

ADMINISTRATIVE PROCEDURE 111

School Council Financial Regulations

School councils of Limestone District School Board will be governed by the following regulations in regard to allowances, group liability insurance, attendance at conferences and travel allowance.

REGULATIONS:

- 1.0.0 Limestone District School Board will include in its annual budget a specific sum of money to cover the expenses for holding school council forums and training sessions.
- 1.1.0 In accordance with Administrative Procedure 110 School Councils, Section 8.1.0, no financial remuneration is provided for any member of a school council for his or her work as a member of the council.
- (i) The board will reimburse a member of a school council who travels over 100 km round trip to the board on district business for his/her kilometrage expenses;
 - (ii) District business is defined as attendance at School Council Liaison Committee meetings and work team appointments by the district;
 - (iii) Only the appointed member shall receive kilometrage expenses. An ex-officio member will only receive expenses if asked to attend by the appointed member;
 - (iv) Except where established by provincial legislation, the vehicle and kilometrage expenses shall be reimbursed in accordance with the director of education's administrative procedures;
 - (v) Expense forms shall be submitted through the communications department for approval.
- 1.0.2 School councils are covered under the board's liability insurance package with Ontario School Boards' Insurance Exchange (OSBIE) as long as they are acting within the duties of the school council as set out in the Ministry of Education School Council legislation and guidelines.
- 1.03 If a school council member is invited to attend an out-of-county conference or forum by the Ministry, expenses will be reimbursed by the Ministry in accordance with the Ministry's Criteria for Subsidies for Parent Representatives.

Legal References:

Ontario Regulation 612/00, S. 11
Records, Retention

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