



LIMESTONE DISTRICT SCHOOL BOARD

Facility Services

David Fowler, Manager
Dwight Sheard, Assistant Manager
Manuel Brandao, Capital Project Coordinator
Michael Jou, Health & Safety Coordinator
Charlyn Downie, Outreach Coordinator

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Process for Barrier-Free / Accessibility Requests

1. Call Eva Carline, Resource Teacher for Deaf/HH and Blind/LV at Educational Services, 613-542-9871, ext. 287 or email carline@limestone.on.ca.
2. Written recommendation submitted to Educational Services from appropriate professional (OT, PT, CNIB etc.)
3. Request for renovation submitted to Facility Services by Educational Services.
4. Facility Services reviews the request.
5. Depending on the nature of the request , Educational Services, Facility Services and appropriate professional may visit the school site to assess existing conditions and work being requested.
6. Facility Services approves work request if it meets applicable codes, regulations, policies and budget.
7. Work is scheduled for completion.