

# AGENDA - REGULAR BOARD MEETING

**Wednesday, August 24, 2022 – 6:00 PM**

**Limestone Education Centre**

**220 Portsmouth Avenue, Kingston, ON**

Link: <https://bit.ly/LDSBBoardMTGAug24>

## PRIVATE SESSION – 5:30 PM

\*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

### 1. CALL TO ORDER

### 2. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION

### 3. DECLARATION OF CONFLICT OF INTEREST

### 4. ACTION ITEMS

#### 4.1 Regular Board Meeting Minutes – June 15, 2022

### 5. FOR INFORMATION

#### 5.1 SAFE SCHOOLS UPDATE

#### 5.2 PROPERTY UPDATE

- 5.3 LABOUR UPDATE
- 5.4 LEGAL MATTER
- 5.5 PERSONNEL UPDATE
- 5.6 OPSBA UPDATE

## 6. REPORT TO PUBLIC SESSION

### PUBLIC MEETING - 6 PM

**Acknowledgement of Territory:** “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

- 7. **ADOPTION OF AGENDA**
- 8. **DECLARATION OF CONFLICT OF INTEREST**
- 9. **DELEGATION/PRESENTATION**
- 10. **PRIVATE SESSION REPORT**
- 11. **APPROVAL OF MINUTES**
  - 11.1 Regular Board Meeting – June 15, 2022 (Pages 4-22)
- 12. **REPORTS FROM OFFICERS**
  - 12.1 Chair’s Report
  - 12.2 Director’s Report
- 13. **REPORTS**
  - 13.1 OPSBA Report – Trustee McGregor
  - 13.2 Student Trustees’ Report – None at this time.
  - 13.3 Reports For Action
    - 13.3.1 Short-Term Borrowing Resolution – Superintendent Young (Pages 23-24)
  - 13.4 Reports for Information
    - 13.4.1 Interim Financial Report – Q3 – Superintendent Young (Pages 25-26)
    - 13.4.2 Indigenous Trustee Update – Superintendent Gillam (Page 27)

- 14. UNFINISHED BUSINESS**
  - 14.1 School Pedestrian Safety Working Group Recommendations – Associate Superintendent Gollogly (Pages 28-29)**
- 15. NEW BUSINESS**
- 16. CORRESPONDENCE – None at this time.**
- 17. NOTICES OF MOTION**
- 18. ANNOUNCEMENTS**
- 19. COMMITTEE MINUTES FOR INFORMATION – None at this time.**
- 20. FUTURE BOARD MEETING SCHEDULE**  
September 21, 2022
- 21. ADJOURNMENT**

## REGULAR BOARD MEETING MINUTES – JUNE 15, 2022

### PRIVATE SESSION

#### Roll Call:

<b>Trustees:</b>	<b>Staff:</b>
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) (Regrets) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Golligly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
<b>Guests:</b>	<b>Recorder:</b>
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

#### 1. CALL TO ORDER

Vice-Chair Gingrich called the meeting to order.

#### 2. RESOLVE INTO COMMITTEE OF THE WHOLE

*MOTION: To move into Private Session.*

*MOVED BY: Trustee McGregor. Carried.*

#### 3. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Gingrich asked Trustees if they had a conflict of interest to declare with any of the agenda items. Trustees Godkin and Elliott declared a conflict with Item 5.6 OPSBA Labour Update.

#### 4. ACTION ITEMS

4.1 Regular Board Meeting Minutes – May 18, 2022

*MOVED BY: Trustee Elliott that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.*

#### 5. FOR INFORMATION

- 5.1 Safe Schools Update – Associate Superintendent Gollogly provided a safe schools update.
- 5.2 Property Update – No update.
- 5.3 Personnel Update – Superintendent McWilliams provided a personnel update.
- 5.4 Labour Update – Superintendent McWilliams provided a labour update.
- 5.5 Legal Update – No update.
- 5.6 OPSBA Update – Trustee French provided an OPSBA update. Trustees Godkin and Elliott excused themselves prior to Trustee French’s update.

#### 6. REPORT TO PUBLIC SESSION

Vice-Chair Gingrich called for a motion for the Board to rise and report.

*MOTION: That the Board rise and report, and that any resolutions, be made public.*  
*MOVED BY: Trustee Morning. Carried.*

## PUBLIC MEETING

### Roll call:

<b>Trustees:</b>	<b>Staff:</b>
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) (Regrets) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee)	K. Burra, Director of Education M. Crothers, Communications Officer J. Douglas, Communications Officer S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
<b>Guests:</b>	<b>Recorder:</b>
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

Vice-Chair Gingrich welcomed everyone to the Regular Board Meeting. He indicated he would be chairing the meeting as the Chair is attending remotely this evening. He called the roll.

Trustee Morning provided the Acknowledgement of Territory. “We recognize the unique and enduring relationship that exists between Indigenous people and their traditional territories. We acknowledge that we are on the territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 7. ADOPTION OF AGENDA

*MOVED BY: Trustee Hutcheon and seconded by Trustee French that the agenda, as presented, be approved. Carried.*

## 8. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Gingrich asked that if Trustees have a conflict of interest, could they please identify the item number. There were no conflicts declared.

## 9. DELEGATION/PRESENTATION

### 9.1 Limestone District School Board Student Achiever Awards

Vice-Chair Gingrich stated that the Limestone Student Achiever Awards is always a highlight of the Board Meeting calendar for both Trustees and staff, but especially this year, as it returns to an in-person presentation.

