. A report can be brought forward with more information about this matter for Trustees.

Bayridge S.S. Family of Schools

Recommendations:

Establish a PAR in 2020/21 involving Bayridge P.S., Catarauqui Woods E.S., Lord Strathcona P.S., R.G. Sinclair P.S., Truedell P.S., Welborne Avenue P.S. and W.J. Holsgrove P.S., with a view to:

- Close W.J. Holsgrove P.S. and redirect pupils to the New Elementary School to be constructed north of Princess St;
- Close Truedell P.S. and redirect pupils to Bayridge P.S.;
- Redirect the Bayridge P.S. bussed pupils to the New Elementary School to be constructed north of Princess St;
- Constructing a new Elementary School (450 pupil places) to accommodate pupils north of Princess St. at a cost of \$10.4 million (2016\$).

Establish a PAR in 2017/18 involving Collins Bay P.S., Lancaster Drive P.S. and Fairfield E.S. with a view to:

- Close Collins Bay P.S. and redirect pupils east of Collins Bay Rd to Lancaster Drive P.S. and the remaining pupils to Fairfield E.S. to reduce surplus capacity (see Frontenac Family of Schools for more information).

Establish a PAR in 2021/22 involving Bayridge S.S., Ernestown S.S., Napanee D.S.S. and Sydenham H.S., with a view to:

- Close Ernestown S.S. and redirect pupils residing south of Hwy 401 to Bayridge S.S., pupils residing North of Hwy 401 to Sydenham HS and pupils feeding from Bath P.S., Amherst Island P.S. and Centreville P.S. to Napanee D.S.S. (see Ernestown Family of School for more information).

- Construct a 210 pupil place addition at Bayridge S.S. at a cost of \$5.6 million (2016\$)

This would result in a net increase of 306 pupil places, to accommodate the anticipated growth and consolidation in the area.

Construction of a new elementary school north of Princess Street could be at a location near Cataraqi Woods Drive and west of Bayridge Drive – a school site is presently reserved with the developer. Implementation of the recommendations should reduce facility renewal investment needs with a proposed reduction of surplus spaces on the elementary panel.

Implementation of the recommendations would cost approximately \$16.0 million for new construction, reduce the facility renewal investment by approximately \$7.1 million, and result in an overall net capital investment cost of \$8.9 million over the forecast period.

It was clarified that the cost of the new elementary school does not include the acquisition of the land.

The concept of including 7-8 students in all secondary school sites was a first consideration. Not all sites, due to size, configuration or other considerations, can accommodate additions to allow an influx of 7-8 students.

L.C.V.I. Family of Schools

Recommendations:

Establish a PAR in 2020/21 involving Bayridge P.S., Cataraqi Woods E.S., Lord Strathcona P.S., R.G. Sinclair P.S., Truedell P.S., Welborne Avenue P.S. and W.J. Holsgrove P.S., with a view to:

- Redirect Welborne Avenue P.S. bussed pupils residing east of Centennial Dr. to Lord Strathcona P.S. (see Bayridge S.S. Family of Schools for more information)

Establish a Boundary Realignment and Program Change Consultation in 2017/18 involving Loyalist C.V.I., Calvin Park P.S., Rideau P.S., and Winston Churchill P.S., with a view to:

- Redirect regular track Gr. 7/8 pupils from Rideau P.S. and Winston Churchill P.S. to Calvin Park P.S.;
- Redirect regular track Gr. 9-12 pupils residing within Rideau P.S. and Winston Churchill P.S. catchment areas to Loyalist CVI.

Resulting in no change in the number of pupil places, however, the reallocation of pupils anticipated to occur will increase utilization for both panels in this area.

No new construction, consolidations/closures are proposed for this area within the 15 year forecast period, however there will be a need to continue to invest in facility renewal and repair.

Implementation of the recommendations would not result in any additional new construction costs or reductions in required renewal investments.

Kingston Central Family of Schools

Recommendations:

Explore the possibility of a joint use facility with ALCDSB on Wolfe Island by undertaking a Consultation in 2016/17 involving Marysville P.S.

Establish a PAR in 2021/22 involving J.G. Simcoe P.S. and Rideau Heights P.S., with a view to:

- Close J.G. Simcoe P.S. and redirect pupils to Rideau Heights P.S.

Establish a Boundary Realignment and Program Change Consultation in 2017/18 involving Loyalist C.V.I., Calvin Park P.S., Rideau P.S., and Winston Churchill P.S., with a view to:

- Redirect regular track Gr. 7/8 pupils from Rideau P.S. and Winston Churchill P.S. to Calvin Park P.S.;
- Redirect regular track Gr. 9-12 pupils residing within Rideau P.S. and Winston Churchill P.S. catchment areas to Loyalist CVI.

A net reduction of 820 pupil places (including the previously approved PARs) would result in:

- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

Implementation of the recommendations should reduce facility renewal investment needs on both the elementary and secondary panels with the construction of two replacement schools and the reduction of surplus spaces on both the elementary and secondary panels; however, the facility renewal needs of the remaining elementary school portfolios will increase significantly over the forecast period.

Implementation of the recommendations would cost approximately \$46.8 million for new Construction, reduce the facility renewal investment by approximately \$57.8 million, resulting in an overall net savings of \$11.1 million over the forecast period.

A question was raised about the timing of the move for Rideau P.S. and Winston Churchill P.S. students to Calvin Park P.S., as the students would eventually be directed to the new school to be built in the area. It was clarified that the chosen date has to do with the need to balance enrolment for all schools in the area.

A boundary review is needed before opening of new intermediate/secondary school, as the building will not be able to accommodate the number of students currently within the catchment area.

The former Calvin Park P.S. building is not an operational school, and as such is not counted for planning for the area. There are no current recommendations for this building, or any other non-instructional sites, being pulled back into operational use.

LaSalle S.S. Family of Schools

Recommendations:

Establish a PAR in 2019/20 including Glenburnie P.S., La Salle I.S. and Ecole Sir John A. Macdonald P.S., with a view to:

- Consolidation of Glenburnie P.S. JK-6 pupils at Ecole Sir John A. Macdonald P.S.
- Consolidation of Glenburnie P.S. Gr. 7/8 pupils at La Salle I.S.

A net reduction of 233 pupil places would result in:

- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding

No new construction is proposed for this area within the 15 year forecast period, however there will be a need to continue to invest in facility renewal and repair. Implementation of the recommendations should reduce facility renewal investment needs with a proposed reduction of surplus spaces on the elementary panel; however, this reduction is more than offset by the increasing facility renewal needs at Ecole Sir John A. Macdonald P.S., Storrington P.S. and Joyceville P.S.

Implementation of the recommendations would reduce the facility renewal investment by approximately \$4.6 million, and resulting in an overall net savings of \$4.6 million over the forecast period.

There is a new subdivision planned for this catchment area. C. Clarke confirmed that the even with the proposed changes there would still be room to accommodate an influx of new students.

NAEC

Recommendations:

Consider converting 2 classrooms into a community hub/technology center, subject to funding approval.

Explore with the Ministry of Health the possibility of converting used space into a long-term care facility:

- A lease agreement for the use of surplus space would potentially offset operating and capital costs if the lease price incorporates full life-cycle costs

Implementation of the recommendations would not result in any additional new construction costs or reductions in required renewal investments in advance of determining any potential facility partnerships. Any potential offset of costs due to a lease agreement have not been included in this analysis.

Sydenham H.S. Family of Schools

Establish a PAR in 2019/20 including Loughborough P.S. and Prince Charles P.S., with a view to consolidate Prince Charles P.S. into Loughborough P.S.

Conduct a PAR incorporating Bayridge S.S., Ernestown SS, Frontenac S.S., Napanee D.S.S. and Sydenham H.S. to examine the need to reduce surplus secondary space in 2021/22 and potentially redirect students north of Hwy 401 to Sydenham H.S.

Net reduction of 265 pupil places would result in:

- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

No new construction is proposed for this area within the 15-year forecast period, however there will be a need to continue to invest in facility renewal and repair. While implementation of the recommendations should reduce facility renewal investment needs due to a proposed reduction of surplus spaces on the elementary panel; the facility renewal needs of the remaining schools will increase by more than 50% over the forecast period.

Implementation of the recommendations would reduce the facility renewal investment by approximately \$6.8 million, and resulting in an overall net savings of \$6.8 million over the forecast period.

GREC

Recommendations:

Establish a PAR in 2023/24 including Granite Ridge Ed Centre and Land O'Lakes P.S., with a view to consolidate Land O'Lakes P.S. into Granite Ridge Ed Centre.

Net reduction of 208 pupil places would result in:

- enhanced student program opportunities;
- enhancing the Board's ability to fund school operations and facility renewal consistent with anticipated changes in Provincial funding.

No new construction is proposed for this area with the 15 year forecast period, however there will be a need to continue to invest in facility renewal and repair. Implementation of the recommendations should reduce facility renewal investment needs due to a proposed reduction of surplus spaces on the elementary panel.

Implementation of the recommendations would reduce the facility renewal investment by approximately \$5.5 million, resulting in an overall net savings of \$5.5 million over the forecast period.

With Clarendon Central P.S. down to 19 students by 2030/31 a question was raised as to what the quality of education being provided would be with so few students.

It was confirmed that other ideas for partnerships with smaller schools have been considered.

Clarendon Central P.S. is closer to a school in Renfrew County, but at present it doesn't seem likely that there would be a solution available in partnering with this board.

Financial Summary & Conclusions:

This analysis concludes that consolidations/closures and the construction of new schools/additions will result in improved overall building condition over the 15-year planning horizon. This is evidenced in the potential \$124.4 million in renewal savings and 12.5% improvement in total building condition.

Based on the 15-year enrolment trends in this analysis, it is recommended that approximately 3,344 pupil places be removed from the system through consolidations/closures while 4 replacement schools, an addition to an existing school and one new school north of Princess St. be constructed.

To balance funding and enrolment most school boards in the province need to reduce by 10-15 % capacity.

Director Rantz stated that a comprehensive communications strategy is underway.

This report was received for information.

MOVED BY: Trustee Mahoney, that the report be received for information. Carried.

Section B- Information Items

1. Internal Reports and Other Communication

a) RFQ – Grass Cutting

This report was circulated for information.

2. External Reports and Other Information

There were no reports at this time.

