



We're Putting Wellness First



We're Turning Innovation into Action



We're Committed to Collaboration

LIMESTONE DISTRICT SCHOOL BOARD

Agenda Regular Board Meeting Wednesday, September 11, 2019 Limestone Education Centre 220 Portsmouth Avenue, Kingston

Private Session

* In accordance with the Education Act, Section 207.(2) a meeting of a committee of a board including a committee of the whole board, may be closed to the public when the subject under consideration involves,

- (a) The security of the property of the board;
- (b) The disclosure of intimate, personal or financial information in respect of a meeting of the board or committee, an employee or prospective employee of the board or a pupil or his or her parent or guardian;
- (c) The acquisition or disposal of a school site;
- (d) Decisions in respect of negotiations with employees of the board; or
- (e) Litigation affecting the board.

Motion to Move into Private Session

Declaration of Conflict of Interest

Chair's Update

Director's Update

Action Items

- (a) Board Minutes – June 19, 2019

For Information

- (a) Personnel Update
- (b) Safe Schools Update
- (c) Property Update
- (d) OPSBA Update
- (e) Labour Update
- (f) Legal Matter

Report to Public Session

Public Meeting - 6 p.m.

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Adoption of Agenda

Declaration of Conflict of Interest

Private Session Report

Chair's Update

Director's Update

Presentation: Kingston Secondary School Update

Section A – Matters Requiring Action at the Meeting

1. Consent Agenda

- (a) Board Minutes – June 19, 2019 (Pages 4-18)
- (b) Reports from All Committees:
 - i) Committee of the Whole (Education, Policy & Operations) – August 28, 2019
(Pages 19-23)

2. Routine Matters

- a) OPSBA Report – Trustee French
- b) Report from Student Trustees

3. Reports For Information

- a) Facility Services Summer Update – Manager Fowler
- b) Strategic Plan Areas of Focus – Director Rantz Pages (24-25)

4. Reports Requiring Decision

- a) Short-term Borrowing Resolution – Superintendent Young (Pages 26-29)

5. Notice of Motion

None at this time.

Section B – Information

1. Internal Reports and Other Communications

2. External Reports and Other Communications (Pages 30-31)

a) Letter to Minister Lecce from Waterloo DSB re proposed changes to classroom operations and funding – June 24, 2019

3. Communications Referred to Committee

4. Requests for Reports and/or Information

a) 2019-2020 School Data – Trustee Morning

5. Other Business

6. Future Meetings

Audit Committee

- November 11, 2019 5:30 p.m.
- May 4, 2020 5:30 p.m.

Board Meetings

- October 9, 2019 6:00 p.m.
- November 13, 2019 6:00 p.m.
- December 11, 2019 6:00 p.m.
- January 15, 2020 6:00 p.m.
- February 12, 2020 6:00 p.m.
- March 25, 2020 6:00 p.m.
- April 29, 2020 6:00 p.m.
- May 20, 2020 6:00 p.m.
- June 17, 2020 6:00 p.m.

Committee of the Whole (Education, Policy & Operations)

- September 25, 2019 5:00 p.m.
- October 30, 2019 5:00 p.m.
- January 29, 2020 5:00 p.m.
- March 4, 2020 5:00 p.m.
- April 15, 2020 5:00 p.m.

- May 13, 2020 5:00 p.m.

Special Education Advisory Committee

- September 18, 2019 6:00 p.m.
- October 23, 2019 6:00 p.m.
- November 20, 2019 6:00 p.m.
- December 10, 2019 6:00 p.m.
- January 22, 2020 6:00 p.m.
- February 19, 2020 6:00 p.m.
- March 11, 2020 6:00 p.m.
- April 22, 2020 6:00 p.m.
- May 27, 2020 6:00 p.m.
- June 10, 2020 6:00 p.m.

Environmental Sustainability Advisory Committee

- October 8, 2019 4:00 p.m.
- January 14, 2020 4:00 p.m.
- March 10, 2020 4:00 p.m.
- May 12, 2019 4:00 p.m.

Budget Committee

- April 22, 2020 4:30 p.m.
- May 13, 2020 4:30 p.m.
- June 10, 2020 4:30 p.m.
- June 15, 2020 4:30 p.m. (Tentative)

School Enrolment/School Capacity Committee

- March 18, 2020 5:00 p.m.

Parent Involvement Committee

- October 10, 2019 7:00 p.m.
- November 14, 2019 7:00 p.m.
- February 13, 2020 7:00 p.m.
- Spring 2020 7:00 p.m.
- May 7, 2020 7:00 p.m.

7. Other Special Meetings/Events

- OPSBA Public Education Symposium January 23-25, 2020
- OPSBA Education Labour Relations & HR April 23-24, 2020

8. Adjournment

Regular Board Meeting Minutes Limestone District School Board

June 19, 2019

A regular meeting (Business) of the Limestone District School Board was held in the Barry O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, Ontario, on Wednesday, June 19, 2019, at 5:30 p.m.

Private Session

Present:

Trustees: J. Brown
G. Elliott
L. French (Vice-Chair)
T. Gingrich
B. Godkin
R. Hutcheon
K. McGregor
J. Morning
S. Ruttan (Chair)
S. Hart (Student Trustee)
S. Kim (Student Trustee)

Staff: M. Babcock, Superintendent of Education
K. Burra, Superintendent of Education
S. Gillam, Associate Superintendent, Safe and Caring Schools
A. Labrie, Superintendent of Education and Human Resources
A. McDonnell, Associate Superintendent, Learning For All
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness and Assessment
J. Silver, Superintendent of Education
C. Young, Superintendent of Business Services

Recorder: L. Strange, Records Management Coordinator

MOTION: To move into Private Session.

MOVED BY: Trustee Brown, seconded by Trustee McGregor. Carried.

Declaration of Conflict of Interest

Trustee Elliott declared his wife is a teacher with the LDSB.

Trustee Godkin declared a conflict as his daughter is an occasional teacher with LDSB's co-terminous Boards.

