



# AGENDA – SEAC MEETING

## SPECIAL EDUCATION ADVISORY COMMITTEE

Wednesday, January 25, 2023 – 5:30 PM

Limestone Education Centre

220 Portsmouth Avenue, Kingston, ON

Virtual Meeting Link: [bit.ly/JAN25SEACMTG](https://bit.ly/JAN25SEACMTG)

Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

- 1. WELCOME**
- 2. ADOPTION OF AGENDA**
- 3. DECLARATION OF CONFLICT OF INTEREST**
- 4. APPROVAL OF MINUTES**
  - 4.1 SEAC Minutes – December 14, 2022 (Pages 3-9)
- 5. BUSINESS ARISING FROM MINUTES**

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

## **6. EDUCATIONAL SERVICES UPDATE**

**6.1 Presentation: Educational Services Programs** – Principal Michael Blackburn to introduce the speakers:

- Learning Disabilities Support Program (LD) - Melissa Michaud
- District Autism Program (DAC) - Cynthia Laird
- District Learning Centre (DLC) - Marnie Potter
- Education and Community Partner Program (ECCP) - Andrew Dale
- Elementary School to Community (SCS) - Matt Aylesworth
- Secondary School to Community (SCS) - Ashley Lamont and Scott Stinson

## **7. ASSOCIATION UPDATES**

### Helen Simson, Learning Disabilities Association of Kingston (LDAK)

Free Webinar - Neurodiversity: Disability or Difference (Page 10)

Join LDAK for an introduction to neurodiversity! Learn about the strengths, challenges and supports available to neurodiverse thinkers and the importance of understanding this social movement. Featured Speaker: Sumita Mendiratta is a psychologist, Health Researcher and ReadON programmer specializing in learning difficulties and developmental issues. Sumita has a deep understanding of neurodiversity and extensive experience helping students create connections and stability in their lives.

- Date: January 26, 2023
- Time: 7:00 pm
- Registration: Eventbrite

## **8. OTHER BUSINESS**

**8.1 Administrative Report: Superintendent's Report** - Superintendent Scot Gillam (Pages 11-14)

## **9. NEXT MEETING DATE**

February 15, 2023

## **10. ADJOURNMENT**



## SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

December 14, 2022

### PUBLIC MEETING

#### Roll Call:

| Trustees:               | Members:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| T. Lloyd<br>K. McGregor | <p>Present:</p> <p>S. Henderson-Todd, Lennox and Addington Resources for Children</p> <p>H. Simson, Learning Disabilities Association of Kingston</p> <p>A. Martin, Member-at-Large (Queen's University)</p> <p>Z. Rogers, Community Living Kingston</p> <p>Regrets:</p> <p>C. Carriere-Prill, Member-at-Large</p> <p>C. Norwich-Stevenson, Member-at-Large</p> <p>C. Tooley, Down Syndrome Association Kingston</p> <p>L. Clouthier, Easter Seals Ontario</p>                                           |
|                         | Staff:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|                         | <p>M. Blackburn, Principal of Educational Services</p> <p>J. Lalonde, Special Education Program Coordinator</p> <p>L. Conboy, Mental Health Lead</p> <p>W. Fisher, Educational Services and Safe Schools Coordinator</p> <p>S. Gillam, Superintendent, Learning for All</p> <p>J. Grasse, Vice-Principal of Educational Services</p> <p>C. Snider, Special Education Program Coordinator</p> <p>T. Vail, Special Education Program Coordinator</p> <p>A. Ward, Special Education Program Coordinator</p> |
| Guests:                 | Recorder:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| None at this time.      | J. Senior, Administrative Assistant                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

## 1. WELCOME

Superintendent Scot Gillam called the meeting to order and welcomed everyone to the meeting.

Principal Michael Blackburn read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 2. ELECTION OF THE CHAIR AND VICE CHAIR

Superintendent Gillam called for nominations for Chair of SEAC.

Trustee McGregor nominated herself.

Superintendent Gillam called for nominations two additional times. Hearing none, the nominations were closed.