Other Business

No other business at this time.

Private Session

MOVED BY: Trustee Murray, that the meeting move into Private Session, Personnel Matter. Carried.

The meeting moved in Private Session at 8:45 p.m.

A personnel matter was discussed.

**Committee of the Whole (Education, Policy & Operations)
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Limestone District School Board**

May 24, 2015

MOVED BY: Moved by Trustee Garrod, seconded by Trustee Ruttan, that in accordance with Policy 5, Trustee Code of Conduct, Section 21.0, a Trustee be censured.

Roll Call vote:

YEAS: Trustee French, Trustee Garrod, Trustee McGregor, Trustee Mahoney, Trustee Murray, Trustee Ruttan (6).

NAYS: Trustee Crawford, Trustee Ross (2).

The motion was called and carried (6:2)

Next Meeting Date

The next Committee of the Whole (Education, Policy & Operations): TBA

Adjournment

Chair French called for a motion to adjourn the meeting.

MOVED BY: Trustee Crawford, that the meeting adjourn. Carried.

The meeting adjourned at 9:35 p.m.

**Special Education Advisory Committee
Meeting Minutes
Limestone District School Board**

May 19, 2016

A meeting of the Special Education Advisory Committee was held in Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Thursday, May 19, 2016, at 5:00 p.m.

Present:

Trustees: K. McGregor, Co-Chair
A. Ross, Trustee

Members: B. Shoniker, Member-at-Large, (Ongwanada)
T. Suart, Autism Ontario
E. Sheldon, Community Living Kingston, Co-Chair
L. Sadlowski, Learning Disabilities Association of Kingston
D. Williams, Learning Disabilities Association of Kingston
A. Martin, Member-at-Large (Queen's University)
J. Castell, Family & Children's Services, Frontenac, Lennox & Addington
K. Jeffrey, Lennox and Addington Resources for Children
M. Bryan, Down Syndrome Association of Kingston

Staff: A. McDonnell, Supervising Principal
C. Herron, Educational Services and Safe Schools Coordinator
H. Box, Special Education Program Coordinator
J. Murphy, Special Education Program Coordinator
S. Burnett, Special Education Program Coordinator
J. Davidson-Harden, Chief Psychologist & Mental Health Lead
D. Scarlett, Principal of Educational Services

Guest:

Regrets: S. Gillam, Principal of Educational Services
N. Carson, Epilepsy Kingston
A. Collins, Easter Seals

Recorder: Liz Strange, Records Management Coordinator

1. Welcome

Trustee McGregor called the meeting to order, welcoming all those in attendance to the meeting.

2. Approval of Agenda

MOVED BY: B. Shoniker, that the agenda of May 19, 2016, as presented, be approved.

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

4. Business Arising From the Minutes

None at this time.

5. Special Education Service Delivery Model

Supervising Principal McDonnell presented a draft version of the Special Education Review report for member's feedback.

Changes to how the Ministry of Education currently funds special education has resulted in a reduction to the special education budget in LDSB for the 2014-2015, 2015-2016 and 2016-2017 school year. The following information was shared:

- A reduction of 1.8 FTE elementary school to community teachers-this reduction is based on fewer numbers of students who require this service.
- A reduction of 1.0 FTE Speech Language Pathologist
- A reduction of .40 FTE Clinical
- A reduction of .5 FTE Student Support Counsellor
- A reduction to 5.0 FTE Educational Assistants
- A reduction of 1.0 FTE Adolescent Care Worker-this reduction is related to secondary school consolidations
- A reduction of 2.0 FTE elementary Behaviour District Learning Centres-at Rideau Heights Public School (junior) and Frontenac Public School (junior)
- A reduction of .5 FTE secondary Behaviour District Learning Centre-at Robert Meek
- Staff from the Early Learning Team will be redirected into school based allocations

MOTION: That SEAC write a letter to the Ministry of Education re concerns about the cuts to the LDSB's special education funding under the new funding allocation model.

MOVED BY: E. Sheldon. Carried.

A. Martin requested information about the data being collected to support the reasons for changes to the special education funding model.

6. Correspondence

Nothing at this time.

7. Association Updates

As circulated with the meeting package.

Erin Sheldon- Community Living Kingston

E. Sheldon shared that Community Living Kingston has applied for two new grants, through PRO Grants and Parent Mentorship.

8. Other Business

None at this time.

9. Next Meeting Date

June 8, 2016 at 6:30 pm at the Education Centre.

10. Adjournment

MOTION: B. Shoniker, that the meeting adjourn.

The meeting adjourned at 6:00 p.m.

**Special Education Advisory Committee
Meeting Minutes
Limestone District School Board**

June 8, 2016

A meeting of the Special Education Advisory Committee was held in Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, June 8, 2016, at 6:30 p.m.

Present:

Trustees: K. McGregor, Co-Chair
A. Ross, Trustee

Members: B. Shoniker, Member-at-Large, (Ongwanada)
J. Castell, Family & Children's Services, Frontenac, Lennox & Addington
E. Sheldon, Community Living Kingston, Co-Chair
L. Sadlowski, Learning Disabilities Association of Kingston
A. Martin, Member-at-Large (Queen's University)

Staff: A. McDonnell, Supervising Principal
C. Herron, Educational Services and Safe Schools Coordinator
H. Box, Special Education Program Coordinator
S. Gillam, Principal of Educational Services

Guest:

Regrets: N. Carson, Epilepsy Kingston
T. Suart, Autism Ontario
D. Scarlett, Principal of Educational Services
J. Murphy, Special Education Program Coordinator
S. Burnett, Special Education Program Coordinator
K. Jeffrey, Lennox and Addington Resources for Children
M. Bryan, Down Syndrome Association of Kingston
A. Collins, Easter Seals
J. Davidson-Harden, Chief Psychologist & Mental Health Lead

Recorder: Liz Strange, Records Management Coordinator

1. Welcome

Trustee McGregor called the meeting to order, welcoming all those in attendance to the meeting.

2. Approval of Agenda

MOVED BY: B. Shoniker, that the agenda of June 8, 2016, as presented, be approved.

3. Declaration of Conflict of Interest

There were no declarations of conflict of interest.

4. Business Arising From the Minutes

i) Letter to the Ministry of Education re: special education funding

Supervising Principal McDonnell confirmed that a copy of the letter would be shared with the other SEACs in the province.

MOVED BY: Trustee Ross, that the letter be approved and submitted to the Ministry of Education on behalf of the LDSB SEAC. Carried.

5. Building our Vision for the Future: Enhancing Special Education Services in Our District (Strategic Plan Reference: Item 1.1 and 2.1)

Supervising Principal McDonnell noted that the draft review report had been previously shared at the May 19, 2016 SEAC meeting. The final version now includes a preamble, and a glossary of acronyms. There were no changes to content.

MOVED BY: E. Sheldon, that following extensive and qualitative consultation with various stakeholders, the Special Education Advisory Committee endorses the recommendations outlined in the recent Special Education Review conducted by the Board's Educational Services Team. The renewed vision and direction for special education programming in Limestone will best serve students requiring such supports. As such, the Special Education Review, "Building Our Vision for the Future: Enhancing Special Education Services in Our District," as presented, be approved. Carried.

6. Educational Services Update

Principal Gillam shared that there was a Provincial Section 23 meeting with administrators this week, which also included Ministry representatives. The event is an opportunity for Special Education Section 23 administrative counterparts to interact, and to receive updates from the provincial level.

The meeting included a visit to the IBI Section 23 program at J.G. Simcoe Public School, and the SOAR Section 23 program at Winston Churchill Public School and the Nexus program at Truedell Public School.

It was clarified that SOAR is a mental health program in partnership with Hotel Dieu Hospital, and that NEXUS is a mental health program in partnership with Pathways for Children & Youth.

Principal Gillam shared a 'Learning in Limestone' video about the Youth Access West program at The Prince Charles Public School.

7. Correspondence

None at this time.

8. Association Updates

As circulated with the meeting package.

9. Other Business

(i) Special Education Plan

Supervising Principal McDonnell reminded the SEAC members that it is mandatory for Special Education plans to be reviewed and updated annually. The updated plans are to be posted on each school boards' websites.

It was confirmed that the changes due to reductions to the LDSB special education budget are reflected in the current plan.

An inquiry was made about how the LDSB is working to make the information in the Special Education plan more accessible to families. Supervising Principal McDonnell stated that Educational Services has reviewed other Boards' plans and that further work will occur in this area.

A suggestion was made to create an information pamphlet that would be more accessible and understandable for parents/guardians.

It was commented that at present that additional information is required about future transitions for students. It would be helpful for parents to have a chart/document that outlines the various transition points (entering kindergarten, middle school, elementary school, leaving secondary), and what can be expected during each phase.

It was shared that a transition document had been developed by Donna Abbink.

It was expressed that it would be beneficial to have more online resources for parent/guardians, and more communication about resources and events through social media.

This report was received for information.

(ii) Multi-Year Accessibility Plan

The LDSB Accessibility Committee reviewed plans from other boards across the province, and used the information to revise the LDSB Accessibility Plan.

The plan is available on the LDSB website.

Supervising Principal McDonnell highlighted recent barrier removal achievements.

It was noted that libraries must be compliant by 2020 with accessible or conversion-ready formats of digital texts.

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An inquiry was made about the availability of multiple versions of specific texts prepared for various reading comprehension levels. Supervising Principal McDonnell stated that she would make an inquiry and report back to the committee in September.

It was noted that Educational Services has a resource lending library that includes literacy materials for instructing students with a variety of learning challenges.

Supervising Principal McDonnell will follow up on the disbursement of the materials from the recently closed Queen's Teacher Resource Centre, and will report back to the committee in September.

10. Next Meeting Date

TBA at 6:30 pm at the Education Centre.

Supervising Principal McDonnell congratulated Chris Heron on her retirement, and thanked her for her many years of dedicated service to the students and staff in the LDSB.

Trustee McGregor thanked the SEAC members for their participation over the past school year.

11. Adjournment

MOTION: B. Shoniker, that the meeting adjourn.

The meeting adjourned at 7:15 p.m.