These students inspire their fellow students, staff and community members alike.

Trustee Elliott stated that the Limestone Student Achiever Award recognizes outstanding achievements of secondary students whose exceptional accomplishments merit recognition beyond the separate categories of awards at the school level.

Tonight, we recognize an exemplary, graduating secondary student for their contributions to the strategic priorities of wellness, innovation and collaboration in supporting others during the 2021-2022 school year.

Recipients have demonstrated exemplary achievement in all three categories: (1) leadership; (2) positive attitude, energy, and school spirit; and (3) academic standing. Students are nominated by their schools and then selected by the awards committee of the Board. On behalf of the Awards Committee and all Trustees, congratulations to this year's Student Achievers.

Trustee McGregor invited the following Administrators to read the citation for their student achiever:

Teacher Jon Swaine, Bayridge Secondary School – Wyatt Falcao  
Vice-Principal Tyler Wilson, Ernestown Secondary School – Sarah Gillan  
Principal James Bonham-Carter, Frontenac Secondary School – Jillian Morris  
Vice-Principal Kristin Stevens, Granite Ridge Education Centre – Amica Levesque  
Principal Michael Payne, Katarokwi Learning Centre – Dominick Bryant  
Principal Darlene Scarlett, Kingston Secondary School – Claire Brackenbury  
Principal Margaret Connelly, Loyalist Collegiate & Vocational Institute – Nell Sykes  
Principal Brent Pickering, La Salle Intermediate and Secondary School – Nick Doran  
Principal John Mooney, North Addington Education Centre – Bridget Campbell  
Principal Erin Pincivero, Napanee District Secondary School – Breanna Roy  
Principal Roxanne Saunders, Sydenham High School – Erin Smith

Trustee McGregor indicated she was pleased to present this year's recipients of the Limestone Student Achiever Awards, to these dedicated and compassionate young people who have made a significant difference throughout their high school careers, both in their school and throughout the broader community. Congratulations.

Vice-Chair Gingrich stated that on behalf of Trustees of the Limestone District School Board, a heartfelt congratulations to this year's recipients.

Regardless of where these students are headed after graduation, it is clear they will continue to make a positive and significant impact, and forever be wonderful ambassadors of the Limestone District School Board.

Vice-Chair Gingrich thanked his fellow Awards Committee members Trustees Elliott, and McGregor for emceeding this presentation.

## 9.2 Recognition of Outgoing Student Trustees

Vice-Chair Gingrich stated, "It is my privilege, on behalf of all Trustees and senior staff of the Limestone District School Board, to acknowledge the service of this year's Student Trustees: Tanesha Duncan, Shana Johnson and Breanna Roy.

Thank you for your continued efforts to further develop student voice across this school district, as well as at the provincial level, bringing Limestone student voices to the Ontario Student Trustee Association.

Student Trustee Roy, you have been steadfast in your commitment to lifting Indigenous voices and providing learning opportunities between students to Indigenous ways of knowing, doing and being.

Some of these initiatives include participation in the Indigenous Relations Working Group for the Provincial Association of Student Trustees; the restoration of the N.D.S.S. courtyard, where traditional Indigenous plants will be harvested and the space used for reflection and celebration, and visits to elementary schools where you spoke to Grade 7 and 8 students about current Indigenous stereotypes and issues.

We wish you all the best as you continue your education in the Faculty of Arts at McGill University, with the intent of declaring political science as your major. Bre, we hope you continue raising awareness and understanding as you embark on your next journey.

Student Trustee Duncan, your student leadership is a wonderful mix of pride, education and representation. Your efforts to celebrate Black History Month, Asian Heritage Month, and the

establishment of the Chill and Chat Space for Black, Indigenous and People of Colour at your school, have had such a positive impact on students across the district.

Tanesha, when you were interviewed by Global TV Kingston about your efforts to celebrate Black History Month, you said that.... “[you] really wanted Black individuals to feel represented in Limestone... And to plant a seed so that other people can follow on what you have done, next year, and the years after that...” I believe you have done just that! Built a foundation where strong, student voices of colour can be heard.

Youth Homelessness was an issue that Student Trustee Johnson championed at the beginning of this term, connecting Inter-school council with the United Way of K.F. L. and A., to discuss how students could support each other, while learning about a variety of programs available for youth who find themselves homeless.

Student Trustees, you have all represented the students at the Limestone District School Board with honesty and compassion. On behalf of your Trustee colleagues and senior staff of the Limestone District School Board, it is my honor to share, that each of you will receive an honorarium to recognize your term of office, and to help further your studies.

Thank you, and congratulations.”

## 10. PRIVATE SESSION REPORT

Trustee Hutcheon stated that earlier this evening during Private Session:

- The minutes were approved from the Regular Board Meeting of May 18, 2022.
- Associate Superintendent Gollogly provided a safe schools update.
- Superintendent McWilliams provided a personnel update and a labour update.
- Trustee French provided an OPSBA labour update.

There was no other business conducted, or motions passed in Private Session.

*MOTION MOVED By Trustee Hutcheon and seconded by Trustee Godkin that the Private Session Report be received. Carried.*

## 11. APPROVAL OF MINUTES

- 11.1 Regular Board Meeting – May 18, 2022
- 11.2 Education, Policy and Operations Committee – June 1, 2022
- 11.3 Budget Committee Meeting Minutes – June 1, 2022
- 11.4 Budget Committee Meeting Minutes – May 2, 2022

*MOVED BY Trustee French and seconded by Trustee Elliott that the minutes, as presented, be approved. Carried.*

## 12. REPORTS FROM OFFICERS

### 12.1 Chair's Update

Vice-Chair Gingrich indicated he would provide the Chair's Report on behalf of Trustee Ruttan. He stated: "In these final weeks of school, we have so much to celebrate, and the majority of our school communities are doing just that...participating fully in re-instated extra-curriculars and putting the final touches to in-person graduation ceremonies.

