

COMMITTEE OF THE WHOLE BOARD (CAUCUS) MEETING MINUTES – DECEMBER 9, 2020

PUBLIC MEETING

Roll call:

Administrative Staff Present:

| Trustees: | Staff: |
|-------------------------------------|---|
| J. Brown | M. Babcock, Superintendent of Education |
| G. Elliott | K. Burra, Director of Education |
| L. French | J. Douglas, Communications Officer |
| T. Gingrich | S. Gillam, Associate Superintendent |
| B. Godkin | S. Hedderson, Associate Superintendent |
| R. Hutcheon | A. McDonnell, Superintendent of Education |
| K. McGregor | S. McWilliams, Superintendent of Human Resources |
| J. Morning | S. Sartor, Associate Superintendent |
| S. Ruttan | J. Silver, Superintendent of Education |
| A. Putnam (Student Trustee) | K. Smith, Communications Officer |
| N. Quadir (Student Trustee) Regrets | C. Young, Superintendent of Business Services |
| Q. Traviss (Student Trustee) | |
| Guests: | Recorder: |
| None at this time. | W. Moore, Executive Assistant to the Director and Trustee Liaison |

1. Call the Meeting to Order – Director of Education

Director Burra stated: “Good evening. In accordance with Section 208 of *The Education Act*, and Board Policy 9, Section 2.50, under the authority invested in me as the Director of Education of the Limestone District School Board, and Secretary of the Board, I welcome everyone to the Initial Meeting of the Limestone District School Board for the term ending

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

November 30, 2021.”

Director Burra began the meeting by reading the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

2. Approval of the Agenda

MOVED by Trustee Godkin, that the agenda, as presented, be approved. Carried.

3. Election of the Chair of the Board - for the Term December 2020 – November 2021

Director Burra called for nominations for the position of Chair of the Board.

Trustee McGregor nominated Trustee Ruttan, seconded by Trustee French.

Trustee Ruttan accepted the nomination.

Trustee Hutcheon nominated Trustee Elliott, seconded by Trustee Gingrich.

Trustee Elliott accepted the nomination.

Director Burra called for nominations two additional times. Hearing none, he stated that nominations would be closed.

MOVED by Trustee Godkin, that the nominations be closed. Carried.

Trustees voted on their selection of Chair of the Board. Superintendents Young and McWilliams counted the votes. Director Burra announced that Trustee Ruttan was re-elected as Chair of the Limestone District School Board for the session December 1, 2020 to November 30, 2021.

MOVED by Trustee McGregor, that the ballots be destroyed. Carried.

Trustee Ruttan assumed the Chair.

4. Election of Vice-Chair of the Board - for the Session December 2020 – November 2021

Chair Ruttan called for nominations for the position of Vice-Chair of the Board.

Trustee French nominated Trustee Gingrich seconded by Trustee McGregor.

Trustee Gingrich accepted the nomination.

Trustee Elliott nominated Trustee Hutcheon, seconded by Trustee Godkin.

Trustee Hutcheon accepted the nomination.

Chair Ruttan called for nominations two additional times. Hearing none, she stated that nominations would be closed.

MOVED by Trustee Elliott, that the nominations be closed. Carried.

Trustees voted on their selection of Vice-Chair of the Board. Superintendents Young and McWilliams counted the votes. Chair Ruttan announced that Trustee Gingrich was elected as Vice-Chair of the Limestone District School Board for the session December 1, 2020 to November 30, 2021.

MOVED by Trustee McGregor, that the ballots be destroyed. Carried.

5. Special Committee Reports

5.1 Awards Committee – Trustee Brown

With COVID-19 school closures (March – June 2020) awards were suspended.

5.2 Parent Involvement Committee – Trustee Elliott

Trustee Elliott shared the Parent Involvement Committee Annual Report.

5.3 Supervised Alternative Learning Committee – Trustee Brown

Trustee Brown shared the Supervised Alternative Learning Committee Annual Report.

The reports were received for information.

6. Choice of Committee Responsibilities

Audit Committee

- (1) Trustee French
- (2) Trustee Elliott
- (3) Trustee Ruttan

Awards Committee

- (1) Trustee Elliott
- (2) Trustee Gingrich
- (3) Trustee McGregor
- (4) Trustee Ruttan (Alternate)

Special Education Advisory Committee

- (1) Trustee Godkin
- (2) Trustee McGregor
- (3) Trustee Brown (Alternate)

Environmental Sustainability Advisory Committee

- (1) Trustee Brown
- (2) Trustee Morning

Parent Involvement Committee

- (1) Trustee Hutcheon
- (2) Trustee Godkin (Alternate)

SPECIAL COMMITTEES

Supervised Alternative Learning

- (1) Trustee Morning
- (2) Trustee Ruttan (Alternate)

Expulsion Hearing Committee/Disciplinary Hearing Committee Pool

The following Trustees indicated that they would like to be placed in the Expulsion Hearing Committee/Disciplinary Hearing Committee Pool:

- (1) Trustee Elliott
- (2) Trustee Godkin
- (3) Trustee McGregor
- (4) Trustee Hutcheon (Alternate)
- (5) Trustee Ruttan (Alternate)

Food Sharing Project

- (1) Trustee Gingrich
- (2) Trustee French (Alternate)

7. Designation of Trustee to Present the Report of the Committee of the Whole Board (Caucus) Meeting

Trustee Gingrich was designated as the Trustee to present the “Report of the Committee of the Whole Board (Caucus) Meeting.

8. Annual Declaration of Involvement

Trustees of the Limestone District School Board are committed to accountability and transparency. The Trustee Code of Conduct states: “Trustees shall declare any conflict of interest or involvement, financial or otherwise, between their personal life and/or business interests and their position of the Board.”

Trustees read their annual Declarations of Involvement.

9. Adjournment

MOVED by Trustee McGregor that the meeting adjourn. Carried

The meeting adjourned at 6:20 p.m.