



REGULAR BOARD MEETING MINUTES – SEPTEMBER 21, 2022

PRIVATE SESSION

Roll Call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) M. Elshrief (Student Trustee) E. Jackson (Student Trustee) J. Kolosov (Student Trustee)	K. Burra, Director of Education S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
	S. Mitton, Executive Assistant to the Director and Trustee Liaison

1. CALL TO ORDER

Vice-Chair Gingrich called the meeting to order.

2. RESOLVE INTO COMMITTEE OF THE WHOLE

MOTION: To move into Private Session.

MOVED BY: Trustee Hutcheon. Carried.

3. DECLARATION OF CONFLICT OF INTEREST

Vice-Chair Gingrich asked Trustees if they had a conflict of interest to declare with any of the agenda items. There were no conflicts declared.

4. ACTION ITEMS

4.1 Regular Board Meeting Minutes (private) – August 24, 2022

MOVED BY: Trustee French that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.

5. FOR INFORMATION

- 5.1 Safe Schools Update – No update at this time.
- 5.2 Property Update – No update at this time.
- 5.3 Personnel Update – No update at this time.
- 5.4 Labour Update – Superintendent McWilliams provided a labour update.
- 5.5 Legal Update – No update at this time.
- 5.6 OPSBA Update – No update at this time.

6. REPORT TO PUBLIC SESSION

Vice-Chair Gingrich called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that any resolutions, be made public.
MOVED BY: Trustee Elliot. Carried.

PUBLIC MEETING

Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) M. Elshrief (Student Trustee) E. Jackson (Student Trustee) J. Kolosov (Student Trustee)	K. Burra, Director of Education M. Crothers, Communications Officer J. Douglas, Communications Officer S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
C. Downie, Assistant Manager Facility Services, J. Branker, Manager of Youth programming Boys and Girls Club	S. Mitton, Executive Assistant to the Director and Trustee Liaison

Chair Ruttan welcomed everyone to the Regular Board Meeting and called the roll.

Trustee Hutcheon provided the Acknowledgement of Territory. “I was raised in Tamworth, in the township of Stone Mills and currently live on Amherst Island in Loyalist Township. I have also lived in Vancouver, BC and Sackville, NB and for less significant periods in Toronto, Belleville and Peterborough in Ontario. My ancestry is Scottish and English neither of which were the original inhabitants of these lands. I honour those peoples who were as I learn the true history of where I live. My connection to the land comes not from where I am but from digging my toes in the ground wherever I go and having a physical and spiritual connection to the Earth itself. From this I gather my strength. I honour those who came before me who kept this land beautiful, my gratitude, and I honour those who come after me by working to keep this land beautiful. I offer, with enormous gratitude and love, this acknowledgement of the traditional lands of the Anishinaabe and Haudenosaunee on which the Limestone District School Board is situated. Thank you.”

7. ADOPTION OF AGENDA

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

MOVED BY: Trustee Brown and seconded by Trustee Morning that the agenda, as presented, be approved. Carried.

8. DECLARATION OF CONFLICT OF INTEREST

Chair Ruttan asked that if Trustees have a conflict of interest, could they please identify the agenda item number. There were no conflicts declared.

9. DELEGATION/PRESENTATION

9.1 Focus on Youth Presentation

Associate Superintendent Gollogly welcomed the Manager of the Youth program Jaahmal Branker from the Boys and Girls club who is responsible for overseeing the Focus on Youth Program. Jaahmal explained how he has a unique history with Focus on Youth program. When Jaahmal was younger, he was a participant in the program. His placement was at the Boys and Girls club where he remains today. This is his second year managing the program and he is looking forward to planning next summer's Focus on Youth session. He stressed the impact that these programs have on young people's lives. A parent testimonial from the LSDB program stated, "Thank you so much for giving my child this opportunity, as you know it takes a village to raise a child and coming out of COVID she could see the change in her youth's mood because of the chance that was provided to her child." In terms of numbers, Limestone had 15 students enrolled in the program ranging from Grade 9 to 12. Students worked approximately 20 hours a week for 8 weeks for Grade 9 and 35 hours a week for Grades 10 to 12. A variety of activities are available for youth throughout the program including resume building, where there is a chance to sit down with the hiring team where they look over their resume, behavior training specifically focused on working with young children and activity planning. Jaahmal reinforced that without funding from LDSB it would not be possible to provide this type of programming which the youth enjoy so much.