I am saddened to acknowledge that a small segment of the population has chosen to participate in hateful acts against our schools, removing or vandalizing several Pride flags, as well as graffiti vandalism spray painted on one school.

The Limestone District School Board condemns these hateful acts. These events show us the importance of educating about human rights, inclusion, and acceptance in our schools. I would like to thank everyone for their outstanding work on behalf of Limestone students ----- educators, administrators, and school support staff, for their continued focus on student success and wellness this past year despite the ongoing challenges pivoting back and forth between modes of learning and keeping our schools safe and operating. Saying "Thank you" at times, just does not seem like enough, but know how valued you are.

Tonight, Trustees will approve a budget in compliance with Ministry of Education requirements. The 2022-2023 budget is focused on supporting student achievement and well-being within the confines of the funding provided to us. Our thanks to staff for their work to support Trustees in reviewing and approving the budget, one of our most significant roles as governors.

As we arrive at the end of a school year, another important task is to honour those who are leaving Limestone for new, exciting journeys. To our graduates....Congratulations! We wish you continued success in the pathway you have chosen. And to our retirees, thank you, for contributing so greatly to the advancement of our students and our Board.

In closing I would like to spotlight one of our own. Trustee Judith Brown has been selected as this year's recipient of the Dr. Harry Paikin Award for outstanding service as a public school trustee by the Ontario Public Schools Boards Association. I would like to share just a few words about Trustee Brown and how she has worked tirelessly to advocate for, and raise the voices of the Black community within Limestone and throughout the larger community. Trustee Brown championed the first Black Community Caucus for the board and was instrumental in a Board motion that initiated a review of the school board's human rights incident reporting process. On behalf of the students, families and staff of Limestone, congratulations Trustee Brown you are

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an invaluable voice at the Board table, and you have an immeasurable impact on the Kingston community, especially in mentoring Black youth.

And that concludes my report.”

## 12.2 Director’s Update

Director Burra stated: “Good evening, Trustees, and the viewing public joining us online or in-person. I am pleased to provide you with my update tonight as we enter the last couple of weeks of the 2021-2022 school year. June is always a time of reflection as we complete one school year and continue preparations for the next school year. It is also a time of change as we see students graduate from secondary school, staff retire, and many staff and students prepare for transitions.

In reflecting on the 2021-2022 school year, or any other school year, I think it is important to remember Kathy Freston’s wise words: “The goal is progress, not perfection.” In thinking about this past year, I think it is important for us to acknowledge the significant challenges we have navigated as a system. The pandemic continued to evolve, and we had to be flexible to adapt. While many may be done with the pandemic, I am not sure if it is done with us. We will continue to require flexibility and adaptability moving forward.

To name a few challenges we overcame, I will highlight three of the more significant ones: with minimal exceptions and particularly a few very challenging days in December, Limestone schools continued to operate to support in-person learning throughout the 2021-2022 school year. Throughout the year, educators and schools did the best they could to support the model of learning requested by students and families: in-person learning, virtual learning, and short-term virtual learning. We also provided flexibility for students and families to move between models depending on their personal or family circumstances. As a third example, we successfully ran multiple clubs and other activities in schools, including all seasons for secondary athletics while continuing to navigate the pandemic.

We also had some tremendous accomplishments that we saw in the past year. Without highlighting numerous sections of the Strategic Plan, I will highlight just a handful: we successfully renamed a school, we are in the process of adding an Indigenous Trustee through our Education Agreement with the Mohawks of the Bay of Quinte, we have prioritized Equity/Diversity/Inclusion and a stance in support of Human Rights Education, we have allocated significant learning recovery supports in the system this spring that will continue in a different form in the fall, we have maintained positive working relations with labour partners, and we have continued to prioritize the importance of communication and transparency with all stakeholders.

Given it is National Indigenous History Month, there have been a range of activities supported by the Limestone Indigenous team, as well as knowledge keepers in schools providing a range of learning. As just one example, LDSB teacher Liv Rondeau provided a virtual workshop earlier today focused on the Teachings from the Strawberry. June is also Pride month, and Limestone formally participated in the first Napanee Pride parade earlier this month – which was a great success, and we will have a strong presence this weekend for the Kingston Pride parade. As Vice Chair Gingrich already noted, we have unfortunately seen some recent acts of hate related to the Pride flag at a handful of schools, and hate symbols spray-painted on one of our schools this past weekend. We must continue to take a strong stance in support of human rights and against hate.

The fact that we had awards presented to Limestone Student Achiever this evening and traditional graduations in the next couple of weeks are a good reason for celebration. While not perfect, there is always much to celebrate. The completion of spring extracurriculars, full in-person graduations, school year-end celebrations, the resumption of field trips, and retirement celebrations are all worth celebrating, and I do not think anyone will ever take them for granted again.

