

# AGENDA - REGULAR BOARD MEETING

**Wednesday, March 30, 2022 – 6:00 PM**

**Limestone Education Centre**

**220 Portsmouth Avenue, Kingston, ON**

Link: <https://bit.ly/LDSBBoardMTGMar30>

## PRIVATE SESSION – 5:30 PM

\*In accordance with the Education Act, Section 207(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- a) The security of the property of the board;
- b) The disclosure of intimate, personal, or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or their parent or guardian;
- c) The acquisition or disposal of a school site;
- d) Decisions in respect of negotiations with employee of the board; or
- e) Litigation affecting the board.

### **1. CALL TO ORDER**

### **2. RESOLVE INTO COMMITTEE OF THE WHOLE PRIVATE SESSION**

### **3. DECLARATION OF CONFLICT OF INTEREST**

### **4. ACTION ITEMS**

- 4.1** Regular Board Meeting Minutes – February 23, 2022.
- 4.2** Special Board Meeting Minutes – March 16, 2022

### **5. FOR INFORMATION**

- 5.1** SAFE SCHOOLS UPDATE
- 5.2** PROPERTY UPDATE

Limestone District School Board

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- 5.3 LABOUR UPDATE
- 5.4 LEGAL MATTER
- 5.5 PERSONNEL UPDATE
- 5.6 OPSBA UPDATE

## **6. REPORT TO PUBLIC SESSION**

### **PUBLIC MEETING - 6 PM**

**Acknowledgement of Territory:** “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## **7. ADOPTION OF AGENDA**

## **8. DECLARATION OF CONFLICT OF INTEREST**

## **9. DELEGATION/PRESENTATION:**

**9.1 PRESENTATION: eLearning in Limestone and OELC**– Associate Superintendent Hedderson, Principal Bryan Lambert and Teacher Consultant Mark Lee

## **10. PRIVATE SESSION REPORT**

## **11. APPROVAL OF MINUTES**

- 11.1** Regular Board Meeting – February 23, 2022 (Pages 5-21)
- 11.2** EPOC Meeting Minutes – March 9, 2022 (Pages 22-27)
- 11.3** Special Board Meeting Minutes – March 16, 2022 (Pages 28-36)
- 11.4** Special Committee Meeting Minutes – March 23, 2022 (Pages 37-40)

## **12. REPORTS FROM OFFICERS**

- 12.1** Chair’s Report
- 12.2** Director’s Report

## **13. REPORTS**

- 13.1** OPSBA Report – Trustee French
- 13.2** Student Trustees’ Report
- 13.3** Reports For Action – None at this time.

**13.4 Reports for Information****13.4.1 Indigenous Education – Superintendent Gillam (Pages 41-43)****14. UNFINISHED BUSINESS**

None at this time

**15. NEW BUSINESS**

**15.1** Trustee Godkin brought forward the following motions at the February 23, 2022 Regular Board Meeting:

“That LDSB write letters to all municipal governments in our jurisdiction as well as to the provincial and federal ministries and departments responsible for housing and homelessness to request immediate action to tackle the unprecedented increases in the costs of real estate as it relates to housing and the costs of rental units which is and will increase child and student poverty and increase student homelessness. The added stress on families has a direct effect on our students and ultimately impact on their education.”  
*and,*

“That the Board through its representatives on OPSBA reach out to its member boards to seek support in having all levels of government address the housing crisis and its effects on children and our students.”

**15.2** Trustee Hutcheon brought forward the following motion at the February 23, 2022 Regular Board Meeting:

“That the LDSB pursue the appointment of an Indigenous Trustee based on the option through Limestone’s Education Agreement with the Mohawks of the Bay of Quinte.”

**16. CORRESPONDENCE**

**16.1** Correspondence to Premier Doug Ford, Minister of Health Christine Elliott, Minister of Education Stephen Lecce, Dr. Kieran Moore, Chief Medical Officer of Health and Dr. Piotr Oglaza, Medical Officer of Health re: Lifting of Masking Requirements in Schools, dated March 17 2022, for information. (Pages 44-45)

**16.2** Correspondence from Dr. Piotr Oglaza to the Board of Trustees re Extension of Masking dated March 17, 2022. (Pages 46-47)

**16.3** Correspondence from Dr. Kieran Moore to the Board of Trustees re Extension of Masking dated March 18, 2022. (Pages 48-50)

**17. NOTICES OF MOTION**

None at this time.

**18. ANNOUNCEMENTS**

**19. COMMITTEE MINUTES FOR INFORMATION**

**19.1** ESAC Meeting Minutes – October 12, 2021 (Pages 51-55)

**19.2** PIC Meeting Minutes – November 18, 2021 (Pages 56-61)

**19.3** SEAC Meeting Minutes – January 19, 2022 (Pages 62-68)

**19.4** SEAC Meeting Minutes – February 16, 2022 (Pages 69-74)

**20. FUTURE BOARD MEETING SCHEDULE**

April 27, 2022

May 18, 2022

June 15, 2022

**21. ADJOURNMENT**



## REGULAR BOARD MEETING MINUTES – FEBRUARY 23, 2022

### PRIVATE SESSION

#### Roll Call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) S. Johnson (Student Trustee) B. Roy (Student Trustee)	K. Burra, Director of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

#### 1. CALL TO ORDER

Vice-Gingrich called the meeting to order.

#### 2. MOTION TO MOVE INTO PRIVATE SESSION

*MOTION: To move into Private Session.*

*MOVED BY: Trustee Brown and seconded by Trustee French. Carried.*

#### 3. Declaration of Conflict of Interest

Trustee Elliott declared his wife is an employee with the LDSB and is a member of ETFO.

#### 4. Action Items

4.1 Regular Board Meeting Minutes – January 12, 2022.

*MOVED BY: Trustee Gingrich and seconded by Trustee Elliott, that the minutes listed in Action Items, Private Session, as distributed, be approved. Carried.*

#### 5. For Information

5.1 Safe Schools Update – No update.

5.2 Property Update – No update.

5.2 Personnel Update – No update.

5.4 Labour Update – No update.

5.5 Legal Update – Superintendent Young provided a legal update.

5.6 OPSBA Update – No update.

#### 6. REPORT TO PUBLIC SESSION

Vice-Chair Gingrich called for a motion for the Board to rise and report.

*MOTION: That the Board rise and report, and that any resolutions, be made public.*

*MOVED BY: Trustee McGregor and seconded by Trustee Morning. Carried.*

## PUBLIC MEETING

### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) S. Johnson (Student Trustee) B. Roy (Student Trustee)	K. Burra, Director of Education J. Douglas, Communications Officer S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
M. Howard D. St. Amant	W. Moore, Executive Assistant to the Director and Trustee Liaison

Chair Ruttan welcomed everyone to the Regular Board Meeting. She called upon Trustee Hutcheon to present the Acknowledgement of Territory.

Trustee Hutcheon thanked the Chair for the opportunity to provide the Land Acknowledgement. She indicated that as a Trustee, she represents Stone Mills and Loyalist Townships. She stated: "I was raised in Tamworth, in the Township of Stone Mills and currently live on Amherst Island in Loyalist Township. I have also lived in Vancouver, BC and Sackville, NB and for less significant periods in Toronto, Belleville, and Peterborough in Ontario. My ancestry is Scottish and English neither of which were the original inhabitants of these lands. I honour those peoples who were as I learn the true history of where I live. My connection to the land comes not from where I am but from digging my toes in the ground wherever I go and having a physical and spiritual connection to the Earth itself. From this I gather my strength. I honour those who came before me who kept this land beautiful, my gratitude, and I honour those who come after me by working to keep this land beautiful. I offer, with enormous gratitude and love, this acknowledgement of the traditional lands of the Anishinaabe and Haudenosaunee on which the

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Limestone District School Board is situated.”

## **7. ADOPTION OF AGENDA**

Trustee Godkin advised that he has two notices of motions to bring forward. Trustee Hutcheon stated she would also like to bring a notice of motion forward. Chair Ruttan indicated these would be added under Item No. 17.

*MOVED BY: Trustee Morning and seconded by Trustee McGregor that the agenda, as amended, be approved. Carried.*

## **8. DECLARATION OF CONFLICT OF INTEREST**

Trustee Elliott declared his wife is an employee of the LDSB and a member of ETFO.

## **9. DELEGATION/PRESENTATION**

### **9.1 ÉKEES Renaming Committee – Additional Criteria Consideration – Protocols**

Superintendent McDonnell introduced Melanie Howard, who is the ÉKEES Indigenous Parent Council Representative and Deb St. Amant, who is representing the LDSB Indigenous Education Advisory Committee, both being members of the ÉKEES Renaming Committee.

Superintendent McDonnell stated that the work of the ÉKEES Renaming Committee has been directly associated with Administrative Procedure 552: Naming/Renaming of Schools. The task of the Renaming Committee has been to develop a process where stakeholders can provide information, take that information, and make decisions, around which names would go forth, again for a second survey. From that information, a short list of recommendations (3-5 names) will be made to the Board of Trustees for their final choice and approval.

Superintendent McDonnell provided the short-listed names that were provided for the second survey, as well as the rationale as to why those names were short-listed. The names include: Butternut Creek Elementary School; Friendship Elementary School; Harmony Elementary School; and Maple Elementary School. The ÉKEES community has also been provided an opportunity to recommend a name outside of the four selected. The choosing of these four names and the choice of an additional one, should the public choose to do so, have been embedded into some additional criteria that the Renaming Committee have developed. While



the ÉKEES Renaming Committee is guided by LDSB Admin Procedure 552, additional criteria have been developed by the Committee and Melanie Howard and Deb St. Amant provided some rationale for each, including:

Former school name will not be considered – did not need any further explanation.

Avoid the selection of any name of an individual (even deceased) – If they were to choose, for example an Indigenous person, if that person was Anishinaabe, and this is shared territory, would there then be a school named after someone who is Haudenosaunee? It would just be simpler not to name it after a person.

Will not appropriate Indigenous words/language/names – Indigenous languages are quite endangered at this point, but these languages are Indigenous languages and taking from those languages to name a school that has no existing relationship with an Indigenous community, is probably not in the best interest of everyone involved. While sometimes people will say, ‘it is an honour to use the language in naming the school,’ it should be pointed out that just taking something without it being given, is actually quite colonial, and continuing harm, in a way. Getting back to Reconciliation, we probably should not continue taking things from Indigenous peoples, including languages. Also, what word would we use, an Ojibwe word, or a Mohawk word, as this being a shared territory. Given Indigenous language is quite complicated, it is actually hard to name a school with a very short, easy to pronounce Anishinaabe or Kanyen'kéha name, so the committee decided to avoid it altogether.

Ensure new name has a connection to nature/land to promote a sense of identity and belonging among all peoples – Land is our first teacher, so relating the name to the land would be more important to an Indigenous person, than naming it after a person. For Indigenous peoples, where the land is our first teacher, it would be good to have a name that recognizes the land, and is a name that is easy enough for all people of different linguistic backgrounds to say the word.

Chair Ruttan thanked Superintendent McDonnell as well as Melanie Howard and Deb St. Amant, and called upon Trustees for questions or comments.

## **10. PRIVATE SESSION REPORT**

Vice-Chair Gingrich stated that earlier this evening during Private Session, the minutes were

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approved from the Regular Board Meeting of January 12, 2022. Superintendent Young provided Trustees with a legal update.

There was no other business conducted, or motions passed in Private Session.

## **11. APPROVAL OF MINUTES**

### **11.1 Regular Board Meeting – January 12, 2022**

*MOVED BY Trustee Godkin and seconded by Trustee Hutcheon that the minutes as presented be approved. Carried.*

## **12. REPORTS FROM OFFICERS**

### **12.1 Chair's Update**

Chair Ruttan stated: "Several of our Kindergarten and primary classes celebrated the 100 days of school recently. Students and teachers found a variety of creative ways to count down to the 100th day to celebrate the students' many achievements of the academic year so far and to continue to develop students' understanding of numbers up to 100.

Many of our students participated in the Special High Skills Major Virtual Field trip that provided an opportunity to explore many different post-secondary pathways and career options in the trades. The virtual platform allowed for a large number of classes, students, teachers, and families to participate in the workshops offered by our SHSM sector teachers and consultants despite the large geographic area our board serves. Recordings of all the sessions continue to be accessed through the website to support the course selection for the 2022 – 2023 school year, which is happening now.

Black History Month is being recognized in our schools. Our own Trustee Brown provided the Land Acknowledgement and summary of equity and inclusion during the opening ceremony. Our partnership with the Kingston Frontenac Public Library is enriching the Black History Month experiences for our students and staff.

The Ministry of Education announced the Grants for Student Needs February 17; by far the earliest we have received this information. Over the next several weeks, staff and trustees will prepare to start the budget process for the 2022-2023 school year. Included in this process, will be a stakeholders' survey to receive feedback on system priorities.

I would like to offer our congratulations to Trustee French on her appointment as President and CEO of Providence Village. Your leadership experience, strategic vision and community

engagement will be of great value.

And finally, while COVID-19 continues to influence our day-to-day operations, it is heartening that protocols and restrictions are starting to be lifted, and to see images of students engaging in activities that we have all missed during this pandemic.

And that concludes my report.”

## **12.2 Director’s Update**

Director Burra stated: “Good evening, Trustees and the viewing public.