LIMESTONE DISTRICT SCHOOL BOARD

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Hon. Liz Sandals
Minister of Education
14th Floor, Mowat Block
900 Bay Street
Toronto, On M7A 1L2

June 2016

Dear Minister Sandals,

The Limestone District School Board's Special Education Advisory Committee (SEAC) is writing to express their concerns about the reduction in the Limestone District School Board's (LDSB) special education funding under the new funding allocation model.

Under the new funding model, the total allocation for special education funding (not including claims-based) for the LDSB in the 2014-2015 school year was \$29,771,558; in the 2015-2016 school year it was \$28, 578, 437; and it is expected to be \$27,467, 298 for the 2016-2017 school year. In the LDSB, the reduction in special education has averaged about \$1.1 M per year and is expected to be another \$1.1M in 2017-2018, the final year of the four-year phase-in of the new model. This equates to a reduction in special education funding of about \$4.4M or 14% as a result of the new model. While the intent of the new model, introduced in the 2014-2015 school year, was to equalize the level of payments from board to board, the unintended consequences of this equalization is a reduction in the availability of current supports and services for our students in the LDSB.

David Jackson – Chair | Debra Rantz – Director of Education and Secretary | Paul Babin – Treasurer

Our Students, Our Future

Although the Measures of Variability (MOV) is designed to predict local special education needs, some elements of the predictor tool are troubling. The demographic indicators seem inadequate and based on out of date data. Also, the LDSB is committed to an inclusive model of education and is proud that our students with special education needs perform well on provincial tests and feel strongly that MOV funding should not be reduced as a result of students' achievement.

The Limestone District School Board is committed to finding innovative ways of meeting the needs of all our students, however, the current funding model for special education presents substantial challenges. For the third year in a row we have been forced into reducing our supports and services for our students with special education needs. As we continue to focus on enhancing student achievement and well-being for all students within inclusive and responsive environments, it is imperative that funding be sufficient in order to ensure that all children continue to have access to the supports and services that they require.

The Limestone District School Board's Special Education Advisory Committee (SEAC) believes that the Ministry must provide adequate funds to support the needs of all exceptional learners and as such is requesting that no additional special education funding reductions be implemented, including further reductions planned under the new funding allocation model.

We thank you for your attention to this matter.

Sincerely,

Chair,
Special Education Advisory Committee
Limestone District School Board

**Committee of the Whole Board (Budget)
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May 16, 2016

Members/ Trustees: P. Murray (Chair)
E. Crawford
W. Garrod
L. French - regrets
D. Jackson
T. Mahoney
K. McGregor
M. McAuley (Student Trustee)- regrets
A. Ross
S. Ruttan
P. van Herpt (Student Trustee) - regrets

Officials: D. Rantz, Director of Education
P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer
D. Fowler, Manager of Facility Services - regrets
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness -regrets
A. Labrie, Superintendent of Human Resources - regrets
S. Lehman, Supervising Principal, Student Success & IT - regrets
A. McDonnell, Supervising Principal, Special Education
J. Silver, Supervising Principal of Safe & Caring Schools – regrets
M. Baumann, Manager of Business Services
W. Toms, Manager of ITS and Planning Officer - regrets

Recorder: L. Strange, Records Management Coordinator

Trustee Murray, as Chair of the Committee, called the meeting to order at 5:30 p.m., and welcomed all those present.

Approval of Agenda

MOVED BY: Trustee Garrod, seconded by Trustee Ross, that the agenda of May 16, 2016, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod declared a conflict of interest for Secondary staffing or contract negotiations as his son is an employee of the Board.

Budget Consultations/Deputations

a) Elementary Teachers' Federation of Ontario (ETFO) – Limestone Local

M. Lumb, President and D. Wells, First Vice-President, of the Elementary Teachers' Federation of Ontario – Limestone Local, attended the Budget meeting to present a deputation on behalf of their members. Limestone Local represents approximately 800 elementary teachers.

M. Lumb expressed concern over the continuing cuts to the LDSB funding, specifically the ongoing reductions to Special Education. He prefaced his remarks with a statement that his concern is directed at Ministry level funding, not the senior administration managing a reduced budget. A number of personal experience statements from elementary teachers were included in the package submitted on behalf of ETFO.

D. Wells stated that teachers are finding themselves in an impossible place. With continued Ministry funding cuts, the LDSB lacks the ability to identify students with special needs, let alone support them.

Trustee Mahoney inquired whether ETFO feels they have a united position with staff. D. Wells expressed her desire that this would happen, but feels at present information is being siloed provincially at different levels (CODE, OPC, OPSBA).

Trustee Mahoney inquired why incident forms are being submitted to the union. It is to have a record with the union as well as the school board. As the Ministry is data driven ETFO feels this could help show that increased funding is needed.

Trustee Ross inquired at what point does ETFO believe that things become so serious. M. Lumb and D. Wells stated that it can't be pointed to any one specific incident, but that it has been a progressive process over the past few years. ETFO has noted that it has seen a significant rise in sick time and short-term leaves due to stress and PTSD over the past few years.

In response to a question, Director Rantz stated that Special Education continues to hold a place front and centre on provincial agendas, including that of CODE. She confirmed that LDSB will see an approximately 15% decrease to its Special Education budget over a 4-year timeframe.

Trustee Jackson stated that it would be helpful if ETFO could advise the Board of suggestions they may have with respect to the budget.

M. Lumb suggested a provincial review of the need for EQAO, and perhaps re-directing these fees to classroom supports.

b) Association of Elementary School Administrators

S. Hedderson, Principal of Calvin Park Public School, attended on behalf of the Elementary School administrators to present their deputation. He expressed his sincere thanks for the approval of past requests, especially the investment in mobile technology.

The Association of Elementary School Administrators' (AESA) main budget priority is the continued funding for evolving professional learning for staff to help create responsive, thinking classrooms in service of deep learning for all students. In order to continue to build on the collective work of teachers, professional learning needs to continue to be a primary area of focus.

The AESA also requested consideration of ways to continue and increase the presence of support/consultants in the classroom, to help teachers translate the thinking from those conversations into new actions in the classroom so those new practices can become embedded as part of regular practice.

Trustee Ross inquired whether the AESA sees the reductions in funding to the special education program as an area of concern. S. Hedderson acknowledged that it is a significant concern, but that there are opportunities to look at how special education students are serviced in schools and there are positive possibilities for making our schools more inclusive.

c) Secondary School Administrators' Organization

E. Pincivero, Principal of Napanee District Secondary School, attended the meeting to present the deputation on behalf of the Secondary School Administrators' Organization.

There is one main area that principals agree continues to be a pressure and where there is not enough financial support. The need for enhanced information technology resources is critical to the engagement and success of students. There is continued pressure to ensure schools and teaching staff remain current, relevant and engaged for students, who are often ahead of the adults in this area. As well, there is an increasing need to purchase e-books, text materials and other electronic resources to support all students.

Information Items

a) 2016-17 Preliminary Operating Budget

The 2016-2017 preliminary operating revenue estimates is presented alongside the 2015-2016 revised estimates and 2015-2016 estimates for comparison purposes.

The projected enrolment that the 2016-2017 preliminary operating revenue estimates is calculated on is summarized below:

- Elementary enrolment is projected at 13,018 ADE.
- Secondary enrolment is projected at 6,162 ADE.
- Secondary-high credit enrolment is projected at 85 ADE.
- Adult, Continuing Education, and Summer School enrolment is projected at 524 ADE.

The 2016-2017 preliminary operating revenue estimates is compared to the 2015-2016 revised estimates operating revenue, with Operating GSN allocations having increased

Committee of the Whole Board (Budget)
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\$1,306,618 or .58% and the Pupil Foundation allocation having increased \$366,732 or 0.36%.

The School Foundation allocation has decreased \$34,903 or .23%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has continued phasing in a new allocation method. 2016-2017 is the second year of a three-year phase in of the changes. Under the new allocation method, there are three tiers of funding support for supported, distant, and regular schools.

Special Education allocation has decreased \$1,063,175 or 3.53%. As a result of the new funding model for special education introduced in 2014-2015, the historical HNA per-pupil amounts and the transitional HNA Stabilization support are being eliminated. Funding from these changes will be gradually re-purposed over a four-year period and re-distributed to increase the proportion of funding that is allocated through both the DSENA Measures of Variability Amount (MOV) and the Special Education Statistical Prediction Model (SESPM). In addition, a DSENA Base Amount for Collaboration and Integration has been introduced which provides a base of high needs funding using the same amount for all school boards.

Over-all the allocation has decreased as result of the reduction in the benefit benchmark, declining enrolment and changes to the funding model offset by labour framework salary increase of 1.25% and restoration of grid movement at September 1, 2016.

The Language allocation decreased by \$48,889 or 1.40%. The Ministry has analyzed the 2011 NHS and Census data and determined that the data quality is sufficient to warrant updates to the Pupils in Canada (PIC) component of the English as a Second Language allocation. Using the most recent available data from the 2011 NHS and Census will help ensure that this component better reflects and supports on-the-ground needs of boards.

In 2016-2017, the Ministry will begin a three-year phase in of these updates. The length of the phase in is designed to complete the update in advance of when it is anticipated the 2016 Census data will become available for implementation of further updates.

Supported School allocation has decreased \$27,330 or 1.47%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has begun phasing in a new allocation method. 2016-2017 is the second year of a three-year phase in of the changes.

Over-all the allocation has decreased as a result of being enrolment adjusted, a reduction in the benefit benchmark and the allocation method change offset by labour framework salary increase of 1.25% and restoration at grid movement to September 1, 2016.

The Remote and Rural allocation has decreased \$354,760 or 38.67%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has begun phasing in a new allocation method. 2016-2017 is the second year of a three-year phase in of the changes.

The Rural and Small Community allocation has decreased \$49,869 or 50.34%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has begun phasing out this allocation. 2016-2017 is the second year of a three-year phase out.

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The Learning Opportunities allocation has decreased \$278,742 or 6.65%. Components include literacy/numeracy, student success, school effectiveness, OFIP, specialist high skills major, mental health leader, outdoor education and supplemental library funding.

Continuing Education allocation and Other Programs has increased \$13,246 or .61%. Over-all allocation has increased as a result of the labour framework salary increase of 1.25% and restoration of grid movement at September 1, 2016 offset by a reduction in the benefit benchmark and declining enrolment.

Teacher Qualification and Experience allocation has increased \$1,397,173 or 7.66% and the New Teacher Induction Program allocation has decreased \$26,662 or 24.23%.