Trustee McGregor was acclaimed as Chair of SEAC for the session of December 1, 2022, to November 30, 2023.

Chair McGregor assumed the Chair.

Chair McGregor called for nominations for the position of Vice-Chair of SEAC.

Andrea Martin nominated herself.

Chair McGregor called for nominations two additional times. Hearing none, the nominations were closed.

Andrea Martin was acclaimed as Vice-Chair of SEAC for the session December 1, 2022, to November 30, 2023.

## 3. ADOPTION OF THE AGENDA

*MOVED BY: Trustee Lloyd that the agenda be approved. Carried.*

#### 4. DECLARATION OF CONFLICT OF INTEREST

None at this time.

#### 5. APPROVAL OF MINUTES

##### 5.1 SEAC Minutes – November 9, 2022

*MOVED BY: Trustee Lloyd that the November 9, 2022, SEAC Minutes be approved.  
Carried.*

#### 6. BUSINESS ARISING FROM MINUTES

None at this time.

#### 7. EDUCATION SERVICES UPDATE

##### 7.1 Presentation - Building our Vision for the Future, Enhancing Special Education Services in Our District, 2022-2023 Monitoring Document

Principal Michael Blackburn and Vice Principal Jenn Grasse presented a report illustrating the indicators of success in key areas of focus under the four Big Ideas of the Special Education Services Monitoring Document.

1. **Reallocation of Resources:** Restructuring supports, services, teams, and programs to meet the changing needs of students and schools and to equitably distribute resources.
  - **Key area of focus:** Enhancing – Expand the collection of role-specific data to inform the allocation of resources, supports and services. Foster a data culture of inquiry and reflection.
  - **Indicators of Success:**
    - Collaboration with Data Research Analyst.
    - Data collection tools developed with all Affinities.
    - Currently collecting service/support data.
    - Program evaluations and monitoring of student progress.
    - Collaborative exploration of system and team data.
    - Street Data resource and an Inquiry Mindset.

2. **Professional Learning:** Provide ongoing and relevant professional learning to a variety of staff in order to build capacity to meet the needs of diverse learners in an inclusive learning environment.
  - **Key area of focus:** Continuing – Embed Universal Design for Learning (UDL) principles in professional learning opportunities.
  - **Indicators of Success:**
    - UDL Sharepoint resource development.
    - Tier 1 support and capacity building.
    - Intentional professional learning – Student Support Teachers (SST) and Learning Program Support (LPS) Teachers.
    - Targeted school support through PA Day learning.
    - Instructional coach – alignment of strategies and supports.
    - De-streamed instructional support.
3. **Strengthening Partnerships and Leveraging Supports:** Strengthen and enhance partnerships with families and community partners to leverage supports and maximize student learning and well-being.
  - **Key area of focus:** Continuing – Communicate and collaborate with students, families, staff, and community partners to gather voice and lived experiences.
  - **Indicators of Success:**
    - Special Education Plan Review (Thought Exchange platform to gather all voices)
    - School Climate Data and Student Census.
    - Limestone District School Board Workforce Census Data.
    - Equity Committee Survey and ongoing feedback.
    - Staff Feedback – Professional Learning Sessions
    - Community Partner Collaboration and Sharing.
    - School based professional development with classroom educators.
4. **Learning for All:** Support the implementation of differentiated, precise and research-based instructional strategies to support the learning and well-being of all students.
  - **Key area of focus:** Continuing – Collaborate with Program Team/Curriculum Department to implement literacy and numeracy supports and interventions.
  - **Indicators of Success:**
    - School-based professional development with classroom educators.
    - Collaborative planning and design of admin ‘Leading Literacy in Limestone’, and SST/LPS course and meetings.
    - Current project – Math and Special Education.

- Program Team collaboration for EA profession learning.
- Early Years collaboration and team planning.
- Monthly program team meetings.

Chair McGregor called upon SEAC Members for questions regarding the 2022-2023 Monitoring Document.