Chair's Update

No update at this time.

Director's Update

No update at this time.

Action Items

- (a) Board Minutes – May 22, 2019

MOVED BY: Trustee Gingrich, seconded by Trustee French, that the May 22, 2019 Board Meeting Minutes, Private Session, as distributed, be approved. Carried.

For Information

- (a) Personnel Update (Item (a) on Agenda)

No update at this time.

- (b) Safe Schools Update.

No update at this time.

- (c) Property Update (Item (c) on Agenda)

No update at this time.

- (d) OPSBA Update (Item (d) on Agenda)

No update at this time.

- (e) Labour Update (Item (e) on Agenda)

Superintendent Labrie and Associate Superintendent Gillam provided a labour update.

- (f) Legal Matter (Item (f) on Agenda)

No update at this time.

Report to Public Session

Chair Ruttan called for a motion for the Board to rise and report.

MOTION: That the Board rise and report, and that the resolutions, as noted above, be made public.

MOVED BY: Trustee Hutcheon, seconded by Trustee Gingrich. Carried.

The Board moved into Public Session at 6:15 p.m.

Graduations

Director Rantz spoke to the upcoming graduation period for schools. She reminded Trustees to check emails and respond to schools that have reached out. There will be reserved seating, but advised to arrive 30 minutes in advance.

Speeches were already sent for use at the ceremonies.

She reminded Trustees that formal dress is expected.

Trustees were advised not to show up at a ceremony that they had not RSVP'd to, as there is limited seating and it would cause confusion for the organizers.

Public Meeting

Trustees: J. Brown
G. Elliott
L. French (Vice Chair)
T. Gingrich
B. Godkin
R. Hutcheon
K. McGregor
J. Morning
S. Ruttan (Chair)
S. Hart (Student Trustee)
S. Kim (Student Trustee)

Officials: M. Babcock, Superintendent of Education
K. Burra, Superintendent of Education
J. Douglas, Communications Officer
S. Gillam, Associate Superintendent, Safe and Caring Schools
A. Labrie, Superintendent of Education and Human Resources
A. McDonnell, Associate Superintendent, Learning For All
D. Rantz, Director of Education
S. Sartor, Associate Superintendent, School Effectiveness and Assessment
J. Silver, Superintendent of Education
K. Smith, Communications Officer
C. Young, Superintendent of Business Services

Guests: J. Crook, Student - LCVI
A. Putnam, Student - GREC

Recorder: L. Strange, Records Management Coordinator

Chair Ruttan read the Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Adoption of Agenda

The following items will be added to the agenda:

- Report for Decision - Resolution to Utilize Accumulated Surplus
- Comments from Chair of Budget Committee

MOVED BY: Trustee Godkin, seconded by Trustee McGregor, that the agenda, as amended, be approved. Carried.

Declaration of Conflict of Interest

Trustee Elliott declared a conflict as his wife is an employee of the Board.

Trustee Godkin declared a conflict as his daughter is an occasional teacher with LDSB's co-terminous Boards.

Private Session Report

Trustee French reported that there was a labour update.

There were no decisions or motions made.

Chair's Update

Chair Ruttan stated:

"There is much to celebrate as this school year ends. I am extremely proud of our students and staff and their focus and alignment to the Board's strategic priorities, and the pillars of innovation, collaboration and wellness.

Thank-you Trustees for your diligence in your governance role – it has been a year of intense learning, complex discussions, and decisions. Trustees have approved a balanced budget for next year, and as it approaches, we will need to remain focused on what is best for all students across the district.

My most sincere appreciation to Senior Staff, Managers and the personnel here at the Education Centre who directly support the work of Trustees. Under the leadership of Director Rantz, our school board offers learning opportunities and success for all students; delivering initiatives that support student transitions, career paths, and daily intervention to support students encountering challenges.

I would also like to thank our school administrators, teachers, and support staff who contribute to the success and well-being of our students, and of course each other.

To those who are retiring this year congratulations and a sincere thank-you for your lifetime service to the students of the Limestone District School Board.

Congratulations to all of our Limestone students on your successes, from Kindergarten to those who are graduating, may your journeys be bright.

And that concludes my report."

Director's Update

Director Rantz stated:

"As the school year ends, I would like to thank everyone for their outstanding work on behalf of our students. Teachers, support staff, school administrators, school councils, senior

staff, Limestone families and Trustees have worked tirelessly to advance the learning of our students.

While student achievement is our work, our vision statement is more inclusive, and includes all of you. Success and well-being for all students and staff is our goal. We value the team spirit of staff's relationship with our Board of Trustees and our joint moral purpose. Thank-you to all for your commitment to excellence in education.

I am very proud of our accomplishments over the last year, and the care and professionalism staff demonstrate in supporting our students, ensuring our schools are safe, caring and inclusive environments where every student can experience success.

In closing, I extend congratulations to our secondary graduates who are moving on to their chosen destinations, with exciting futures before them.

My personal thanks and congratulations to retiring ITS Manager Alistair MacLeod for his service to Limestone.

And, to all of our retirees, across the district, my deep appreciation for your outstanding contributions to public education and to the Limestone District School Board, preparing today's learners to be the leaders of tomorrow.

That concludes my remarks, Madame Chair."

Presentation: Outgoing Student Trustees

Trustee Ruttan stated:

"As the school year draws to its close lots of celebrations are underway for our graduates, staff and our partnerships within our communities. Congratulations to all for all of the incredible efforts underway, everyday, to ensure our students are engaged in innovative learning and everyone achieves success and well-being.

It is my privilege, on behalf of all Trustees and Senior Staff of the Limestone District School Board to acknowledge the service of this year's Student Trustees Shylah Hart and Sean Kim. If you would both come forward.

Student Trustees Hart and Kim are exceptional student leaders, as evidenced by their continued efforts to further develop student voice across this school district, as well as at the provincial level, bringing Limestone student voices to the Ontario Student Trustee Association. You have both made a positive difference around this horseshoe, and represented the students of the Limestone District School Board with integrity and passion. Thank-you both for your work over the past year.

