

Should a student be diagnosed with a concussion, the student will be required to follow a Return to School Plan which includes a Return to Learning (RTL) plan and Return to Physical Activity (RTPA) plan. There are two parts to a student's RTL plan. The first part, Initial Rest to Stage 2, occurs at home and the second part, Stage 3a to 4b, occurs at school.

The RTL and RTPA plans are inter-related, however, they are not interdependent. A student's progress through the stages of RTL is independent from their progression through the RTPA stages.

Each stage must last a minimum of 24 hours.

Initial Rest

- 24 to 48 hours of relative cognitive rest:
 - Activities permitted if tolerated by student:
 - Short board/card games
 - Short phone calls
 - Photography (with camera)
 - Crafts
 - Activities not permitted at this stage:
 - TV
 - Technology use (for example, computer, laptop, tablet, iPad)/cell phone (e.g., texting, games, photography on a phone, etc.)
 - Video games
 - Reading
 - Attendance at school or school-type work
- Student moves to Stage 1 when symptoms start to improve or after resting 2 days maximum (whichever occurs first).

Stage 1

- Light cognitive (thinking/memory/knowledge) activities
- Gradually increase cognitive activity up to 30 minutes. Take frequent breaks.
 - Activities permitted if tolerated by student:
 - Activities from previous stage
 - Light reading (e.g., books, magazines, newspaper)
 - Limited TV

- Limited cell phone conversations
 - Drawing/building blocks/puzzles
 - Some contact with friends
 - Activities not permitted at this stage:
 - Technology use (e.g., computer, laptop, tablet, cell phone (e.g., texting, games, photography))
 - Attendance at school or school-type work
- Student moves to Stage 2 when:
 - The student tolerates 30 minutes of light cognitive activities (e.g., a student should be able to complete 3 to 4 of the permitted activities in Stage 1) and has not exhibited or reported a return of symptoms, new symptoms, or worsening symptoms.
 - The student has completed a minimum of 24 hours at Stage 1.
- However:
 - The student must return to the previous stage for a minimum of 24 hours when they have exhibited or reported a return of symptoms or new symptoms.
 - The student must return to a medical doctor or nurse practitioner when they have exhibited or reported a worsening of symptoms.

Stage 2

- Gradually add cognitive activity (as per activities permitted). When light cognitive activity is tolerated, introduce schoolwork (at home and facilitated by the school).
 - Activities permitted if tolerated by student:
 - Activities from previous stage
 - School-type work in 30-minute increments
 - Crosswords, word puzzles, Sudoku, word search
 - Limited technology use (e.g., computer, laptop, tablet, cell phone (e.g., texting, games, photography)) starting with shorter periods and building up as tolerated.
 - Activities not permitted at this stage:
 - School attendance
- The student moves to Stage 3a when:

- The student tolerates the additional cognitive activity (e.g., a student should be able to complete 3 to 4 of the activities permitted in Stage 2) and has not exhibited or reported a return of symptoms, new symptoms, or worsening symptoms.
 - The student has completed a minimum of 24 hours at Stage 2.
- However:
 - The student must return to the previous stage for a minimum of 24 hours when they have exhibited or reported a return of symptoms, or new symptoms.
 - The student must return to a medical doctor or nurse practitioner when they have exhibited or reported a worsening of symptoms.

Stage 3a

- The student begins with an initial time at school of 2 hours.
- The individual RTL plan is developed by Collaborative Team following the student conference and assessment of the student's individual needs determining strategies and/or approaches for student learning.
 - Activities permitted if tolerated by the student:
 - Activities from previous stage
 - School work for up to 2 hours per day in smaller chunks (completed at school) working up to a ½ day of cognitive activity
 - Adaptation of learning strategies and/or approaches
 - Activities not permitted at this stage:
 - Tests/exams
 - Homework
 - Music class
 - Assemblies
 - Field trips
- School responsibility:
 - The student has demonstrated they can tolerate up to a half day of cognitive activity.
 - A School Concussion Management Form 142-5 (Return to School Plan) sent home to parent/guardian.
- Home responsibility:

- The student has not exhibited or reported a return of symptoms, new symptoms, or worsening symptoms.
- The student has exhibited or reported a return of symptoms, or new symptoms, and must return to the previous stage for a minimum of 24 hours.
- The student has exhibited or reported a worsening of symptoms and must return to medical doctor or nurse practitioner.
- The School Concussion Management Form 142-5 (Return to School Plan) sent back to school.

