



SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

February 16, 2022

PUBLIC MEETING

Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	<p>Present:</p> <p>S. Henderson-Todd, Lennox and Addington Resources for Children</p> <p>A. Martin, Member-at-Large (Queen's University)</p> <p>Z. Rogers, Community Living Kingston</p> <p>H. Simson, Learning Disabilities Association of Kingston</p> <p>C. Carriere-Prill, Member-at-Large</p> <p>C. Roberts, Easter Seals Ontario</p> <p>C. Norwich-Stevenson, Member-at-Large</p> <p>C. Tooley, Down Syndrome Association Kingston</p> <p>Regrets:</p> <p>N. Carson, Epilepsy South Eastern Ontario</p>
	Staff:
	<p>M. Blackburn, Principal of Educational Services</p> <p>H. Box, Special Education Program Coordinator</p> <p>L. Conboy, Mental Health Lead</p> <p>W. Fisher, Educational Services and Safe Schools Coordinator</p> <p>S. Gillam, Superintendent, Learning for All</p> <p>J. Grasse, Vice-Principal of Educational Services</p> <p>C. Snider, Special Education Program Coordinator</p> <p>T. Bonham Carter, Special Education Program Coordinator</p>
Guests:	Recorder:
E. Carlin, Accessibility Lead, Itinerant/Resource Teacher	J. Senior, Administrative Assistant

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting. Superintendent Scot Gillam welcomed Tagget Bonham Carter, Special Education Program Coordinator, who is joining us while Tiiu Vail, Special Education Program Coordinator is on leave.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. ADOPTION OF THE AGENDA

MOVED BY: Trustee Godkin that the agenda be approved.

3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

4. APPROVAL OF MINUTES

4.1 SEAC Minutes – January 19, 2022

MOVED BY: Trustee Godkin that the January 19, 2022, SEAC Minutes be approved.

5. BUSINESS ARISING FROM MINUTES

None at this time.

6. EDUCATION SERVICES UPDATE

6.1 Presentation: Accessibility in LDSB – Superintendent Scot Gillam and Eva Carlin, Accessibility Lead, Itinerant/Resource Teacher began with a Mission Statement with respect to Accessibility in Limestone District School Board (LDSB).

Accessibility in LDSB:

- LDSB provides environments that foster independence, dignity, and respect.
- LDSB is committed to providing services that are free of barriers and biases to our students, parent/guardians, the public and our staff.
- LDSB strives to ensure that the principle of equity of opportunity is reflected and valued in our learning and working environments.

A major way that we promote, sustain, and improve accessibility is through our Accessibility Planning Committee.

Accessibility Planning Committee

- Advises on the preparation, implementation, and effectiveness of the LDSB Multi-Year Accessibility Plan.
- Reviews and advises on accessibility issues related to Board facilities.
- Advises on other accessibility related issues within LDSB buildings.
- Committee members consist of staff, community members, union partners, Educational Services Leadership Staff, administration within the Board, Facility Services personnel and an LDSB student representative.
- The Accessibility Planning Committee meets 3-4 times a year.

Accessibility Resources

Please find below a list of key resources, which are found on our website to support students, families, and staff in helping to access or provide accessible services:

- [LDSB Accessibility Plan 2018-2022](#)
- [Accessible Formats and Communication Supports Process](#)
- [Accessible Formats and Communication Supports Request Form](#)
- [Accessible Formats and Communication Supports Reference Table](#)
- [Process for Barrier-Free/Student Accessibility Requests](#)
- [Resources to support teaching, learning and well being for all students and staff](#)
- [School Libraries - Accessible Document Access Reference Table](#)

The LDSB Multi-Year Accessibility Plan

- Guided by the Board's Accessibility Standards Policy Statement – Policy 19.
- Developed in accordance with the Integration Standards Regulation under the Accessibility for Ontarians with Disabilities Act, 2005.
- Describes the measures that the Board will take over the five-year period from 2018 to December 2022 to identify, remove and prevent barriers to people with disabilities who work, learn, and participate in the Board community, which includes students, staff, parents/guardians, volunteers, and visitors.
- Next Plan will take us from January 2023 to December 2027.

Eva Carlin, Accessibility Lead, Itinerant/Resource Teacher, explained the steps that are completed when an accessibility issue is identified:

- Accessibility issue is communicated to Accessibility Lead and the student's school principal through community member (i.e., KidsInclusive, Early Expressions).
- Facility Services is contacted with service request.
- Accessibility Lead follows up with Facility Services to ensure that the service request is completed.
- The completed service request is recorded and updated on the Multi-Year Accessibility Plan each school year.

Future Plans

- Review Level 1 – 3 Schools.
- Review and connection with Facilities Improvement Plans (FIP).
- Barrier Free washrooms – number and location.
- Accessible doorways – front and other key access points.