I would also like to emphasize one other area for celebration. There is a report later this evening focusing on some system investments we made this year in the areas of the arts and technology. The investment the board made into secondary music and arts programs, and elementary artist in residence offerings has been very well received in the system. Here is some of the feedback we have received: “first, funding has supported secondary instrumental music classes to purchase instruments that have never been offered to students before. Many schools also updated their percussion options for students. Second, for the arts, cameras, drawing tablets, green screens, drama equipment like platforms, lighting, and equity focused resources were purchased. Thank you!” And finally, a summary quote we heard from a teacher that I think says it all... “The Arts give these students a voice, which is something that they so desperately need coming out of the pandemic in a very turbulent and frustrating time to be a young person Thanks and gratitude from educators and students at our school.”

In closing, I want to offer my congratulations to all students graduating from Limestone and to staff entering their last couple of weeks of work with Limestone. There is much to be proud of in Limestone and I have a great deal of gratitude and humility in serving as its Director. Thank you also to the Board of Trustees for your continued collaboration, strong support of public education, and advocacy. While all of us around this table may not always agree on everything, I think we can all be proud of the way we conduct ourselves and work together for the betterment of Limestone. Thank you Vice-Chair Gingrich. I would now like to share a short video highlighting some of the items that were shared in our updates this evening to provide a

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small sampling of visuals showing that what we do makes a difference.

That concludes my report.”

## 13. REPORTS

### 13.1 OPSBA Report – Trustee French

The Board of Directors met on June 9, 2022, prior to the Annual General Meeting. She provided the following updates:

#### Program Policy Update

- Ontario ELearning Consortium seeing growth in management of program, waitlists and extensive course offerings for students
- In final year 3 of FSL deliverables – recruitment guide, FSL assessment tool and resource guide and Administrator support guide – conference next May or June to roll out – doing case studies of school boards
- New SHSM for education/non-profit sector – completing surveys to offer certifications

#### EDI update

- EDI Audit and Integrated framework tracking actions was presented
- 5 areas of work – Governance/policy, Education/Leadership, Data collection, Outreach/advocacy and Recruitment
- Research underway – tools and application in boards – report this Fall

#### Legislative Update

- Post-election consideration of Minister and Ministry staff contacts

#### 2022 OPSBA Awards

- OPSBA Awards for presentation at President’s Banquet
- Limestone’s Judith Brown received the Harry Paikin Award
- Limestone’s Dan Hendry and Louri Snider received OPSBA Achievement Awards

#### Indigenous Trustee Council

#### OPSBA-OSTA Liaison Committee

#### OPSBA Annual Report released

[https://www.opsba.org/wp-](https://www.opsba.org/wp-content/uploads/2022/06/OPSB012_AR2022_digital_aoda.pdf)

[content/uploads/2022/06/OPSB012\\_AR2022\\_digital\\_aoda.pdf](https://www.opsba.org/wp-content/uploads/2022/06/OPSB012_AR2022_digital_aoda.pdf) Proposed Constitutional and Bylaw Amendments

- Extensive list of updates and adjustments to reflect Project Compass recommendations - approved

#### Second Quarter Financial update

- Received and on track

#### Meeting dates for 2022-23

- Some adjustments for November dates

Joint Policy Development and Education Program work teams – May 6, 2022

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#### CSBA Report

- Federal Advocacy event in Ottawa well received with 18 Minister/Secretary/Senator meetings on shared priorities in their mandates
- Committees and projects advancing on Indigenous Education with contracted lead, EDI project deliverables, FSL data project, and research on impact of local voice
- Congress July 6-8 in Saskatoon

Professional Development and Panels with Nick Nanos and Post-election predictions, Student Trustees, and political party/media leaders on navigating education advocacy following the elections.

As mentioned earlier, Trustee Judith Brown was awarded the Dr Harry J Paikin Award.

#### AGM and Elections - June 10, 2022

- Cathy Abraham acclaimed as President 2022-2024
- Kathleen Woodcock elected as 1st Vice President
- Kathryn Pierroz elected as Second Vice President
- Susan Humphries acclaimed as Eastern Region Chair
- Karen McGregor acclaimed as Eastern Region Vice Chair
- Robin Hutcheon acclaimed to Policy Development Work Team
- Karen McGregor acclaimed to Education Program Work Team

All of the policy resolutions that were put forward were either passed or modified, and that included Limestone's Policy Resolution with respect to social determinants of health and the impact of housing and security on families, along with a number of areas of important advocacy that will go forward with OPSBA staff in the organization. French/McGregor

### **13.2 Student Trustees' Report**

Student Trustee Roy stated: "Good evening Trustees, Senior Staff and online viewers. Yesterday, June 14, 2022, the Inter-school council met for the very last time this year. As the summer is fast approaching, most of our students are getting ready for exams, handing in their last projects, and getting ready to graduate. It is a great relief to know a good portion of our interschool council is returning next year. This ensures that the student leadership within LDSB will continue to flourish.

On a more serious note, the Inter-school Council feels very strongly about addressing the hateful behavior that has occurred within our community in the past couple weeks. The student body believes all our students, no matter who they are or who they love, have the right to

respect, support, and representation. The vandalism and disrespecting of several pride flags, as well as the graffitied hate symbols at our schools does the complete opposite of that. The student body wants our 2SLGTBQIA+ and minority students to know that this behavior is not, and will not, be tolerated. School is a place to learn and to be welcomed, not to be targeted and feel unsafe.

Change is happening, but needs to continue through education and visual representation of students within our schools. LDSB can and will be a safe place for everyone if we work together. As the school year is almost over, on behalf of the student trustees, I want to thank anyone who we might not be able to see during the summer break. Nia;wen and thank you. That concludes our report.”