## 7.2 Student Story – Bringing the Monitoring Document to Life

Special Education Program Coordinator Ash Ward presented a student story to demonstrate the way that our Monitoring Document is being applied and helping in a student's journey.

## 8. CORRESPONDENCE

**8.1 Dufferin-Peel Catholic District School Board** - Letter to Minister of Education requesting that the Ministry of Education consider providing the option to extend the time students with differing abilities have to remain or continue in Secondary School beyond year 7 and beyond age 21, dated October 14, 2022. Provided for information.

**8.2 Durham District School Board** - Letter to Minister of Education regarding the Special Incidence Portion Claim Funding, dated November 22, 2022. Provided for information.

## 9. ASSOCIATION UPDATES

None at this time.

## 10. OTHER BUSINESS – Administrative Report: Superintendent's Report

### A. Ministry Updates:

#### Collective Bargaining

The Canadian Union of Public Employees (CUPE) and the government of Ontario have reached an agreement on a new contract. This agreement covers many staff in LDSB, including Educational Assistants (EAs), Early Childhood Educators (ECEs), custodial staff, and office staff. Bargaining will now shift to the teacher bargaining units which include the Elementary Teachers' Federation of Ontario (ETFO) and the Ontario Secondary School Teachers' Federation (OSSTF). Our Professional Student Services Personnel (PSSP) staff will also be included in the OSSTF negotiations.

## **B. Educational Services Update:**

### **Mental Health Lit**

On November 10, 2022, Mental Health Lead Laura Conboy attended School Mental Health Ontario's (SMHO) Knowledge and Implementation Series to share implementation tips for [MH LIT: Student Mental Health in Action](#) lesson plans in a School to Community (STC) classroom. This four-part, ready-made lesson plan series to help support secondary students' mental health and well-being was modified in collaboration with an Ernestown Secondary School STC educator and co-delivered with the Mental Health Lead. Lessons focused on mental health and mental illness, signs of mental health problems, strategies to support mental health and well-being, and how/where students can access help for themselves and their friends, when needed.

### **SMHO Youth Suicide Prevention/Life Promotion Modules**

Both Mental Health Lead Laura Conboy and Superintendent Scot Gillam attended the SMHO Knowledge and Implementation Series on Thursday, December 8, 2022. This particular session was focused on Youth Suicide Prevention/Life Promotion Modules. Our panel presentation focused on the revamping of the Suicide Protocol as well as the learning module that was added to all staff training at the beginning of each school year.

### **SEAC Presentation List**

- December 2022 - Monitoring Report and Student Story
- January 2023:
  - District Programs and Teams Learning Disabilities (LD)
  - District Autism Classes (DAC)
  - District Learning Centres (DLC)
  - Education and Community Partnership Programs (ECP)
  - School to Community Services (SCS)
- February 2023 – Universal Design for Learning (UDL) and Inclusion
- March 2023 - Monitoring Report and Transition Planning
- April 2023 - Mental Health
- May 2023 - Budget and TriBoard SEAC
- June 2023 - Monitoring Report and Student Stories

Principal Mike Blackburn shared an update to the Special Education Review regarding timelines for gathering input from students and families as well as staff and community partners. Also shared was a demonstration of ThoughtExchange for gathering this information.

## 11. NEXT MEETING DATE

Wednesday, January 25, 2023

## 12. ADJOURNMENT

*MOVED BY: Trustee Lloyd that the meeting adjourn. Carried.*

*The meeting adjourned at 6:50 pm.*



# SAVE THE DATE!

## Free Webinar

### NEURODIVERSITY: DISABILITY OR DIFFERENCE?

with  
Sumita Mendiratta  
January 26, 2022



Join LDAK for an introduction to neurodiversity!  
Learn about the strengths, challenges and supports  
available to neurodiverse thinkers and the importance  
of understanding this social movement.

#### FEATURED SPEAKER

Sumita Mendiratta is a psychologist, Health Researcher and ReadOn programmer specializing in learning difficulties and developmental issues. Sumita has a deep understanding of neurodiversity and extensive experience helping students create connections and stability in their lives.