Next year, Trustee Hart will be headed to the University of Ontario Institute of Technology for Forensic Science.

Trustee Kim is heading off to the University of British Columbia as a Centennial Scholar to pursue an undergraduate degree in Applied Science with further specialization in Bio-Mechanical Engineering. This prestigious entrance award is valued to a maximum of \$40,000.

On behalf of your fellow Trustees and the Senior Staff of the Limestone District School Board, it is my honor to present honorariums in the amount of \$2,500 to each of you, recognizing your term of office, and to help further your studies."

Student Trustee Kim made the following statement:

"I'm glad we had the times together just to laugh and sing a song, seems like we just got started and then before you know it, the times we had together were gone."

A quote by the world-renowned American author, political cartoonist, illustrator and animator Dr. Seuss. This is how I am feeling, standing here giving you all my farewell speech. It doesn't seem real to me, right in this moment, that this is my very last board meeting, my last time sitting in one of those chairs. I have had such an amazing experience working with all of you, seeing you all as newly elected Trustees as the previous board did for me. I have learned so much. To always depend on others and understand how different people can be, and how this diversity and teamwork can make such a beautiful impact. To never let go of what you love, but know that if you must, to give it to better hands. But most of all, I have learned to always check my emails. And this is where my words of wisdom truly start. The advice that I give to you, the new Student Trustees, from wise turtle to grasshopper, is to always read and respond to your emails as fast and as promptly as you can. I am not so good at this, so I am hoping you hear this and make it a part of your being. Also, never stress over the little things, to know that it is okay if something small is wrong. And foremost to always have fun no matter what, as this will be an exciting year for you both.

Now I have some words of thanks. First to Ayrison Hayes and Marie-Ange Kanellos, my mentors. Even though you may not be hearing this, I would just like to put out into the universe of how grateful I am for your words of leadership, and for your kindness. Next, to the previous and current board, to our amazing staff, Madame Chair Trustee Ruttan and Director Rantz. Thank you so much for such a warm welcome, and for such an amazing farewell. I will truly miss seeing all of you three to four times a month, it has been an honor. And finally, a big thank you specifically to our Records Management Coordinator, Liz. Thank you so much for dealing with me and all my questions for the past academic year. I am so sorry for always emailing you last minute regarding anything, and I am so grateful for all that you have done for me. One last thing. To the Board of Trustees, I know you will, but I just have to say, please be nice to the newbies. I will now leave you with another quote from the world-renowned American author, political cartoonist, illustrator and animator Dr. Seuss: 'Don't cry because it's over, smile because it happened.'"

Student Trustee Hart made the following statement:

"It's hard to believe that we are here in June already. I started into this role in October, which meant that there was so much for me to catch up on and to learn. I thank both the Trustees who were here when I was first elected in and the newly elected Trustees who we have been on this learning journey together. But most of all, I would like to thank my co-Trustee Sean. For the late night text messages for clarification, answering my sometimes endless questions, and for being a team mate who has allowed us both to do our jobs efficiently.

I would like to send a huge thanks to Liz, for always being a person here at the board to answer our questions quickly and make sure that Sean and I have all of our work in line. Most of all, I would like to thank everyone in this room for the opportunities in which you have all given to me this year.

Through this term I have learned that you're not always going to agree with everything everyone says, but when a vote is made you work together to be able to accomplish your goals. I have learned the power of words, and that no matter what anybody says the student voice is just as important as the adult opinions when decisions are being made. Lastly, I have learned how to be a leader. Growing up being a leader meant leading the kindergarten line outside, and doing actions that others would follow. Now I know that being a leader isn't trying to get people be like you, it's to inspire people to follow their dreams and goals the same way that you did.

Although it is bittersweet being here with you tonight knowing that it is the last time that Sean and I will be here, I am absolutely thrilled to have Annika and Jessica step up and take on these amazing roles. Overall, I would like to thank you for being so welcoming to the role of the student trustee, your understanding and your kindness. I look forward to seeing the amazing accomplishments of the Limestone District School Board in the upcoming years."

Incoming Student Trustees

Student Trustee Kim stated:

"The Urban Student Trustee for the 2019/2020 school year is Jessica Crook. Jessica is a grade 10 student currently attending LCVI Secondary School. She is a part of the Academic Arts Enrichment Program, where she is exceptionally gifted, currently holding a 90% average to prove it. She takes on leadership roles in almost every event that takes place at her school, such as volunteering to support the Relay for Life event that was run by LCVI in the month of May. She has many hobbies, such as doing hair and makeup for musical theater. She has been the head of Hair and Makeup department in 3 different community musical theatre productions. She's also fascinated in environmental science and would like to become an environmental scientist, which ties into her love to spend her free time outdoors, enjoying the beauty of nature. She is also driven to work hard and to make the upcoming year as enjoyable as possible!"

Student Trustee Hart stated:

"The Rural Student Trustee for the 2019/2020 school year is Annika Putnam. Annika is a grade 10 student currently attending the Granite Ridge Education Centre. She is very heavily involved in athletics, playing competitive softball since she was 8 years old, and is currently playing for Napanee Express. She also takes on many leadership roles in her community. Annika was the charter president for the Sharbot Lake Leo's Club, and has also been an active member of the Granite Ridge Students' Council since the beginning of her grade 9 year. She is a very driven, hardworking individual who is excited to make the new school year as exciting as possible!"

Section A – Matters Requiring Action at the Meeting

1. Consent Agenda

- (a) Expressions of Condolences and/or Congratulations
- (b) Board Minutes – May 22, 2019
- (c) Reports from All Committees:

- i) Special Education Advisory Committee – May 15, 2019 & June 12, 2019
- ii) Committee of the Whole (Education, Policy & Operations) – May 29, 2019
- iii) Environmental Sustainability Advisory Committee – May 15, 2019
- iv) Budget Committee – June 12, 2019
- v) Parent Involvement Committee – May 9, 2019

MOTION: That the Consent Agenda of June 19, 2019, as presented, be approved.