The ECE Qualification and Experience allocation has increased \$59,953 or 4.63%, which is intended to offset ECE compensation costs that are above and beyond the pupil foundation benchmark.

The Transportation allocation has increased \$261,689 or 1.77%. The province is providing a 2% transportation cost increase to recognize higher operating costs.

Administration and Governance allocation has increased \$368,256 or 6.43%. Based on the advice of the School Board Administration and Governance Advisory Group (BAAG), the Ministry began to implement a new funding model in 2014-2015, with 2016-17 being the third year of the four-year phase-in of the new model.

The School Operations allocation increased \$436,646 or 2.08%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has begun phasing in a new allocation method. 2016-2017 is the second year of a three-year phase out.

The Declining Enrolment Adjustment allocation decreased \$364,309 or 47.29%. As part of the School Board Efficiencies and Modernization (SBEM) strategy, the Ministry of Education has changed the allocation method. The changes are effective for 2015-2016 and include the first year component being reduced from 100% to 50%, the second year component being reduced from 50% to 25% and the elimination of the third year component.

The First Nations, Metis and Inuit Education Supplemental allocation increased \$92,627 or 12.13%. The same assumptions from the labour framework have been applied to this allocation.

Safe Schools allocation decreased \$1,678 or .45%. Same assumptions from the labour framework have been applied to this allocation.

Other Provincial Grants decreased by \$1,536,378 or 32.34%. This is mainly due to the timing of when the Ministry of Education announces Education Program Other (EPO) grants and the transfer of 5 grants into the GSN funding totaling \$524,033.

Fees decreased by \$52,640 or 2.72%. 2016-2017 projections on tuition fee revenues for international students is fairly consistent with the current year, 2016-2017 projections

on tuition fee revenues for First Nations students reflect a decrease due to lower enrolment and Outreach fees have increased reflecting an increase in enrolment.

Other Revenues increased by \$864,744 or 34.28%. This includes term lease rentals, community use rates, cafeteria/beverage revenue, interest revenue, administrative and instructional cost recoveries, international student fees, and continuing education contract reductions.

Labour Agreement Funding Assumptions decreased by \$1,513,438 or 92.01%. The 2015-2016 Revised Estimates funding assumptions were made for central labour agreements for teaching and CUPE staffing groups. Changes to the GSN have been made to incorporate these labour agreements, however GSN changes have yet to be made for the recent Principal and Vice-Principal labour agreements.

This report was received for information.

It was clarified that 'continuing education' refers to adult education centres (night school), summer school, students with more than 34 credits, and students over 21 years of age.

Superintendent Babin clarified that the increase in salary expenditures is embedded in each grant to the equivalent of 1.25 % as directed by recent labour negotiations.

Trustee Jackson inquired about the total funding received for the First Nations allocation. Manager Baumann stated that it is approximately \$86,000.

In response to an inquiry about inflationary pressures Superintendent Babin stated that lower interest rates have resulted in a reduction in other revenues. Interest revenue is used to offset budgetary gaps.

In response to a question it was clarified that 'Outreach fees' refer to the LDSB summer program at the Gould Lake Outdoor Education Centre.

b) Accumulated Surplus & Deferred Revenue

Superintendent Babin stated that the information related to accumulated surplus and deferred revenue comes right from the notes to the financial statements.

The accumulated surplus (deficit) for 2015 is \$3,034,920, with about \$2.M being identified as unappropriated. The Externally Appropriated - Deferred Revenue Capital as part of the 2014-2015 audited financial statements is \$1,942,305.

As part of the 2015-2016 Revised Estimates, \$0 of the \$2.M unappropriated surplus funds were used to balance the budget.

However, as reported in the 2015-2016 Interim Report for Q2 that went to the Board on April 13, 2016, it was identified that we are expecting pressures to the operating budget during the second half of the year due to events not known or where sufficient information was not available for these events when the 2015-2016 Revised Estimates were prepared in November 2015.

These events include:

- 1) The packing, moving and storage of materials and equipment from QECVI later this summer in preparation for the demolition of the building ahead of construction for the new intermediate/secondary school.
- 2) Legal and operating costs relating to the recent contract settlement between Tri-Board Student Transportation Services Inc. and bus operators.

These unplanned events will likely exceed \$700,000 and as such will reduce the unappropriated surplus fund balance of \$2.M to approximately \$1.3M.

Also, at the April 13, 2016 meeting, Trustees were advised that construction costs of the new Molly Brant Elementary School required a \$680,000 draw on the Pupil Accommodation, School Renewal surplus funds. This draw will reduce the Pupil Accommodation, School Renewal surplus funds from \$1.0M to approximately \$.3M.

In the Fall of 2015, the Board approved the sale of four surplus elementary school buildings. Proceeds from the sale of these buildings will be added to the Proceeds of Disposition (POD) School Buildings funds. As such, the Deferred Revenue-POD School Buildings amount will increase from \$1.5M to approximately \$1.8M.

Superintendent Babin clarified that proceeds of dispositions are treated the same way as deferred funds. New rules from the Ministry have placed stricter rules on how these funds can be spent.

Trustee Ross inquired when the proceeds of disposition would be used. Superintendent Bain stated that they would only be accessed in extraordinary circumstances. The LDSB has been able to meet renewal needs with School Condition Improvement and Renewal funding.

Trustee Ruttan requested information on the number of students coming into the system with learning challenges. She also asked for data concerning increased use of sick time and stress as referenced by ETFO earlier this evening.

Director Rantz stated that at the Wednesday Board meeting there will be a report on sick leave usage, as had been requested previously by Trustee Mahoney.

Supervising Principal McDonnell stated that Educational Services can look at data from the development of IEPs to see if there is an increase in students entering the system who require special education supports.

In response to a query regarding the identification of specific areas where there has been an increase of special education needs, Director Rantz cautioned that needs will fluctuate in schools across the board and that such data would only be a snapshot of a period of time.

Other Business

A letter submitted to Trustee Ross regarding budgetary concerns was directed to the Chair of the Board, as the deadline for submission of deputations had passed.

**Committee of the Whole Board (Budget)
Meeting Minutes
Limestone District School Board**

May 16, 2016

Next Meeting Dates:

Monday, May 30, 2016 5:30 pm (Budget Deliberations)

Monday, June 6, 2016 (if needed)

Monday, June 13, 2016 5:30 pm (Budget recommendation to the Board – June 15, 2016)

Adjournment

Trustee Murray called for a motion to adjourn the meeting.

MOVED BY: Trustee Mahoney, seconded by Trustee Ross, that the meeting adjourn. Carried.

The meeting adjourned at 7:00 p.m.

**Committee of the Whole Board (Budget)
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Members/ Trustees: P. Murray (Chair)
E. Crawford
W. Garrod
L. French
D. Jackson
T. Mahoney
K. McGregor
M. McAuley (Student Trustee)- regrets
A. Ross
S. Ruttan
P. van Herpt (Student Trustee) - regrets

Officials: D. Rantz, Director of Education
P. Babin, Superintendent of Business Services
K. Burra, Superintendent of Equity & Inclusion and Program
J. Douglas, Communications Officer - regrets
D. Fowler, Manager of Facility Services - regrets
B. Fraser-Stiff, Superintendent of Education
T. Giles, Supervising Principal, School Effectiveness -regrets
A. Labrie, Superintendent of Human Resources
S. Lehman, Supervising Principal, Student Success & IT - regrets
A. McDonnell, Supervising Principal, Special Education
J. Silver, Supervising Principal of Safe & Caring Schools – regrets
M. Baumann, Manager of Business Services
W. Toms, Manager of ITS and Planning Officer - regrets

Recorder: L. Strange, Records Management Coordinator

Trustee Murray, as Chair of the Committee, called the meeting to order at 5:30 p.m., and welcomed all those present.

Approval of Agenda

The following items were added to the agenda:

- Under Other Business – Long-Term Accommodation Communication plan update
- Under Private Session – OPSBA update and Personnel Issue

MOVED BY: Trustee Mahoney, that the agenda of May 30, 2016, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Garrod declared a conflict of interest for Secondary staffing or contract negotiations as his son is an employee of the Board.

Trustee French declared a conflict of interest for Non-union staffing or contract negotiations as she has a personal relationship with an employee of the Board.

Information Items

1. 2016-2017 Preliminary Operating Revenue – Updated

The 2016-2017 preliminary operating revenue estimates presented at the Committee of the Whole Board (Budget) meeting on May 16, 2016 have been updated to reflect a new table included in the 2016-2017 GSN regulation to address compensation increases that were negotiated for principals and vice-principals, as well as an adjustment to cafeteria revenues.

The following adjustments have been made:

- Operating GSN allocations has increased \$150,688 as a result of the GSN table change.
- Pupil Foundation allocation has increased \$150,688 as a result of the GSN table change.
- Fees increased by \$1,004 as a result of the GSN table change.
- Other Revenues increased by \$97,000 as a result of the adjustment to cafeteria revenues.
- Labour Agreements Funding Assumptions decreased by \$131,479 since the GSN changes have been made for the recent Principal and Vice-Principal labour agreements.
- As a result, the 2016-2017 preliminary operating revenue estimates are \$234,164,604, an increase of \$117,213 from the presentation on May 16, 2016.

This report was received for information.

In response to a question Superintendent Babin stated that the LDSB has established a tuition fee of approximately \$10,000 for elementary and \$11,500 secondary for international students. These fees are regulated by the Ministry of Education and the EFIS grant forms assist with the calculations.

2. 2016-2017 Preliminary Operating - Expenditures

Superintendent Babin stated that the Board was being presented with a preliminary balanced budget this evening.

Despite the challenges of declining enrolment and reduced provincial funding the 2016-2017 Preliminary Operating Budget Expenditures is balanced to Operating Revenues and aligns resources to support the strategic direction of the Board as outlined in the "Success for All" plan.

The budget includes:

- A \$410,000 investment in classroom technology and professional development to support student achievement.
- Over \$730,000 to support student achievement in mathematics as part of Ontario's renewed math strategy. This investment will support professional development, improved planning and effective instructional strategies.
- A partnership commitment with the City of Kingston for the Bus Pass program for all secondary students for another three years, 2016-2017 to 2018-2019 with an investment of \$40,000 per year.