Stage 3b

- The student continues attending school half time with gradual increase in school attendance time, increased schoolwork, and a decrease in the adaptation of learning strategies and/or approaches.
 - Activities permitted if tolerated by the student:
 - Activities from previous stage
 - School work for 4 to 5 hours per day, in small chunks (e.g., 2 to 4 days of school per week)
 - Homework – up to 30 minutes a day
 - Decrease adaptation of learning strategies and/or approaches
 - Classroom testing with accommodations
 - Activities not permitted at this stage:
 - Standardized tests/exams
- School responsibility:
 - The student has demonstrated they can tolerate up to 4 to 5 hours of the cognitive activities listed in Stage 3b.
 - The school Concussion management Form 142-5 (Return to School Plan) sent home to parent/guardian.
- Home responsibility:
 - The student has not exhibited or reported a return or symptoms, new symptoms, or worsening symptoms.
 - The student has exhibited or reported a return of symptoms, or new symptoms, and must return to the previous stage for a minimum of 24 hours.

- The student has exhibited or reported a worsening of symptoms and must return to medical doctor or nurse practitioner.
- The School Concussion Management Form 142-5 (Return to School Plan) sent back to school.

Stage 4a

- Full day school, minimal adaptation of learning strategies and/or approaches
- Almost normal workload
 - Activities permitted if tolerated by student:
 - Activities from previous stage
 - Almost normal cognitive activities
 - Routine schoolwork as tolerated
 - Minimal adaptation of learning strategies and/or approaches:
 - Start to eliminate adaptation of learning strategies and/or approaches
 - Increased homework to 60 minutes per day
 - Limit routine testing to one test per day with accommodations (e.g., supports – such as more time)
 - Activities not permitted at this stage:
 - Standardized tests/exams
- School responsibility:
 - The student has demonstrated they can tolerate a full day of school and a almost normal workload with minimal adaptation of learning strategies and/or approaches.
 - The School Concussion Management Form 142-5 (Return to School Plan) sent home to parent/guardian.
- Home responsibility:
 - The student has not exhibited or reported a return of symptoms, new symptoms, or worsening symptoms.
 - The student has exhibited or reported a return of symptoms, or new symptoms, and must return to the previous stage for a minimum of 24 hours.

- The student has exhibited or reported a worsening of symptoms and must return to medical doctor or nurse practitioner.
- The School Concussion Management Form 142-5 (Return to School Plan) sent back to school.

Stage 4b

- At school: full day, without adaptation of learning strategies and/or approaches
 - Activities permitted if tolerated by student:
 - Normal cognitive activities
 - Routine schoolwork
 - Full curriculum load (attend all classes, all homework, tests)
 - Standardized test/examples
 - Full extracurricular involvement (non-sport/non-physical activity, for example, debating club, drama club, chess club)
- School responsibility
 - The student has demonstrated they can tolerate a full day of school without adaptation of learning strategies and/or approaches
 - The School Concussion Management Form 142-5 (Return to School Plan) sent home to parent/guardian.
- Home responsibility:
 - The student has not exhibited or reported a return of symptoms, new symptoms, or worsening symptoms.
 - The student has exhibited or reported a return of symptoms, or new symptoms, and must return to the previous stage for a minimum of 24 hours.
 - The student has exhibited or reported a worsening of symptoms and must return to medical doctor or nurse practitioner.