MOVED BY: Trustee Brown, seconded by Trustee Morning. Carried.

Trustee Morning thanked Senior Staff for their hard work in preparing a balanced budget and for how they presented the information to Trustees at the last Budget Committee meeting.

Trustee French stated:

"With respect to approval of a balanced budget for the 2019-2020 school year, let the Minutes reflect appreciation to staff who managed to work within the provincial funding framework to prepare a balanced budget, working hard to preserve as much as possible in school and classroom supports.

The 2019-2020 budget is compliant with the Ministry of Education requirements, with total operating expenditures of \$244.7 million, which is a decrease of \$7 million dollars over last year. The majority of the operating budget is directed to instruction and relates directly to the classroom - teachers, supply staff, education assistants, para-professionals, technicians - and aligns with the provincial labour frameworks.

The Capital Expenditures Budget for next year is approximately \$27.8 million and is used for School Condition Improvements, School Renewal and major capital projects like the construction of Kingston Secondary School.

Further provincial changes to education funding will continue to impact future budgets. Trustees understand the government's fiscal priorities, but we also believe there may be ways to create efficiencies that do not have any potential negative impact on students or staff. Trustees and Senior Staff will continue to engage with the government at every opportunity, to ensure our concerns are heard."

2. Routine Matters

(a) OPSBA Report – Trustee French

The Board of Directors have not met since the last Board meeting. Trustees were reminded of the upcoming OPSBA AGM.

(b) Report from Student Trustee(s)

Student Trustee Kim:

"As the school year comes to an end, we start to reminisce about the highs, the lows, and those special moments that made it exciting. This academic year, we both lost and elected a new rural Student Trustee within the first two months, as well as had amazing performances from such talented students. We are so amazed by the initiative, creativity, and kindness we have seen by the students of Limestone and are so humbled to know that we have such amazing students. Onto other news, since the last board meeting, Student Trustee Hart and I attended our final OSTA-AECO conference with our incoming student trustees, to which this was

their first. At this conference, we had the opportunity to mentor all the incomings in order to prepare them for the years to come.”

Student Trustee Hart:

“We had many breakout sessions, teaching them many things like the procedure of meetings such as these, as well as answering as many questions as possible. We also had the opportunity to learn about how we can use the knowledge we’ve gained in the past year and apply them to our post-secondary lives. There were amazing presentations by MedLife, Relay for Life, and DMZ Ryerson that taught us so much on how we can help our communities and those of others. Although bittersweet, it was an amazing conference, and safe to say, we’ve made some lifelong friends along the way.

These are all the updates from the Student Trustees. Thank you.”

2. Reports for Information

a) Kingston Secondary School Update

Superintendent Young provided an update on the Kingston Secondary School. As of June 10, 2019, construction is now 73 per cent complete. There continues to consistently be about 80 labourers on site each day.

As is commonplace in projects of this size and scope, the contractor has experienced some delays as a result of inclement weather, and most recently, province-wide labour disruptions involving two sub-contractors.

Job action involving the sheet metal workers’ union and the plumbers’ union has affected certain aspects of the project schedule. Plumbers have recently settled and have returned to work. Sheet metal workers continue to strike, however, the contractor has adjusted the schedule to accommodate this work stoppage to ensure work continues around these trades. We are hopeful that this job action will be resolved shortly, and the contractor can return to a full complement of labourers.

As a result of these unforeseen delays, the project schedule has been further adjusted. While this is disappointing news, it is often a common occurrence in projects of this magnitude and complexity. We continue to work closely with the contractor and architect on ensuring that construction is completed as soon as possible.

The Board anticipates that the new building will be in the “substantial completion” phase in the winter of 2020 with a revised occupancy timeline to be released later this summer.

Manager Fowler shared a powerpoint and drone video on the status of the building’s completion.

Student Trustee Kim asked if the football field is going to be grass or turf. Manager Fowler answered that it will be natural grass with an irrigation system.

Student Trustee Kim asked if there will be a process for water removal to prevent buildup and excessive mud. Manager Fowler answered that there will be a drainage system in place to deal with excessive water.

Student Trustee Kim asked if Module Vanier will it be integrated into KSS or be confined to its own area. Superintendent Burra answered that Module Vanier will have a dedicated space on the second floor of KSS, but will share the library and gyms. It will also operate on its own schedule, which will be different from KSS students.

Trustee Gingrich asked when the old library will be removed. Manager Fowler replied that it will be taken down in the next month to complete work on the track.

Trustee Gingrich asked about the mound of dirt behind Molly Brant. Manager Fowler answered that this will be removed for use on the KSS field.

Trustee Gingrich asked if there is an update on the sheet metal workers strike. There is no update at this time.

Trustee Gingrich asked if the gym floor would be hardwood. Manager Fowler answered that there will be hardwood in both gyms.

b) Summer Facilities Projects

Superintendent Young shared the list of summer projects.

Trustee Morning asked if all roof repairs include petrochemical products, like tar. Manager Fowler answered that the Board uses various roofing systems, including a new system that does not require hot tar, which minimizes the odour when installing.

Trustee Morning asked if the Board ever gets quotes on other types of roofing. Manager Fowler answered that the Board reviews other types of products, and uses the expertise of the roofing companies for the individual projects.

Trustee Godkin asked if there is a process for fundraising for facilities projects that are not covered, such as a track. Director Rantz answered that it would depend on the type of project. Parent Councils could advocate through the principal for a specific project. Ongoing maintenance also has to be a consideration when undertaking a fundraising project. The Board must also look at scenarios like this from an equity position as well.

Trustee Gingrich asked what control upgrades are. Superintendent Young replied that they refer to updating building automation.

Trustee Gingrich asked if the Board is anticipating any more complaints about the work on the roofing at KSS. It was clarified that the roofing is completed at this site.