Chair Ruttan thanked Jaahmal for his presentation and asked for questions or comments.

9.2 Facility Services Summer Update

Superintendent Young thanked the team at Facility Services for their hard work this summer taking on a significant number of projects. He outlined the instrumental role Assistant Manager Downie played and invited her to start her presentation. Assistant Manager Downie highlighted that \$20.9 million in School Condition and Renewal funding was allocated to 223 projects.

Capital projects were completed at 50 schools including 3 portable moves and 2 portable demolitions. She went through projects including building envelope, mechanical projects, interior improvements, summer operational work and site improvement projects. Some highlights from the update included:

- Clarendon Central PS - A new environmentally beneficial PVC membrane roof was installed.
- Centreville PS – HVAC project boiler replacement with classroom unit ventilator improvement.
- Perth Road PS – Interior improvements for storage, layout and accessibility
- Central PS Phase II - Updates to gym flooring, ventilation improvement and lighting improvements
- Katarokwi LC – The teaching kitchen was moved to the Limestone Education Centre
- Newburgh PS – Grading and drainage improvements, outdoor classroom and accessibility upgrades.
- Napanee District SS – Tennis and Pickleball court installation.
- Lancaster PS – Turf field installation.

Chair Ruttan thanked assistant manager Downie and opened the floor to questions.

10. PRIVATE SESSION REPORT

Vice-Chair Gingrich stated that earlier this evening during Private Session:

- o The minutes were approved from the Regular Board Meeting of August 24, 2022.
- o Superintendent McWilliams provided a labour update.
- o There was no other business conducted, or motions passed in Private Session.

MOTION MOVED By Vice-Chair Gingrich and seconded by Trustee Elliot that the Private Session Report be received. Carried.

Chair Ruttan called upon Trustee French to report on the Audit committee Private Session from September 19th

- The 2022-2023 Audit Plan was approved.
- Some information items however no other business conducted, or motions passed in private session.

MOTION MOVED By Trustee French and seconded by Trustee Elliot that the Audit

committee Private Session Report be received. Carried.

11. APPROVAL OF MINUTES

11.1 Regular Board Meeting – August 24, 2022

11.2 EPOC Meeting Minutes – September 7, 2022

MOVED BY Trustee McGregor and seconded by Trustee Hutcheon that the minutes, as presented, be approved. Carried.

12. REPORTS FROM OFFICERS

12.1 Chair's Update

Chair Ruttan stated: "A wonderful start-up to the new school year. Congratulations to all Limestone staff, students, and families for an amazing couple of weeks.

We have a great year ahead of us, lots of rewarding work to do, as we continue to make Limestone a great place to learn, work and grow.

Students and staff are already engaged in a number of extra-curriculars, clubs and sports like this week's soccer tournaments, Terry Fox Runs, football and more. It is a welcome return.

I had the honour of attending the Kick-off for the United Way of Kingston, Frontenac, Lennox and Addington. Limestone employees are key contributors to the success of the annual campaign. The pandemic, food security and youth homelessness remain urgent needs in our communities.

Our neighbours, our students, and each other, benefit from the more than 75 services and programs offered by United Way agencies throughout our school district. Any assistance we can collectively provide serves to strengthen the community by bringing people and resources together to make positive change.

Friday, September 30, marks the second National Day for Truth and Reconciliation, and since 2013, Orange Shirt Day. On this day, and throughout the preceding week, schools and school boards across Ontario, including students, staff, and school communities, will be commemorating the tragic history and ongoing legacy of residential schools. We honour First Nations, Métis, and Inuit children and communities impacted by this system.