The 2016-2017 Preliminary Operating Budget Expenditures of \$234,164,604 is equal to the 2016-2017 Preliminary Operating Budget Revenues of \$234,164,604.

The 2016-2017 Preliminary Operating Budget Expenditures are compared to the 2015-2016 revised operating expenditures estimates:

Compensation has decreased \$810,781 or .42%.

- Current labour framework provides for a 1.25% salary, removal of the 97th day provision for grid movement, no unpaid days, funding for sick days at 11 days, minimum benefit period for maternity leave for eligible employees at 8 weeks and eligibility for short-term sick leave and disability plan benefits.
- Benefit funding benchmarks have been reduced by .167% as part of the phasing out of retirement gratuities.
- Some cost reductions have been incorporated in light of declining enrolment.
- There are no material differences in expense from last year for WSIB, retirement gratuities and retirement health, dental and life insurance plans.

Elementary classroom teachers has increased \$1,199,485 or 1.62%.

- The increase is due to labour framework provisions and an accounting change to match an increase in revenue offset by declining enrolment adjustments.

Secondary classroom teachers has decreased \$365,293 or .79%.

- The decrease is due to declining enrolment adjustments offset by an accounting change to match an increase in revenue and labour framework provisions.

Supply teachers has increased \$337,840 or 6.29%.

- The increase is due to labour framework provisions, absence trending and usage patterns.

Educational assistants and early childhood educators has decreased by \$75,981 or .41%.

- The decrease is due to a reduction of 5 (FTE) EA's and temporary EA supply costs offset by an increase of 5 (FTE) ECE's and labour framework provisions.

Professional, paraprofessional and technicians has decreased \$334,494 or 4.61%.

- The decrease is mainly due the reduction of 2.9 (FTE) special education clinical and professional staff, reduced temporary costs offset by labour framework provisions.

Library and Guidance has decreased \$47,900 or 1.41%.

- The decrease is due to the reduction of 1 (FTE) library technician as a result of a secondary school closure offset by labour framework provisions.

Staff development decreased \$227,513 or 23.30%.

- The net decrease is mainly due to one-time EPO funding received last year and no indication as of this time if some of these initiatives will be renewed in 2016-2017.

Elementary and secondary Principals/VPs decreased \$611,178 or 5.61%.

- The decrease is mainly due to the reduction of 4.46 (FTE) as a result of an elementary and secondary school closures and reduced temporary costs offset by labour framework provisions.

School secretarial and clerical decreased by \$92,286 or 1.78%.

- The decrease is due to the reduction of 3.3 (FTE) as a result of an elementary and secondary school closures offset by a reallocation adjustment of costs from continuing education and labour framework provisions.

Co-ordinators and consultants decreased by \$124,161 or 4.81%.

- The decrease is due to the reduction of .5 (FTE) consultant position and reduced temporary costs offset by labour framework provisions.

Continuing Education decreased by \$104,696 or 6.11%.

- The decrease is due to a reduction in casual staff and instructors and a reallocation adjustment of costs to school secretarial and clerical offset by labour framework provisions.

Governance and administration increased \$99,427 or 2.08%.

- The increase is due to the costs of one position, previously funded from an EPO grant which is now part of the GSN and labour framework provisions.

Facilities services decreased \$464,031 or 3.27%

- The decrease is mainly due to a reduction of 3.88 (FTE) caretaking staff positions as a result of an elementary and secondary school closures, reduction of .50 (FTE) consultant and reduced temporary costs offset by labour framework provisions.

Supplies and services has decreased \$3,100 or .01%.

Schools has decreased \$540,885 or 5.07%.

- The decrease is due to EPO funding changes, including one-time EPO funding received last year and no indication as of this time if some of these initiatives will be renewed in 2016-2017.
- A reduction in Queen's Resource Centre costs, reductions to school budgets, the anticipated use of the one-time technology infrastructure investment in 2015-2016, offset by an increased projection for homestay fees to match an increase in homestay revenue.

Governance and administration has decreased \$531,856 or 25.19%.

- The decrease is due to a reallocation of costs to schools and school operations and maintenance offset by an increase in costs from EPO grants which are now part of the GSN.

Transportation has increased \$1,193,641 or 7.92%.

- The increase is due to an increase in operating costs relating to the recent contract settlement between bus operators and Tri-Board Student Transportation Services Inc.

School operations and maintenance has increased \$70,000 or 1.07%.

- The increase is due to a reallocation adjustment of costs from governance and administration offset by a reduction in lease costs.

Utilities has decreased \$194,000 or 3.30%.

- The decrease is a result of reduced utility consumption as a result of the sale of surplus facilities and a secondary school closure offset by projected increases in natural gas commodity prices and electricity costs.

The 2016-2017 Preliminary Operating Budget Expenditures are \$234,164,604, which is a decrease of \$831,881 or .35%.

The 2016-2017 Preliminary Operating expenditures of \$234,164,064 are balanced to the 2016-2017 Preliminary Operating revenues of \$234,164,064.

This report was received for information.

In response to a question it was clarified that the Governance & Administration increase is related to a technology position that was moved into this area to coincide with the movement of an EPO grant into the GSN. The mapping of salary costs for this position is now captured under a governance and administration, where previously this amount was recorded under instruction- coordinators and consultants.

Also it was clarified that the FMNI salary costs previously supported by an EPO grant that has also moved into the GSN, continues to be mapped and reported under instruction-coordinators and consultants.

Trustees expressed their appreciation for the hard work of the LDSB Financial Services staff in accomplishing a balanced budget position.

Trustee Ross inquired how the new mathematics funding would be allocated. Director Rantz stated that the announcement came only a month ago, and that staff recently attended a presentation in Toronto. She mentioned that all school boards, including LDSB are still planning how to effectively allocate the new funding.

In response to a question Superintendent Fraser-Stiff stated that the new mathematic funding allows for hiring of facilitators, and that this could include current or past employees of the Board. Any new position will be posted to ensure that the right person is hired for the job.

It was also clarified that the new funding provides a base amount of funding for all schools, with some differentiated funding support for school that are struggling more than others.

3. 2016-2017 Special Education staffing Changes

The total allocation for special education (not including claims-based) for the LDSB in the 2014-2015 school year was \$29,771,588; in 2015-2016 it was \$28,578,437; and is expected to be \$27,467,298 for the 2016-2017 school year.

The reduction in our Special Education grant for the 2014-15, 2015-16 and 2016-2017 school years is the result of the adoption by the Ministry of Education of the Wilms statistical prediction model to calculate a section of the overall grant called the high needs amount, as well as changes to the sections called measures of variability. This intent of the new model, introduced in the 2014-2015 school year after a lengthy process, was to equalize the level of payments from board to board. Changes are to be phased in over four school years, resulting in a reduction of approximately \$1.1 million from the LDSB Special Education budget line for each of the school years. As well, although not confirmed by the MOE, another \$1.1 million reduction is expected for the 2017-18 school year.

The total overall reduction in special education funding by 2018-19 is expected to be \$4.4 million dollars, not including any further reductions unknown at this time, such as from declining enrolment or changes to other portions of the grant.

In planning for the 2016-2017 school year, senior staff have reviewed the current delivery of Special Education supports and services. Some staff reductions are required in response to the reduction in funding however staff have worked hard to minimize any negative impact on staff while maintaining services to support student achievement and wellbeing within inclusive learning environments. It is important to note that these changes will not result in any layoffs.

As of September 2016, there will be:

- A reduction of 1.8 FTE elementary school to community teachers - this reduction is based on fewer numbers of students who require this service.
- A reduction of 1.0 FTE Speech Language Pathologist - this reduction is covered through a leave.
- A reduction of .40 FTE Clinical-this reduction is covered through a leave.
- A reduction of 1.0 FTE Adolescent Care Worker - this reduction is related to secondary school consolidations.
- A reduction of .5 FTE Student Support Counsellor - the employee who holds this position has the right to return to an Educational Assistant (EA) position.
- A reduction to 5.0 FTE Educational Assistants - this reduction will reduce the number of casual EA positions in the board. There will be no job loses, however, for permanent employees as we currently have more permanent EA positons than we have permanent employees.
- A reduction of 2.0 FTE elementary Behaviour District Learning Centres - at Rideau Heights Public School (junior) and Frontenac Public School (junior)
- A reduction of .5 FTE secondary Behaviour District Learning Centre - at Robert Meek.

The teaching staff in the two elementary District Learning Centres and the secondary District Learning Centre were reassigned based on seniority as per the elementary and secondary staffing process.

As mentioned, there will be no individuals losing permanent jobs with the LDSB as a result of these measures.

This report was received for information.

Director Rantz stated that it had been a very difficult process, but a necessary one. She commended Supervising Principal McDonnell and her team for their hard work and dedication to student success and well-being.

Trustees were reminded that all changes to Special Education programming and delivery were directly related to the budget reductions and the recent Special Education review.

At the June 15, 2016 Board meeting Trustees will receive a report regarding the results of Special Education review.

Director Rantz mentioned that she understands SEAC will be bringing forward a motion to the Board in June to support sending a letter to the Ministry, expressing concern with the reduction in Special Education funding allocated to LDSB.

4. 2016-2017 Preliminary Capital Budget

The 2016-2017 Preliminary Capital Budget – Revenues & Expenditures is being presented on a modified cash basis.

The 2016-2017 Preliminary Capital Budget – Capital Revenues of \$31,749,655 are balanced to the Capital Expenditures of \$31,749,655.

Ministry Programs – School Renewal

- For 2016-2017 the School Renewal allocation is \$3,893,565, a decrease of \$36,272 as compared to the 2015-2016 Revised Estimates amount of \$3,929,837.

Ministry Programs – School Condition Improvement

- For 2016-2017 the School Condition Improvement allocation is \$7,001,760, an increase of \$348,638 over the 2015-2016 Revised Estimates amount of \$6,653,122.

Ministry Approved Major Capital Projects – In Progress – Molly Brant Elementary School

- The Board was allocated \$10,779,470 to construct the new Molly Brant Elementary School in Kingston to consolidate First Avenue and Frontenac public schools. This new Kindergarten to Grade 8 School will be built on the 16 acre QECVI property and is expected to be open in September 2016.