3. Reports Requiring Decision

a) Resolution to Utilize Accumulated Surplus

Superintendent Young stated that Bill 100, Protecting What Matters Most Act (Budget Measures), 2019 proposes changes to the Education Act that requires Trustees to provide a resolution and plan when an available for compliance, accumulated surplus is utilized in the budget.

LDSB is utilizing \$205,011 as revenue on an available for compliance, internally appropriated surplus to offset the Amortization of Employee Future Benefits. This surplus was set up in 2012 to address the Amortization of Employee Future Benefits and will be fully depleted in 2024-2025 when the Amortization is complete.

MOTION: That the Board utilize \$205,011 of the available for compliance, internally appropriated surplus to address the Amortization expenses of Employee Future Benefits.

MOVED BY: Trustee French, seconded by Trustee McGregor.

Trustee French asked for confirmation that this is just a housekeeping item. Superintendent Young answered that it something the Board always does. It is a new requirement to have a motion this year.

Trustee Godkin asked where the surplus came from, and why the Board is not trying to keep this pocket of money. Superintendent Young replied that it is an appropriated surplus that was set up for employee future benefits, and is expected to end in about 5 years time.

The motion was Called and Carried.

4. Notice of Motion

None at this time.

Section B - Information

1. Internal Reports and Other Communications

a) Role of Trustee

Trustee Ruttan reminded Trustees that their role is as governors, and that they are not to get involved in operational matters. This issue is covered in LDSB Policy 6 section 1.4.0., and in the Education Act. The impetus of the reminder was a recent email that was sent to Trustees regarding an operational matter.

Trustees were reminded that Twitter is a public domain, as are other social media platforms. Trustees need to be careful about who they engage with and should always be specific if making statements, such as who you will be sending concerns to.

There was a further reminder that not all Trustees are on social media, so issues and information shared this way will not get to all Board members and would be excluding some.

Trustee Godkin suggested that Trustees should have a time in the fall to review Policy 6, possibly a Saturday.

Director Rantz reminded Trustees that there are two EPOC meetings devoted to policy each year, and one will happen in the Fall.

Trustee French asked Trustee Godkin for clarification that he is requesting a PD session, not an extra policy meeting. He confirmed that was the case.

Director Rantz stated that from the Senior Staff perspective several sessions have been offered regarding the role of Trustee, and that advice and guidelines have been provided regarding social media specifically. While they are happy to run more sessions, another session would simply be a reiteration of this same information.

Trustee McGregor stated that she is happy to have a short PD session before or after a meeting. She does not want a full-day session and feels the Board's policies are quite clear.

Trustee Ruttan asked for a show of hands for those who wanted to have a full-day PD session. The results were 3 for and 2 against, while 4 abstained.

Trustee Brown stated she was in favour of more training, but not a whole day. Trustee French agreed that she would prefer a shorter session.

Trustee Ruttan asked Trustee Godkin to revise his suggestion from a whole day to a shorter session before a meeting.

Trustee Ruttan asked for a show of hands again. There were 5 for a shorter session.

The agenda committee will find a time in the Fall.

Trustee Morning asked what the session would be about, as she does not use Twitter, or other social media. Trustee Ruttan clarified that it would be a discussion about the role of Trustee, not just social media guidelines.

2. External Reports and Other Communications

None at this time.

3. Communications Referred to Committee

None at this time.

4. Requests for Reports and/or Information

None at this time.

5. Other Business

None at this time.

6. Future Meetings

The next meeting of the Limestone District School Board of Trustees will take place on September 11, 2019 at 6 p.m.

7. Other Special Meetings/Events

See agenda listing.

8. Adjournment

Chair Ruttan called for a motion to adjourn the meeting.

MOVED BY: Trustee McGregor, seconded by Trustee Hutcheon, that the meeting adjourn.

The meeting adjourned at 7:25 p.m.

Committee of the Whole (Education, Policy & Operations) August 28, 2019
Meeting Minutes
Limestone District School Board

Trustees: J. Brown
 G. Elliott
 L. French (Vice-Chair)
 T. Gingrich
 B. Godkin
 R. Hutcheon
 K. McGregor
 J. Morning
 S. Ruttan (Chair)
 J. Crook (Student Trustee) - regrets
 A. Putnam (Student Trustee)

Officials: M. Babcock, Superintendent of Education
 M. Baumann, Manager of Financial Services
 K. Burra, Superintendent of Education
 S. Gillam, Associate Superintendent, Safe and Caring Schools
 A. Labrie, Superintendent of Education and Human Resources
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Recorder: L. Strange, Records Management Coordinator

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island. We honour their cultures and celebrate their commitment to this land."

Approval of Agenda

MOVED BY: Trustee McGregor, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

Trustee Elliott declared a conflict as his wife is a teacher with the LDSB.

Trustee Godkin declared a conflict as his daughter is an occasional teacher with LDSB's co-terminous Boards.

Committee of the Whole (Education, Policy & Operations) August 28, 2019
Meeting Minutes
Limestone District School Board

Section A – Matters Requiring Action at the Meeting

1. Reports for Information

a) Q3 Interim Financial to May 31, 2019

Superintendent Young stated that a 2018-2019 Interim Financial Report was presented to the Board on April 24, 2019 and provided updated revenue and expenditure information from the budget to the revised estimates, as well as operating expenditures for the period ending February 28, 2019 (Quarter 2).

As at Quarter 3, \$187,026,232 of the \$252,605,592 operating budget or 74% has been spent. The expenditures are based upon items paid within the stated period. Certain expenditures may be non-cyclical in nature, which may lead to higher or lower expenditures within a given period. An example would be continuing education in which 51% of the operating budget was spent in Quarter 3. (See Appendix 1 for more information.)

The 2018-2019 interim financial report for Quarter 3 indicating a spending level of 74% aligns with the 74% spending level reported for the same period last year.

The Board is still on target to end the 2018-2019 fiscal year in a balanced-budget position.

Trustee Ruttan asked why Trustee expenses are higher compared to the previous year. Manager Baumann answered that there was a higher expense for computers. There was also more Professional Development costs than the previous year, and PD was taken earlier.