#### DATE:

January 26, 2022

#### TIME:

7:00pm

#### REGISTRATION:

Eventbrite



**Idak** • Learning Disabilities  
Association of Kingston

*The right to learn, the power to achieve*



## ADMINISTRATIVE REPORT: SUPERINTENDENT'S REPORT

### SPECIAL EDUCATION ADVISORY COMMITTEE

01/25/2023

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#### A. Ministry Updates:

None currently.

#### B. Educational Services Update:

##### February 3, 2023, PA Day Professional Development Sessions

On February 3<sup>rd</sup>, Educational Services staff, Program Team staff, and Community partners will offer a wide variety of professional development sessions aimed to support Educational Assistants. Topics include Emotion Coaching, Indigenous Education, Oral Language, ABA Classroom Strategies, and Student-Centred Personal Care to name a few. Sessions are being offered in person and virtually to meet the needs of as many EAs as possible. Please see the flyer which is included in the meeting package. A huge thanks to the Educational Services leadership team for organizing this amazing opportunity and to all the presenters and support staff. It is sure to be a great day of learning together.

##### Triboard SEAC Meeting

The date for the Triboard SEAC Meeting has been set for Wednesday, May 31, 2023. Our LDSB SEAC will begin at 5 pm and we will join Hastings/Prince Edward and Algonquin at 6 pm for our joint meeting. This year, Limestone will be hosting the 6-7 pm portion of the meeting. Plans for this hour will be brought forward to a future SEAC.

##### Multi-Year Accessibility Plan Update 2023-2026

The LDSB multi-Year Accessibility Plan is developed in accordance with the Integrated Accessibility Standards Regulation under the *Accessibility for Ontarians with Disabilities Act, 2005 (AODA)*. It incorporates the intentions of the Board to meet its obligations under the *Ontarians with Disabilities Act, 2005*. The Accessibility Plan describes the measure that the Board will take over the 3-year period from January 1, 2023, to December 31, 2026, to identify, remove, and prevent barriers to people with disabilities who work, learn, and participate in the School Board community and environment including students, staff, parents and caregivers, volunteers, and visitors to the Board and its schools.

The Limestone District School Board is committed to the continual improvement of access to school board facilities, policies, programs, practices, and services for people with disabilities. The plan is guided by the [Board's Accessibility Standards-Policy Statement](#) Board's Accessibility Standards-Policy Statement as well as the Board's Mission, Vision and Values.

The LDSB Accessibility Planning Committee has been busy adjusting the multi-Year plan during the 2022-23 school year. The draft Multi-Year Accessibility Plan 2023-2026 will be brought to February's SEAC meeting for feedback and discussion. There are also plans to consult with staff, students and the community agencies through social media and the website. Finally, any details related to the plan that are referenced in the Special Education Review will be brought to the Committee's attention as well.

#### **Clinical Community Collaboration Sessions**

Clinical staff have organized three recent community collaboration sessions to share information about services/supports for students within our Board and the broader community. Previous sessions were held with the Autism Resource Hub and DDCP. The next session will include KidsInclusive as well as the Behaviour Action Team, School to Community team, and other Educational Services leadership personnel.

**Prepared by:** Scot Gillam, Superintendent of Education, Learning for All

# Educational Services

## Professional Development Opportunities

Educational Services is pleased to offer **in person** and **virtual** learning opportunities on the P.A. Day for support staff!