While COVID-19 continues to impact schools and the world around us, in-person learning, and a range of student activities have successfully resumed across Limestone. With provincial plans regarding the easing or removal of some restrictions or protections, we will continue to see change impacting the communities we serve and Limestone schools. As we know, any form of change can create challenges. We will continue to work closely with KFL&A Public Health in providing updates to schools and families as provincial operational guidance continues to evolve. As you will have seen, tonight’s agenda includes an update regarding provincial guidance for schools. We anticipate additional changes moving into the weeks and months ahead.

With the provincial sharing of education funding for 2022-2023, we are well-placed to continue our planning and ensuring a smoother cycle of staffing moving into the latter stages of this year and preparing for the next school year. This evening Superintendent Young will be sharing the budget development schedule and in the coming weeks, more budget preparations will be shared.

Tonight’s agenda includes a number of updates for Trustees, but also important information to allow for preparation for the municipal and Trustee elections in the fall. As outlined at the February EPOC meeting, additional information regarding Trustee distribution is in the package this evening for further discussion. Now that we have the confirmed population numbers for the basis of planning, additional information will be shared at the March EPOC meeting to allow for a final decision at the end of March.

As Trustees know, February is Black History Month. As Jean Augustine, the first black woman as part of a federal cabinet said, “Black History is Canadian History.” While Black History, among other histories, must continue to be integrated as part of regular day-to-day curriculum, it has been wonderful to see students and educators engaging in a wide-range of learning focused on Black History in recent weeks. Student Trustee Duncan, Trustee Brown, and former student

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Britta B., all have played a significant role in supporting this critical work. A wide range of resources have been shared with educators across the system and program team members have supported this work. One example was a virtual performance by musician Kathryn Patricia Cobbler that reached almost 3000 LDSB students. I would also like to acknowledge the Limestone Learning Foundation for supporting a speaker event with Books are Back author Zetta Elliott, a Canadian born and raised, Black female author who will be engaging with junior elementary classes next week. I should also highlight the valuable partnership with the Kingston Frontenac Public Libraries and the celebration of Black History Month through Poetry and Prose. To close my report this evening, I would like to share some images that provide a short overview of some of the great learning occurring in Limestone with a focus on Black History Month.

That concludes my report.”

## **13. REPORTS**

### **13.1 OPSBA Report – Trustee French**

Trustee French advised that the Board of Directors meet on Friday, February 25 and Saturday, February 26, 2022, and she will have a full Board report at the next meeting.

Trustee French noted that Trustees would have received an email that provided an overview of the feedback with respect to the Grants For Students’ Needs (GSNs), that provides input to the Budget Allocations for this year on behalf of school boards. That is available for anyone online that may want to look at that, and should there be questions, please do not hesitate to share them along.

### **13.2 Student Trustees’ Report**

Trustee Roy provided the Student Trustees’ Report. The following items were highlighted:

- Student Trustees attended monthly interschool council meeting with the Presidents and Student Council Members from each LDSB High School. Granite Ridge sent their regrets.
- One of the agenda items included updates regarding Black History Month initiatives.
- Each high school participated in many different projects. For example; Black history facts were shared on morning announcements, many schools reported having public displays in libraries and front entrances, and posters and infographics were posted around schools. LCVI continues to host Black Hair Workshops, which have provided much positive feedback and engagement.

- o Student Trustee Duncan is to host a board-wide Virtual Black History Month Assembly on February 28, 2022. Student Trustees wanted to acknowledge the amount of time Student Trustee Duncan has put into Black History Month, as well as the amazing results LDSB has seen due to her passion and effort. Her achievements are not only recognized by LDSB students and staff, but also by Global News who wrote a piece on the art and projects at LCVI and throughout the school board. A big thank you to our very own Student Trustee Duncan. This is well deserved.
- o Student Trustee Johnson debriefed InterSchool Council on the meeting the Student Trustees attended with Director Burra who answered questions and eased concerns regarding gender neutral bathrooms. We are glad to clarify the problem is not with the number of gender neutral bathrooms, as every school has one, but rather the awareness of their locations and accessibility throughout schools.
- o The Student Trustee Election season is upon us. There were 8 candidates in total; 3 Rural Student Trustee candidates and 5 Urban Student Trustee candidates. All participants are superb in their own way. LDSB students are in very capable hands next year no matter who is elected.
- o Schools reported a series of spirit days and weeks, intramurals, and fundraisers.
- o There was positive feedback regarding school sports and extracurriculars that are once again taking place in our schools.
- o The next meeting will be on March 29 at 12 noon.
- o This past weekend, Student Trustees Duncan and Roy attended a virtual OSTA-AECO conference. Thank you to the school board for providing the means to attend.

Trustee Roy provided an Indigenous Student report:

“She;kon everyone. In this report, I have the honor of sharing updates on the exciting initiatives and projects Indigenous Students and Allies have been working on for the past few months. I would like to start with the Indigenous Student Trustee election that has just passed. We had two wonderful candidates running for this position. Although the results of the election are confidential at the moment, I can say with certainty Indigenous students should be reassured they are in great hands next year.

Moving forward, I have been working with participating LDSB high schools in organizing Water for Awareness. This is a fundraiser in which our goal is to raise proceeds and awareness for the Water Crisis on Indigenous Reserves. Most high schools have begun their planning stages to create successful fundraising events. Fundraisers will end the second week of March and results

will be shared at the next regular Board meeting. Additionally, at Napanee District Secondary School, the work on the Medicine Garden has continued throughout the winter months. We have been joined by volunteers from Mrs. Siemonsen's Indigenous Studies class. I am very excited to report more updates about this amazing project.

Finally, with the help from members of the Board and NDSS staff and students, we have been working to organize small group discussions with students regarding Indigenous Education Experiences in LDSB high schools. Our goal is to start these discussions at the beginning of April. We hope to pilot this initiative at NDSS and then continue in different high schools throughout Limestone. I appreciate the time you have given me to share this information. Nia;wen."

Chair Ruttan thanked the Student Trustee Roy for the reports and called upon Trustees for questions or comments.

### **13.3 Reports for Action**

#### **13.3.1 Trustee Determination and Distribution for the 2022 Election**

Superintendent Young advised that Trustees were provided with a copy of the Trustee Determination and Distribution Guide at the February 9, 2022 EPOC Meeting. At that time, they also received an Administrative Report on preparing for the 2022 school board election.

On February 15, the Municipal Property Assessment Corporation (MPAC) provided the Population of Electoral Group (PEG) Report to school boards. School boards are required under Regulation 412/00 to complete the Determination and Distribution Report by the end of March 2022.

Superintendent Young noted that the regulation also required Boards with more than one municipality to pass a resolution that either designates one or more municipalities as low population municipalities, or state that the Board has decided not to designate any municipality as a low population municipality. The low population designation results in greater representation for a municipality than it would otherwise be based upon its population, however it does not change the number of Trustees to be elected. The Board designated the municipalities of Central Frontenac, North Frontenac, and Addington Highlands as low population municipalities in 2018. Based upon the 2022 PEG report the electoral group population for 2022 is 141,286, which is lower than originally thought. Based on this,

Limestone District School Board is eligible for nine (9) Trustees in 2022.

Looking at Appendix B, Superintendent Young noted that there is a new line in the 2022 Electoral Data, CFB Kingston, which is a new ward that has been created, with a population of 611.

Superintendent Young noted that guidance on the distribution of members to geographic areas is provided to Trustees in the Ontario Regulation 412/00 made under the Education Act, and outlined the points.

It was questioned why the electoral group population for 2022 is lower than the originally thought figure of just over 150,000. Superintendent Young clarified, that when contacting MPAC, Limestone was provided with a figure in January, that had not been cleansed of individuals that owned more property within the district school board as a whole. For example, people who owned property in Kingston and also in Central Frontenac or Addington Highlands – additional properties, because it is one school board, they would obtain two votes from a municipal standpoint, but from a school board standpoint, they would only be eligible for one vote. Once that data was cleansed, it dropped that figure to 141,286.

*MOTION MOVED BY: Trustee Brown and seconded by Trustee Elliott That the Board recommend that in accordance with Ontario Regulation 412/00, Section 4 (1)(a) and Section 4 (2) made under the Education Act, the Limestone District Board:*

- (a) Designate the municipalities of North Frontenac, Central Frontenac, and Addington Highlands as low population municipalities.*
- (b) The sum of the electoral quotients for these municipalities be increased by one; and,*
- (c) Direct staff that several alternative distribution of Trustee models be completed in compliance with Section 4 (4) part 4 and brought forward at the March 9 EPOC meeting. Carried.*

### **13.3.2 KFL&A Children, Youth and Family Services Collaborative Advocacy Letter**

Superintendent Gillam shared a letter from the KFL&A Children, Youth and Family Services Collaborative (CYFSC). The CYFSC is asking for the Limestone District School Board to sign on the letter asking the Ontario Government to consider participating in the Federal Government's \$10 per day regulated childcare plan which has been in operation since 2021. Currently there are nine (9) provinces and one (1) territory that are involved in this plan.

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This letter is asking for the signatories to advocate on the behalf of the Ontario Government to join this. Superintendent Gillam did note that the Algonquin and Lakeshore Catholic District School Board is going to allow their signatory to remain on the letter.

*MOTION MOVED BY Trustee McGregor and seconded by Trustee Morning That Trustees give consideration for the Limestone District School Board to formally support the letter from the KFL&A Children, Youth and Family Services Collaborative. Carried.*

### **13.4 Reports for Information**

#### **13.4.1 AP 166 Anti-Sex Trafficking School Board Protocol**

Associate Superintendent Gollogly advised that Policy/Program Memorandum 166 Keeping Students Safe: Policy Framework for School Board Anti-Sex Trafficking Protocols (PPM166) sets a strong foundation for Ontario school boards to build local anti-sex trafficking protocols. Sex trafficking is a form of sexual exploitation and is a crime under the Criminal Code of Canada. It can include recruiting, harbouring, transporting, and obtaining or providing a person for the purposes of sex.

Teachers and other education staff are well placed to educate students on prevention and promote healthy relations, since there is almost daily contact with students. By training staff to recognize the signs of sex trafficking, they will be better equipped to identify the cues and safely intervene if they suspect a student is being trafficked or involved in trafficking.

Associate Superintendent Gollogly advised that in terms of next steps, plans are underway to develop an Anti-Sex Trafficking course on Minds Online, and continue professional development with our secondary and elementary educators. Limestone will continue to work closely with community partners to develop presentations to engage student awareness around anti-sex trafficking, and continue to work with the KFL&A Anti-Trafficking Working Group.

Chair Ruttan thanked Associate Superintendent Gollogly for the report and called upon Trustees for questions or comments.

#### **13.4.2 Gender Neutral Washrooms in Secondary Schools**

Superintendent McDonnell stated that in 2015 the Limestone District School Board surveyed schools to identify whether they had single stall or single stall/accessibility washroom spaces.

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Based on this data, signage was provided to all schools indicating a single stall washroom or single stall/accessible washroom.

Simultaneously, guidelines were developed called *Supporting and Protecting LDSB Transgender and Gender Non-Conforming Students and Staff Rights*. These were intended to preserve and protect the rights, privacy, confidentiality, safety, health and dignity of transgender and gender non-conforming students and staff at all times in all LDSB schools.

Superintendent McDonnell noted that in November 2021, a delegation was presented by the LDSB Parent Involvement Committee 2SLGBTQIA+ Focus Group on areas of focus for improvement. In January the LDSB Student Trustee shared a verbal report of information collected from Interschool Council regarding access to gender neutral washrooms in secondary schools in LDSB. Superintendent McDonnell noted that she subsequently met with Student Trustee Tanesha Duncan and staff advisors Vice Principals Mike Payne and Chris Morrow to collect additional information. Superintendent McDonnell shared the data with Trustees.

Superintendent McDonnell indicated that immediate next steps are to ensure that all gender neutral, single stall, and gender neutral single stall/accessible washrooms are signed appropriately and located in an accessible area of the school so that students know they exist and where to find them. This appears to have been a barrier to access.

As part of the longer term facility planning, Superintendent McDonnell indicated that staff will be reviewing the planning process for gender neutral washrooms and other spaces such as change rooms.

Chair Ruttan thanked Superintendent McDonnell for the report and called upon Trustees for comments or questions.

### **13.4.3 2022-2023 Budget Development Schedule**

Superintendent Young stated that the Grants for Student Needs were announced at the end of last week, just after the agenda had been distributed. In that announcement, the government advised that EFIS, the Ministry data base, and the technical paper will not be available until the end of March.

Superintendent Young shared the schedule of the Committee of the Whole Budget Meetings:

- Wednesday, April 20, 2022 (4:30 PM) prior to SEAC – Review of 2022-2023 Enrolment Projections, and Budget Survey Review.
- Wednesday, June 1, 2022 (4:30 PM) prior to SEAC – GSN Review – Preliminary Operating Budget.
- Wednesday, June 8, 2022 (4:30 PM) prior to SEAC – Preliminary Operating Expenditures/ Preliminary Capital Revenue/Expenditures/Consolidated Budget. Draft Budget Review.
- Monday, June 13, 2022 (4:30 PM) – date held if meeting is required.
- Superintendent of Business and/or Manager of Financial Services will make themselves available to attend the April 20, 2022 Special Education Advisory Committee (SEAC) Meeting to share the details of the GSN.

Chair Ruttan thanked Superintendent Young for the report and called upon Trustees for comments or questions.