In closing, I would like to recognize Limestone Facility Services staff who, as reported in tonight's presentation, were busier than ever over the summer, not only with the typical school repairs and renovations, but also with many projects that improved accessibility for students, families, and staff. My sincere thanks.

And that concludes my report.”

12.2 Director’s Update

Director Burra stated: “Good evening trustees and the viewing public. Overall, and all things considered, I am very pleased to report that Limestone has had a very positive start to the 2022-2023 school year. While there is always room for improvement, it is amazing to see everything come together with almost 20,000 students and almost 3,000 staff starting the school year in 60 Limestone sites and virtual school.

Preliminary enrollment numbers are showing growth within the Limestone community with an increase in both elementary and secondary students. Today was day 12 of the 2022-2023 school year for students, and it has been wonderful to have students back in schools and to see various activities like sports, clubs, field trips, and great learning already underway helping to support the overall Limestone student experience. We must all recognize and have great gratitude for the time and efforts of staff and community members to make all of these extracurricular activities a reality for students. Having started my visits to schools this fall, it has been wonderful to see, hear, and feel the energy and excitement of learning and fun in schools. The Limestone District School Board marked the passing of Her Majesty Queen Elizabeth II, the longest-serving British monarch and Canadian Head of State. Canadian flags at all Limestone schools, education centres, and the Board office were flown at half-mast from the date of the Queen’s death on September 8, to yesterday evening. In addition, to align with the provincially declared day of mourning and moment of silence to honour the Queen, all schools recognized a moment of silence around 1:00 p.m. on Monday, September 19, 2022. I think it is important to note that as a system we honoured the passing of Queen Elizabeth II while also being very clear that we know that some individuals, families, and communities have very different experiences with the British monarchy and we need to be mindful of a wide range of reactions to her passing. Like in so many other areas in education and society at large, as members of the community, we must continue to emphasize the importance of respecting differences in perspective and being open to dialogue to the maximum extent possible.

Looking ahead to next week, a wide range of activities will be taking place in schools and the community to honour the second annual National Truth and Reconciliation Day, and Orange Shirt Day, on Friday, September 30. This is a critical date to recognize the harm and trauma of the Residential Schools system, to honour the survivors and their families, and continue our collective learning and journey of reconciliation. Schools continue to have a critical role in supporting this journey and ensuring the truth is known about Residential Schools and their

legacy in Canada.

Next week we also kick off the annual United Way of KFL&A campaign in Limestone. I invite all trustees to join this effort. As an incentive to Limestone employees, I will be contributing \$1 for every staff member who provides a one-time, or regular, payroll deduction to support the campaign. No amount is too little, and every dollar matters in supporting some of the most vulnerable children, youth, and families in the communities we serve. With almost 3,000 employees in Limestone, I am hoping to contribute almost \$3,000 to this year's campaign. Finally, I would like to bring to trustees' attention the professional learning focus we have launched in Limestone for the 2022-2023 school year. At this stage of the pandemic, we must continue to hone our craft to best serve students. While this work will not be completed this year, I think it is critical to highlight its importance in ensuring schools are making a difference for all students today, and into their futures. We need all of Limestone students to find purpose in school, to find value in school, and to find hope in school. We know this is not the case for all students. As the late and former United Nations Secretary General Kofi Annan said, "Education is the great equalizer of our time. It gives hope to the hopeless and creates chances for those without." As a result, our system focus this year for professional learning, and to center our attention on students, we will be concentrating on three inquiry questions: First, for whom is the current education system not working and why? Second, how do I/we know? And thirdly, what can I/we try to do differently to make a difference? These questions align with the current strategic plan, but also allow us to focus our attention on students who are currently, or have been historically, underserved. All educators want to make a difference in the lives and destinies of children and youth. This inquiry will focus our collective efforts. I look forward to more discussion and updates regarding our progress in the coming days, weeks, months and years.

Thank you Chair Ruttan, that concludes my report."