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Ministry Approved Major Capital Projects – In Progress – Central Kingston – Intermediate/Secondary School

- The Board was allocated \$36,478,762, including a recent approval of \$500,000 for land acquisition to construct a new composite school to consolidate secondary students from Kingston Collegiate & Vocational Institute (KCVI), Queen Elizabeth Collegiate & Vocational Institute (QECVI) and Grades 7 & 8 intermediate French Immersion/Extended French students from Module Vanier. This new school will be built on the 16 acre QECVI property and is expected to be open the 2018-2019 school year.

School Generated Funds - Playground Structures

- Similar to previous years an estimate of school fundraising efforts to support playground play structure projects has been included.

Ministry Financing – Interest on Short-Term and Long-Term Debt

- Debt charges permanently financed of \$457,419 represents the 55 School Board Trust debt (pre amalgamation liabilities not permanently financed until 2033).
- Capital debt support interest of \$3,506,106 includes the 20-year financing with RBC for the Frontenac SS and Bayridge SS additions and nine OFA long-term financings, all for 25 years.
- Short-term interest supported by the Ministry is estimated to be \$365,834 for 2016-2017.

The Ministry requires school boards to submit budgets prepared on a full PSAB basis. The presentation of expenses on a full PSAB basis, including School Generated Funds, Charitable Trust donations and capital expenditures will be available at the next Committee of the Whole (Budget) meeting scheduled for June 13, 2016.

This report was received for information.

Superintendent Babin thanked Manager Baumann and her team for all their hard work during a challenging budget situation.

Request from Trustee Ruttan

Supervising Principal McDonnell provided the following information, in response to a request made at the May 16, 2016 Budget meeting:

Number of students in LDSB with an IEP in elementary and secondary over a five-year period:

School Year	Secondary	Elementary	Total
2011-2012	1989	2120	4109
2012-2013	1963	2266	4229
2013-2014	2060	2444	4504

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2014-2015	2086	2544	4630
2015-2016	2180	2671	4851

Trustee Ruttan inquired about the issue of LDSB having an increase in the number of students requiring special needs supports entering the system, while the Board is also facing declining enrolment.

In response to a question, Director Rantz stated that it is not necessary for a child to be formally identified as an exceptional pupil in order for him or her to receive special education services. An Individual Education Plan (IEP) may be developed for any student and reflects the commitment to provide the identified strengths and needs of the student. Therefore, the number of IEPs can and have been increasing, and are a reflection of being responsive to students' needs. Differentiated instruction strategies in the classroom are used by teachers to support various needs in the classroom, in the spirit of *Learning for All*. Principal McDonnell commended teachers' work in adeptly supporting students' various needs.

In response to a question, Director Rantz stated that having students with IEPs will change the way a teacher delivers curriculum, but not necessarily increase a teacher's workload. Teachers need to learn how to modify and group students for the best possible learning situations.

Superintendent Babin shared a document with excerpts from *S. 232 of the Education Act* outlining that the balanced budget requirements for all school boards.

Other Business

Letter from G. Sekaly, ADM to Mr. D. Inch

Trustee Jackson inquired whether the LDSB had heard back from the Ministry on the exact amount of financial support that will be provided for legal fees incurred by the LDSB for the Tri-Board Student Transportation arbitration. Superintendent Babin stated that at this time we have yet to hear back from the Ministry and that staff will be following up on this matter.

In response to a question Director Rantz stated that Tri-Board Student Transportation Services sent a letter to the Ministry on behalf of all three Boards and that a letter was also sent from Chair Inch from Hasting and Prince Edward District School Board, and that LDSB was not copied on the letter sent by Chair Inch.

Long-term Accommodation Plan - Communication

Trustee French suggested a common email should be prepared such that that all Trustees could use to respond to constituents' questions or concerns reading the Long-term accommodation plan. The common email could include standard messaging, and direction to areas where accurate/updated information is located (i.e. website) to ensure that all information relayed to the public is consistent and clear.

Director Rantz stated that an email response has been drafted and will be shared with Trustees.

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Director Rantz clarified that if a Trustee feels that the common email response may not be appropriate for a specific inquiry then the Director's office and/or Communications staff can assist Trustees in drafting a response.

Director Rantz also confirmed that Principals have received a copy of the long-term accommodation plan and FAQs. Principals will also receive that same information and documentation that Trustees will receive.

Manager Baumann withdrew from the meeting.

Trustee Ross stated he hoped there would be a way to personalize responses.

Trustees were advised that all communications can be subject to scrutiny, and possible use in legal matters or Freedom of Information (FOI) requests.

Trustee McGregor inquired if Trustees receive emails/inquiries is there an area where these documents should be stored as well as any responses. Director Rantz advised that the Communications department would be the most appropriate place.

Trustee Mahoney stated that he has been using his personal phone (not Board provided cell phone) to reply to inquiries from constituents.

Director Rantz emphasized that Trustees should acknowledge all communication, either by themselves or through Communications, and stated that all electronic communication should be through the Board provided email system.

It was also reiterated that Trustees need to be reachable, and must ensure that the Director's office and Communications have up-to-date information on how to contact individual Trustees.

Director Rantz and Superintendent Babin emphasized that Trustees are to use the Board provided email system and make their best efforts to respond to communications within a twenty-four hour timeframe.

Trustee Jackson suggested that at a possible upcoming summer planning session Trustees could review the lessons learned from the last PARC process.

Trustees were in agreement to cancel the tentative June 6, 2016 Budget meeting.

*MOVED BY: Trustee McGregor, that the meeting move into Private Session.
Carried.*

The meeting recessed to Private Session at 6:50 p.m.

OPSBA

An OPSBA issue was discussed.

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Personnel Issue

A personnel issue was discussed.

MOTION: That the issue be tabled until the Private Session portion of the June 13th Budget meeting, wherein Chair Jackson will provide a full chronological account of the communication resulting from the May 19 email from a constituent and a proposed remedy.

MOVED BY: Trustee French, seconded by Trustee Crawford.

Roll Call vote:

YEAS: Trustee Crawford, Trustee French, Trustee Garrod, Trustee Mahoney, Trustee McGregor, Trustee Murray, Trustee Ross, Trustee Ruttan (8)

NAYS: (0)

Abstained: Trustee Jackson

The original motion was called and Carried (8:0).

MOVED BY: Trustee Garrod, that the Board rise and report, and that the resolutions, as noted above, be made public. Carried.

The Board moved into Public Session at 8:10 p.m.

Next Meeting Dates:

Monday, June 13, 2016 5:30 pm (Budget recommendation to the Board – June 15, 2016)

Adjournment

Trustee Murray called for a motion to adjourn the meeting.

MOVED BY: Trustee McGregor, that the meeting adjourn. Carried.

The meeting adjourned at 8:10 p.m.

**LIMESTONE DISTRICT SCHOOL BOARD
ACCOUNTS – FINANCE**

Recommendation

That, subject to Trustees' scrutiny and satisfactory information concerning questions not later than the next following regular meeting of the District Board, Finance Accounts for the month of **May 2016** (SDS disbursement **Batches 37817-37976**) totaling **\$ 6,140,072.36** and (SDS disbursement **Batches 37876 & 37912**) totaling **\$13,648.88 US** as certified by the Superintendent of Business Services in accordance with Policy 3, sub-section 3.1, be approved.

Background Information


We are tabling for scrutiny by the Trustees until the date of the next regular meeting of the Board, Finance Accounts as follows:

SDS ACCOUNTING SYSTEM – May 2016

<u>Batch #</u>	<u>Date</u>	<u>Total Amount of Batch</u>
37817	May 5, 2016	539,831.38
37864	May 12, 2016	581,072.31
37915	May 19, 2016	463,006.68
37922	May 19, 2016	1,803,466.03
37958	May 26, 2016	2,748,695.90
37970	May 27, 2016	2,411.32
37976	May 30, 2016	1,588.74
Total CDN		<u>6,140,072.36</u>

<u>Batch #</u>	<u>Date</u>	<u>Total Amount of Batch</u>
37876	May 13, 2016	4,034.93
37912	May 19, 2016	9,613.95
Total USD		<u>13,648.88</u>

Submitted to the Board on June 15th, 2016

Prepared By: 

 Paul Babin
 Superintendent of Business Services

Approved By: 

 Debra Rantz
 Director of Education

6.0.0 Types of Committees—Standing Committees

Standing committees are established to assist the Board with work of an ongoing or recurring nature. The following committees will be designated as standing committees for Limestone District School Board. Normally committees meet on the same day on a regular monthly basis. The meeting dates are chosen annually at the Board meeting in December.

6.1.0 Committee of the Whole (Education Policy and Operations Committee)

6.1.1 Purpose:

- To be responsible to the Board for developing the Board's aims and objectives and for the delivery of appropriate programs
- To ensure that all employees of the Board are valued and treated with respect, that the principles of fairness and equity are practiced, and that the provisions of all current employment and labour laws and Board agreements are implemented.
- To make recommendations to the Board on aspects of building and property management
- To make recommendations to the Board on aspects of Board operations
- To make recommendations to the Board regarding the Tri-Board Student Transportation Services Inc.