#### **13.4.4 2021-2022 Revised Estimates and Interim Financial Report for Q1**

Superintendent Young shared the report on the 2021-2022 revised estimates and interim financial operating expenditures for Quarter 1. He noted that the projected ADE for the enrolments shows an increase of 303 at the elementary panel and 71 at the secondary panel, for an increase of 374 ADE.

Superintendent Young advised that for the Operating Budget Revenue, the GSN has increased by almost \$7.85M, through Pupil Foundation, Special Education, Transportation and School Operation Grants. PPE has increased that, offset by some reductions in the Teacher Qualification and Experience, and the Declining Enrolment Adjustment Grants. He stated that under the Other Government Grants, the Priority Partnership Funding increased by \$3.6M. He noted that if those PPFs are not spent, they are returned to the province. The Operating Revenue Total was increased by \$11.9M

Superintendent Young reviewed the Operating Budget Expenditures. There is an increase of almost 52 FTEs. Under the Other Non-Operating Expenses, there is an increase of \$6M, which is the Personal Protective Equipment (PPE) that is supplied by the province to Limestone, which is required to be shown on the financials. Trustees will see revised estimates of \$273M, which is approximately \$1.84M higher than the revenue and therefore Limestone is projecting a \$1.84M deficit. Trustees will remember approving a one-year deficit of \$2.M and that was to be funded from the accumulated surplus.

Superintendent Young advised that on the Q1 Report the percentage spent in 2021-2022 is quite consistent year over year, with some slight changes. The total operating expenditures of \$66M, shows 24 per cent spent at Q1. Superintendent Young reviewed Schedule 1 – PPF Grant Announcements and Schedule 2 – COVID-19 Revised Funding.

Chair Ruttan thanked Superintendent Young for the report and called upon Trustees for comments or questions.

#### **13.4.5 COVID-19 Update**

Associate Superintendent Gollogly advised that the Ministry of Education has updated the COVID-19: Health, Safety and Operational Guidance for Schools. These changes have been reviewed with KFL&A Public Health, in conjunction with ALCDSD, HPEDSB, and Hastings Prince Edward Public Health. One change to note is that Public Health has removed the mandatory masking for Kindergarten students, which was implemented in December 2021. Based on provincial guidance, masking for Grades 1-12 is still required without an exemption. Masking for Kindergarten students will now revert back to what was in place, based on the August 2020 motion from Trustees, which stated that masking would be highly encouraged and supported by staff, including potential alternatives like face shields.

Associate Superintendent Gollogly stated that another change put in place is that cafeterias may now open. Grade 7-12 sites are encouraged to cohort while eating; however, this is not mandatory.

For Health and Physical Education courses, masking is not required when playing high or low contact activities outdoors. Masking is required for indoor sports when not actively engaged in the activity. Masks can be moved when actively participating in the activity if they cannot be worn safely while participating.

Associate Superintendent Gollogly noted that for extracurriculars, the vaccination verification had been implemented as a requirement to start the season in late November. Given the province will remove the vaccination passport effective March 1, 2022, the vaccination requirement will be lifted as of March 1, 2022. Any existing teams, in the current season, will still require vaccinations given they were created with that requirement. Based on current information, new teams/clubs being created, or any new season moving forward, will not

require proof of vaccination.

Chair Ruttan thanked Associate Superintendent Gollogly for the report and called upon Trustees for comments or questions.

#### **14. UNFINISHED BUSINESS**

None at this time.

#### **15. NEW BUSINESS**

None at this time.

#### **16. CORRESPONDENCE**

**16.1** Letter from the Limestone Learning Foundation re: Donation in Honour of LDSB Trustees, dated February 1, 2022, provided for information.

**16.2** Formal Submission from Edward and Roberta Marcon re: oppose Limestone District School Board's (LDSB) decision to advocate to the Ontario government for an update to the Immunization of School Pupils Act to include COVID-19 as a mandatory vaccination, dated January 16, 2022, provided for information.

#### **17. NOTICE OF MOTION**

**17.1** Trustee Godkin brought forward the following motions:

"That LDSB write letters to all municipal governments in our jurisdiction as well as to the provincial and federal ministries and departments responsible for housing and homelessness to request immediate action to tackle the unprecedented increases in the costs of real estate as it relates to housing and the costs of rental units which is and will increase child and student poverty and increase student homelessness. The added stress on families has a direct effect on our students and ultimately impact on their education."

and,

"That the Board through its representatives on OPSBA reach out to its member boards to seek support in having all levels of government address the housing crisis and its effects on children and our students."

**17.2** Trustee Hutcheon brought forward the following motion:

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“That the LDSB pursue the appointment of an Indigenous Trustee based on the option through Limestone’s Education Agreement with the Mohawks of the Bay of Quinte.”

**18. ANNOUNCEMENTS**

None at this time.

**19. COMMITTEE MINUTES FOR INFORMATION**

**19.1** SEAC Meeting Minutes – November 17, 2021, were included for Trustees’ information.

**20. FUTURE BOARD MEETING SCHEDULE**

February 23, 2022

March 30, 2022

April 27, 2022

May 18, 2022

June 15, 2022

**21. ADJOURNMENT**

*MOVED BY: Trustee Brown and seconded by Trustee French that the meeting adjourn.  
Carried.*

The meeting adjourned at 8:30 p.m.

## EDUCATION, POLICY AND OPERATIONS COMMITTEE MEETING MINUTES – MARCH 9, 2022

### PUBLIC MEETING

#### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French (Regrets) T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee) (Regrets)	K. Burra, Director of Education J. Douglas, Communications Officer (Producer) S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

Chair Gingrich welcomed everyone to the meeting. He began the meeting by reading the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

#### 1. Call to Order

Chair Gingrich called the meeting to order.

## 2. Adoption of Agenda

Trustee Ruttan asked, that under New Business, an item, “Representation on the School Pedestrian Safety Working Group,” be added to the agenda.

*MOVED BY: Trustee Ruttan that the agenda, as amended, be approved. Carried.*

## 3. Declaration of Conflict of Interest

Trustee Elliott declared that his wife is an employee of LDSB, and member of ETFO.

## 4. Reports for Information

### 4.1 Mandatory eLearning Credits

Superintendent Silver stated that the report outlines the new mandatory graduation requirement for students, which includes two eLearning courses. On February 1, 2022, the Ministry of Education issued a new Policy/Program Memorandum (PPM) 167 which formalized the new mandatory eLearning requirement for students. Boards had heard this announcement in 2019, beginning with that cohort of Grade 9 students in 2020-2021, which would be this year’s Grade 10 students.

Superintendent Silver advised that students must earn two online learning credits to obtain their Ontario Secondary School Diploma (OSSD), and typically students will take those courses in Grade 11 and Grade 12, but some may also take them in summer school.

Superintendent Silver noted that the Ministry has also adjusted the funding to align with the change, so there is a funding reduction. The eLearning courses are staffed at a greater class size, so the funding reduction is for two eLearning classes per student, staffed at 30:1 as opposed to 23:1. In Limestone that is approximately seven sections at the secondary level.

The Ministry did recognize the COVID-19 pandemic and the extraordinary circumstances last year with the school closures. This year’s Grade 10 students do get to count one credit, from last year’s school closures, towards the new graduation requirement and therefore only need to do one more online course. Many of them have already taken summer school and are already in eLearning courses this year, so for a number of students, they would have already met the requirements.

Superintendent Silver stated that there is an opt-out option for parents and guardians, which has been shared. There is also a list of FAQs on the website. There will be an opt-out form for parents/guardians in September, once it aligns with Aspen, our student information system, and generally the opt-out will happen during the student’s graduating year.

Limestone District School Board currently offers eLearning courses in partnership with 36 other school boards through the Ontario eLearning Consortium (OeLC). To support Limestone students taking this requirement next year, Limestone has increased the eLearning course offerings to Limestone students next year. These courses will be taught by Limestone District School Board teachers and will be offered to LDSB students prior to being included in the eLearning consortium for registration by students in other district school boards.

Chair Gingrich thanked Superintendent Silver for the report and called upon Trustees for questions.

#### **4.2 Board Composition – Indigenous Trustee**

Superintendent Gillam advised that at the February 9, 2022 EPOC Meeting, Trustees requested an update related to options for Limestone District School Board to pursue regarding an Indigenous Trustee. In addition, a notice of motion was put forward at the February 23, 2022 Regular Board Meeting:

That the LDSB pursue the appointment of an Indigenous Trustee based on the option through Limestone's Education Agreement with the Mohawks of the Bay of Quinte.

At the May 29, 2019 EPOC Meeting, a fulsome report was provided by then Superintendent Burra, around Ontario Regulation 462/97, outlining the requirements for First Nations Representation on boards. One of the requirements, as Trustees will recall, is the existence of an Education Agreement with a First Nation. Limestone has had an Agreement with the Mohawks of the Bay of Quinte (MBQ) since September 2018.

Superintendent Gillam noted a few more information items under Regulation 462/97, regarding the ability to appoint a Trustee. The first one of note is where the number of students from a First Nation enrolled in schools is under the jurisdiction of a board with the Agreement. If the number of students exceed 25 per cent of the average daily enrolment, then two persons may be named under this Regulation. The second thing to note is where the number of students enrolled, where there is an Agreement, the lesser of the two, whether it is 10 per cent of the average daily enrolment, or 100 ADE, appointment of a Trustee may be made at the discretion of the Board.

Currently, Limestone DSB has five (5) students from MBQ attending Napanee District Secondary School. Five to ten years ago, this number has been as high as 15-20 students. Based on the regulations outlined in paragraphs (4) and (5) of the Report, Limestone is not required to appoint an Indigenous Trustee, however, because LDSB does have Indigenous students, it would be at the



discretion of the Board. Given the Education Agreement with MBQ provides the only regulatory mechanism for the appointment of an Indigenous Trustee, MBQ would have to be engaged in the process. At present there is no Regulatory provision for the addition of an Indigenous Trustee, outside that Regulation at this time. It should be noted that this does not need to be tied to Trustee Distribution.

Superintendent Gillam indicated that the cost of adding an additional Trustee would be approximately \$15,000. Trustees could choose to fund this additional cost from Governance funding. Or Trustees could choose a zero-cost option by reducing their compensation by approximately 10% to cover the honorarium for an additional Trustee, or reduce the number of Trustees allocated on the basis of Regulation 412/00 based on population from nine (9) to eight (8).

Chair Gingrich thanked Superintendent Gillam for the report and called upon Trustees for questions.

#### **4.3 Trustee Distribution for the 2022 Election**

Superintendent Young noted that at the February 23, 2022, Regular Board Meeting, Trustees approved the designation of the municipalities of North Frontenac, Central Frontenac, and Addington Highlands as low population municipalities. He advised that *Ontario Regulation 412/00* requires school boards to complete the D & D Report by the end of March in the year of the election and copies of the report are to be provided to the Minister of Education. There is some guidance provided to Trustees with regards to the distribution of Trustees and Section 4.(4) in carrying out its duties under this section, the Board shall have regard to the following principles, and in Limestone's case, "representation should not deviate unduly from the principle of representation by population."

Trustees directed staff at the February 23, 2022, Regular Board Meeting to present several alternative distribution models with mapping of schools and wards for decision making purposes. Superintendent Young outlined the four options, with maps showing the electoral population distribution per Trustee, combined with schools and student populations.

Option 1 – this option shows the existing Trustee distribution for the municipality of Kingston and surrounding municipalities with the 2022 electoral population and 2021-2022 enrolments.

Option 2 – this option details a proposal as provided by Vice-Chair Gingrich showing a distribution by combining wards within the municipality of Kingston while keeping the representation in the surrounding municipalities as per the 2018 election.

Option 3 – this option shows the City of Kingston and Frontenac Islands at large represented by five (5) Trustees with the representation in the surrounding municipalities as per the 2018 election.

Option 4 – this option details an alternate distribution within the City of Kingston and Frontenac Islands by combining wards in close proximity, equalizing the electoral population and student population to the extent possible, and with the representation in the surrounding municipalities as per the 2018 election.

Chair Gingrich thanked Superintendent Young for the report and called upon Trustees for questions.

After some discussion it was agreed that Option 1 would be removed from the table. Trustees agreed to hold a Special Committee Meeting, immediately following the Special Education Advisory Committee on March 23, 2022, to provide Trustees with a bit more time to review the options.

## 5. Reports for Action

None at this time.

## 6. Unfinished Business

None at this time.

## 7. New Business

### 7.1 Representation on the School Pedestrian Safety Working Group.

Trustee Ruttan advised that the City of Kingston is asking Limestone for a Trustee representative to sit on the School Pedestrian Safety Working Group. The working group is intended to focus broadly on school traffic flow issues across the City. Although the Lancaster Drive area will certainly form part of the discussion, the initial intent is to discuss how all the stakeholders can work together, understand approaches that may already be in use, and help establish prioritization of how the known issues are tackled. A member of Senior Staff, the Manager of Facility Services, and a parent representative from PIC have been identified to sit on the Committee. Trustee Morning volunteered to sit on the working group as the LDSB Trustee representative and staff will advise the City accordingly.

## 8. Correspondence

None at this time.

9. **Next Meeting Date**

April 13, 2022

10. **Resolve into Committee of the Whole Private Session**

*Motion to move into Private Session was moved by Trustee Elliott. Carried.*

11. **For Information**

11.1 Labour Matter – Superintendent Young provided a labour update.

12. **Report to Public Session**

At the Regular Board Meeting of March 30, 2022.

13. **Adjourn**

*Moved by Trustee Hutcheon that the meeting adjourn. Carried.*

The meeting adjourned at 7:19 p.m.