Vice-Chair Gingrich thanked Student Trustee Roy for the report and called upon Trustees for questions or comments.

### **13.3 Reports for Action**

#### **13.3.1 Next Steps for the LDSB Strategic Plan (2017-2022)**

Director Burra indicated that when the Strategic Plan was presented to Trustees at the May Regular Board Meeting, he did indicate, at that time, that a follow up report would be coming around the timing of the renewal for the creation of a new strategic plan for Limestone, particularly as it relates to two factors. The first is the municipal elections that will happen in a few months. The second is the fact that the pandemic has had a significant impact on the work, as Trustees will recall when staff was completing the strategic plan and reporting on it over the last three years. Director Burra noted that the cycle of reporting will continue with staff following up with Trustees in the fall of 2022, with an end-of-year report for 2021-2022 and areas of focus for 2022-2023. An extension of the plan for 2022-2023 would result in a mid-year report in the spring of 2023, and an end-of-year report in the fall of 2023. This extension would allow the new board to make a decision regarding the next evolution of the LDSB strategic plan and timing.

*MOTION MOVED by Trustee Godkin and seconded by Trustee Morning that Trustees extend the current strategic plan for the 2022-2023 school year with the goal of launching a strategic planning process in the 2023 calendar year. Carried.*

#### **13.3.2 2023-2024, 2024-2025 Deficit Elimination Plan**

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Superintendent Young stated that at last week's Budget Meeting, Trustees approved a deficit budget, that was balanced, using \$2 million of accumulated surplus. The Ministry does require, that when a deficit budget is passed, a two-year deficit elimination plan must be submitted to the Ministry. This is done to show that school boards have the ability to get back to a balanced position in two years. This is a new report for Trustees, mostly because it was suspended for the last couple of years due to COVID and the Ministry did not have this requirement to submit one, and prior to that, the budget was balanced. Superintendent Young stated that this plan is an example of how expenditures could be reduced over a two-year time period to balance the budget. The Ministry likes to see a reduction in structural expenditures. He reminded Trustees that at the Budget Meeting last week, Appendix D showed the programs that were supported by the accumulated surplus and that those lines totalled about \$2 million. Superintendent Young reviewed Appendix A, which is an example of how expenditures could be reduced over a two-year period to bring the Board back into a balanced budget position. He reiterated that Limestone is sitting with a \$21 million unappropriated accumulated surplus at the moment. The only mechanism to utilize the surplus is by going into a deficit, and submitting a deficit elimination plan. Superintendent Young stated that it would be expected that a deficit budget would go forward next year, which would potentially move everything again another year out. Any changes that would come, would come through the Budget planning process, for Trustee approval as well. We need to show the Ministry Limestone has the ability to make reductions as required. Trustees would still have the approval at the next budget cycle, to approve reductions for expenditures.

*MOTION MOVED by Trustee Ruttan and seconded by Trustee Brown that the Board approve the 2023-2024, 2024-2025 Deficit Elimination Plan as outlined in Appendix A. Carried.*

## **13.4 Reports for Information**

### **13.4.1 Surplus Funding Report**

Superintendent Silver stated that Trustees had approved spending to support the addition of instruments for secondary music classes, to support the arts and the Artist in Residence Program and as well as the purchase of technology to purchase new student devices. This support was a recognition by Trustees that there has been very little arts funding included in the GSNs in recent years, and from the budget feedback from the public in the winter/spring of 2021 did ask for and put an emphasis on more arts funding. This support provided this year has really made a lot of people happy and has given some incredible opportunities and learning for

students throughout the district. There are some examples in the report and Director Burra did share some photos earlier. There has been a lot of purchasing done since November and the report lists some examples of the instruments that have been bought and examples of the arts resources and programs that have been offered to students and examples of opportunities that have been afforded through the Artist in Residence Program. This opportunity will really impact learning for students for years to come. Instruments that were purchased this year will be used by students coming to high school in future years, for many, many years.

As instruments, supplies and resources arrived in schools, we had many reach outs from teachers and students about the incredible opportunities that they had been afforded through this surplus funding. There also will be a significant technology infusion in September through this allocation so the technology will be purchased and in schools ready to go in September, which will really support a lot of access of technology enabled learning for students throughout the district in elementary and secondary schools.

The technology upgrades to the Board Room will allow for hybrid professional learning models as we re-engage the system in professional learning.

Vice-Chair Gingrich thanked Superintendent Silver and called upon Trustees for comments or questions.

#### **13.4.2 School Pedestrian Safety Working Group Recommendations**

Associate Superintendent Gollogly indicated that on February 16, 2022, City Council passed a motion directing City staff to establish a School Pedestrian Safety (SPS) Working Group composed of representatives from school boards, parent Councils, Kingston Police, City staff, and City Council. Based on the input received from the public engagement and through discussions of the Working Group Members, the Working Group recommends the following:

1. Strike a Panel to Assess and Prioritize School Transportation Safety Issues
2. Implement Community Safety zones and School Areas Pilot Projects
3. Establish a Formalized, Ongoing School Streets Program
4. Develop School Travel and Road Safety Education
5. Prioritize Enforcement within School Areas

LDSB is currently working with KFL&A Public Health to have an Active School Travel Charter. The Active School Charter is a commitment to keep Active School Travel in mind when

reviewing policy and completing school site planning, and committing to an annual assessment of active school travel at participating schools. This includes a commitment to participate in larger events like bike to school week, walking Wednesdays, or a commuter challenge.