Trustee Godkin asked if Senior Staff would be updating Trustees on the recent budget announcements from the provincial government, as there have recently been various reports from the media. Superintendent Young replied that school boards have not received any new money regarding the recent announcements about class sizes. As for the announcement for math funding, this is money that boards already have, not additional money.

Trustee Morning stated that some Trustees are being bombarded with questions about why, when there was a salary freeze, that the Director got a raise. Director Rantz answered that she did not get a raise, and that this is misinformation.

Director Rantz asked that if Trustees get emails such as this to forward them to the Chair so that all Trustees can have the same information, and that questions can be answered accurately and in a timely fashion.

Trustee McGregor stated that it appears all Trustees are not getting the same emails. When targeting some Trustees, and excluding others, it would imply there is an ulterior motive. All Trustees are involved in the governance of the Board and need to have the same information. She asked that Trustees ensure that all members of the Board receive the same information.

Trustee French stated that these types of items don't necessarily have to be brought up at meetings, but can be shared through email.

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2. Reports Requiring Decision

a) Indigenous Representation on School Boards

Superintendent Burra stated that the report received by Trustees at the May EPOC meeting was included in this meeting's package, with the addition of the last paragraph concerning a possible Indigenous Student Trustee. He reiterated that the original report was in response to a delegation by a constituent seeking to be appointed as an Indigenous Trustee.

Ontario Regulation 462/97 outlines the requirements for First Nations Representation on Boards. One of the requirements is the existence of an Education Agreement with a First Nation, or First Nations, where students from that territory attend a board school.

Trustee Hutcheon asked if the Indigenous Education Advisory Committee provided input on the matter. Superintendent Burra replied that the challenge was that the last meeting of the Council followed the May EPOC meeting and the agenda for that meeting had already been set. The constituent that brought the delegation is also a member of the Council and they asked for an update at the meeting. The Council was informed that a report had gone to the Board, and that a decision had not yet been made.

Trustee Godkin asked that based on the information provided, the Board officially reply to the constituent. He stated he would like to see staff bring a report about an Indigenous Student Trustee.

Trustee McGregor stated that she has serious concerns about an Indigenous Trustee as mandated by the Act, and about the optics around paying versus non-paying Indigenous students. She stated that she supports an Indigenous Student Trustee, but feels it needs to be an election from all the self-identified students.

Trustee Morning asked that it be clarified that the Indigenous Student Trustee does not have to be from the Mohawks of the Bay of Quinte. This was confirmed.

MOTION: That Trustees direct staff to research options for a strategy for strengthening Indigenous voice at Limestone District School Board, including the possibility of adding an Indigenous Student Trustee to the Board.

MOVED BY: Trustee Ruttan.

Trustee Hutcheon asked if the 2300 informally identified students are separate from the formally self-identified FNMI students. Superintendent Burra answered that it would be hard to verify accurately, but would think the formally identified students are included in both groups.

Trustee Hutcheon stated she is worried it could come across that not adding an Indigenous Trustee means that Indigenous students are not valued by the Board. 11-12 % of all LDSB students identify as Indigenous, and that is significant. She stated it seems irresponsible not to have advice from the Indigenous Advisory Council on the matter, and also thinks the Board should speak to the MBQ. She stated she thinks there is a lot more to consider than what has been brought forward.

Trustee Brown stated that she is a person who is always concerned with diversity and inclusiveness. She stated that she would support an Indigenous Student Trustee.

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Student Trustee Putnam stated at OSTA conference she had an opportunity to speak with several Indigenous Student Trustees. The feedback she received was very positive, and students felt it was very valuable to have that specific role set in the student community.

Trustee Godkin stated he still wants the option to pursue an Indigenous Trustee from the MBQ in the future.

Superintendent Burra clarified that it is the Board's ability to decide to pursue an Indigenous Trustee because we have an education agreement with a local band/group. The MBQ would make the decision about who would be the representative.

Trustee Morning stated that she doesn't want the Board to close the door on an Indigenous Trustee in the future. She also stated she would support an Indigenous Student Trustee.

Trustee McGregor stated that she recognizes that provincially the issue is a mess. She is also not closing door on the possibility of a future Indigenous Trustee, but does not think a representation from the MBQ would be equitable for all Indigenous students in LDSB.

Trustee Ruttan stated that she believes staff will undertake a comprehensive review, and speak to all parties with a vested interest in the issue.

Trustee McGregor stated that having an Indigenous Student Trustee may encourage more students to self-identify.

Trustee Elliott asked if there is a way for the Board to get more integration with the Indigenous Advisory Council. Director Rantz answered that this could be investigated as part of the direction in the motion to investigate how to strengthen Indigenous voice in the Board.

The motion was Called and Carried.

The Chair will write a response to L. Clause-Johnson regarding her delegation.

b) Limestone District School Board Brand Logo

Director Rantz stated that in 1998, the former Frontenac County Board of Education and the Lennox & Addington Board of Education amalgamated into the Limestone District School Board. A new logo was created to bring together the two districts into one. Over the years, the logo has become increasingly dated and has always been difficult to reproduce both graphically and thematically. Several stakeholders have commented on its relevance – that it appears to be off-brand – and has often been described as more appropriate as a tourism brand rather than that of a school board.

Director Rantz recommended that the Board explore a rebrand of the Limestone District School Board, to complement the work previously completed on the new Strategic Plan and Pillars.

Trustee Hutcheon asked if the process would include input from students and parents. Director Rantz answered that it could. The Board will make the decision on which process to pursue when a report has been developed.

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Trustee Morning suggested having staff and students submit ideas for the logo.

Trustee Elliott stated that he thinks it devalues graphic designers by outsourcing the work to students. It is also good to support local businesses.

MOTION: That the Board of Trustees direct staff to explore various options, including outside consultation, to modernize and align the branding of the Limestone District School Board and bring a report back to the Board for consideration.

MOVED BY: Trustee McGregor. Carried.