## SPECIAL BOARD MEETING MINUTES – MARCH 16, 2022

### PRIVATE SESSION

#### Roll Call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) (Regrets) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee) (Regrets)	K. Burra, Director of Education
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

#### 1. CALL TO ORDER

Chair Gingrich called the meeting to order.

#### 2. MOTION TO MOVE INTO PRIVATE SESSION

*MOTION MOVED BY Trustee Hutcheon to move into Private Session. Carried.*

#### 3. Declaration of Conflict of Interest

Trustee Elliott declared his wife is an employee with the LDSB and is a member of ETFO.

#### 4. For Information

- 4.1 Safe Schools Update – No update.
- 4.2 Property Update – No update.
- 4.3 Personnel Update – No update.
- 4.4 Labour Update – No update.
- 4.5 Legal Update – Director Burra provided a legal update.
- 4.6 OPSBA Update – No update.

#### 5. REPORT TO PUBLIC SESSION

Chair Gingrich called for a motion for the Board to rise and report.

*MOTION MOVED BY: Trustee Ruttan that the Board rise and report, and that any resolutions, be made public. Carried.*

## PUBLIC MEETING

### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) (Regrets) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee) (Regrets)	K. Burra, Director of Education J. Douglas, Communications Officer S. Gillam, Superintendent of Education P. Gollogly, Associate Superintendent S. Hedderson, Associate Superintendent A. McDonnell, Superintendent of Education S. McWilliams, Superintendent of Human Resources S. Sartor, Associate Superintendent J. Silver, Superintendent of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

## 6. CALL TO ORDER

Chair Ruttan welcomed everyone to the Special Board Meeting of the Limestone District School Board of Trustees, which is being held virtually, to address one item, the Ministry of Education's lifting of health and safety measures in schools.

Chair Ruttan called upon Trustee Brown to read the Acknowledgement of Territory: "For those of us in the Kingston area, I wish to acknowledge that we are situated on the traditional lands of the Anishinaabe and Haudenosaunee. To recognize this traditional territory is to acknowledge its longer history .....one predating the establishment of the earliest European colonies. The first people called this land, Cataraqui, - meaning meeting place on the flat rocks. As we meet may we ever be mindful of the significance of this land to the Indigenous people who lived and continue to live upon it. People whose practices and spiritualities are tied to this land and continue to develop in relationship to the land and its other inhabitants. We cannot sincerely express gratitude and respect for the land, the water, the animals and the First People of this land if we do nothing to disrupt anti-indigenous racism or allow land theft to be normalized. When we respect the inherent human and treaty rights of Indigenous People, we are in a right

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relationship with this land. I therefore encourage one and all to consider your position on this land and how one can work to help decolonize our institutions and minds.”

## **7. DECLARATION OF CONFLICT OF INTEREST**

Trustee Elliott declared that his wife is an employee of the LDSB and member of ETFO.

## **8. PRIVATE SESSION REPORT**

Vice-Chair Gingrich stated that earlier this evening during Private Session Director Burra provided a legal update.

*MOTION MOVED BY Trustee Gingrich and seconded by Trustee McGregor that the Private Session Report be approved as presented. Carried.*

## **9. ACTION ITEM**

### **9.1 Ministry of Education’s Lifting of Health and Safety Measures in Schools**

Chair Ruttan called upon Director Burra to review the Ministry’s position on the lifting of Health and Safety measures in schools.

Director Burra stated that a week ago today, Chief Medical Officer of Health (CMOH), Dr. Kieran Moore, released new information to the education sector, and the Minister of Education did release a Memorandum reiterating the CMOH’s communication as it relates to public health measures that are in place within the public education sector in the province of Ontario. That advice suggested that the public health measures in schools would be lifted to be aligned with what was occurring in other sectors of the economy, as well as in the province.

Included are:

- School boards are no longer required to have a COVID-19 vaccine disclosure policy in place and provincial requirements of collecting proof of COVID-19 vaccinations and medical exemptions, as of March 14, 2022. Therefore, unvaccinated individuals covered under school board vaccination policies will no longer be required to undertake rapid antigen screening.
- Masking & Staff Personal Protective Equipment - In alignment with community masking requirements, masks will no longer be required for students, staff and visitors in schools, school board offices and on student transportation, effective March 21, 2022. There are some exceptions to that, from the standpoint of current federal travel requirements, as well

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as if people are close contacts with someone who has tested positive to COVID-19, having to mask for a period of time.

- Lifting of Cohorting and Distancing, effective March 21, 2022 – The new protocol will allow spectators to watch athletic activities and it would allow schools to begin to plan school-wide assemblies, celebrations or graduations as the last portion of the year approaches.
- On-site Confirmation of Screening, effective March 21, 2022 - Staff and students should continue to self-screen every day before attending school however, the daily on-site confirmation of screening for all students, staff and visitors will no longer be required.
- Short-term Remote Learning – There is an expectation that there would potentially be the need for continued short-term remote learning, as well as families wanting to move from either in-person learning into virtual learning or from virtual learning back to in-person learning, within the staffing capacity of the school board in question.

Director Burra noted that remaining health and safety measures in schools for the remainder of the 2021-2022 school year include:

- Daily self-screening
- Hand hygiene and respiratory etiquette.
- Enhanced cleaning and disinfecting.
- Ventilation measures and delivery of additional HEPA units to schools.
- Absence reporting - School boards are expected to continue to report daily on absenteeism and closures through the absence reporting tool until April 14, 2022.

Director Burra advised that the memorandum does indicate that the government will continue to provide Rapid Antigen Tests and PPE for the remainder of the school year. Additionally, there is a change to the screening protocol, that again, does distinguish between people who are vaccinated and boosted, versus those who are not vaccinated and what that means if there is someone symptomatic within the household and what restrictions have now been removed.

Chair Ruttan thanked Director Burra and called upon Trustees for questions or comments.

The following motion was brought forward by Trustee Morning, seconded by Trustee Brown:

That LDSB write a letter to the Premier, the Minister of Health and the Minister of Education, asking that LDSB schools wait two weeks after March Break before removing masks.



Trustee Gingrich asked for a friendly amendment that the Chief Medical Officer of Health, Dr. Kieran Moore be included as an addressee to the letter. Trustee Morning agreed to the friendly amendment.

Trustee French asked for a friendly amendment that the local Medical Officer of Health, Dr. Piotr Oglaza also be included as an addressee in the letter. Trustee Morning agreed to the friendly amendment.

Chair Ruttan called the question.

*MOTION MOVED BY Trustee Morning and seconded by Trustee Brown That LDSB write a letter to the Premier, the Minister of Health, the Minister of Education, and the local Medical Officer of Health, asking that LDSB schools wait two weeks after March Break before removing masks. Carried.*

The following motion was brought forward by Trustee Godkin, seconded by Trustee Morning:

That LDSB delay the implementation by 2 weeks of the Province's new mandate based on the recommendation of the Children's Health Collation which includes Sick Children's Hospital.

When questioned about the implications of imposing a delay, Director Burra reiterated what a Trustee already alluded to previously, that constitutionally speaking, education does fall under the purview of the provincial government. For public health measures primary authority resides with the Ministry of Health, as well as the local Public Health units. We have seen the perspective of the Chief Medical Officer of Health with the information that came out a week ago, and then the local Public Health expressed their support for the province's current plan their communication released earlier this afternoon. Very clearly the language in the memorandum, and since the memorandum has been released, has been more of a compulsory nature, rather than a choice. Trustees should be prepared for potential response if this motion was passed. Director Burra thought the motion may need to be explicit about continuing allowance for those exemptions that already existed. There are those students and staff who have very clearly documented medical exemptions and would need to may sure those are respected moving forward. Operationally, Director Burra indicated Limestone could see

continued challenges around enforcement of masking with the information that was put out by the province last week. There could potentially be some increased resistance to masking for the duration of the amount of time Trustees would be requesting for a transition period, where masking would continue, locally, based on the motion on the floor.

Trustee Morning requested a friendly amendment to include “CHEO,” after ‘Sick Children’s Hospital.’ Trustee Godkin accepted the friendly amendment.

In response to a question, Director Burra indicated that there may be a couple of things Trustees should consider that may require some restructuring of the motion. The first aspect is the reference of two weeks. It would be better to have a specific date, as opposed to two weeks, as two weeks from today would be March 30, and he did not believe that was the Trustees’ intent. Director Burra also indicated that Trustees may wish to consider inserting messaging about a transition period, in terms of the two weeks to accommodate the 14 day international travel requirements. Also, Director Burra offered the suggestion that Trustees may need to be more specific about a mandate, because currently we do not have a mandate any longer for students from Grades 4-12. Director Burra also suggested that Trustees consider putting this forward as a two week transitional period of time, or a Ministry directive to cut the timeline down, whichever comes first.

Director Burra did wish to reiterate that if this motion does pass Trustees should be aware that it could cause some significant enforcement issues at the school level. Similarly, this would impact busing, because if this motion passes, students from Hastings Prince Edward District School Board and Algonquin and Lakeshore Catholic District School Board would not be masked on buses on Monday and would be sharing seating with Limestone students that would be masked.

Chair Ruttan questioned Trustee Godkin as to how he wished to proceed, as this would bring significant changes to the motion and would not be considered friendly amendments.

Trustee Godkin suggested to change his motion to read ‘end of day April 1,’ rather than two weeks.

Trustee Hutcheon asked for a friendly amendment to change ‘end of day April 1’ to ‘April 4.’ Trustee Godkin agreed to this friendly amendment.

Before calling the question, Chair Ruttan had two clarifying questions for the Director. The first, what would be the implications for a Board if they went against the Ministry's memorandum, and second, the Board's previous motion in August, regarding masking was encouraging and supporting, but was it a 'must do?'

Director Burra advised that the motion passed in August of 2020 indicated that for students K-3 it was strongly encouraged, and it would be supported by staff and that there will be no disciplinary action for students having difficulty complying with this direction. He further advised that end of day April 1 would be the same as April 4, as end of day April 1 falls on Friday and April 4 would be beginning day Monday. With respect to potential consequences, ultimately it would mean a directive or letter of instruction to the school board that they would need to come into compliance or face consequences. The province has the authority over the area of education and school boards do fall under their purview.

Trustee Godkin indicated he was fine having the motion read, 'end of day April 1.' Trustee Hutcheon rescinded her friendly amendment.

To clarify his motion, Trustee Godkin changed the wording of the motion from 'province's mandate' to 'Ministry's memorandum regarding the lifting of masking.' And further that it specifies, 'the Ministry's masking rules that existed prior to March Break.' Trustee Godkin also wished to include, after April 1, 'or a written Ministry directive is received,' to indicate, whichever comes first.

Chair Ruttan called the question:

MOTION MOVED BY Trustee Godkin and seconded by Trustee Morning, That LDSB delay the implementation of the Ministry's memorandum regarding the lifting of masking, until the end of the day on April 1, or a written Ministry directive is received, and that the Ministry's masking rules that existed prior to March Break, continue based on the recommendation of the Children's Health Collation which includes Sick Children's Hospital and CHEO.

Roll call vote.

The binding recorded vote was as follows:

YEAS: Trustee Elliott, Trustee Godkin, Trustee Hutcheon and Trustee Morning (4)

NAYS: Trustee Brown, Trustee French, Trustee Gingrich, Trustee McGregor, and Trustee Ruttan (5)

Absent: Trustee Duncan, Trustee Johnson, and Trustee Roy (3)

The motion was lost.

## **10. INFORMATION ITEMS**

None at this time.

## **11. ADJOURNMENT**

*MOVED BY: Trustee Brown and seconded by Trustee McGregor that the meeting adjourn.  
Carried.*

The meeting adjourned at 7:39 p.m.



## SPECIAL COMMITTEE MEETING MINUTES – MARCH 23, 2022

### PUBLIC MEETING

#### Roll call:

Trustees:	Staff:
J. Brown G. Elliott L. French T. Gingrich (Vice-Chair) B. Godkin R. Hutcheon (Regrets) K. McGregor J. Morning S. Ruttan (Chair) T. Duncan (Student Trustee) S. Johnson (Student Trustee) (Regrets) B. Roy (Student Trustee)	K. Burra, Director of Education C. Young, Superintendent of Business Services
Guests:	Recorder:
None at this time.	W. Moore, Executive Assistant to the Director and Trustee Liaison

### 1. CALL TO ORDER

Chair Gingrich welcomed everyone to the Special Committee Meeting of the Limestone District School Board of Trustees, which is being held to finalize one action item, Trustee distribution and potential boundary changes for the fall Municipal Election.

Chair Gingrich called upon Trustee French to read the Acknowledgement of Territory: “The Limestone District School Board acknowledges that its schools and Trustees are privileged to be located on the ancestral territory of First Nations, Métis, Inuit, and all First Peoples including the Haudenosaunee, Anishinaabe and other urban and rural Indigenous members in our region. We purposefully recognize past and present Aboriginal Peoples and are committed to improving

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relationships among nations and promoting respect for the histories and cultures of Indigenous Peoples. Particularly with the change in season, with spring upon us, it is a time to appreciate the world around us. In doing our work, I ask that you all please reflect on the consequences of past actions and consider how each of us, in the full spirit of truth and reconciliation and collaboration, can learn about our neighbours and the treaties of the territories. In education we have a great opportunity to lead in the efforts to raise understanding of bias, of the past harms, and teach the true history in our schools and in our communities. I am proud of my colleagues and our commitment to this important work as Allies.”