13. REPORTS

13.1 OPSBA Report – Trustee McGregor

Trustee McGregor indicated that her first meeting attending as the new Director will take place on September 30. Lisa Reinhardt has made arrangements for all members to have orange shirts for the meeting which takes place on National Truth and Reconciliation Day. Over the summer the Education Policy working group prepared a position paper for mental health and well-being as it relates to advocacy in light of COVID-19 and the effect it has on students. Secondly, a list of exemplary practices on equity, inclusion and human rights from all boards across the province will be available on the OPSPA website. PES will be live again for the first time since 2020 taking

place January 26-28, 2023.

13.2 Student Trustees' Report

Trustee Jackson indicated on Tuesday September 20 the first Inter-School Council Meeting was held. We began with introductions and identified everyone's roles on their respective student councils, as well as the roles Trustee Kolosov, Trustee Elshrief, Mr. Payne, Mr. Morrow and myself hold on this committee. Mr. Burra joined us for introductions to welcome the student leaders and offer some experience about how great of an opportunity this committee is for expressing student voice and making progress on projects. Many schools have not yet held their first student council meeting, so the majority of this meeting was introductions and identifying goals and what each school is looking forward to this year. Whether that be from the inter-school council or their own schools. A recurring theme throughout this portion of the meeting was the hope for normalcy. It was a shared goal for most schools to work toward bringing back student involvement opportunities like spirit days, clubs, and fundraisers. Others expressed how beneficial it will be to be able to share ideas within the council about how to increase student involvement, because we are all going through the same challenges. While most school councils are just beginning to get back to their normal routines of collaboration and have not yet discussed new projects for the school, there were still a few schools that communicated new projects taking place. Specifically, environmentally friendly initiatives happening at BSS. There was representation from 8 schools at this meeting, and we hope to keep those numbers up and stretch the excitement and determination from these meetings into all future meetings.

Trustee Kolosov explained that over the past several months, our school board's Indigenous students' team has introduced several new programs and initiatives. For example, we organized the Clean Water project and Orange shirt day that were very successful and increased the awareness of what happened with the Residential School system in Canada and the importance of reconciliation. We also designed and implemented the Knowledge-Sharing program, which supports Indigenous high school students within the Limestone District School Board by pairing up more senior high school students with the younger students for support and knowledge transfer using the best practices from the Indigenous culture. All these initiatives have helped close the academic achievement gap and increase awareness of the issues faced by the Indigenous students in the community and within our school board. The Knowledge-Sharing Program is starting back up this fall. We have two students who were part of the program in the spring that offered to co-chair the program.

I would like to meet face-to-face with as many Indigenous students within our school board as

possible by visiting their schools this fall. These visits present an opportunity for me to hear directly from the students so that I understand exactly what they want to change and what their hopes are at each individual school, both rural and urban. It will also be a great opportunity for the students to put a name to the face as I am new in this role and for me to get to know the students on a personal level, so that their voices can be more accurately represented at the board room table and other discussion venues.

I would like the school visits to bring out many positive outcomes such as having a stronger and more interconnected Indigenous student community by spreading awareness about our great culture through fun and meaningful initiatives and activities. I am in the process of scheduling visits to Nappanee DSS and Bayridge SS and will be meeting with the students from the Katarokwi Learning Center this Friday. In order to visit other schools, I will need the support of the school board to help me connect with coordinators and principals from each respective school.

Chair Ruttan thanked the Student Trustees for their report.

13.3 Reports for Action

13.3.1 Disposition of School Property at 38 Cowdy St., Kingston

Superintendent Young indicated the purpose of the report is to provide information to Trustees related to the disposition of the Limestone District School Board (LDSB) owned property located at 38 Cowdy St., ON. He stated that in November 2012, the Kingston North Public Accommodation Review Committee report was presented with the recommendation to seek Ministry of Education funding for the construction of a new elementary school. This school was planned to consolidate Frontenac and First Avenue Public Schools. Funding was granted for the building of Molly Brant Elementary School.