Section B- Information Items

1. Internal Reports and Other Communication

None at this time.

2. External Reports and Other Information

None at this time.

Next Meeting Date

The next Committee of the Whole (Education, Policy & Operations) meeting is September 25, 2019.

Adjournment

Chair French called for a motion to adjourn the meeting.

MOVED BY: Trustee Hutcheon, that the meeting adjourn. Carried.

The meeting adjourned at 6:20 p.m.



**We're Putting
Wellness First**





**We're Turning
Innovation into Action**



**We're Committed
to Collaboration**


Strategic Action Plan: 2019 – 2020

Pillars	Goals	Area of Focus
 Wellness	<p>To improve student achievement and well-being, we will:</p> <ol style="list-style-type: none"> 1. Implement positive physical, mental and emotional health strategies. 2. Promote diversity and foster a sense of belonging (cultivate, nurture). 3. Provide safe, inclusive and respectful learning environments. 	<p>W1.1 Healthy Schools W1.2 Mental Health W1.3 Outdoor Education</p> <p>W2.1 Accessibility W2.2 Equity & Inclusion W2.3 International Education and Second Language Development</p> <p>W3.1 Health & Safety W3.2 Safe Schools Prevention & Intervention W3.3 Capital Improvements</p>
 Innovation	<p>To improve student achievement and well-being, we will:</p> <ol style="list-style-type: none"> 1. Cultivate problem solving, creative and critical thinking skills. 2. Differentiate programming to support individual learning needs. 3. Advance relevant and engaging learning experiences to support all pathways. 	<p>I1.1 Environmental Sustainability I1.2 Literacy I1.3 Mathematics</p> <p>I2.1 Experiential Learning I2.2 Leadership Development/Succession I2.3 Universal Design for Learning</p> <p>I3.1 Alternative & Continuing Education I3.2 Technologically Enhanced Education I3.3 Expanded Opportunities</p>

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We value: Accountability | Collaboration | Fairness | Inclusion | Integrity | Optimism | Perseverance | Respect



 <p>Collaboration</p>	<p>To improve student achievement and well-being, we will:</p> <ol style="list-style-type: none"> 1. Work with families to support every student’s learning journey. 2. Maximize student engagement in classrooms and schools. 3. Enhance partnerships with parents/guardians, employees, government and community groups. 	<p>C1.1 Boundary Planning C1.2 Enhanced Communications C1.3 Parent Engagement</p> <p>C2.1 Indigenous Education C2.2 Student Voice</p> <p>C3.1 Cashless Schools C3.2 Early Years/Childcare C3.3 Labour Relations C3.4 Human Resources Process Enhancements</p>
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Mission Statement

We prepare students within safe and inclusive environments to embrace a changing world as lifelong learners and informed, responsible citizens.

Vision Statement

Together we embrace and foster engaging and innovative learning where everyone achieves success and well-being.





We're Putting Wellness First



We're Turning Innovation into Action



We're Committed to Collaboration

Board Meeting

ADMINISTRATIVE REPORT – SHORT-TERM BORROWING RESOLUTIONS

SEPT 11, 2019

Purpose:

To recommend short-term borrowing resolutions for the 2019-2020 year to meet cash flow requirements.

Background:

The *Education Act* requires the Treasurer of the Board to furnish to the bank a copy of the resolution(s) authorizing the borrowing of funds.

Observation/Analysis:

Operating

Periodically the Board is required to borrow funds for current operating purposes to provide interim financing until revenues are received from Municipalities and the Province. The Board did not have any Operating borrowing requirements during 2018-2019, however the Board is subject to cash flow decisions from the Province and should have a borrowing resolution in place to provide interim financing if our cash flows should change.

The attached operating resolution authorizes the signing officers of the Board to borrow operating funds when required to meet short-term cash flow needs. The dollar amount of the operating borrowing requirement has been set to a maximum of \$20.0 Million and is the same amount as in 2018-2019.

Capital

The Board is also required to arrange short-term bridge financing during the construction of major capital projects, capital additions/retrofits and for School Condition Improvement projects.

As a result, the Board may be required to arrange all or a portion of \$37,372,272 in short-term capital requirements in 2019-2020 (as outlined below) until long-term financing arrangements are established by the Province or funds are provided.

Project	Capital Approval	Financed/Funded (as at March 31/19)	Short –Term Capital Requirement
New Kingston Secondary School Project	42,062,007	33,177,780	8,884,227
School Condition Improvement-& Community Hubs	65,749,069	37,261,024	28,488,045

The Royal Bank of Canada (RBC) is the Board's primary banker, a relationship that dates back to 1966. The banking services agreement with RBC extends to 2020.

Recommendation(s):

That the Board authorize the signing officers of the Board to enter into agreements with the Royal Bank of Canada for the following:

1. The borrowing of funds to meet operating requirements to a maximum of \$20 million for the 2019-2020 fiscal year.
2. Interim capital financing of up to \$37,372,272 to support capital projects planned and/or underway for the new Kingston Secondary School & School Condition Improvement.

Report By:

Craig Young, Superintendent of Business Services

Reviewed and Approved By:

Debra Rantz, Director of Education

Attachments:

Operating Resolution



**ONTARIO
DISTRICT SCHOOL BOARDS
INCLUDING SEPARATE DISTRICT SCHOOL BOARDS
RESOLUTION RE BORROWING FOR CURRENT
EXPENDITURES AND DEBT CHARGES**

WHEREAS the **Limestone District School Board** in the Province of Ontario (herein called "the Board") deems it necessary to borrow the sum of \$ **20,000,000.00** Dollars to meet the current expenditures and debt charges payable in the fiscal year of the Board until the current revenue and cash respectively have been received (as respectively defined in Sub-section (1) of Section 1 of the Education Act);

AND WHEREAS the amount authorized to be borrowed by this resolution in respect of current expenditures and debt charges together with the total of any similar borrowings heretofore made by the Board under Section 243 of the Education Act that have not been repaid and any accrued interest thereon does not exceed the unreceived balance of the estimated current revenues of the Board (exclusive of revenue from education development charges) and the authorized amounts to be borrowed from time to time hereunder shall not exceed the maximum sum referred to above.