Chair Gingrich called the roll.

## **2. DECLARATION OF CONFLICT OF INTEREST**

Trustee Elliott declared that his wife is an employee of the LDSB and member of ETFO.

## **3. ACTION ITEM**

### **3.1 Trustee Distribution for the 2022 Municipal Election**

Chair Gingrich called upon Superintendent Young to review the Trustee Distribution Report, and provide an update to Trustees as to where Trustees left off at the March 9, 2022 EPOC meeting.

Superintendent Young advised Trustees that this is a continuation of the EPOC meeting, and the item of note is that the deadline of March 30 is fast approaching, for the decision on the Trustee distribution or alternatively, keeping it the same. Superintendent Young was happy to take any questions to begin the discussions.

Chair Gingrich indicated to Trustees that at the last EPOC meeting, Trustees had removed Option 1 from the table and Options 2, 3 and 4 remain. Chair Gingrich called upon Trustees for questions and/or comments.

After some discussion, Superintendent Craig clarified that the criteria for Option 4 was to align areas close together, geographic areas that were touching within the City of Kingston, as well as equalizing the electoral population per Trustee. Following Regulation to not unduly deviate from representation by population, this option is trying to bring that as close as possible to the targeted average electoral population of 16,798. Wards with different population numbers do

make this difficult to try and therefore the scenario of putting a high school in each of the areas was used, giving an electoral population that was closest to the average.

It was questioned why CFB Kingston was shaded in, and Superintendent Young advised that CFB Kingston is now considered a Ward for the Municipal Election 2022, whereas previously it was not.

Chair Gingrich clarified that moving forward he would poll Trustees on their favourite option(s) to see if there is a clear-cut winner. If there was a stalemate this may have to be deferred to the Board Meeting on March 30, which would be cutting the decision very close.

Trustee discussed the difference between Options 2 and 4.

In reference to a comment that there was not enough time for a broader consultation with the community to get their input, Director Burra reiterated that this is the challenge, which was discussed numerous times with respect to the timeline that Trustees would have. He reminded Trustees that the PEG report is released towards the end of February. Four years from now, the group of Trustees who will be sitting around this table, will have five weeks, and that cannot be changed. If Trustees want to work out a process how they want more consultation around any potential changes, that is fine, but there will be a five week timetable. There were conversations around the fact that we thought we might be coming in at 10 Trustees, based on population, but did not have the numbers, as MPAC double counted people with multiple properties. This meant there were 9 Trustees, but those numbers were not known until just five weeks before the actual time for decision. Four years from now Trustees can decide how they want to more publicly consult about something that is fairly complicated in terms of what they want to value with respect to population numbers, and all those different pieces, but would have to be done within a relative short period of time, at that point.

The following motion was brought forward:

*MOTION MOVED by Trustee French that Option 3 be removed from the table. Carried.*

Chair Gingrich noted that the two options left on the floor are Option 2 – balance the portfolios with schools so that every Trustee has a high school, and Option 4 – try and balance schools as well, but also balance the electoral count.

To assist with process, the following motion was brought forward:

MOVED BY Trustee French that Option 4 be brought forward as the preferred distribution to submit to the Minister of Education.

Chair Gingrich thanked Trustee French, but stated he will call the roll to have Trustees indicate their preferred option. Trustee French withdrew her motion. Chair Gingrich polled Trustees.

Director Burra provided a clarification around the consultation piece. He indicated that there are some boards that will do a consultation a year or even two in advance, but in those situations, that he is aware of, they knew the exact number of Trustees that they would have because they were in the middle of their band, and those bands can be over 150,000 people. The difficulty with Limestone is that we were so close to that threshold of going to 10, as opposed to 9, and that is where it will be tricky even for the Board in four years from now. There could be the consultation over the four years about what people's ideas are, but they are stuck with that five week timeline, and they could get a surprise and the consultation that was done, could be useless if the number changes.

The following motion was brought forward:

*MOVED BY Trustee French that Option 4 be brought forward as the preferred distribution to submit to the Minister of Education for the upcoming Municipal Election in October 2022. Carried.*

Trustee Ruttan indicated that the City of Kingston does hold information sessions in early April for candidates running for Trustee. Communications Officer Jane Douglas has attended in the past and will do so again, bringing this information forward for Trustees.

#### **4. INFORMATION ITEMS**

None at this time.

#### **5. ADJOURNMENT**

*MOVED BY: Trustee McGregor that the meeting adjourn. Carried.*

The meeting adjourned at 8:29 p.m.



# **ADMINISTRATIVE REPORT: INDIGENOUS EDUCATION PROGRAM UPDATE REGULAR BOARD MEETING**

March 30, 2022

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## **Purpose**

To provide Trustees with an update related to Indigenous Education programming in Limestone District School Board.

## **Background**

Initiatives related to Indigenous Education are reported to Trustees through the Strategic Plan twice per year, and at different times during the term of the Board. On an annual basis, Trustees also receive financial information regarding Ministry of Education funding to the board, including those funds to support Indigenous Education. Both Financial Services and staff responsible for supporting Indigenous Education programming, submit reports to the Ministry of Education at several points during the year.

Annually in the fall, staff responsible for Indigenous Education programming in Limestone seek feedback and input from the Indigenous Education Advisory Council (IEAC). This year's meeting took place on October 19, 2021, at the Katarokwi Learning Centre (KLC). Using the feedback and input, staff operationalize initiatives with the required parameters provided by the Ministry of Education. The Ministry requires funding to be utilized in four areas:

- i) Supporting Students
- ii) Supporting Educators
- iii) Engagement and Awareness
- iv) Using Data to Support Student Achievement

Funding from the Ministry of Education for Limestone District School Board comes from three primary sources:

- i) First Nations, Metis, and Inuit Studies Courses at the secondary level generate funding based on the number of students granted credits.
- ii) Grants for Student Needs (GSNs) focused on Indigenous Education which are protected funds that are used for staffing and the Board Action Plan (BAP).
- iii) If applicable, depending on the year and provincial initiatives, Priority/Partnership Funding (PPF).

Funding from the first source supports teacher salaries and resources to support these secondary courses. Funding from the GSNs for 2021-22 consisted of the following approximate amounts:

Per Pupil Amount (PPA) – \$600,000 of which \$202,000 is for the Board Action Plan (BAP)

Carryover from 2020-21 – \$210,000

Consequently, there was approximately \$810,000 to support Indigenous Education for the 2021-22 school year. Of this amount, approximately \$700,000 supports salaries for staff focused on Indigenous Education in Limestone, leaving approximately \$110,000 to support other initiatives focused on Indigenous Education in the board. Staffing was increased last year to include a Vice Principal Lead of Indigenous Education, an elementary classroom teacher, and an additional secondary engagement teacher. These positions are still in place for the 2021-22 school year and will continue based on current budget numbers. Staffing support also includes Educational Assistants and tutors that support Indigenous students throughout the board. New this year, an Indigenous Support Worker position was created to support the elementary Bridge Program located at KLC. Indigenous funding is enveloped, and any residual budget will be used to support Indigenous Education initiatives in the following school year.

Financial information related to Ministry funding was shared with IEAC at the February 15, 2022, meeting and a follow up Teams meeting on March 3, 2022. Final financial details and BAP details will be shared in the spring with IEAC.

### Current Status

Initiatives and professional development have been significantly impacted by the pandemic and occasional staff shortages. However, board staff have been able to support a wide range of initiatives during this current school year including the following:

- On the Land Professional Development for teachers and support staff – Spring of 2022
- Beyond Orange Shirt Day Programming
- Indigenous Knowledge Keepers/Community Member support and Indigenous Team referrals
- Teacher supports for NBE, Science and Geography courses

- Elementary Program consolidation and addition of Indigenous Support Worker
- Language Instruction
- Student Voice Project/Garden Project – Trustee Roy
- Getting to Know Turtle Island 9-12
- School Referrals
- Provision of rich mentor texts
- Summer Programming
- Indigenous Language Steering Committees

Long term goals include the addition of Indigenous Support workers, more elementary supports for Junior/Intermediate engagement concerns, revamping of the self-identification form, and increased student leadership/mentorship opportunities for secondary students.

A sub-group from the Indigenous Education Advisory Council continues to work on draft Terms of Reference to transition the Council into a formal Board Committee. The IEAC also continues to work on Indigenous supports in SHSM certifications and programs.

### Recommendations

That this report be received for information purposes.

**Prepared by:** Scot Gillam, Superintendent

**Reviewed by:** Krishna Burra, Director of Education

March 17, 2022

Premier Doug Ford  
Legislative Building, Queen's Park  
Toronto, ON M7A 1A1

Via Email: [premier@ontario.ca](mailto:premier@ontario.ca)

Minister of Health Christine Elliott  
Ministry of Health and Long Term Care  
777 Bay Street, Floor 5, Toronto, ON M57A 2J3

Via Email: [Christine.elliott@pc.ola.org](mailto:Christine.elliott@pc.ola.org)

Minister of Education Stephen Lecce  
Ministry of Education  
5th Floor, 438 University Ave. Toronto, ON M5G 2K8

Via Email: [Minister.edu@ontario.ca](mailto:Minister.edu@ontario.ca)

Dr. Kieran Moore, Chief Medical Officer of Health  
Ministry of Health  
777 Bay Street, Floor 5, Toronto, ON M5G 2C8

Via email: [cmoh@ontario.ca](mailto:cmoh@ontario.ca)

Dr. Piotr Oglaza, Medical Officer of Health  
KFL&A Public Health  
221 Portsmouth Ave., Kingston, ON K7M 1V5

Via email: [Piotr.Oglaza@kflaph.ca](mailto:Piotr.Oglaza@kflaph.ca)

Dear Premier Ford, Minister Elliott, Minister Lecce, Dr. Moore and Dr. Oglaza:

This letter is a response to the CMOH statements of March 9, 2022 and the Ministry of Education memorandum of March 9, 2022 lifting public health measures in publicly funded K-12 schools in Ontario. In a Special Board Meeting held on March 16, 2022, Limestone District School Board Trustees unanimously approved a motion requesting a two-week extension of the masking requirements for Grades 1-12.

Limestone Trustees fully recognize that as the pandemic evolves, public health measures need to adjust. However, we are gravely concerned about the timing of the lifting of masks as students and staff return to schools after the March Break. It should be noted that these concerns echo those expressed by the Children's Health Coalition that includes CHEO and Sick Kids. Extending the masking requirement for two-weeks would add a layer of protection that would mitigate the impact of COVID incubation time and align with the two-week masking requirement for anyone who has traveled internationally.

While the provincial directives from March 9 have been received differently by families, a significant number of families feel abandoned by the removal of public health measures. With the removal of masking requirements, Limestone Trustees request additional direction and communication regarding how schools can protect students



**We're Putting  
Wellness First**



**We're Turning  
Innovation into Action**



**We're Committed  
to Collaboration**

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.  
Suzanne Ruttan (Chair) | Krishna Burra (Director of Education and Secretary) | Craig Young (Treasurer)

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and staff who are immunocompromised or who have complex medical needs, and students who are under age 5 and are currently unable to be vaccinated.

In addition, Limestone Trustees are very concerned about the misalignment of masking requirements being maintained on public transportation, but not on school buses. If the close confines of public transportation are a high-risk context, why are school buses deemed differently? It does not stand to reason that students riding a city bus to school would have to mask, while students on school buses can unmask.

Furthermore, extending masking requirements from March 21 to April 4 would also allow a greater number of students 5-11 years old to be fully vaccinated, and a greater number of 12-17 year old students to receive a booster shot.

Limestone Trustees request your urgent consideration of these requests, and a prompt response to our concerns. Granting our request for a two-week extension to masking requirements would provide an additional layer of safety, and help protect the health of students, staff, and families served by Limestone DSB, and across Ontario.

Sincerely,



Suzanne Ruttan,  
Chair, Limestone District School Board

c.c. Krishna Burra, LDSB Director of Education  
Cathy Abraham, President of OPSBA

Suzanne Ruttan  
Chair, Board Trustees  
Limestone District School Board  
Kingston, ON K7M 1V5

***Sent via email***

March 17, 2022

Dear Suzanne Ruttan:

**Re: Request for two-week extension of the masking requirements for Grades 1 to 12 in schools.**

Thank you for your letter and the continued attention of the Limestone District School Board in supporting the health of students in the KFL&A region.

While the overall policy direction for schools is provided by the provincial government, KFL&A Public Health has worked closely throughout the pandemic with the Limestone District School Board to provide recommendations and guidance that are evidence-informed and timely, to keep schools as safe as possible.

Additionally, KFL&A Public Health and numerous health care partners have successfully collaborated with Limestone District School Board to offer COVID-19 vaccination clinics at school sites for staff, students, and their families. The remarkable work of school administration and staff to support these clinics during school hours and after hours has contributed to the high rates of COVID-19 vaccine coverage in our community, with first dose vaccination rates approaching 70% for 5 to 11 years of age and 93% for 12 to 17 years of age. This is a testament to the incredible partnership with schools to ensure that vaccination, the most effective measure to combat COVID-19, is available to those in school settings.

As you are aware, all policies related to mask mandates in schools are within the provincial government's purview. Further, with the most recent update to the Reopening Ontario Act, local medical officers of health are precluded from issuing Letters of Instruction to implement local measures, including the requirement that masks be worn in schools or other locations.