First Avenue Public School and Frontenac Public School were officially closed at the conclusion of the 2015-16 school year and Molly Brant Elementary School was opened in September 2016. First Avenue Public School went through the disposition process and was subsequently sold.

The Ministry of Education provided a temporary identification number for the school facility at 38 Cowdy St., for it to be used for a secondary school site while Kingston Secondary School was being constructed. The Ministry's temporary naming of this site is QECVI & Holding. LDSB operated programming at the building under the name Katarokwi Learning Centre.

The building is 4530 m² and the site is .64 hectares. The school yard is partially owned by the board and an agreement with the City of Kingston provides school use on the adjoining city parkette.

The last Ministry facility condition assessment was done on this property in the 2011-2015 inspection cycle. The Ministry does not complete inspections on schools that have been closed and are designated holding.

As it currently stands:

Kingston Secondary School was opened during the school year of 2020-21.

During the 2021-22 school year work has been completed to accommodate the Katarokwi Learning Centre programs at 164 Van Order Drive.

At the conclusion of the 2021-22 school year, all programming was moved from 38 Cowdy St. to the 164 Van Order Drive location.

The facility at 38 Cowdy St. is now closed and does not have regular custodial staff present.

Superintendent Young explained that Ontario Regulation 444/98 illustrates a clear and detailed instruction on how school board property needs to be managed when it is put up for sale including timelines and prioritization of organizations that get first right of refusal as well as when the property can be put on the open market.

Chair Ruttan thanked Superintendent Young and called upon Trustees for comments or questions.

After some discussion, it was proposed to keep the property or potentially try to have it used for low-cost housing. Director Burra highlighted that the decision to close this property was made 10 years prior due to the significant accessibility concerns and the need for renovations at the site. Concern over operational and maintenance costs associated with holding on to this property when it is no longer being used were also outlined. He addressed the concerns surrounding population pressures in the geographical area and potential capacity issues.

MOTION MOVED by Trustee Godkin to defer voting on the proposed motion outlined in the

report to the new Board, seconded by Trustee Hutcheon. Chair Ruttan called the question. The motion was defeated.

MOTION MOVED by Trustee French and seconded by Trustee Gingrich that the Board hereby resolves that 38 Cowdy St. is not required for the purposes of the Board; and That the Board authorize the Superintendent of Business to undertake the notification and disposition process of 38 Cowdy St in accordance with the Ministry of Education regulations including but not limited to Ontario Regulation 444/98 – Disposition of Surplus Real Property.

Chair Ruttan called the question:

Roll call vote:

The non-binding recoded vote was as follows:

YEAS: Trustee Brown, Trustee Elliot, Trustee French, Trustee Gingrich, Trustee McGregor, Chair Ruttan, Student Trustee Elshrief, Student Trustee Jackson and Student Trustee Kolosov (9)

NAYS: Trustee Godkin, Trustee Hutcheon, and Trustee Morning (3)

The binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliot, Trustee French, Trustee Gingrich, Trustee McGregor, Chair Ruttan (6)

NAYS: Trustee Godkin, Trustee Hutcheon, and Trustee Morning (3)

The motion carried.

13.3.2 Honoraria for Board Members

Superintendent Young stated that Ontario Regulation 357/06 Honoraria for Board Members requires an outgoing Board to establish an honoraria policy for the new term of trustees on or before October 15, 2022. He spoke to the minor increases in the honoraria from the current term to the new term. The increases are due to the average daily enrolment. Superintendent Young explained the amounts in Appendix A from the report and referenced the body of the report where calculation details can be found.

Chair Ruttan called upon Trustees for comments or questions.

