

A meeting of the Audit Committee was held in the Barry C. O'Connor Board Room at the Limestone Education Centre, 220 Portsmouth Avenue, Kingston, ON on Monday, September 10, 2018, at 5:30 p.m.

Present:

Trustee L. French
Members: T. Mahoney – absent due to sanction
P. Murray
S. Ruttan

Community A. Young
Members: F. Tan - absent

Officials: P. Babin, Superintendent of Business Services & Treasurer
M. Baumann, Manager, Financial Services
D. Rantz, Director of Education

Others: L. Huber, Partner, KPMG
G. Champagne, Regional Internal Audit Manager, Ontario East

Recorder: L. Strange, Records Management Coordinator

Trustee French called the meeting to order at 5:30 pm.

Acknowledgement of Territory:

"The Limestone District School Board is situated on the traditional territories of the Anishinaabe and Haudenosaunee. We acknowledge their enduring presence on this land, as well as the presence of Métis, Inuit and other First Nations from across Turtle Island.

We honour their cultures and celebrate their commitment to this land."

Approval of Agenda

MOVED BY: A. Young, that the agenda, as presented, be approved. Carried.

Declaration of Conflict of Interest

No committee members declared a conflict of interest.

Action Items

1. Election of Committee Chair

The election was postponed until the next Audit Committee meeting.

2. 2018-2019 Regional Internal Audit Mandate

There is no change to the mandate from previous year.

MOVED BY: S. Ruttan, that the mandate be received. Carried.

Information Items

3. Regional Internal Audit Team Update

L. Robitaille has moved on to a new position. The process to replace the Regional Manager is underway.

L. French asked for a letter of thanks to be sent to L. Robitaille.

Motion to Private Session

MOVED BY: P. Murray, that the meeting move into Private Session.

4. Regional Internal Audit

G. Champagne provided an update on the Following Audits:

- i) Budget Planning and Development Audit
- ii) Management Reporting and Analysis Audit
- iii) Activities Update & Multi-Year Audit Plan (2018/19 to 2020/21)

MOVED BY: A. Young, that the reports, as presented, be approved. Carried.

5. KPMG – Interim/year end audit

L. Huber provided an update on the Interim/year-end Audit.

MOVED BY: P. Murray, to received the report as presented. Carried.

Committee to Rise and Report

MOVED BY: S. Ruttan, the committee Rise and Report to Public Session. Carried.

Other Business

There was no Other Business at this time.

Next Meeting Date

November 12, 2018

Adjournment

MOVED BY: S. Ruttan, that the meeting adjourn. Carried.

The meeting adjourned at 5:50 p.m.