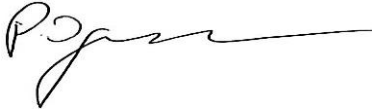
Even in the absence of regulations requiring their use, masks continue to be an important part of our community's COVID-19 response. The use of well-fitting, high-quality masks is an important measure we can still use to protect our health alongside vaccination, staying home when sick, screening, and other protective measures. We encourage the Limestone District School Board to ensure that their schools are mask-friendly places, which enable those who choose to wear a mask to do so, including continuing to provide mask breaks for those staff and students, during the school day. As has been the case throughout the pandemic, KFL&A Public Health will continue to support the Limestone District School Board and all its schools in this regard.

We also recognize that based on the potential for the emergence of new variants and the spread of COVID-19, and as stated by the Chief Medical Officer of Health, there may be a time in the future when the province reinstates mask mandates. As such, KFL&A Public Health will continue to work with the province and the Chief Medical Officer of Health to closely monitor the key public health and health care system indicators and

work closely with you and your team at the Limestone District School Board.

If you have questions, please do not hesitate to contact me. I can be reached by telephone (613) 549-1232 extension 1121 or by email to [Piotr.oglaza@kflaph.ca](mailto:Piotr.oglaza@kflaph.ca).

Sincerely,



Dr. P. Oglaza, MD, CPHI(C), MPH, CCFP, FRCPC  
Medical Officer of Health / Chief Executive Officer  
KFL&A Public Health

Copy to: Krishna Burra, Director of Education Limestone District School Board  
Dr. Kieran Moore, Chief Medical Officer of Health

**Ministry of Health**

Office of Chief Medical Officer of  
Health, Public Health  
Box 12  
Toronto, ON M7A 1N3

Tel.: 416 212-3831  
Fax: 416 325-8412

**Ministère de la Santé**

Bureau du médecin hygiéniste en  
chef, santé publique  
Boîte à lettres 12  
Toronto, ON M7A 1N3

Tél. : 416 212-3831  
Télec. : 416 325-8412

March 18, 2022

Suzanne Ruttan  
Chair, Limestone District School Board  
220 Portsmouth Ave.  
Kingston, ON  
K7M 0G2

Dear Suzanne Ruttan,

Thank you for your letter dated March 17, 2022 regarding the removal of mandatory masking requirements for most settings, including schools and school transportation, effective March 21, 2022.

With the peak of Omicron behind us, Ontario has been able to cautiously and gradually move through its reopening milestones. With high vaccination coverage and the availability of antiviral treatments, Ontario now has both the prevention and response tools necessary to manage the impact of COVID-19.

As we continue on this path, we are able to take a more balanced and longer-term approach to the province's pandemic response, including in Ontario schools, by removing many of the emergency measures that have been in place over the past two years.

This does not signal that COVID-19 has disappeared. We still need to do our part to protect ourselves and others from COVID-19. In collaboration with the Ministry of Education, the following health measures remain:

- Staff and students should continue to self-screen every day before attending school or child care and should stay at home if they are experiencing any new or worsening symptoms of illness. The provincial screening tool will continue to be updated and made available for use.
- Ventilation upgrades and enhanced air quality practices will continue to be in place.

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- Rapid antigen tests will continue to be provided to support symptomatic testing for staff and students.
- Free personal protective equipment, including masks for students and non-fit tested N95 masks for education staff, will continue to be provided.
- Staff and students who have not already done so are strongly encouraged to take advantage of Ontario's robust immunization strategy.
- Appropriate hand hygiene and respiratory etiquette should continue to be promoted and integrated throughout the school day, along with enhanced cleaning and disinfecting.
- Staff who may have a higher risk of severe outcomes from COVID-19 should continue to be made aware of new antiviral treatment options and referred to their health care provider or Telehealth Ontario at 1-866-797-0000 to address any questions or concerns. Additional information can be found at the following link: <https://covid-19.ontario.ca/covid-19-antiviral-treatment>.
- Public health will continue to monitor absenteeism rates to support ongoing surveillance.

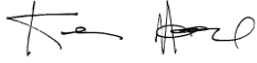
Given the robust prevention and response tools outlined above, along with continued stabilization or improvement in key public health and health system indicators, we are returning to more regular and routine ways of providing in-person learning while ensuring that individuals and families can make informed choices based on their own assessment of risk. There remain circumstances where mask wearing is recommended or required, and it will be very important to foster an environment that is kind, considerate and inclusive of those who choose to continue to wear a mask. For example:

- It is recommended that those most vulnerable to this virus should continue to wear a mask in select settings, including those who are immunocompromised or medically fragile. Those in close contact with vulnerable individuals may also consider continuing to wear a mask.
- Congregate living settings with medically and socially vulnerable individuals will continue to require masks and other preventive public health measures beyond March 21, 2022. This requirement does not apply to publicly funded or private schools, with some exceptions such as hospital school settings/authorities, or any health clinics in schools, where mask mandates may still apply to some individuals, including staff.
- Individuals who are recovering from COVID-19 or are close contacts, and those returning from international travel should follow up-to-date public health guidance on mask wearing.
- Wearing a mask continues to be a requirement on public transit, including indoor premises and vehicles used for the operation of the public transit service. Public transit is a higher-density, non-discretionary setting used by a range of demographics, including many of those most vulnerable to severe outcomes from COVID-19. This requirement does not apply to school transportation.

....3

Throughout the pandemic, your support, collaboration and cooperation have been instrumental in implementing enhanced public health measures to support safer schools and communities. I continue to welcome your knowledge and feedback and look forward to further communication.

Yours truly,

A handwritten signature in black ink, appearing to read 'K. Moore', with a stylized flourish at the end.

Dr. Kieran M. Moore, MD, CCFP(EM), FCFP, MPH, DTM&H, FRCPC FCAHS  
Chief Medical Officer of Health, Ontario

c: Nancy Naylor, Deputy Minister, Ministry of Education  
Elizabeth Walker, Director Accountability and Liaison, Ministry of Health  
Dr. Wajid Ahmed, Associate Chief Medical Officer of Health, Ministry of Health

## ENVIRONMENTAL SUSTAINABILITY ADVISORY COMMITTEE MEETING MINUTES - October 12, 2021

### Roll Call:

Members:	Staff:
S. Luxford-Oddie, Cataraqui Conservation B. Gilmour, St. Lawrence College R. Healey, Kingston Coalition for Active Transportation J. Campbell, Loyalist Township J. Salter-Keane, City of Kingston L. Malcolm, KFL&A Public Health C. Bevens-Leblanc, PIC Representative H. McGregor, Queen's University	A. McDonnell, Superintendent of Education D. Fowler, Manager of Facility Services D. Hendry, Sustainable Initiatives Co-Ordinator
Trustees:	
J. Morning	
Guests:	Recorder:
None at this time.	J. Dooley, Administrative Assistant

## 1. Welcome & Meeting Norms

Stana Luxford-Oddie, Co-Chair, welcomed everyone to the meeting.

Stana Luxford-Oddie read the Acknowledgement of Territory: “The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 2. Adoption of Agenda

Moved by: Roger Healy and Brooke Gilmour that the agenda as presented, be approved.

Carried.

## 3. Declaration of Conflict of Interest

No conflict of interest declared.

### 3A. Introduction of Members

Members introduced themselves and the organization they represented and Co-Chair Stana Luxford-Oddie welcomed all members to the committee.

## 4. Reports for Information (Community Organizations’ Update)

- Parent Involvement Committee – C. Bevens-Leblanc  
Nothing to report
- St. Lawrence College (SLC) – B. Gilmour  
SLC is participating in the Campus Commuter Challenge for Sustainability month. Their sustainability plan is available on the website under administration and policies, and it does map SLC until 2024. They have made commitments to be net zero by 2050. A part of new circular economy legislation so will be reporting as a producer. We have committed to new targets of 70 % compost and 70% recycle diversion. Also, Robinson Community Garden is looking for a garden coordinator.
- Limestone District School Board – J. Dooley  
Nothing to report
- Limestone District School Board – D. Fowler  
Over the summer Facility Services worked on many projects including 191 jobs in 53 schools, 6 portable moves and 5 portables demolitions . LDSB spent \$14.3 million in

school conditions and renewal projects as well as \$3.7 million in COVID-19 Resilience Infrastructure funded projects. Some of the projects were roofing, windows, door, mechanical equipment upgrades, HVAC upgrades and improvements to outdoor space. Many indoor improvements were completed including gym floors, classroom floors, library floors using materials that are both made from recycled materials but also more resilient and require less cleaning products.

- **Queen's University – H. McGregor**  
The Faculty of Education will be establishing a subcommittee to consider environmental sustainability. Queen's is moving toward a new building being added to the West Campus in which environmental sustainability was a strong consideration in the design of the building.
- **Limestone District School Board – D. Hendry**  
The majority of the early work being done revolves around the Kingston Transit bus passes and going out to school to do the training. Also, teachers are reaching out to use public transit for field trips. LDSB is continuing work with Evergreen which is the school yard naturalization partner. Student trustees should be in place on ESAC by the next meeting. LDSB continues to work with ESAC and the Cataraqui Region Conservation Authority to make sure we get valuable resources out to the system.
- **Loyalist Township – J. Campbell**  
Loyalist Township is working on the infrastructure master plan and specifically looking at community connectivity and diversification of the right of way to promote more users instead of trucks and cars. They will release a survey to find out where people want trail systems, sidewalks, bike lanes etc.
- **KFL&A Public Health – L. Malcolm**  
KFL&A Public Health continues the promotion of active transportation including walking school busses and has worked with Kingston Coalition for Active Transportation to support commuter challenge. KFL&A Public Health provided bike safety classes to schools specifically around helmets. They are hoping to have an Eastern Ontario Active Transportation Summit in 2023.
- **Cataraqui Conservation – S. Luxford-Oddie**  
Due to COVID Cataraqui Conservation Authority are providing remote offerings which has been great for schools that are far away. Stana has also travelled to schools to work with the children in their own school yards as teachers appear to be more comfortable taking their class outdoors as part of the curriculum.
- **Limestone District School Board – Superintendent A. McDonnell**

Nothing to report but wanted to express her appreciation for the updates provided by all ESAC members

- Limestone District School Board – Trustee J. Morning  
Kingscourt will be having community meetings over traffic concerns around Kingston Secondary School and Molly Brant Elementary School. The City of Kingston is responsible for painting crosswalks and installing traffic lights, not the school board.
- Kingston Coalition for Active Transportation (KCAT) - R. Healey  
KCAT is actively involved in a new project. It is a school street pilot at Winston Churchill Public School where a section of MacDonnell Street between Union and Earl is closed and as is Hill Street from Napier Street to MacDonnell Street. It is a T Shape and is about 600-800 Meters. This section is closed for about 25 minutes in the morning and 25 minutes at the end of the school day. It entails setting up a barricade at three locations. After 6 weeks it has been very successful.
- City of Kingston – J. Salter-Keane  
The draft Climate Leadership Plan was issued a couple of weeks ago and a public open house has been held. The presentation by the consultants can be found on the City's You tube channel. There is a survey that is open on the draft Climate Leadership Plan summary report. The report itself is mitigation and adaptation which is the first for the City of Kingston. The survey closes October 14<sup>th</sup> at 4 pm. Over 60 organizations sat on the mitigation technical team, the adaptation technical team and the community advisory group in the development of the plan.

## 5. Elections of Community Co-Chairs

Trustee Morning nominated Stana Luxford-Oddie for Co-Chair. There were no further nominations. All committee members were in favor of Stana Luxford-Oddie to continue to be the Co-Chair of ESAC.

## 6. Unfinished Business

Superintendent McDonnell asked for the minutes of the last meeting to be approved. Roger Healey approved the minutes and was seconded by Jenna Campbell.

## **7. New Business**

No new business

## **8. Next Meeting Date**

Tuesday, March 8<sup>th</sup> at 4 pm on MS Teams

## **9. Adjournment**

Stana Luxford-Oddie adjourned the meeting.  
The meeting adjourned at 5:43 p.m.



## PARENT INVOLVEMENT COMMITTEE MEETING MINUTES – November 18, 2021

### Roll call:

Members:	Staff:
Crystal Bevens-Leblanc Shayla Bradley Lucy Aron Jim Jodoin Melissa Rickey Jen Trussell Rob Richer Kelley Packalen Gelareh Monajemi Rena Petrick Crystal Hudson Ruhi Snyder Kristyne Ross Virginia Venditti Annie Clifford Kim Harper Jennifer Kehoe Alejandra Zamora Vanessa Wood Colleen Notley Nicole Bos Lily Hughson Christine Innocente Melanie Carrier	S. Sartor, Associate Superintendent of School Effectiveness and Assessment A. Andretta, Administrative Assistant D. Todd, ITS Technician
Trustees:	Guests:
Robin Hutcheon Joy Morning Bob Godkin	Liz Coates (KFPL) Kayo Murakami



Co-Chair of PIC Shayla Bradley offered the land acknowledgment.

*"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."*

## 1. Call to Order

Called to order at 6:02 pm.

## 2. Adoption of Agenda

There were no objections to the motion, no objections. The membership adopted the adopted the agenda.

## 3. Declaration of Conflict of Interest

Shayla Bradley is employed with KFPL as well as our guest Liz Coates

## 4. Approval of Minutes

October minutes were approved by consensus.

## 5. Reports for Information

### 5.1 Chair Update from Co-Chairs Crystal Bevens-Leblanc and Shayla Bradley

We have been working to get as many people into the PIC working Facebook group as possible, given the gaps between meetings. If you aren't a member of the group but are on Facebook let us know so we can make sure you have access.