Chair McGregor called upon SEAC Members for questions regarding the Accessibility in LDSB Presentation.

7. CORRESPONDENCE

7.1 Renfrew County Catholic District School Board – Letter to Minister of Education expressing concerns regarding Online Learning Supports and Universal Design for Learning in provincial online learning resources and the platforms used to access these resources, dated January 13, 2022. Provided for information.

7.2 Algoma District School Board – Letter to Minister of Education endorsing Bill 172, the Education Statute Law Amendment Act (Fetal Alcohol Spectrum Disorder), dated January 11, 2022. Provided for information.

7.3 Durham District School Board – Letter to Minister of Education regarding Special Incidence Portion Claim Funding, dated February 3, 2022. Provided for information.

8. ASSOCIATION UPDATES

Candice Roberts, Easter Seals

COVID-19 has put a hold on any in-person events we had planned. Our Snowarama is still happening, but we are changing the venues to virtual and online events. They can be shared at: <https://www.snowarama.org> We are at the preparation stages for March, as it is Easter Seals Month and when the Easter Seals Telethon occurs.

Helen Simson, Learning Disabilities Association of Kingston

Learning Disabilities Association of Kingston will be holding our annual Speak Up for Ability Forum on Saturday, April 23, 2022. The theme will be literacy, as the Right-to-Read Report should be available at that point. Participants will include parents/families, educators, and other professionals. Attendance at the forum tends to be high and offers the opportunity to promote information to a broad local audience.

9. OTHER BUSINESS – Administrative Report: Superintendent’s Report

9.1 Ministry Updates:

PPM 81: Invitation to Engagement

On October 29, 2021, the government announced that it would be revising Policy/Program Memorandum 81: Provision of health support services in school settings (PPM 81). Some of the key objectives of the review are:

- Strengthening evidence-based practices;
- Improving access to health, rehabilitation, and other community-based clinical services for students with special needs in schools; and
- Clarifying roles and responsibilities to address gaps in services.

A roundtable discussion took place with English school boards on February 7, 2022. Superintendent Scot Gillam and Principal Michael Blackburn took part in this discussion. Limestone Speech and Language Pathologists have also provided input and Educational Services Leadership will also be submitting feedback prior to February 11, 2022. The draft PPM 81 has been included in the SEAC package and members are encouraged to submit their feedback as per the instructions on the draft copy.

9.2 Educational Services SEAC Update:

Educational Services – Support Staff PA Day Sessions – February 2, 2022

On February 2, 2022, Educational Services Staff provided ten workshops that Support Staff could access, based on 45-minute sessions throughout the day. Over 100 Support Staff enjoyed presentations that included:

- Supporting Students with Executive Functioning Needs – Jessi Lalonde
- Simple Strategies to Build Success for Secondary Students with ASD – Tagget Bonham-Carter, Hugh Box and Julie Burrows
- Person-Centred Care for Students with Complex Needs – Tiiu Vail, Jennifer St. Onge, Rachel Doornekamp and Kate Mann (KidsInclusive)
- Tech Tools, Strategies, and Platforms – Joseph Hamilton
- Essential for Some, Good for ALL! Making Instructional Decisions with a UDL Lens – Jessi Lalonde and Cheryl Snider
- Simple Strategies to Build Success for Elementary Students with ASD – Katherine Coles, Nancy Gourdier-Golle and Stephanie Waitson
- Building and Strengthening Relationships with Vulnerable Children and Youth – Sabrina Tripolitano
- Part One: Self Regulation – A Starting Point – Christa Cox
- Part Two: Supporting Students with Fetal Alcohol Syndrome Disorder (FASD) – Catherine Hudson
- Equity 101 – Laura Conboy and Rachael McDonald

Student Support Teacher (SST)/Learning Program Support (LPS) PD

The February 8, 2022, SST/LPS Professional Development session focused on Numeracy/Literacy Intervention, Universal Design for Learning (UDL), and Multi-Disciplinary Teams. The SST/LPS course is facilitated by Educational Services Consultants and Coordinators and the Leadership Team. The SST/LPS Course is ongoing, and this was the third session.

Behaviour Management Systems (BMS) Training

BMS Training took place in-person on Wednesday, February 2, 2022 (PA Day) for new Educational Assistants (EAs) and Student Support Counselors (SSCs). This allows all of our new EAs and SSCs to immediately enter the system and have the skills necessary to de-escalate situations as they arise.

10. NEXT MEETING DATE

Wednesday, March 23, 2022

11. ADJOURNMENT

MOVED BY: Trustee Godkin that the meeting adjourn.

The meeting adjourned at 6:14 pm.