6.1.2 Powers and Duties: Education

- To review, evaluate and recommend to the Board the aims and objectives of education for its jurisdiction and the means whereby these aims and objectives may be achieved
- To examine, through the Director of Education, matters relating to programs and program delivery within the Board
- To receive, from time to time through the Director of Education, reports relating to the development of special education programs and make recommendations to the Board concerning the need for, and the impact of these special provisions
- To advise the Board to ensure that an effective educational program is available for continuing and community education
- To receive, through the Director of Education, presentations and reports relating to the progress of pupils, discipline, and any other matters which influence the effectiveness of the schools
- To study reports and recommend to the Board any action bearing on the Board, which, in the interest of education in Limestone District School Board, is deemed necessary and appropriate
- To review the minutes of all administrative committees under the Director's jurisdiction which deal with educational program planning, delivery or evaluation, and may make appropriate recommendations to the Director on these minutes
- To appoint task forces or subcommittees to deal with committee responsibilities and duties

Powers and Duties: Human Resources

- To develop and review policies and monitor the success of administrative procedures related to the management of the Board's human resources and programs that provide benefits and services to employees
- To consider and make recommendations to the Board of education regarding human resource matters that are not currently addressed in Board policy, if required, using the process described in Policy 12 Policy Making
- To discuss with the Director any issue about human resource matters that might require the development of an administrative procedure
- To appoint task forces or subcommittees to deal with committee responsibilities and duties

Powers and Duties: Operations

- To make recommendations on the purchase and sale of land and buildings
- To review and make recommendations to the Board regarding the scope of capital projects and contracts for construction
- To review annually the Capital Expenditure Forecast for submission to the Ministry of Education
- To review the operations and maintenance program for all Board-owned and operated facilities
- To keep the Board informed regarding all facility matters and make recommendations to the Board on facility work plans and capital plan requests

6.1.3 Membership:

- A committee of the Whole Board
- The Chair of this Committee shall normally be the Vice-Chair of the Board

6.1.4 Meetings:

- A minimum of seven times per school year
- Additional meetings as required

Kingston Limestone Algonquin Partnership Table

May 25, 2016 – 11:00 am to 1:00 pm
Limestone District School Board
220 Portsmouth Avenue, Kingston
Barry C. O'Connor Board Room

Minutes of Meeting

Members Present

Trustee Dall, Algonquin and Lakeshore CDSB
Trustee French, Limestone DSB
Councillor Hutchison, City of Kingston
Trustee Mahoney, Limestone DSB
Councillor Neill, City of Kingston
Trustee Ross, Limestone DSB
Trustee Shea, Algonquin and Lakeshore CDSB
Trustee Speagle, Algonquin and Lakeshore CDSB

Member Absent

Councillor McLaren, City of Kingston

Staff Resources Present

Jody DiRocco, Director of Education, Algonquin and Lakeshore CDSB
Lanie Hurdle, Commissioner, Community Services, City of Kingston
Debra Rantz, Director of Education, Limestone DSB

Others Present

Charlyn Downie, Facility Planning Officer, Limestone DSB
Jaclyn Grimmon, Manager, Recreation Programs, City of Kingston
Wayne Toms, Manager Information Technology and Planning, Limestone DSB

Meeting to Order

Trustee Ross called the meeting to order at 11:05 a.m.

Approval of the Agenda

*Moved by Councillor Neill that the Agenda, as presented be approved.
Carried.*

Confirmation of Minutes

Moved by Trustee Mahoney that the Minutes of the Kingston Algonquin Limestone Partnership Table (KALPT), Meeting #2, held January 26, 2016, be approved, as distributed.

Carried.

Community Hubs

Director Rantz indicated that since the release of information by the Ministry of Education on Community Hubs in Ontario, the Ministry has since indicated that they are moving forward with new key initiatives to support community hubs on a priority basis. Very little detail has come forward however, and a further memo from the government indicated that things will start to ramp up next year and more details will follow.

There will be a requirement for consultations, and to that end, a lot of work has been done in the past around partnerships, both with Algonquin and Limestone, Limestone and the City of Kingston and the three organizations all working together with respect to various initiatives. It is possible that pilot funding for innovative projects with regards to CHs may become available. There appears to be a willingness among the partners to work together across all sectors to explore possibilities around surplus space to create models and showcase some scenarios and be poised for that funding.

It was noted that partnership is a key element for CHs and that the Ministry of Health and Long-Term Care has now been consulted and they are working together with the Ministry of Education. That being said, surplus property disposal leads to more questions than answers. It is important to keep at the forefront changes necessary in Ministry policy. The message has been clear from the Ministry that school boards need to move ahead with accommodation, but it is important to note that CHs are not about closing schools and should always be within a space with viable programming first.

Members of KALPT should keep in mind the difference between community use of schools and CHs. Community hubs are now a new area that is opening up. It was reiterated that there is a need for policy changes at the Ministry level in order for schools to participate around CHs.

Lanie Hurdle, Commissioner, Community Services, came forward to touch base on the three different initiatives regarding the CHs. She provided a brief overview of each of the following:

1. Rideau Heights Community Hub Project
2. Community Centre in Kingston East – Grenadier Park
3. Champlain Park – New Intermediate/Secondary School

Jaclyn Grimmon, Manager, Recreation Programs provided copies to KALPT members of the Rideau Heights Community Centre & Library draft Facility schedule. The schedule provided information on the groups that are using space within the facility and the types of programming they are offering.

Surplus Property & Regulations

Wayne Toms, Manager Information Technology and Planning, provided a presentation on Ontario Regulation 444/98, the Disposition of Surplus Real

Property. He gave an overview of the process. Six noteworthy amendments include:

- 1) Extending the current surplus school circulation period from 90 days to 180 days, providing listed public entities with 90 days to express interest in the property and an additional 90 days to submit an offer;
- 2) Expanding the list of public entities to receive notification of surplus school property disposition;
- 3) Requiring all board-to-board sales to be at fair market value;
- 4) Introducing a maximum rate, a school board can charge for leasing a school to another board;
- 5) Providing a school board with a leasehold interest in a surplus school property being circulated to have the highest priority ranking of all listed entities; and
- 6) Ensuring that private education providers are not eligible to lease surplus property unless the property has first been circulated to listed public entities.

Mr. Toms noted that amendments will provide improved opportunities for public organizations to purchase or lease surplus schools. The changes increase the number of organizations that will get the first chance to place an offer on surplus school property before it goes on the open market. The changes will build a broader and more complete realty circulation list; and introduce a limited exemption to the requirement that properties be sold at Fair Market Value, while ensuring that school boards would be made 'whole.'

Charlyn Downie, Planning Officer, provided KALPT members with some general information on Community Use of Schools, for their information. She advised that the Ministry of Education has funded the CUS Program which dictates how rates are set for CUS, ensuring rates are on a cost recovery basis. She indicated that there are detailed reporting requirements to the Ministry attached to this funding. Ms. Downie provided a copy of the *Space Type – CUS Booking Report*, which outlined the various type of spaces rented. Also she provided a copy of the number of permits issued, number of participants visited and the number of hours permitted in the 2014-15 school year.

Terms of Reference

Trustee Ross advised that as the KALPT had now completed its first year of operation, it is mandated in the Terms of Reference that members review the structure, processes and operations.

After some discussion and input from members, Trustee French suggested that the Terms of Reference be revised, such that the Kingston Algonquin Limestone Partnership Table meet, at a minimum, twice annually, hosted in rotation, by the three organizations and an ad hoc meeting may be scheduled at the call of the co-chairs in consultation with Senior Staff. Such timing of meetings should be strategically planned. All members were in consensus.

Senior Staff (Directors DiRocco and Rantz, together with Commissioner Hurdle) will work together to clean up the language in the terms of reference now that the first year has passed. Revisions will be sent to all members for sharing with their respective Council and Boards for approval. As well, each member organization will review the function and value of the KALPT following its first year of operation.

Other Business

A suggestion was made that some topics for future meetings could include a brief sharing of each organization's respective budget cycles, strategic plan cycles, etc., and current projects. This could consist of a slide or two outlining each of the cycles and projects with timelines so everyone has a sense of what is happening at a high level.

It was further suggested that there be an 'information sharing' with respect to reviewing existing processes, i.e., snow removal and traffic safety. Perhaps at the fall meeting the Commissioner of Public Works could be invited to speak to this topic.

Adjournment

*Moved by Trustee Mahoney that the meeting adjourn.
Carried.*

The meeting adjourned at 1:07 p.m.

Kingston Algonquin Limestone Partnership Table
Terms of Reference

Mandate:

- The mandate of the Kingston Algonquin Limestone Partnership Table (KALPT) is to facilitate the sharing and discussion of information, ideas and practices of mutual interest and benefit to the member organizations.
- The KALPT is advisory in nature only, and subject to the policies, practices and legislative requirements of each organization.

Membership:

- The KALPT is comprised of three representatives from each of the City of Kingston, the Algonquin and Lakeshore Catholic District School Board (ALCDSB) and the Limestone District School Board (LDSB), herein after referred to as the "organizations".
- The members of the KALPT will be determined annually in accordance with the practice and policy of each organization.
- The KALPT will be led by three co-chairs, one from each organization.
- The City of Kingston's Commissioner of Community Services and the School Boards' Directors of Education or designates shall serve as resource staff to the KALPT, with other staff participating as required.

Operations:

- The KALPT will meet, at a minimum, twice annually, hosted in rotation, by the three organizations and an ad hoc meeting may be scheduled at the call of the co-chairs in consultation with Senior Staff. Such timing of meetings should be strategically planned. ~~meet three times annually, hosted once by each of the organizations.~~
- The co-chair from the hosting organization will chair/conduct that meeting on a site selected by the hosting Chair.
- The agenda will be developed and approved jointly by the co-chairs, based on submissions to the host organization from KALPT members or their resource staff.
- The host organization is responsible for meeting expenses, as well as the creation and distribution of agendas and minutes.
- Robert's Rules of Order will be utilized to govern process and conduct at meetings.
- The KALPT is governed by the legislative and policy requirements of each organization. Notwithstanding the above, where there is a conflicting requirement among organizations, the most restrictive policy or legislation shall prevail.
- A participating organization may decide to take a recommendation related to matters discussed by the KALPT to their own organization, through their approved process.
- The KALPT will review their structure, processes and operations following its first year of operations, ~~(three meetings)~~ and present any resulting recommendations to each organization for approval.

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- Each member organization will review the function and value of the KALPT following ~~its first year of operations (three meetings)~~ each year of operations.



Limestone District School Board Administrative Report

Report to: Board of Trustees

From: Debra Rantz, Director of Education
Krishna Burra, Superintendent of Education
Barbara Fraser-Stiff, Superintendent of Education

Subject: French Review

Date: June 15, 2016

Objectives: To provide an update on the Limestone District School Board French Review

History: On November 20, 2013, the Limestone District School Board initiated a review of core, extended and French Immersion programmes across the District. An External Consultant, Ruth Bailey, was contracted to prepare a *French as a Second Language Program Review Report* and this report was received in April 2015. The report is divided into nine sections plus a final section entitled "Comments and Ideas for Consideration". It should be noted Ms. Bailey was granted an extension for the submission of the report due to the requirement of significant time in the preparation of the Judicial Review related to the Central Secondary Accommodation Review process.

On May 13, 2015 former Director Brenda Hunter submitted an Administrative Report to the LDSB Board of Trustees outlining next steps based on the "Comments and Ideas for Consideration" section regarding the French Review. Please see Appendix C attached.