We attended a Ministry of Education consultation session October 26 and passed along some of what we have heard from families. We expressed our gratitude for the local decision to avoid hybrid learning as much as possible. We also expressed the need for the government to address inequities and gaps caused by the pandemic on a structural level. Many PIC chairs, including us, highlighted that our schools and education system need more funding to succeed.

We hosted a chair's workshop, attendance and engagement was great. Chairs now have an email with a poll to choose a date for an information session on the Indigenous Family Representative position, and we are also collecting information on how we can support SACs through a survey that has gone out to chairs.

We provided our input on the board's policies up for review; thank you to everyone for giving feedback and thank you to our Trustees for noting in the Education, Policy and Operations Committee meeting that PIC's feedback represents many schools through our representatives.

**Limestone District School Board**

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

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Trustees Godkin, Elliott and Hutcheon also reiterated PIC's support for taking the option for an individual's name out of the board's school naming/renaming administrative procedure and we thank them for that.

We are excited to be working with Ale on strategies to help newcomer families feel more comfortable with the education system and, ideally, more welcome around SAC and PIC tables. If anyone is interested in joining an ESL committee to do this work with us we would love to have you. We are also looking for people interested in strategic planning and PRO Grant subcommittees, and to work on the fall election package and council toolkit and reviewing board policies/procedures relating to PIC and councils.

### **5.2 Board Update-Associate Superintendent Sartor**

Over the past few months, staff and KFL&A have worked hard to support the return of extracurricular activities in schools. It has been wonderful to experience students returning to sports and other collaborative events that have been missing from their lives over the past year and a half.

School spirit days and community-minded events like the Terry Fox Run and Socktober are all important and meaningful ways that students, staff, and families are working together. It has also been wonderful to witness students returning to outdoor learning at Gould Lake. Over the coming weeks, students in Grades 4 to 12 will be invited to participate in a school climate survey to gather data that supports creating a positive school environment.

November is Indigenous Education month in Limestone. Schools continue to engage in a wide range of learning and activities to support learning more about the importance of Truth and Reconciliation; the legacy of Residential Schools; the importance and value of Indigenous ways of knowing, doing, and being.

Finally, Remembrance Day was last week. Staff in different schools and Limestone buildings offered the opportunity for many Educations Centre staff to participate virtually in the events they were offering at their schools – the ceremonies were moving, impactful and an opportunity to continue to learn.

### **5.3 Trustee Update-Trustee Hutcheon**

Trustee Robin Hutcheon shared updated from the board.

COVID Funding was announced, and the details are in the report from the October meeting package that highlights the major areas where that COVID funding has gone. As of the October 27th, board meeting we had 91% of LDSB staff fully vaccinated. The number does continue to go up.

Trustee Hutcheon updated PIC members of the renaming administrative procedure and there was a motion put forward to create a policy surrounding naming and renaming of a school building, but the motion was failed. Names are still being put forward as an option for schools. Members expressed some concerns with the renaming process and how it relates to parent engagement, particularly the scheduling of meetings without considering parent availability and the potential for flexibility in that. There was also concern expressed about IEAC's ability to be included in the process, and the student/parent videos that went out on renaming focusing specifically on the former name versus looking at best practices for future names. This is a system-wide issue as any other school being named or renamed should have some element of parent engagement and these concerns could come up again if not addressed now.

The IEAC report included the great news that the committee is very close to becoming a formalized, official committee of the board! There was another question around the renaming process and what PIC could do to support the wants/wishes of the Indigenous Family Circle, with a response highlighting how all families should come together collectively to advocate for spaces in which people can use their voices and discuss these issues as they feel comfortable. Lastly, a motion is being brought forward at the November 24th board meeting on whether educators will be allowed to wear level two masks in our schools, and several boards across the province have started to pass these motions.

#### **5.4 Indigenous Education Advisory Committee - Jennifer Kehoe**

Jennifer Kehoe provided an update on LDSB Indigenous team members. The renaming committee is in the process of finding a new school name for Ecole Kingston East Elementary School. Jennifer felt that the renaming committee was predetermined. She voiced that not all the specific Indigenous people who wanted to be included were offered an opportunity because the committee meeting dates had been determined prior to the call for volunteers, and those who were unavailable were excluded instead of meetings being shifted to accommodate would-be volunteers.

Associate Superintendent Sartor will follow-up with Superintendent McDonnell, who supervises that family of schools and is participating in the process. She also suggested that Superintendent Gillam would be able to clarify these concerns as well.

#### **5.5 LGBTQIA2S+ Focus Group- Ruhi Snyder**

LGBTQIA2S+ Focus Group are well on their way in developing resources and they will be coming along soon. They will be going up online and make it accessible to everyone. There will be infographics for students, staff, and parents that they can use, and we are reaching out to district groups for increased collaboration.

We are encouraging everyone to join our focus group, including students so we can have their input and shape the conversation and we can create amazing spaces for our all but specifically for LGBTQIA2S+ students.

Ruhi appreciated the support of the trustees who attended this evening meeting. The three of them have been regularly attending the LGBTQIA2S+ focus group meetings.

Constance and Ruhi are going to be presenting at a district board meeting. They are asking the board for support on number of key issues, specially focus on anti-hate policy and they are calling it “Beyond the Language of Inclusion - Embracing a Culture of Continuous Improvement for our LGBTQIA2S+ students”.

## 6. Reports for Actions

None currently.

## 7. Unfinished Business

### 7.1 Equity Lens Presentation - Kayo Murakami-Wood – Marysville P.S.

Kayo Murakami-Wood is an engaged parent, on the Marysville SAC, who has intensive learning of Indigenous teaches at Marysville and Wolfe Island community. She has consulted with other community members and knowledge keepers to learn more about what they are doing within their communities and teachings. Marysville has plans to broaden what their representation looks like and making sure their space is open to anyone and everyone. They have started by acknowledging that the Marysville’s community is diverse and that they need to understand how to best support and encourage more people to join. Their goal is to remove barriers and make connections to various learning opportunities amongst island communities.

### 7.2 PIC and PROGrant Budget 2021-22- Associate Superintendent Sartor

Associate Superintendent Sartor shared that is are two budget lines; PRO Grant currently has \$25,100.00 and Parent Engagement has \$37,236.

Associate Superintendent Sartor also discussed the application process coming for school to apply for the PRO Grant money. Schools will need to submit the application in the new year. More detail to come in 2022.

## 8. New Business

### 8.1 LDSB/KFPL Partnership- Liz Coates

Liz Coates is the Manager of programming and outreach from KFPL and partnered with LDSB, by doing class visits for every grade and getting a library card for all students. Liz discussed about how important the library is for student, parents, and schools-Why? It’s all about reading for pleasure and studies show that reading for pleasure impacts children achievement in all subjects, not just language. Reading for pleasure fosters empathy in children and provides them with diverse perspectives and parents reading habits play a large role in determining how often children read. Liz talked about getting a library card; anyone who lives in the city of Kingston or the townships of Frontenac or goes to school in these areas can get a free library card. Any teachers that live outside of the area, they can also get a corporate card. This would allow teachers to use the card for their classroom.

You can get a card by going to your local library branch or completing the form online. Schools can hand out forms, send them home and get them signed. Once you sign up you have instant access. KFPL can also do class visits. The teachers or parent can organize a library visit; however, we are doing virtual tours online right now.

Liz answered other questions from PIC members about different program at KFPL.

## **9. Correspondence**

No correspondence to document.

## **10. Next Meeting**

Thursday February 10, 2022, at 6:00 PM

## **11. Adjournment**

The meeting adjourned at 8:13 PM.



## SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

January 19, 2022

### PUBLIC MEETING

#### Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	<p>Present:</p> <p>S. Henderson-Todd, Lennox and Addington Resources for Children</p> <p>A. Martin, Member-at-Large (Queen's University)</p> <p>Z. Rogers, Community Living Kingston</p> <p>H. Simson, Learning Disabilities Association of Kingston</p> <p>C. Carriere-Prill, Member-at-Large</p> <p>C. Norwich-Stevenson, Member-at-Large</p> <p>Regrets:</p> <p>N. Carson, Epilepsy South Eastern Ontario</p> <p>C. Tooley, Down Syndrome Assoc. Kingston</p> <p>C. Roberts, Easter Seals Ontario</p>
	Staff:
	<p>M. Blackburn, Principal of Educational Services</p> <p>H. Box, Special Education Program Coordinator</p> <p>L. Conboy, Mental Health Lead</p> <p>W. Fisher, Educational Services and Safe Schools Coordinator</p> <p>S. Gillam, Superintendent, Learning for All</p> <p>J. Grasse, Vice-Principal of Educational Services</p> <p>C. Snider, Special Education Program Coordinator</p> <p>T. Vail, Special Education Program Coordinator</p>
Guests:	Recorder:
J. Lalonde, Assistive Technology Resource Teacher	J. Senior, Administrative Assistant

Limestone District School Board

Limestone District School Board is situated on traditional territories of the Anishinaabe & Haudenosaunee.

SEE YOURSELF IN LIMESTONE

## 1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting including our new Member-at-Large, Caitlin Norwich-Stevenson.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 2. ADOPTION OF THE AGENDA

*MOVED BY: Trustee Godkin that the agenda be approved.*

## 3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

## 4. APPROVAL OF MINUTES

### 4.1 SEAC Minutes – December 15, 2021

*MOVED BY: Trustee Godkin that the December 15, 2021 SEAC Minutes be approved.*

## 5. BUSINESS ARISING FROM MINUTES

None at this time.

## 6. EDUCATION SERVICES UPDATE

### 6.1 Presentation: LDSB IEP Presentation for SEAC 2022

Assistive Technology Resource Teacher, Jessi Lalonde, clarified that an Individual Education Plan (IEP) is more than paperwork or a task for teachers to update on a regular basis; it is important that we keep our students and their needs at the centre of our thinking.

An IEP is not automatically developed at the first sign that a student is struggling with a piece of work. There are many steps that teachers and school teams take to support the student prior to the development of an IEP. The following are some of the steps that happen before we would get to the point where we would create an IEP:

- Gather information
- Collect data
- Talk to the student, family
- Talk to other teachers and the principal
- Develop a student learning profile
- Try strategies and resources based on the information collected
- Refer to the In-School Team
- Create a plan for focused intervention
- Monitor and document the student's progress
- Go back to the In-School Team to report on progress and discuss next steps

At that point, if all the above steps haven't resulted in the student not needing more support, that is when we might look at putting an IEP in place.

In-depth data regarding the following categories within LDSB was shared:

- Identified exceptionalities within LDSB
- Students with no exceptionality by grade
- Students with Autism Spectrum Disorder (ASD) by grade
- Students with Learning Disabilities by grade

The number of students in LDSB with a diagnosis of ASD is more consistent across grades than other exceptionalities. This is due in part to the fact that some students enter school with a diagnosis of ASD already in place. A great deal of development will happen for these students as they settle into the first years of school. To support teachers to write personalized and precise IEPs for these students, the LDSB Autism Team has created a document about best practices when writing IEPs for students with ASD. There is an emphasis on PPM 140 which talks about incorporating Applied Behaviour Analysis (ABA) into the IEP.



There are several ways that the Special Education Team supports staff with writing exemplary IEPs, including the following:

- Presentations at staff meetings
- IEP drop-in work sessions for teachers
- Individual support for teachers
- Emphasis on IEPs during the SST/LPS course
- Workshops around advocacy for students and classes
- Providing opportunities for student voice to be included in IEPs and IEP capacity building
- IEP Minds Online Resource

Superintendent Scot Gillam added that the Educational Services Team is working to create parent and student friendly guides for IEPs and will design these guides with the universal design in mind to make sure that they are completely accessible.

Chair McGregor called upon SEAC Members for questions regarding the IEP Presentation and Assistive Technology Resource Teacher, Jessi Lalonde, answered their questions.

## 7. CORRESPONDENCE

**7.1 Halton District School Board** Letter to Minister of Education requesting that Attention Deficit Hyperactivity Disorder (ADHD) be included in the list of categories of exceptionalities, dated December 16, 2021. Provided for information.

**7.2 Halton District School Board** Letter to Minister of Education to consider amending the Immunization of School Pupils Act to include Covid-19 as a “designated disease”, due to the high impact of COVID on the disruption of learning for students with special education needs, dated December 13, 2021. Provided for information.

**7.3 Halton District School Board –** Letter to Minister of Education endorsing Bill 172, the Education Statute Law Amendment Act (Fetal Alcohol Spectrum Disorder), dated December 13, 2021. Provided for information

**7.4 District School Board of Niagara –** Letter to the Minister of Health and the Minister of Education addressing the nursing shortage, dated December 20, 2021. Provided for information.

## 8. ASSOCIATION UPDATES

### **Zoe Rogers, Community Living Kingston and District (CLKD):**

Family Support Virtual Presentations 2022: We are excited to be able to continue to offer virtual learning opportunities related to Assistance for Children with Severe Disabilities (ACSD) funding, Special Services at Home (SSAH) funding, and the Disability Tax Credit. There will be three presentations offered each quarter. Flyer with the dates and details attached. Provided for information. \*Anyone who comes if you have questions or parents that have questions—please share this information.