Trustee Morning stated that it was a privilege to be on this Committee. Every single person on that committee had one thing in mind [*safety of students*] and they were incredible. They did a lot of work in a very short time. Education has to start at school, and they are trusting staff members to come up with a good viable program for school safety. The active school charter is a magnificent thing. If we can get more students walking and riding, and doing so safely, that would be terrific. Schools need to be sure they ask for these things, as the panel will be looking at school requests, and prioritize them. This only applies to the City jurisdiction, and some of the councillors from Countryside Ward, wondered if they could do something similar for their area, and the Committee indicated by all means.

Trustee French noted this is a great initiative by the City of Kingston, and that they have reached out to the Board. The Board will be responding and participating, but by responding are we able to transfer this to other communities, whether that is Greater Napanee or other Councils in the region, to similarly engage them? We do not want to do the work multiple times, but if we are already doing the work with the City, can we bring in those other communities and extend this to all areas because we know there are traffic challenges in neighbourhood schools as well, including rural schools. She noted the outreach with KFL&A Public Health will be region-wide, which is wonderful, but the support from other Councils would be great as well. How could we transfer this to other areas of the board?

In response, Director Burra agreed the Board can certainly work with Public Health in that regard. He stated that it is different depending upon the location. It would look different in other areas, as this is very heavily trying to focus on increasing pedestrian traffic to schools and looking at options in terms of traffic control curbing by the municipality. That piece certainly translates over in terms of traffic calming measures, but what does not translate as well for some rural sites, that more pedestrian traffic is not a viable solution because the population is very heavily based and there is a very small population that is actually walking. There are things that can crossover to some other locations to discuss with Public Health and municipalities, but there are aspects that will make this look very different, based on the context of the school. What the Committee is talking about, and what this looks like at different sites is going to be different based on the geography of those locations, the access to side streets, travel patterns

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for pedestrian or alternatives patterns for cars as well. In the City of Kingston there is a heavy emphasis for looking at safe pedestrian traffic for schools to reduce the load of parents and other family members dropping off students at school that do not qualify for regular transportation of yellow school buses.

In response to a question, Director Burra clarified that the Board could certainly reach out to the different municipalities and indicate our interest in working with them in looking at this, but ultimately what we would be asking them is to take a leading role. A lot of this role overlaps with law enforcement, but also with how they are actually address the location around the school, in terms of whether there are traffic calming areas, for example where parents are pulling off the road, or whether it is a passing lane, so a lot of those pieces are certainly things we can work with municipalities but these areas fall in their jurisdiction.

Trustee Morning pointed out that this was not just Limestone schools, it was all schools in Kingston, whether they were Catholic schools or French schools, and this is partially funded by the City of Kingston. If you are talking about crossing guards, or policing, or setting up signs for street schools it is partially funded by the City of Kingston. The street school began in Kingston through a grant. Something similar could be done in these other areas.

When questioned about timelines for the implementation of community safety zones and school area pilot projects, and some of the other recommendations, Associate Superintendent Gollogly stated that those schools are having discussions right now about feasibility for them. It was very important for the group as a whole, to make sure that we were not just putting something on a school, and making sure that it actually fits with their school community, and looking into details, like do they have before and after daycare – all these different things. On June 21, 2022 Central Public School is going to be having a day where they are actually going to be doing a trial of shutting down the street in front of them. So as fast as we can, but also being very cautious that we are not just going fast to go fast. We want to be very cautious to know that we are proceeding in a manner that is actually going to be helpful.

Director Burra also noted that it is complicated because of course when you take over a City street, you have to have supportive neighbours, support of the local municipalities, and you quite frankly need help, as you basically have increased the area of supervision requirement of staff at that school with limited ability to add in additional supervision. Our schools are already struggling to find external supervisors to help in the morning and at lunch time. The logistics of

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doing this without having the human power to make it work can actually create different problems.

With this being a new committee, it may be best to see how this evolves to make sure we can actually manage it because one of the aspects we are concerned about is that some of those funding pieces are still up for discussion and we must be very mindful that Trustees have already passed a budget, and will need further discussions with the City.

Trustee McGregor suggested that a letter to the different municipalities indicating that the City of Kingston, working collaboratively with the City of Kingston Police and various partners, have begun discussions on a safety plan that involves schools, and we simply ask as they move forward in their election, consider that might be a good approach for a municipality to take as well, with their own considerations.

Trustee Ruttan stated that with the Charter being developed in partnership with KFL&A Public Health, being the umbrella that reaches all our municipalities, step number one would be to have all municipalities sign onto the charter. Secondly, with respect to the budget, there is an opportunity when this committee goes to schools and asks, 'what do you want,' we can gather that information and potentially find special pilot funding, but we have to see what the uptake is first.

It was suggested that perhaps a motion asking that KFL&A Public Health, in their work with this initiative, *the School Pedestrian Safety Working Group*, that they engage all municipalities in the jurisdiction in the planning and implementation, as appropriate, across KFL&A.

Director Burra stated his understanding of this Committee is that KFL&A Public Health is one of the partners and that the City of Kingston is taking the lead in this particular case. He would be hesitant having Trustees make a motion asking KFL&A Public Health to do something, given they are a partner, as opposed to the lead organization.

In response to a question, Director Burra indicated the Board could potentially reach out to each municipality to ask them to consider doing something similar in their locale in coordinating similar committees.