BE IT THEREFORE RESOLVED THAT:

1. For the purposes aforesaid the Board borrow from **ROYAL BANK OF CANADA** (herein called "the Bank") the sum of \$ **20,000,000.00** dollars by way of a loan agreement or promissory note(s) payable not later than **08/31/2020** and bearing interest at the rate of **BBP less 0.75%%** per annum, as well after as before maturity, default and judgement, with interest on overdue interest at the same rate as the principal;
2. The Treasurer together with the Chair or Vice-Chair of the Board be and they are hereby authorized and empowered for and on behalf of the Board to sign such loan agreement or promissory note(s) as may be necessary and to affix thereto the Board's seal;
3. The Treasurer of the Board be and is hereby authorized and directed to apply in payment of all or any sums borrowed as aforesaid, together with interest thereon, all or any of the current revenues of the Board collected or received by the Board and all or any other moneys that may lawfully be applied under the Education Act and the regulations made thereunder for such purpose;
4. The Treasurer of the Board is hereby authorized and directed to furnish to the Bank at the time any amount is borrowed under this resolution in respect of current expenditures a statement showing the amount of the estimated current revenues of the Board (exclusive of revenue from education development charges) for the current year not yet received, or, where the estimates for the current year have not been adopted, a statement showing the estimated revenues of the Board as set forth in the estimates adopted for the previous fiscal year and the amount of the revenues of the current year already received and also showing the total of any amounts borrowed under Section 243 of the Education Act in the current year that have not been repaid; and
5. The Bank shall not be bound to establish the necessity of the borrowings authorized by this resolution or their application for the purposes aforesaid and may rely on a certified copy of this resolution as proof that the borrowings are validly authorized and on any statement furnished by the Treasurer under paragraph 4 of this resolution as proof of the facts stated therein.

We hereby certify that the foregoing is a true and accurate copy of a resolution of the above mentioned Board duly passed at a meeting therefore duly convened and held at **Kingston, Ontario** on the **11th** day, **September, 2019**; and that the said resolution is in full force and effect, unamended.

As witness the seal of the Board this **11th** day of **September**,
2019.

(SEAL)

Head of Board

Treasurer (or Secretary-Treasurer)

June 24, 2019

The Honourable Stephen Lecce
Minister of Education
5th Floor
438 University Avenue
Toronto, Ontario M7A 2A5

Dear Minister Lecce,

I would like to start by congratulating you on your appointment as Minister of Education.

Trustees are mandated by the Education Act to enhance student achievement and well-being, and close gaps in student achievement. With this focus, Trustees with the Waterloo Region District School Board have directed me to voice our significant concerns regarding the proposed changes to classroom operations and funding the Government of Ontario has proposed to public education.

Changes to the Grants for Student Needs (GSN) has created challenges for our staff as they work diligently to prepare a balanced budget for the 2019-2020 school year. The WRDSB is facing an estimated loss of \$12 million as a result of changes to the GSN. Per-pupil funding has reduced by \$2 million from the 2017-18 budget year, which means each and every one of our students will receive \$110.44 less in funding. Our staff will continue to provide exemplary support for our students despite these changes; however, funding is essential to ensure our students have the necessary resources in place to support their academic achievement and their well-being.

The change that is causing the most concern for both my fellow trustees and staff, especially as we look beyond the current school year, are the proposed changes to class sizes. Moving from an average of 22 to 28 students in a classroom in secondary school might not seem like it will have much of an impact on student achievement and well-being, but I can assure you that this change will drastically alter the experiences our students have at school. We are anticipating that this change will affect the courses schools can offer students. Specialized courses and electives with lower enrollment numbers, such as technology courses and the arts may be limited, which will impact our students' optional areas of study and pathways opportunities. We also anticipate that an average class size of 28 students may result in some mandatory courses having a reduced number of sections available. Reduced sections may lead to students on wait lists to receive the course they require to graduate, and class sizes that may stretch the capacity of our classroom facilities. Furthermore, the increase in the average class size will result in fewer caring adults in our schools - caring adults who play an important role in the lives of students, who have an impact on the well-being of students in classrooms, and who supervise extra-curricular activities that keep students engaged.



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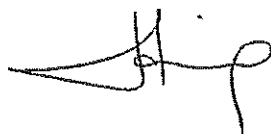
[YOUTUBE.COM/WRDSBVIDEO](https://youtube.com/wrdsbvideo)

The four mandatory online learning courses that secondary students will be required to complete starting in 2020 as a requirement of graduation are also of concern. All students learn in different ways. For some, online learning is a clear choice and an effective way to accumulate credits. For others, online learning does not suit their needs. Some students need one-on-one interactions with educators and peers to stay engaged and focused on their work. This new requirement also has an equity component that currently, has not been addressed. Not all students and their families have access to the internet or have limited access and not all students have access to computers after school hours. Research has shown that e-learning is not an effective platform for all students to learn. This proposal is a one-size fits all approach to education that does not address the learning needs of all students. We believe that enacting a mandatory four online courses for secondary students will lead to a rise in disengaged learners and hinder graduation rates.

We urge you to reconsider the decrease in per pupil funding, the increase in secondary class sizes and the mandatory four e-learning credits, and to consider the impact these changes will have on our students' achievement and well-being. We ask you to affirm your support for public education. An investment in public education is an investment in our youth, our communities and the future of Ontario.

Trustees of the Waterloo Region District School Board look forward to your response and would welcome a meeting at your convenience to discuss our concerns.

Sincerely,



Jayne Herring
Chairperson of the Board

cc: The Honorable Doug Ford
MPP Belinda Karahalios
MPP Laura Mae Lindo
MPP Amy Fee
MPP Mike Harris
MPP Catherine Fife
Ontario Public School Boards' Association (OPSBA)
Chairs of all District School Boards



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