



The Limestone District School Board (Board) recognizes the significance of naming school properties as an opportunity to acknowledge the civic contributions of particular individuals, or to commemorate the unique local traditions, culture, history and/or geography of the community.

The Board is committed to involving the school community in the process of naming/renaming schools in accordance with the following procedure.

### **1. Recommendations for Naming/Renaming**

Recommendations for the naming of new schools or renaming of existing schools or sites shall be presented to the Board for consideration.

### **2. NAMING OF PROPERTY**

The Board shall ensure that, when naming Board property, all legal restrictions and obligations are considered.

### **3. PROCESS**

Any suggestion regarding the need to name a new school shall be forwarded to the Director of Education by the appropriate Integration Committee for presentation to the Board for a final decision. Any suggestion regarding the need to rename a school shall be forwarded to the Director of Education by a school community (students, families, and staff) for consideration. For the renaming of a school, the school's supervisory officer will convene a Renaming Committee. Any renaming would be subject to a final decision by the Board.

### **4. INTEGRATION COMMITTEE/RENAMING COMMITTEE**

- 4.1. The Integration Committee established in accordance with Board Policy 15 will have the responsibility for coordinating the process for the naming of a new school. A Renaming Committee will be convened for coordinating the process for the



renaming of a school or site.

4.2. The Integration Committee/Renaming Committee will determine appropriate methods for consultation with all school community stakeholder groups, including, but not limited to, students, staff, families and the community at large.

## **5. COMMITTEE GUIDELINES**

The Integration Committee/Renaming Committee shall:

- a) Avoid the duplication of names of school buildings or sites within the jurisdiction of the Board;
- b) Avoid the use of names of present Board members and staff members; or other living persons;
- c) Encourage the selection of:
  - i) Names of famous Canadians of either local or national recognition; including consideration of local Indigenous, Black, or People of Colour; or
  - ii) Other appropriate identifications; or
  - iii) Names that reflect the positive image of the Board.
- d) Provide supporting rationale for recommendations.
- e) Provide caution regarding the consideration of naming a school after any individual.

## **6. REPORT TO BOARD**

6.1. The Integration Committee/Renaming Committee shall review all submissions and prepare a report for the Board's consideration and final approval, which shall include:



- a) A short list of at least three recommendations, and not more than five recommendations, for potential names for the Board property in question for the Board's consideration and final approval;
- b) Within the shortlist, if only 3 or 4 recommendations are put forward, only one may be a name of a specific person. If 5 recommendations are put forward in the shortlist, a maximum of two names of specific people may be submitted;
- c) A summary of the rationale received in support of each of the names on the short list;
- d) Provide a detailed historical analysis of any individual being considered for the naming/renaming of a school/building; and
- e) An indication of the relative level of support for each of the names on the short list.

6.2. The final choice of a school name shall rest solely with the Limestone District School Board.

## **7. CEREMONY/RECOGNITION**

Upon approval by the Board, an appropriate ceremony may be planned by the representative committee.