Trustee McGregor suggested that perhaps a motion be considered directing the Chair of the

Board to write a letter to the municipalities within Limestone suggesting they begin discussions around school safety. If they want a model to look at, they should look at the Kingston model, showing who the partners are, so they can think about who, i.e., which would be two school boards, the OPP, KFL&A Public Health, etc., and that we are recommending that they start to look at this consideration, indicating that it has started in other locations, and we know that every municipality is unique, and each will have their own plan and at least get the discussions started.

It was suggested that this item be tabled to give Trustees time to consider the best possible approach moving forward.

*MOTION MOVED by Trustee McGregor and seconded by Trustee Godkin that this agenda item on the School Pedestrian Safety Working Group Recommendations be deferred to the next Regular Board Meeting, scheduled for August 24, 2022, so Trustees can think about the best approach to take. Carried.*

#### **14. UNFINISHED BUSINESS**

None at this time.

#### **15. NEW BUSINESS**

None at this time.

#### **16. CORRESPONDENCE**

**16.1** Letter to Trustee Judith Brown notifying her that she is the recipient of the 2022 Dr. Harry Paikin Award of Merit, dated May 13, 2022. Trustee Elliott took a moment to read the nomination form for Trustee Brown. Trustee Brown thanked Trustee Elliott for his work on the submission.

#### **17. NOTICE OF MOTION**

None at this time.

#### **18. ANNOUNCEMENTS**

None at this time.

**19. COMMITTEE MINUTES FOR INFORMATION**

The following committee meeting minutes were provided for information:

**19.1** SEAC Meeting Minutes – April 20, 2022

**19.2** SEAC Meeting Minutes – May 17, 2022

**20. FUTURE BOARD MEETING SCHEDULE**

Regular Board Meeting – August 24, 2022

**21. ADJOURNMENT**

*MOVED BY: Trustee McGregor and seconded by Trustee Morning that the meeting adjourn. Carried.*

The meeting adjourned at 8:47 p.m.

## **ADMINISTRATIVE REPORT: SHORT-TERM BORROWING RESOLUTION**

### **REGULAR BOARD MEETING**

August 24, 2022

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#### **Purpose**

To recommend a short-term borrowing resolution for the 2022-23 school year to meet cash flow requirements.

#### **Background**

The *Education Act* requires the Treasurer of the Board to furnish to the bank a copy of the resolution(s) authorizing the borrowing of funds.

#### **Current**

##### Operating

Periodically the Board is required to borrow funds for current operating purposes to provide interim financing until revenues are received from Municipalities and the Province. The Board did not have any operating borrowing requirements during 2021-2022, however the Board is subject to cash flow decisions from the Province and should have a borrowing resolution in place to provide interim financing if our cash flow situation should change.

The operating resolution authorizes the signing officers of the Board to borrow operating funds when required to meet short-term cash flow needs. The dollar amount of the operating borrowing requirement has been set to a maximum of \$20.0 Million and is the same amount as in 2021-2022.

##### Capital

The Board is also required to arrange short-term bridge financing during the construction of major capital projects, capital additions/retrofits and for School Condition Improvement projects.

The Board currently has credit facilities to cover all the required borrowing for the School Condition Improvement projects.

The Royal Bank of Canada (RBC) is the Board's primary banker, a relationship that dates back to 1966. The banking services agreement with RBC extends to the end of 2022.

### **Recommendation(s)**

That the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:

1. The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2022-2023 fiscal year.

**Prepared by:** Craig Young, Superintendent of Business

**Reviewed by:** Krishna Burra, Director of Education

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## ADMINISTRATIVE REPORT: INTERIM REPORTING QTR 3 2021-2022

### REGULAR BOARD MEETING

August 24, 2022

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#### Purpose

To report on the Interim Financial Operating expenditures for the period September 1, 2022, to May 31, 2022 (Quarter 3).

#### Background

The 2021-2022 Interim Financial Report was presented to the Board on April 27, 2022, and provided operating expenditures for the period September 1, 2021 to February 28, 2022 (Quarter 2).

Attached is the 2021-2022 Interim Financial Report for the period ending May 31, 2022 (Quarter 3), which is being presented in a similar format as the 2021-2022 operating budget, indicating the amount spent by expenditure category and the associated percentage.

As at Quarter 3, \$209,417,151 of the \$273,423,893 operating budget or 77% has been spent. The expenditures are based upon items paid within the stated period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period. An example would be continuing education of which 52% of the operating budget was spent at Quarter 3. (*See Appendix 1 for more information.*)

The 2021-2022 interim financial report for Quarter 3 indicates a spending level of 77%. This is comparable to the 75% spending level reported for the same period last year.

The Board is on target to end the 2021-2022 fiscal year within the budgeted deficit of (\$1,835,765).

#### Recommendations

That this report be received for information.

**Prepared by:** Paula Carson, Manager of Financial Services

**Reviewed by:** Craig Young, Superintendent of Business  
Krishna Burra, Director of Education

**Attachments:** Appendix 1 Interim Financial Reporting – Operating Expenditures Q3

**Limestone District School Board  
Interim Financial Report-Operating Expenditures  
For the Period Ending May 31, 2022 (Quarter 3)  
Appendix 1**