MOTION MOVED by Trustee Elliot and seconded by Trustee Brown. That the Board approve the

following honoraria policy to be effective for the new term of trustees on November 15, 2022. Trustee Honoraria, Policy (Board Operations) The honoraria for members of the Board will be set in accordance with the Education Act, Ontario Regulation 357/06 and Ministry funding provisions and shall be as follows:

- *a base amount of \$5,900 per Trustee plus 100% of the C.P.I. adjustments as permitted by Regulation;*
- *100% of the annual enrolment permitted by regulation;*
- *an attendance amount of \$50 limit per meeting permitted by regulation, set at \$1,200 per Trustee; and*
- *an additional amount of \$5,000 for the Chair of the Board and \$2,500 for the Vice-Chair of the Board;*

Roll call vote:

The non-binding recoded vote was as follows:

YEAS: Trustee Brown, Trustee Elliot, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee McGregor, Trustee Hutcheon, Student Trustee Elshrief, Student Trustee Jackson and Student Trustee Kolosov (10)

ABSTAIN: Trustee Morning (1)

The binding recorded vote was as follows:

YEAS: Trustee Brown, Trustee Elliot, Trustee French, Trustee Gingrich, Trustee Godkin, Trustee McGregor, Trustee Hutcheon (7)

ABSTAIN: Trustee Morning (1)

The motion Carried.

13.4 Reports for Information

13.4.1 Compliance Audit Committee

Superintendent Young indicated that the purpose of the report is for information that municipalities and school boards are required to appoint a compliance audit committee by October 1, 2022, in accordance with the Municipal Elections Act to hear and decide on applications for compliance audits of a candidate's campaign expenses. He clarified that there is an error in the report related to the Municipal Elections Act and should read section 88.33-37 instead of 81. We have 5 districts in our Board and 4 municipalities have opted to create Joint Audit Committees. He noted that within the City of Kingston we have not had interest to form a

joint committee as they had formed a committee in March for the June election and have not opted to change their bylaws at this time. We have reached out to neighboring municipalities to cover the Kingston area in the absence of a joint committee. In the event we run into limitations with bylaws, the Limestone District School Board will form a committee with external auditors.

Chair Ruttan thanked Superintendent Young and called upon Trustees for comments or questions.

14. UNFINISHED BUSINESS

None at this time.

15. NEW BUSINESS

None at this time.

16. CORRESPONDENCE

None at this time.

17. NOTICE OF MOTION

None at this time.

18. ANNOUNCEMENTS

18.1 Trustee French recognized the success of the Limestone Learning Foundation (LLF) Annual Golf Tournament. She extended thanks to all of the trustees who contributed to the event. Although not finalized, the tournament raised approximately \$49,000. She highlighted the importance of fundraising events such as these where proceeds are brought directly to Limestone students. Last year, the LLF donated \$100,000 to the Food Sharing Project to send food baskets home during COVID when students were not able to access food at school. Trustee French read a statement: In October 2021, the Limestone Learning Foundation launched Books are Back, providing all Grade 4 to 6 classrooms throughout the Limestone District School Board with book sets of 25 curated titles to further support Indigenous Education, Equity, Inclusion, and Diversity. These books ranged from graphic novels, small chapter books, to full length novels with complex plots and sophisticated themes.

This fall, the Limestone Learning Foundation is pleased to deliver classroom book sets to students in Grades 1 – 3. This initiative will bring a total of 277 book sets containing either 18 new English titles or 9 new French titles to Limestone’s 50 elementary schools. Grades 1-3 are wonderful times to build excitement about books and ideas that further support Indigenous Education, Equity, Inclusion, and Diversity.

She concluded with a final thank you to the LLF for their efforts fundraising despite the challenging climate we are in.

19. COMMITTEE MINUTES FOR INFORMATION

19.1 SEAC June 8, 2022

20. FUTURE BOARD MEETING SCHEDULE

October 5, 2022 – EPOC Meeting

October 26, 2022

November 16, 2022 – *Annual Meeting – Chair/Vice selection*

November 21, 2022 – Nominations Committee/Special Meeting

January 18, 2023

January 26-28 – OPSBA Education Symposium

February 22, 2023

March 29, 2023

April 26, 2023

May 17, 2023

June 8-10 OPSBA AGM

June 21, 2023

21. ADJOURNMENT

*MOVED BY: Trustee French and seconded by Trustee Gingrich that the meeting adjourn.
Carried.*

The meeting adjourned at 7:58 p.m.