Observations:

The following actions have occurred related to the next steps:

- 1) Administrative Procedure 211, French as a Second Language, was developed and presented to Trustees during the January 19, 2016 Committee of the Whole (Education, Policy & Operations) meeting.
- 2) The LDSB website was updated during the fall of 2015 to strengthen the information available to staff, students, parents and the community related to LDSB French as a Second Language programs.
- 3) An FSL Steering Committee was established in February 2016 to develop a vision statement for FSL programs and to make recommendations for FSL programming.
- 4) The FSL Steering Committee met on March 31, 2016 and May 3, 2016 and developed the following vision statement:

In Canada, where French and English have equal status as official languages, the LDSB believes all students benefit from second language programming in their cognitive, academic, and social development. Through our FSL programs, all LDSB students will graduate with confidence and ability to communicate in French effectively in their daily lives.

In our work, we strive to...

1. Increase student confidence, proficiency, and achievement in FSL courses.
2. Increase the percentage of students studying FSL until graduation.

3. Increase student, educator, parent, and community engagement in FSL.
- 5) This vision statement and goals are now included as part of the FSL information found on the LDSB website.
- 6) The FSL Steering Committee will continue to provide input and direction regarding the future of FSL programming in Limestone DSB. The Committee did not want to make further recommendations until the Ameresco Report was released to be factored into any further considerations or potential Board decisions emerging from the report. This does not preclude potential program changes based on consultations in cases where Accommodation reviews are not required.

Recommendations:

That this report be received for information

Limestone District School Board
Administrative Report



Report To: Paul Babin, Superintendent of Business Services
From: Dave Fowler, Manager of Facility Services
Subject: Request for Quotation – 16-20, Roof Replacements for Block 1
Date: May 26, 2016

Objectives:

To report on the results of the Request for Quotations for Roof Replacements for Block 1 at Glenburnie Public School, LCVI, R. Gordon Sinclair Public School, Welborne Avenue Public School & W.J. Holsgrove Public School.

History/Background:

Roofs are part of the Building Envelope system for our school sites. They protect our schools from our ever changing climate and also provide insulation which helps keep our schools more energy efficient. Roofs are considered a major building component on our schools under the School Condition Improvement (SCI) Program. The Ministry has identified specific funding for SCI qualified projects. This tender (block 1) has listed 5 schools with roofs in poor condition which were identified to be replaced under this program. Fishburn Sheridan and Associates designed the replacement roofing systems for each of these schools.

Observations/Analysis:

Quotations were received, from prequalified Roofers, on May 12, 2016 at 2:00 p.m. with Trustee Suzanne Ruttan present to witness the public opening at 2:00 p.m. Quotations were received as follows:

Bidder Names	Welborne Avenue Public School	R. Gordon Sinclair Public School	Glenburnie Public School	LCVI	W.J. Holsgrove Public School
Amherst Roofing and Sheet Metal Ltd.	\$276,958.00	\$62,115.00	\$138,255.00	\$192,912.00	\$127,540.00
Cordeiro Roofing Ltd.	No Bid	\$120,000.00	No Bid	\$252,000.00	No Bid
Covertite Eastern Ltd	\$428,900.00	\$83,800.00	\$164,300.00	\$273,200.00	\$192,500.00
Dafoe Roofing Ltd.	\$321,880.00	\$51,150.00	\$139,740.00	\$227,310.00	\$113,270.00
French Brothers Roofing (Belleville) Inc.	\$323,975.00	\$59,750.00	\$129,500.00	\$229,800.00	\$124,250.00
Roof & Building Service Intl.	\$278,500.00	\$60,550.00	\$116,200.00	\$205,350.00	\$115,000.00
Semple Gooder Roofing Corporation	\$584,655.00	No Bid	No Bid	\$361,491.00	No Bid

The following are the lowest compliant quotations received:

Amherst Roofing and Sheet Metal Ltd. for Welborne Avenue Public School and LCVI; Dafoe Roofing Ltd. for R. Gordon Sinclair Public School and W.J. Holsgrove Public School; and Ricardo Roofing Ltd. (Roof & Building Service Intl.) for Glenburnie Public School.

Conclusion:

The process meets the following conditions of Administrative Procedure 515 (Purchasing Procedures) to be awarded by the Superintendent of Business Services and the Director of Education; the lowest compliant quotation is recommended for award; and the project has been accounted for in the budget.

Recommendation:

It is recommended that:

1) the contract for roof replacements be awarded as follows:

Amherst Roofing and Sheet Metal Ltd. for Welborne Avenue Public School and LCVI;
Dafoe Roofing Ltd. for R. Gordon Sinclair Public School and W.J. Holsgrove Public School; and
Ricardo Roofing Ltd. (Roof & Building Service Intl.) for Glenburnie Public School.

2) this report be presented to the Board for information at its next regular meeting.



Paul Babin
Superintendent of Business Services



Debra Rantz
Director of Education

To: All Trustees, Directors of Education, Senior HR and Finance Officials, Communication Officers, and Janet Foord, President of the Canadian School Boards Association,

This is to inform you that petition e-389 has been published and will be open for signature for 120 days.

Petition details:

Petition to the House of Commons

Whereas:

- School authorities are funded through taxpayer dollars;
- The Government of Canada collects GST on goods and services purchased by school authorities, then refunds 68 percent; and
- The remaining 32 percent is a tax on tax.

We, the undersigned, **residents of Canada**, call upon the **House of Commons** to support Bill C-241 which seeks to have the full 100 percent of GST collected by the Canada Revenue Agency refunded to Canadian school authorities.

To sign petition e-389, the webpage may be found by clicking [here](#).

Regards,

Jeff Sprang

David Jackson, Chair
Debra Rantz, Director of Education
Trustees: Elaine Crawford, Laurie French,
Wess Garrod, Tom Mahoney, Karen McGregor
Paula Murray, Alec Ross, Suzanne Ruttan

Dr. Anthony B. Miller
3800 Yonge Street,
Suite 406,
Toronto, ON,
M4N 3P7

Limestone District School Board
220 Portsmouth Avenue
Kingston, ON
K7M 0G2

Via email and hardcopy

June 6, 2016

Re: Adverse Effects of Radiofrequency fields

Dear: Mr. Jackson, Ms. Rantz, Ms Crawford, Ms. French, Mr. Garrod, Mr. Mahoney, Ms. McGregor, Ms. Murray, Mr. Ross and Ms. Ruttan

I am writing to express my major concern over the increasing exposure of the population to Radiofrequency Fields (e.g. from wi-fi, as required for cell phones and iPads, and emitted by cell towers) and the lack of concern expressed by many governments and School Boards in Canada and the United States on this issue. In particular, justification for the “safety” of radiofrequency fields is placed upon the use of outdated safety standards, based upon tissue heating, whereas it has now been well demonstrated that adverse biological effects occur at far lower levels of radiofrequency fields that do not induce tissue heating, including a recent animal study performed by the National Toxicology Program in the United States which found an increased incidence of brain cancers and other cancers in rats exposed to prolonged Radiofrequency fields.

I am a physician and epidemiologist specializing in cancer etiology, prevention, and screening, an expert in epidemiology, and particularly causes of human cancer. I have performed research on ionizing radiation and cancer, electromagnetic fields and cancer, and have served on many committees assessing the carcinogenicity of various exposures, including working groups of the International Agency for Research on Cancer (IARC), widely regarded as providing unbiased assessment on the carcinogenicity of chemicals and other exposure to humans.

In 2011, an IARC working group designated radiofrequency fields as a class 2B carcinogen, a possible human carcinogen. Since that review a number of additional studies have been reported. One of the most important was a large case-control study in France, which found a doubling of risk of glioma, the most malignant form of brain cancer, after two years of exposure to cell phones. After five years exposure the risk was five-fold. They also found that in those who lived in urban environments the risk was

even higher. In my view, and that of several colleagues who have written papers with me on this issue, these studies provide evidence that radiofrequency fields are not just a possible human carcinogen but a probable human carcinogen, i.e. IARC category 2A. It would be impossible to ignore such an assessment in regulatory approaches.

It is important to recognize that there are no safe levels of exposure to human carcinogens. Risk increases with increasing intensity of exposure, and for many carcinogens, such as tobacco smoke, even more with increasing duration of exposure. Thus the only way to avoid the carcinogenic risk is to avoid exposure altogether. This is why we ban known carcinogens from the environment and why much effort is taken to get people, particularly young people, not to smoke. Indeed we now recognize that exposure to carcinogens in childhood can increase the risk of cancer in adulthood many years later. Further, people vary in their genetic makeup, and certain genes can make some people more susceptible than others to the effect of carcinogens. It is the young and those who are susceptible that safety codes should be designed to protect.

As an epidemiologist who has done a great deal of work on breast cancer, I have been concerned by a series of case reports from California and elsewhere of women who developed unusual breast cancers in the exact position where they kept cell phones in their bras. These are unusual cancers. They are multifocal, mirroring where the cell phone was kept. Thus in these relatively young women the radiofrequency radiation from the cell phone has caused breast cancer.

Not only brain and breast cancers but parotid gland tumors, tumors of the salivary gland, have been associated with prolonged exposure to cell phones. In Israel recently a study identified increasing risk of salivary gland tumors with increasing exposure to radiofrequency fields.

Given the long natural history of cancer and the fact that human populations have not been exposed for a sufficient length of time to reveal the full adverse effects of radiofrequency fields, it is extremely important to adopt a precautionary approach to the exposure of humans to such fields. An individual, if appropriately informed, can reduce her or his exposure to radiofrequency fields from devices that use wi-fi, but in the case of cell towers, smart meters and wi-fi in schools, the exposure they receive is outside their control. Then, with the people who manufacture these devices and those who promote wi-fi failing to issue adequate health warnings, we are reaching a situation where schools, work places and homes are being saturated with radiofrequency fields.

Thus to avoid a potential epidemic of cancer caused by radiofrequency fields from wi-fi and other devices, we should introduce means to reduce exposure as much as reasonably achievable, use hard wire connections to the internet and strengthen the codes that are meant to protect the public.

I should be pleased to provide a list of references if required.

Yours sincerely

A handwritten signature in black ink, appearing to read 'A. B. Miller', with a stylized flourish at the end.

Anthony B. Miller, MD, FRCP(C), FRCP, FACE

Professor Emeritus

Dalla Lana School of Public Health, University of Toronto, Ontario, Canada