**FRIDAY, FEBRUARY 3, 2023 - 8:30 am—2:30 pm**

| SESSION TIMES       | IN PERSON OPTION 1<br>Education Centre (220 Portsmouth Ave)                                                                                                                                                                                                                                                                                                                                                                                               | IN PERSON OPTION 2<br>Educational Services (164 Van Order Drive)                                                                                                                                                                                                                                                                                                                                                                                         |
|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30 – 9:30         | <b><i>Book Creator Make and Take</i></b><br>(Please bring an iPad that has Book Creator or a laptop/chromebook)<br>Jessi Lalonde<br>(BOARD ROOM)                                                                                                                                                                                                                                                                                                          | <b><i>Emotion Coaching</i></b><br>Laura Conboy & Wendy Fisher<br>(KLC GYM)<br><i>This interactive workshop will focus on a practical technique that can help when students are feeling strong emotions at school. Emotion coaching prioritizes listening and validating emotions before moving to problem-solving.</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 60)                                                                                |
| 9:30 – 10:30        | <i>You will be digging into this awesome tool and making things you can use with your students the following week! No experience needed!</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 40)                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 10:30 – 11:30       | <b><i>Taking Shape</i></b><br>Pricia Evans<br>(BOARD ROOM)<br><i>This hands-on session will provide fun, easy to implement activities and games that support the development of spatial reasoning.</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 30)                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| Break 11:30 – 12:30 |                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12:00 - 12:30       | <b>Gentle Yoga for Relaxation with Tiiu Vail (Hybrid)</b> Educational Services (KLC Gym)                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 12:30 – 1:30        | <b><i>Indigenous Education</i></b><br>Liv Rondeau, Jessi DiRocco & Alice Johnston<br>(ROOM A)<br><i>Join us to learn more about best practices for Indigenous students and Indigenous approaches to mental health. This session will focus on how we take a holistic approach to learning as it relates to resilience, self-regulation, and emotional, physical, mental, and spiritual well-being.</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 20) | <b><i>FASD in Classrooms</i></b><br>Julie Glasspoole & JoAnne Cashman, FASD System Navigators Kids Inclusive<br>(KLC GYM)<br><i>This session will provide information about FASD and how to practically implement FASD-informed strategies with students.</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 60)                                                                                                                                         |
| 1:40 – 2:30         |                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b><i>Student-Centred Personal Care</i></b><br>Tiiu Vail & Kate Mann, OT Kids Inclusive<br>(ROOM 122, LCVI)<br><i>Join us to learn more about safe lifts and transfers, equipment used in accessible washrooms, and other personal care matters. There will be an opportunity to discuss student-centred personal care guidelines and even try out what it feels like to be in a mechanical lift!</i><br><a href="#">CLICK HERE TO REGISTER</a> (Max 12) |

## CHECK OUT THESE VIRTUAL OPTIONS! (No Registration Required)

**Please note: Descriptions and links will be added to the schedule and resent prior to the event!**

| SESSION TIMES              | VIRTUAL OPTION 1                                                                                        | VIRTUAL OPTION 2                                                                                                                          |
|----------------------------|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| 8:30 – 9:30                | <i>Let's talk about Augmentative and Alternative Communication</i><br>Jen St. Onge & Marianna Ippolito  | <i>Understanding Student Human Rights</i><br>Andrea Barrow & Rae McDonald                                                                 |
| 9:30 – 10:30               | <i>Early Childhood Development and Foundational Skills</i><br>Erin Sulla, Kristin Fossum & Jane McLaren | <i>Practical Strategies for Supporting Elementary Students Using Universal Design for Learning</i><br>Cheryl Snider & Madison Heyman (EA) |
| 10:30 – 11:30              | <i>Oral Language</i><br>Caitlyn Rutherford, SLP & Jen Battle, CDA                                       | <i>ABA Classroom Strategies</i><br>Kat Coles                                                                                              |
| <b>Break 11:30 – 12:30</b> |                                                                                                         |                                                                                                                                           |
| 12:00 - 12:30              | <b>Gentle Yoga for Relaxation with Tiiu Vail (Hybrid)</b> Educational Services (KLC Gym)                |                                                                                                                                           |
| 12:30 – 1:30               | <i>Foundational Literacy Skills</i><br>Erika Chesnick                                                   | <i>Supporting Elementary Students with ASD in the Classroom</i><br>Nancy Gourdier-Golle & Steph Waitson                                   |
| 1:30 – 2:30                | <i>Tips, Tricks and Creative Ideas from A-Z</i><br>Jessi Lalonde                                        | <i>Supporting Secondary Students Using Universal Design for Learning</i><br>Lisa Hartwick & Amber Metzger                                 |