



The Director of Education provides this administrative procedure to support all staff members in establishing and maintaining a safe and secure working and learning environment in the schools of Limestone District School Board.

1. Access to School Premises

- 1.1. Schools shall ensure that they clearly communicate their procedures for visitors to report their presence and gain permission to be on school property.
- 1.2. No person shall enter or remain on school premises unless the person is authorized by Ontario Regulation 471/07 to be there on that day or at that time.
- 1.3. A person shall not enter or remain on school premises if the person is prohibited under Ontario Regulation 471/07 or under this administrative procedure or for other reasons, from being there on that day or at that time.
- 1.4. A principal/vice-principal may direct a person to leave the school premises if the principal believes that the person is prohibited by regulation or under a Board procedure from being there. The principal/vice-principal may direct a person to leave the school premises if, in the judgement of the principal / vice-principal or another person authorized by the Board, deems the person's presence is detrimental to the safety or well-being of a person on the premises.
- 1.5. Every person who contravenes section 1.3.0 is guilty of an offence under the Education Act S. 305, Ontario Regulation 471/07 and the Trespass to Property Act.
- 1.6. Where a person refuses to leave the premises after being directed to do so by a school official, the police shall be called.

Administrative Procedure 160

Access to Schools



Legal References:

Education Act, S. 265(m) Duties of Principal
Education Act S. 305 Access to School Premises
Ontario Regulation 471/07
Guideline—Ontario Schools Code of Conduct
Trespass to Property Act R.S.O 1990 – Amended 2016