## 9. OTHER BUSINESS – Administrative Report: Superintendent’s Report

### 9.1 Ministry Updates:

#### **Ministry of Education Update**

On January 3, 2022, the government of Ontario announced a range of time-limited public health actions to help curb the spread of COVID-19 variants in Ontario. As part of this announcement, starting January 5, 2022, students at all publicly funded and private schools will pivot to teacher-led remote learning until at least January 17, subject to public health trends and operational considerations.

#### **Remote Learning**

Remote learning will be provided for all students in alignment with [Policy/Program Memorandum \(PPM\) No.164: Requirements for Remote Learning](#). This PPM provides standards for synchronous learning so that parents and students know what to expect and there is a consistent approach across the province to ensure students are fully engaged in their learning. School boards are asked to distribute technology to students and staff to support remote learning, as required and to ensure that staff working from home have access to technology and the teaching materials they need. School boards should complete these arrangements as expeditiously as possible and endeavour to communicate with parents and students to ensure a smooth transition to remote learning.

All staff who are able to work from home should do so. Staff who are unable to provide remote instruction from home will be permitted to do so in schools. Any staff required to provide remote instruction in schools must not congregate with other staff and should avoid use of school space outside the classroom. Any staff that are required to take rapid antigen screening 3 times per week must continue to do so if they are working in-person.

## Student Supports

As in previous shifts to remote learning, boards must ensure that plans are in place to support students with special education needs to learn remotely. These plans should leverage the capacity of education workers and board professionals (e.g., behavioural experts, speech language pathologists, and other professionals) to support remote learning.

School boards are expected to make provisions for in-person support for students with special education needs who cannot be accommodated through remote learning. While students with special education needs will be learning remotely during this period, all attempts should be made to accommodate those children that cannot learn from home.

In-person learning should be reserved for students who cannot be accommodated through remote learning. School boards are best positioned to determine which students with special education needs may require this accommodation. School boards have flexibility in determining how to deliver in-person instruction in such circumstances, based on local conditions. However, consideration should be given to limiting overall movement and limiting the number of sites that will be open. School boards should prioritize schools with modern ventilation to support safety. School board staff who are supporting in-person learning will be eligible for emergency childcare.

The Ministry continues to encourage school boards to work closely with local First Nations and take steps to ensure continuity of learning for enrolled First Nation students who may live on reserve and/or require additional supports.

It is important that school boards have safety plans in place for those students who are experiencing or could be expected to experience mental health challenges. Safety plans should include provisions for students to have continued remote access to services, through the school, community child and youth mental health or local healthcare partners. In addition, students and families should be provided with information about the mental health resources that are available to them.

School Mental Health Ontario also has a number of great resources for students, parents and families on their website at [www.smho-smso.ca](http://www.smho-smso.ca). In addition, child and youth mental health agencies across the province continue to provide services.

## Student Transportation

While elementary and secondary students are learning remotely, student transportation services will only be provided for special needs students who cannot be accommodated through remote learning based on student needs.

## 9.2 Educational Services SEAC Update:

### In-Person Learning Update

A big thanks to Principal Blackburn and Vice Principal Grasse for their efforts in ensuring that students with significant special education needs could continue with in-person learning. Principal Blackburn, Vice Principal Grasse, Educational Services staff, LDSB teachers and support staff, and Tri-board are to be commended on their efforts. We had students start as early as Wednesday. The criteria for in-person learning is as follows:

- Students who attend a self-contained special education or mental health partnership program.
- Students who access School to Community services.
- Students who require direct and intensive support from an Educational Assistant. (at least 50% of the school day) to access curriculum and alternative learning expectations.

Administration then reached out to parents/guardians to gauge their interest in having their child(ren) return.

As of Tuesday, January 11th, we had 505 students returned to in-person learning at 53 Elementary and Secondary schools. We had 418 teaching and support staff supporting these students.

## 10. NEXT MEETING DATE

Wednesday, February 16, 2022

## 11. ADJOURNMENT

*MOVED BY: Trustee Godkin that the meeting adjourn.*

*The meeting adjourned at 6:32 pm.*

## SPECIAL EDUCATION ADVISORY COMMITTEE MEETING MINUTES

February 16, 2022

### PUBLIC MEETING

#### Roll Call:

Trustees:	Members:
B. Godkin K. McGregor (Chair)	Present: S. Henderson-Todd, Lennox and Addington Resources for Children A. Martin, Member-at-Large (Queen's University) Z. Rogers, Community Living Kingston H. Simson, Learning Disabilities Association of Kingston C. Carriere-Prill, Member-at-Large C. Roberts, Easter Seals Ontario C. Norwich-Stevenson, Member-at-Large C. Tooley, Down Syndrome Association Kingston  Regrets: N. Carson, Epilepsy South Eastern Ontario
	Staff:
	M. Blackburn, Principal of Educational Services H. Box, Special Education Program Coordinator L. Conboy, Mental Health Lead W. Fisher, Educational Services and Safe Schools Coordinator S. Gillam, Superintendent, Learning for All J. Grasse, Vice-Principal of Educational Services C. Snider, Special Education Program Coordinator T. Bonham Carter, Special Education Program Coordinator
Guests:	Recorder:
E. Carlin, Accessibility Lead, Itinerant/Resource Teacher	J. Senior, Administrative Assistant

Limestone District School Board

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SEE YOURSELF IN LESTONE

## 1. WELCOME

Chair McGregor called the meeting to order and welcomed everyone to the meeting. Superintendent Scot Gillam welcomed Tagget Bonham Carter, Special Education Program Coordinator, who is joining us while Tiiu Vail, Special Education Program Coordinator is on leave.

Chair McGregor read the Acknowledgement of Territory:

“The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit, and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land.”

## 2. ADOPTION OF THE AGENDA

*MOVED BY: Trustee Godkin that the agenda be approved.*

## 3. DECLARATION OF CONFLICT OF INTEREST

None at this time.

## 4. APPROVAL OF MINUTES

### 4.1 SEAC Minutes – January 19, 2022

*MOVED BY: Trustee Godkin that the January 19, 2022, SEAC Minutes be approved.*

## 5. BUSINESS ARISING FROM MINUTES

None at this time.

## 6. EDUCATION SERVICES UPDATE

**6.1 Presentation: Accessibility in LDSB** – Superintendent Scot Gillam and Eva Carlin, Accessibility Lead, Itinerant/Resource Teacher began with a Mission Statement with respect to Accessibility in Limestone District School Board (LDSB).

**Accessibility in LDSB:**

- LDSB provides environments that foster independence, dignity, and respect.
- LDSB is committed to providing services that are free of barriers and biases to our students, parent/guardians, the public and our staff.
- LDSB strives to ensure that the principle of equity of opportunity is reflected and valued in our learning and working environments.

A major way that we promote, sustain, and improve accessibility is through our Accessibility Planning Committee.

**Accessibility Planning Committee**

- Advises on the preparation, implementation, and effectiveness of the LDSB Multi-Year Accessibility Plan.
- Reviews and advises on accessibility issues related to Board facilities.
- Advises on other accessibility related issues within LDSB buildings.
- Committee members consist of staff, community members, union partners, Educational Services Leadership Staff, administration within the Board, Facility Services personnel and an LDSB student representative.
- The Accessibility Planning Committee meets 3-4 times a year.

**Accessibility Resources**

Please find below a list of key resources, which are found on our website to support students, families, and staff in helping to access or provide accessible services:

- [LDSB Accessibility Plan 2018-2022](#)
- [Accessible Formats and Communication Supports Process](#)
- [Accessible Formats and Communication Supports Request Form](#)
- [Accessible Formats and Communication Supports Reference Table](#)
- [Process for Barrier-Free/Student Accessibility Requests](#)
- [Resources to support teaching, learning and well being for all students and staff](#)
- [School Libraries - Accessible Document Access Reference Table](#)

### The LDSB Multi-Year Accessibility Plan

- Guided by the Board's Accessibility Standards Policy Statement – Policy 19.
- Developed in accordance with the Integration Standards Regulation under the Accessibility for Ontarians with Disabilities Act, 2005.
- Describes the measures that the Board will take over the five-year period from 2018 to December 2022 to identify, remove and prevent barriers to people with disabilities who work, learn, and participate in the Board community, which includes students, staff, parents/guardians, volunteers, and visitors.
- Next Plan will take us from January 2023 to December 2027.

Eva Carlin, Accessibility Lead, Itinerant/Resource Teacher, explained the steps that are completed when an accessibility issue is identified:

- Accessibility issue is communicated to Accessibility Lead and the student's school principal through community member (i.e., KidsInclusive, Early Expressions).
- Facility Services is contacted with service request.
- Accessibility Lead follows up with Facility Services to ensure that the service request is completed.
- The completed service request is recorded and updated on the Multi-Year Accessibility Plan each school year.

### Future Plans

- Review Level 1 – 3 Schools.
- Review and connection with Facilities Improvement Plans (FIP).
- Barrier Free washrooms – number and location.
- Accessible doorways – front and other key access points.

Chair McGregor called upon SEAC Members for questions regarding the Accessibility in LDSB Presentation.

## 7. CORRESPONDENCE

**7.1 Renfrew County Catholic District School Board** – Letter to Minister of Education expressing concerns regarding Online Learning Supports and Universal Design for Learning in provincial online learning resources and the platforms used to access these resources, dated January 13, 2022. Provided for information.

**7.2 Algoma District School Board** – Letter to Minister of Education endorsing Bill 172, the Education Statute Law Amendment Act (Fetal Alcohol Spectrum Disorder), dated January 11, 2022. Provided for information.

**7.3 Durham District School Board** – Letter to Minister of Education regarding Special Incidence Portion Claim Funding, dated February 3, 2022. Provided for information.

Limestone District School Board

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## 8. ASSOCIATION UPDATES

### **Candice Roberts, Easter Seals**

COVID-19 has put a hold on any in-person events we had planned. Our Snowarama is still happening, but we are changing the venues to virtual and online events. They can be shared at: <https://www.snowarama.org> We are at the preparation stages for March, as it is Easter Seals Month and when the Easter Seals Telethon occurs.

### **Helen Simson, Learning Disabilities Association of Kingston**

Learning Disabilities Association of Kingston will be holding our annual Speak Up for Ability Forum on Saturday, April 23, 2022. The theme will be literacy, as the Right-to-Read Report should be available at that point. Participants will include parents/families, educators, and other professionals. Attendance at the forum tends to be high and offers the opportunity to promote information to a broad local audience.

## 9. OTHER BUSINESS – Administrative Report: Superintendent’s Report

### 9.1 Ministry Updates:

#### **PPM 81: Invitation to Engagement**

On October 29, 2021, the government announced that it would be revising Policy/Program Memorandum 81: Provision of health support services in school settings (PPM 81). Some of the key objectives of the review are:

- Strengthening evidence-based practices;
- Improving access to health, rehabilitation, and other community-based clinical services for students with special needs in schools; and
- Clarifying roles and responsibilities to address gaps in services.

A roundtable discussion took place with English school boards on February 7, 2022. Superintendent Scot Gillam and Principal Michael Blackburn took part in this discussion. Limestone Speech and Language Pathologists have also provided input and Educational Services Leadership will also be submitting feedback prior to February 11, 2022. The draft PPM 81 has been included in the SEAC package and members are encouraged to submit their feedback as per the instructions on the draft copy.

### 9.2 Educational Services SEAC Update:

#### **Educational Services – Support Staff PA Day Sessions – February 2, 2022**

On February 2, 2022, Educational Services Staff provided ten workshops that Support Staff could access, based on 45-minute sessions throughout the day. Over 100 Support Staff enjoyed presentations that included:

- Supporting Students with Executive Functioning Needs – Jessi Lalonde
- Simple Strategies to Build Success for Secondary Students with ASD – Tagget Bonham-Carter, Hugh Box and Julie Burrows
- Person-Centred Care for Students with Complex Needs – Tiiu Vail, Jennifer St. Onge, Rachel Doornekamp and Kate Mann (KidsInclusive)
- Tech Tools, Strategies, and Platforms – Joseph Hamilton
- Essential for Some, Good for ALL! Making Instructional Decisions with a UDL Lens – Jessi Lalonde and Cheryl Snider
- Simple Strategies to Build Success for Elementary Students with ASD – Katherine Coles, Nancy Gourdier-Golle and Stephanie Waitson
- Building and Strengthening Relationships with Vulnerable Children and Youth – Sabrina Tripolitano
- Part One: Self Regulation – A Starting Point – Christa Cox
- Part Two: Supporting Students with Fetal Alcohol Syndrome Disorder (FASD) – Catherine Hudson
- Equity 101 – Laura Conboy and Rachael McDonald

### **Student Support Teacher (SST)/Learning Program Support (LPS) PD**

The February 8, 2022, SST/LPS Professional Development session focused on Numeracy/Literacy Intervention, Universal Design for Learning (UDL), and Multi-Disciplinary Teams. The SST/LPS course is facilitated by Educational Services Consultants and Coordinators and the Leadership Team. The SST/LPS Course is ongoing, and this was the third session.

### **Behaviour Management Systems (BMS) Training**

BMS Training took place in-person on Wednesday, February 2, 2022 (PA Day) for new Educational Assistants (EAs) and Student Support Counselors (SSCs). This allows all of our new EAs and SSCs to immediately enter the system and have the skills necessary to de-escalate situations as they arise.

## **10. NEXT MEETING DATE**

Wednesday, March 23, 2022

## **11. ADJOURNMENT**

*MOVED BY: Trustee Godkin that the meeting adjourn.*

*The meeting adjourned at 6:14 pm.*