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**ACCEPTABLE USE NOTIFICATION FORM**

Please read the following document carefully before signing.

The Board believes that the benefits of the Internet far exceed any disadvantages of access. The Limestone District School Board is committed to providing and maintaining safe and appropriate environments conducive to learning and working for all. To improve student success and achievement, we must ensure that students feel safe, welcomed, respected and included. Students need to be well-prepared to be successful in an evolving society. Fundamental to such success is the ability to use technology responsibly to gather, evaluate, construct, and share knowledge in a 21st Century world. It is imperative that we support our students as 21st Century learners and ensure they use technology appropriately. The Board provides users with access to technology to support teaching and learning, and to enable efficient Board administration and communication. Technology, including personally owned devices, must be used appropriately for these intended purposes. Parents and guardians of students, and students over 18 are also responsible for setting and conveying the standards that their children should follow.

The student and his/her parents/guardians must understand that student access to the Limestone District School Board Network is being developed to support the educational responsibilities, mission, and Strategic Plan of the Board. The specific conditions and services being offered by the Board will change from time to time. However, the Board assumes no responsibilities for:

- any costs, liability or damages caused by the way the student chooses to use his/her Board access including carrier charges on personally owned devices;
- theft of, or damage to personal devices;
- information stored on a personal device;

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- any consequences of service interruptions or changes, even if these disruptions arise from circumstances under the control of the Board; and,
- the privacy of electronic communications.

It is for these reasons that students and parents/guardians are asked to sign this Acceptable Use Notification Form. The signatures at the end of this document indicate that the parties which have signed this form, have read the terms and conditions carefully and understand their significance.

The Limestone District School Board provides network resources to support research and education by its students and staff. Therefore, use of the network must be consistent with the educational objectives of the Board and limited to uses related to administration, education and research.

#### **PROHIBITED USE**

Prohibited use includes, but is not limited to:

- uses which violate any federal or provincial legislation, including but not limited to copyright laws;
- uses of a defamatory, malicious, inappropriate, abusive, obscene, profane or sexually explicit nature;
- uses which constitute harassment on the basis of the Ontario Human Rights Code;
- uses which threaten, bully, or intimidate others;
- uses which violate or infringe upon the rights of any other person, including the taking and posting of images or video without explicit consent;
- uses which unduly interfere with the work of other users or computer systems, or seriously disrupt the network, or result in the loss of another user's work or system, including the circumvention of network security



controls or using excessive bandwidth;

- uses related to political lobbying or commercial activities such as the unsolicited distribution of advertising material and sale of products and services;
- uses which encourage the use of controlled substances or the use of the system for the purpose of inciting a crime;
- sending e-mail or other electronic communications which hides the identity of the sender or impersonates someone else;
- downloading or using malicious applications designed to damage, disrupt, or circumvent the network; and
- any alteration of the software setup on any board provided device which changes access to the network.

All technology use must be in accordance with the Criminal Code of Canada, the Ontario Education Act, the Ontario Human Rights Code, Municipal and Provincial Protection of Privacy Legislation, and the policies and procedures of the Limestone District School Board.



### ACCEPTABLE USE NOTIFICATION AGREEMENT

As a student of Limestone District School Board, I have access to the LDSB network which includes access to the internet for curriculum/educational purposes. This agreement covers access through Board, and personally owned, technology. I have read and understand the following terms and conditions of this agreement.:

1. I have read and will abide by the Limestone District School Board Acceptable Computer Use Agreement.
2. My network access will be for educational purposes only, including research, intellectual exchanges, educational projects and support to direct instruction. I understand that commercial (for profit) use of the network is not acceptable, as is recreational use (such as game playing, chats and newsgroups,) except as directed by a teacher as part of curricular work.
3. I recognize that I am responsible for the content of any messages sent from my account whether as private mail or as a public posting. While my initial login information and password will be provided to me, I will create a private password and keep my password confidential. In addition, I will not allow another person to use my account under any circumstances. I recognize that there is no guarantee of privacy on computer networks and that electronic mail (e-mail) could be monitored if significant concerns were raised regarding the content of messages. I will notify a staff member if I believe my password has been compromised.
4. I understand that attempting to discover and make use of other people's passwords and accounts, and their data is unacceptable behavior, as is any attempt to circumvent security measures put in place by the school's and the Board's network administrator, including the use of a Virtual Private Network (VPN).

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## Acceptable Use Notification Agreement

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5. At any time during my use of the Internet, I am willing to explain to a supervisor or teacher my activities and for what purpose I am accessing certain files. I understand that my online activities through the Board network may be monitored.
  
6. I agree that any unacceptable use on my part will be dealt with according to the school's Code of Behavior and/or relevant Board Procedures. The school principal or his/her designate shall be the arbiter in identifying inappropriate use and deciding on its consequences. If necessary, the Board also reserves the right to advise appropriate legal officials of any potentially criminal activity related to the use of technology.

If you have any questions on this agreement, please contact the school principal **BEFORE** signing.

Student Name: \_\_\_\_\_ Grade: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
(for student under 18)