Expenditure Categories	2021-2022 Revised Estimates	2021-2022 Expenditures at (Q3)	2021-2022 % Spent at (Q3)	2020-2021 % Spent at (Q3)
<b>Instruction</b>				
Classroom Teachers	\$ 133,611,147	\$ 101,614,578	76%	76%
Supply Staff	7,739,647	6,250,721	81%	67%
Educational Assistants	17,034,337	15,023,587	88%	80%
Early Childhood Educators	4,916,610	4,316,193	88%	89%
Textbooks and Supplies	5,779,933	3,914,844	68%	62%
Computers	4,568,850	2,014,515	44%	62%
Professionals/Paraprofessionals	9,660,516	6,968,509	72%	71%
Library and Guidance	2,968,199	2,313,985	78%	77%
Staff Development	1,217,075	436,752	36%	34%
Department Heads	319,563	252,988	79%	79%
Principals and VPs	11,512,668	8,388,860	73%	75%
School Office	6,695,738	5,571,777	83%	81%
Coordinators and Consultants	3,831,264	2,611,855	68%	75%
Continuing Education	1,747,505	916,311	52%	65%
<b>Instruction Total</b>	<b>211,603,052</b>	<b>160,595,475</b>	<b>76%</b>	<b>75%</b>
<b>Administration and Governance</b>				
Trustees	156,096	94,502	61%	58%
Directors and Supervisory Officers	844,295	638,885	76%	76%
Board Administration	7,051,582	5,130,133	73%	71%
<b>Administration and Governance Total</b>	<b>8,051,973</b>	<b>5,863,520</b>	<b>73%</b>	<b>71%</b>
<b>Transportation</b>				
Transportation	18,119,955	16,206,840	89%	86%
<b>Transportation Total</b>	<b>18,119,955</b>	<b>16,206,840</b>	<b>89%</b>	<b>86%</b>
<b>Pupil Accommodation</b>				
School Operations and Maintenance	28,018,393	21,076,406	75%	69%
<b>Pupil Accommodation Total</b>	<b>28,018,393</b>	<b>21,076,406</b>	<b>75%</b>	<b>69%</b>
<b>Other</b>				
Other Non-Operating Expenses	7,630,520	5,674,910	74%	83%
<b>Pupil Accommodation Total</b>	<b>7,630,520</b>	<b>5,674,910</b>	<b>74%</b>	<b>83%</b>
<b>Operating Expenditures Total</b>	<b>\$ 273,423,893</b>	<b>\$ 209,417,151</b>	<b>77%</b>	<b>75%</b>

## **ADMINISTRATIVE REPORT: INDIGENOUS TRUSTEE UPDATE**

### **REGULAR BOARD MEETING**

August 24, 2022

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#### **Purpose**

To provide Trustees with an update related to the process and timeline for the appointment of an Indigenous Trustee by the Mohawks of the Bay of Quinte (MBQ).

#### **Background**

At the May 18, 2022, Regular Board Meeting, the following motion was passed:

“That staff develop a process and recommended timeline for an Indigenous Trustee to be appointed by the MBQ through Regulation 462/97, including a contingency process should the number of students decrease below the regulatory requirement, and identifying policy implications for a 10<sup>th</sup> Trustee.”

#### **Current Status**

In consultation with MBQ Education Director, Heather Green, and the MBQ Council, a posting will go out shortly to interested candidates for the role of Indigenous Trustee for the Limestone District School Board as per Regulation 462/97. The posting will contain information about Limestone, as well as the role of Trustee. Interested candidates will be screened and a selection process coordinated by the MBQ will occur. The anticipated date of an appointment will coincide with the fall municipal elections and the new board.

At present, there is no concern from the MBQ if Reciprocal Education Agreement (REA) student numbers fall to zero. They are confident that some students will continue to attend NDSS. If the number does fall to zero, consultation will occur, and any adjustments could potentially be made prior to the next Trustee election in 2026. Staff continue to review policies for potential implications with the addition of a tenth Trustee. Edits will be brought to the Board for approval when this process is complete.

#### **Recommendations**

That this report be received for information purposes.

**Prepared by:** Scot Gillam, Superintendent

**Reviewed by:** Krishna Burra, Director of Education



# ADMINISTRATIVE REPORT: SCHOOL PEDESTRIAN SAFETY WORKING GROUP RECOMMENDATIONS

## REGULAR BOARD MEETING

August 24, 2022

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### Purpose

To update Trustees on the progress of the School Pedestrian Safety Working Group.

### Background

On February 16, 2022, City Council passed a motion directing City staff to establish a School Pedestrian Safety (SPS) Working Group composed of representatives from school boards, parent councils, Kingston Police, City staff, and City Council. The motion also instructed the Working Group to detail the findings and recommendations of the Working Group in a report to be presented to the City's Environment, Infrastructure & Transportation Policies (EITP) Committee in June 2022. This past June, Trustees received an update and requested this item be tabled until the August meeting for further information.

### Status

The School Transportation Safety Panel has been established. It is comprised of City of Kingston, LDSB, ALCDSB, Tri-Board, Kingston Police, and KFL&A Public Health representatives responsible for implementing, operating, and managing various components of student safety at school sites as students arrive and leave. The panel works collaboratively to provide expertise and inform decision-making in assessing and addressing school-related transportation and safety issues

At this time, the school street program through Kingston Coalition for Active Transportation (KCAT) at Winston Churchill will continue. KCAT will coordinate and operate the program independently. A Protocol/Template will be developed in the fall which will detail how this program can potentially function at other school sites. This "playbook" will provide resources to support potential programs at other school locations.

LDSB is currently collaborating with KFL&A and ALCDSB to develop street safety curriculum that will be available to all elementary schools this fall. The target audience will be Kindergarten to Grade 6 learners.

## Recommendations

That this report be received for information purposes.

**Prepared by:** Patty Gollogly, Associate Superintendent

**Reviewed by:** Krishna Burra, Director of Education